



GILA COUNTY SUPERIOR COURT
ANNUAL REPORT 2014

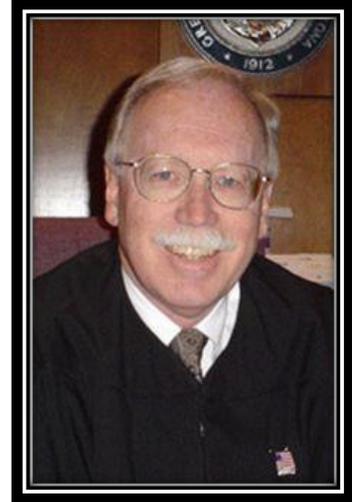
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ANNUAL REPORT 2014
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GILA COUNTY SUPERIOR COURT JUDICIARY AND ADMINISTRATION



Hon. Peter J Cahill, Presiding Judge
Division One



Hon. Robert Duber II, Judge
Division Two



Hon. Gary V. Scales
Judge *Pro Tempore*



Anita Escobedo
Clerk of the Superior
Court



Kendall Rhyne
Chief Probation Officer /
Court Administrator

GILA COUNTY SUPERIOR COURT

ANNUAL REPORT 2014

“Commitment to Quality”

In 2006, the Presiding Judge Peter J Cahill presented a series of initiatives for the Gila County Superior Court. The purpose of the plan was to review key aspects of court operation and to develop and institute best practices in certain areas of service.

Collectively, these action items became known as the “Commitment to Quality”. The significance of the plan was recognized by the Administrative Office of the Courts and Gila County received an award in 2008 for this innovative approach.

A Commitment To Quality

Gila

County

Superior

Court

We will provide the highest quality services to children and their families.

We will meet – and we will try to exceed – all accepted guidelines for best practices in delinquency, dependency and family law cases. We will develop and implement new and different ways to provide better, more effective services to provide help for more children.

We will measure and count what we do, and we will hold ourselves accountable to our commitments.

Delinquency cases will result in fair and timely resolution to children, families and victims; our communities deserve fair and prompt justice.

Dependency cases will be processed in a prompt and just manner. We will protect children and make sure families get the services they need. The health and safety of children in foster care is a paramount concern.

In Family law cases, we will provide prompt and efficient judicial services to families. We will use the tools available under the Rules of Family Law Procedure to ensure that family law cases are dealt with promptly and efficiently.

We will work collaboratively with others in the court systems who provide services to families and children. We will involve members of our communities in our efforts to improve how we deliver justice in cases involving children.

Our employees are experienced, well-trained and dedicated. We recognize that they are in a unique position to change children’s lives for the better. We will support their efforts with training, good working conditions, and compensation that reflects their dedication to providing high quality services to children and families.

From Concept to Program:

The Commitment in Action:

- ✓ *Model Delinquency Court*
- ✓ *Juvenile Detention Alternatives Initiative*
- ✓ *Model Dependency Practices*
- ✓ *Family Law Initiatives*
- ✓ *Data Driven Decisions through statistical reporting / caseload management*



Eight years later, that Commitment to Quality continues. As judicial operations continue to evolve and improve, Gila County Superior Court will also change and adapt to meet the challenges of the future and our continuing obligation to the citizenry of Gila County.

Model Juvenile Court

The Gila County Juvenile Court is responsible for the processing of both Delinquency and Dependency petitions; the Juvenile bench collectively hears cases involving the welfare of Gila County's juveniles.

One of the primary objectives of the Commitment was the institution of the Model Delinquency Court. Consisting of a collection of best practices, and coupled with an innovative approach to procedure, the Model Delinquency Court has consistently reduced juvenile detention and streamlined case resolution.



The Administrative Office of Courts conducted operational review of Gila County's Dependency case processing; the findings were released in October, 2014. The court scored 90% and above in all areas of consideration, earning a score indicating substantial compliance according to the standard. The periodic operational review requires a response from the court – this provided an opportunity for review of current procedure.

Dependency Operational Review



At the recommendation of the Hon. Robert Duber II, checklists were developed to coordinate the key legal findings and factual bases required for each of the respective hearing types. Although under refinement, this prototype tool is intended to provide a casual reference “at a glance”.

Mission Statement:

“The mission of the Gila County Superior Court is to provide timely justice in a manner that is impartial, innovative, professional, and responsible.”

