



GILA COUNTY
JANITORIAL SERVICE FOR SOUTHERN GILA COUNTY

ADDENDUM #1:

DATE: 4/1/2015

REQUEST FOR INFORMATION:

1. What was the contract amount for 2014? The current contract award amount? ***Any information relative to the contract amount for the current contract shall be requested through a Public Records Request. Request may be made by clicking on this link and following the instructions: http://www.gilacountyaz.gov/documents/public_records_request_forms.php.***
2. How long has the current vendor held the contract? ***The current contract has been in effect since September 18, 2012.***
3. Has the scope of work changed from the current contract? ***Yes.***
4. What offices must be cleaned before close of business? ***Justice of the Peace Courtrooms and offices, Human Resources offices.***
5. What time is "Close of Business"? ***Close of Business is 5:00 P.M.***
6. What offices are not to be cleaned? ***Locked doors that Janitorial Services does not have a Key or Access Card to and County Attorney's Offices. The Sq. Footage for the County Attorney's offices has not been included in the quantity for the 1st floor of the Courthouse.***
7. How often are "Billable Items" (Carpet shampooing and strip and wax floors) done per year? ***These services are only to be performed upon request from the County.***
8. Who is responsible for "Recycle Items, Bins or Boxes"? ***County Personnel. Janitorial Services is responsible for trash only.***
9. Who is responsible for cleaning Serenity Garden at Central Heights Complex? ***County Personnel.***
10. Is Janitorial Service responsible for cleaning White Boards in offices or conference rooms? ***No.***
11. Is Janitorial Service responsible for cleaning out refrigerators? ***No. Janitorial Service shall only wipe down/dust the outside surfaces and the tops.***

CLARIFICATIONS:

1. The square footage in the Health & Community Services Building area has been reduced, from 32,502 Sq. Ft. to 21,934 Sq. Ft. See attached revised price sheet.

ATTACHMENTS:

1. Sign-In Sheet from Pre-Bid Walk-thru meeting is attached
2. Revised Price Sheet

**This concludes Addendum No. 1 to Invitation for Bids No. 110514
Bid date and time remain the same.**

**REQUEST FOR PROPOSALS NO. 110514
JANITORIAL SERVICES FOR SOUTHERN GILA COUNTY**

PRICE SHEET

Please complete price sheet in its entirety for the services provided in RFP 110514 Janitorial Service for Southern Gila County.

Contractor Name: _____ **Phone No.:** _____

Location	Square Foot	Annual Cost Per Location
Gila County Courthouse 1400 E. Ash Street, Globe, AZ	31,740	\$
Guerrero Building 1405 E. Ash Street, Globe, AZ	5,886	\$
Health & Community Services 5515 S. Apache Ave., Globe, AZ	32,502 21,934	\$
WIC Building 5515 S. Apache Ave., Globe, AZ	1,792	\$
Public Works Administration Building 745 N. Rose Mofford Way, Globe, AZ	10,130	\$
Facilities/Sign Shop Building 725 N. Rose Mofford Way, Globe, AZ	2,197	\$
Michaelson Building 157 S. Broad Street, Globe, AZ	7,952	\$
TOTAL ANNUAL COST FOR JANITORIAL SERVICE		\$
Copper Administration Building 1350 E. Monroe Street, Globe, AZ	19,902	
TOTAL ANNUAL COST INCLUDING COPPER ADMINISTRATION BUILDING		\$

REQUEST FOR PROPOSALS NO. 110514
JANITORIAL SERVICES FOR SOUTHERN GILA COUNTY

PRICE SHEET (continued)

BILLABLE WORK: (page 9)	Cost Per Square Foot
Cost for Carpet Cleaning	\$
Cost for Stripping & Waxing Floors	\$

*Each location shall be billed separately with location identified on invoice when submitted to Gila County Accounts Payable Department for payment. County Terms "Net 30". Services shall be billed monthly

All applicable taxes shall be included in proposed amount.