

GILA COUNTY REGIONAL SCHOOL DISTRICT No. 49

JOB TITLE Secure Care Aide

JOB DESCRIPTION

The primary goal of this position is to provide security in the service of teachers and in support of students in a correctional school setting.

Responsibilities and duties of this position include:

- Establish and maintain positive rapport with students, employees and community.
- Assist teacher in maintaining a safe environment conducive to learning.
- Assist teacher in monitoring student behavior
- Monitor and motivate students for on-task behavior.
- Escort students to and from class Mondays through Fridays during the school year
- Other program duties as assigned

Work Location: Biyaagozhoo Education Center

JOB FACTORS

Skills and Knowledge: Group facilitation skills; effective and cooperative leadership that maintains the active engagement of all students

Physical Requirements: Must be able to move about classrooms and campuses.

Education: Required: High School Diploma or equivalent (GED)

Training and Experience: Experience as a Secure Care Officer

Immediate Supervisor: Head Teacher

Length of Work Year: 235 days during the regular school year.

Salary: \$20.00 per hour up to 4 hours per day, Mondays through Fridays

Contact: Mrs. Dosela 928.475.4060