Rule 93

The powers and duties of the Court Administrator are defined under Rule 93 of the Rules of the Supreme Court of Arizona. Key elements of those responsibilities include the compilation of records and statistics of pending cases; the maintenance and publication of the court’s calendar; preparation of the budget of the court; the assignation of all motions, pretrials, and other matters for disposition; making arrangements for visiting judges, and the performance of other duties as directed by the Presiding Judge.

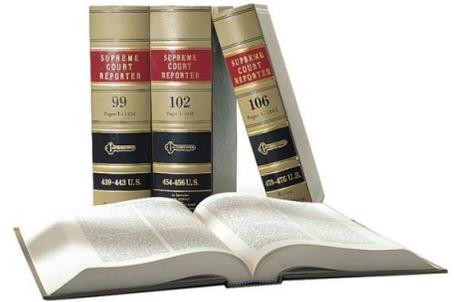
Court Administration Operations

Working in a managerial capacity at the direction of the Presiding Judge, Court Administration coordinates a variety of court services for the citizens of Gila County.

Court Administration consists of a professional staff skilled in the functions necessary to facilitate and maintain judicial operations. Boasting over 55 years of cumulative experience, this group is well-adapted to assume the responsibility for integrating some of the many changes in court procedure as new law is made or updated, rules and codes are adjusted, or administrative issues are ordered.

In addition to the requirements of law and Rule, the duties of Court Administration are multifaceted and, amongst other things, they include:

Scheduling court reporters, bailiffs, and interpreters
Providing technical support to all County court entities
Maintenance of the County Law Library
Digital audio recordings of court hearings
Caseflow management and programming
Maintenance of the County's Law Library



➤ **Language Access Plan**

The year 2014 saw the institution of a Language Access Plan in all the general and limited jurisdictional courts of Gila County. Developed with the aid of the Administrative Office of Courts, the Language Access Plan laid out protocol to insure that courts users of limited English proficiency were guaranteed access to the court system.



The plan provides for interpreter services at all court hearings, web access to court forms in Spanish, and bi-lingual signage to assist in the navigation of court offices and facilities.

The Language Access Plan was put to the test approximately one month after its implementation when a Vietnamese speaking customer required assistance in the Globe Regional Justice Court. With the resources available through the Plan, the Judge was able to conduct the hearing with minimal delay.

➤ **Caseflow Management**

In accordance with the requirements described within Rule 93, the area of court administration known as “Caseflow Management” primarily collects and collates data for statistical analysis and performance measurement.

In July, the Administrative Office of Courts introduced a series of four statistical reports designed to record case activity by criminal charge.

Shortly thereafter Administrative Order No. 2014 - 81 was issued; this order further established a series of time standards relating to case processing and further setting benchmarks for the timely resolution of the various types of cases. Four reports were developed to accurately gauge the court’s performance in relation to these new standards.

In addition to State-mandated reporting, Caseflow Management directly impacts local case processing by providing statistical data for each Division of the Superior Court. Identification of operational trends and the tracking of historical case filings allow for the modification of business processes by direct interpretation of information – a “data driven decision”.

“Clearance Rate” is a general performance tool that measures the relationship between case filings and case closures. Developed with other “CourTools” performance matrices, Clearance Rate is the one common criteria applied to all Gila County court cases as an overall rating of performance.

➤ *Judicial Staff Conference*

This year's Judicial Staff Conference, conducted from June 25th – 27th, was a significant departure from the previous training format: all trainings were “mirrored” in both Payson and Globe, training sessions were compressed to accommodate a more diverse range of curricula, and a deliberate focus was placed on securing high-level presenters to maximize this annual opportunity for adult education.



The esteemed list of presenters included, amongst others, representatives from the Arizona State University – Behavioral Health Center, Streetlight International, and Arizona Voice for Crime Victims. Topics covered during the session ranged from medication-assisted treatment to research partner relationships to child abuse advocacy. In short, Gila County court staff were exposed to specific trainings geared towards expanding the collective knowledge of current court issues.

The Hon. Peter J. Cahill gave a presentation on a historical Gila County case “In the Matter of Gerald Gault” which established an important legal precedent in the handling of Juvenile cases.



Data Driven Decisions: Programs and Projects

Court Administration has adopted a multidisciplinary approach to the analysis of court operations – data driven decision-making. Utilizing data reporting tools, and incorporating established best practices, business operations have been reviewed and areas of opportunity and improvement were identified. Court Administration has designed solutions to improve function and enhance the overall court experience. The goal is simple: streamline the process for efficiency without compromising any necessary court-related services or functions, and, continue to institute initiatives consistent with the court’s Commitment to Quality. Utilization of simple, data-driven decision-making allows the court to operate in a transparent fashion thus establishing accountability with stakeholders; in effect, we wish to share our methodology with the public that we serve.

➤ *Family Law Initiative*

In collaboration with the Clerk of Court, a new Family Law Initiative is being designed to assist *pro se* litigants (parties without attorneys) navigate the court system. Case tracking mechanisms will monitor the progress of cases while expanded mediation services will be made available to court patrons. A new web portal will provide easy and free access to commonly used forms. Instructions and procedural information will also be available online.

➤ *Early Resolution Criminal Case Processing*

With the introduction of new case processing standards, courts are further motivated to provide fair and timely justice. In order to impact these targeted time frames, certain types of criminal cases will be identified, depending on the nature of the offense, and earmarked for early resolution. Once cases are so flagged, the Judges are so notified and these criminal matters proceed along a different track towards disposition freeing up bench time for other, and perhaps more complex, judicial functions.

➤ *Computer Information Systems*

In May, 2014, the Court Information Systems Department was reorganized into Court Administration. This dedicated team of IT professionals provides technical support, troubleshooting, and systems-design to keep the courts modernized.

In recent years, an emphasis has been placed upon court automation and technological enhancement. Operational projections identified several potential deficiencies in the current court networks and systems design – in order to prepare for future environments and demands, the CIS Team revisited the current I.T. Strategic Plan, modifying and updating that model.

A commitment was made to enhance, upgrade, or replace existing technological infrastructure. Several modular projects have been considered. Court Administration secured approximately \$14,000 in State Fill the Gap funds to implement new programs, all designed to enhance criminal case processing. Other

projects are being subsidized from special revenue accounts. The bottom line is that court infrastructure is being upgraded at no additional expense to the County.

Wireless connections and bandwidth in both Payson and Globe were improved. Aging servers are being replaced. New network connections are being studied in both Payson and Globe with the goal of speeding up computer systems for court users.

➤ ***Payson Court Facility***

The County has made arrangements for a new court facility in Payson. With the aid of consultants from the National Center for State Courts working in collaboration with County planners, the residents of northern Gila County will soon have an updated facility in which to conduct court business. While strict timeframes have not been established, the facility will be a marked improvement in the provision of court services once operational.



Gila County Superior Court – Court Administration remains committed to providing the public of Gila County with appropriate and accessible court services while preserving due process and preparing the court system for the challenges of the future.

GILA COUNTY PROBATION DEPARTMENT

CORE VALUES

We hold these values as unchanging to stand the test of time and guide us in all we do . . .

Integrity
*
Accountability
*
Respect
*
Professionalism

MISSION

Our mission is the promotion of community safety, victim restoration, and offender success through the facilitation of positive offender behavioral change and enforcement of offender accountability.

We accomplish this by . . .

Probation Services

- holding offenders accountable for their actions.
- supporting offenders in their efforts to become lawful and productive members of our community through proven and effective case management.

Detention Services

- providing a safe and secure detention facility for juvenile offenders when required at arrest or upon further order of a Superior Court judge.
- offering an award winning school to assist juvenile offenders in obtaining their GED.

Support Staff Services

- providing professional and efficient customer service from the moment a person enters our building until the moment they leave.
- striving to treat all persons entering the department with respect and dignity.

CASA Services

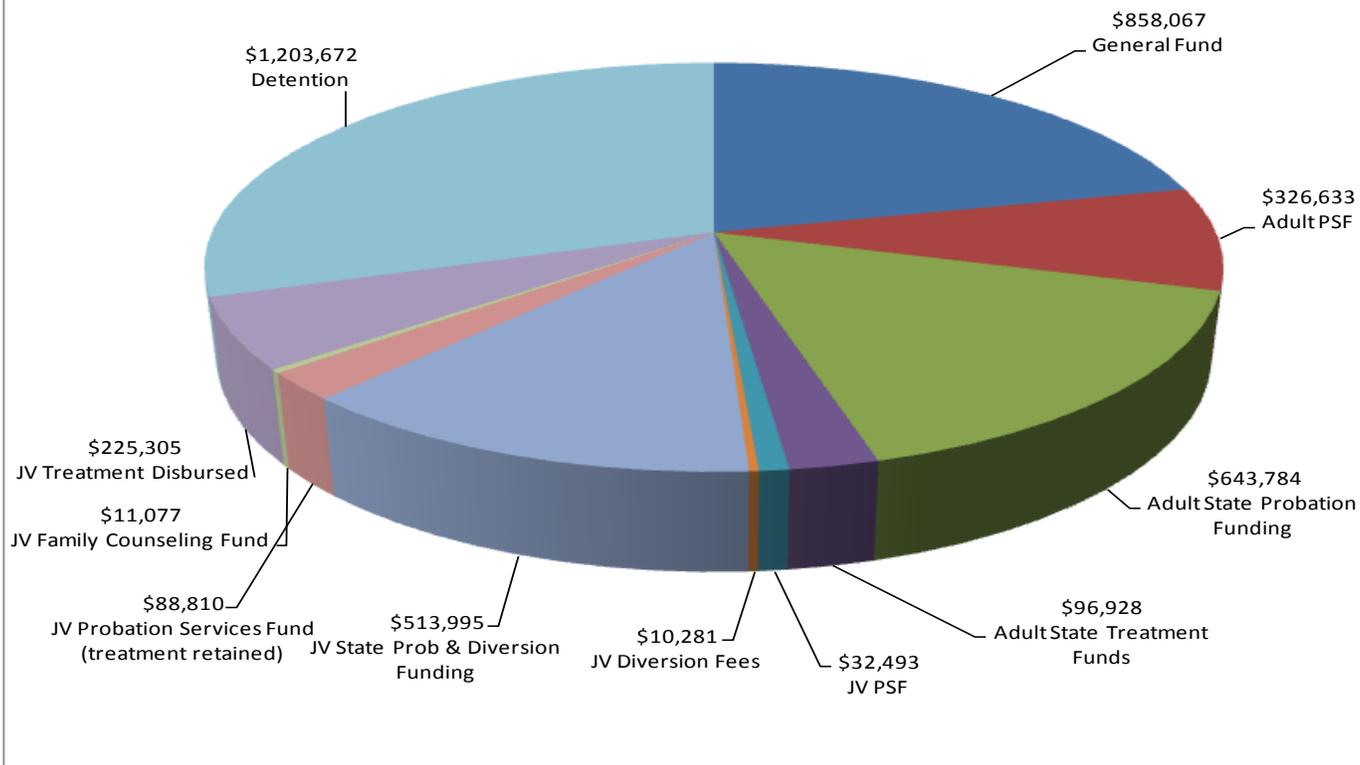
- advocating for the best interests of abused and neglected children involved with the juvenile courts.
- promoting and supporting Supreme Court certified community-based volunteers who help assure each child a safe, permanent and nurturing home.

VISION

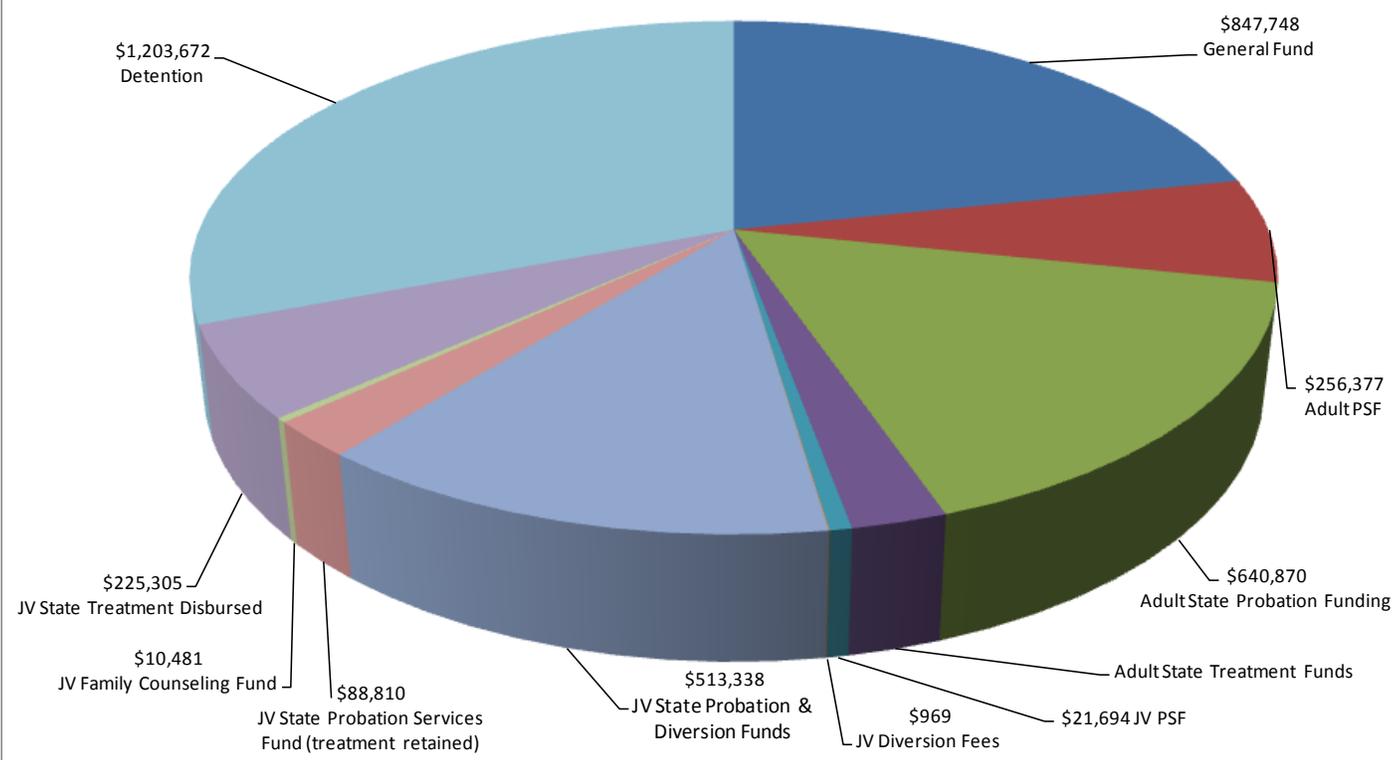
Our vision is to . . .

- achieve a standard of operation worthy of emulation.
- recognize that humans are responsive and evolving and warrant the opportunity for rehabilitation.
- inter-actively relate with our communities, their leaders, and public and private agencies in the promotion of public protection, justice, education and the prevention of crime, delinquency and abuse.

FY14 PROBATION BUDGET



FY14 PROBATION EXPENSES



Adult Probation

This year was full of honing new skills and starting new projects in the Adult Unit. We embarked on a new adventure by beginning a pretrial program. Our program began out of the Payson Justice Court and our officers have completed an average of 60 assessments per month from June to October. The pretrial program also entails the supervision of a small amount of the assessed clients on pretrial conditions. This program will be expanding to the Globe office in the near future. As new and old cases went through court within this year, the department's presentence office kept busy while completing an average of 39 reports per month (this includes new reports and updates). There was a decrease in the amount of client's placed on probation. Our monthly average of clients this year on standard probation was 360 clients per month while Intensive probation supervised an average of 21 clients per month.

We have seen the successful implementation of Evidence Based Practices (Motivational Interviewing and Positive Reinforcement) within the Department. Since FY13 there has been a reduction in revocation rates: In standard probation revocation rates has reduced by 9%. In other words, it went from one quarter of the population being revoked to one sixth of the population being revoked. In Intensive Probation there was an even greater a reduction in our revocation rates by 33%.

Our officers are balancing positive reinforcement with holding our clients accountable for their Court-ordered obligations as noted in an increase in our performance measures in community restitution hours by 39% on Intensive Probation and 6% on Standard. While holding them accountable, our officers are trying to focus more on the positive in a client and their life which does appear to have the greater impact on change.

Although the implementation of Effective Practices in Correctional Settings (EPICS) is new, there is already a change in the atmosphere of the department. Officers have more tools to assess clients and some clients have expressed gratification in finding new ways to look at their situations and ways to change old ways of thinking. It is sure to show in our statistics in FY15.



ADULT PROBATION COLLECTIONS

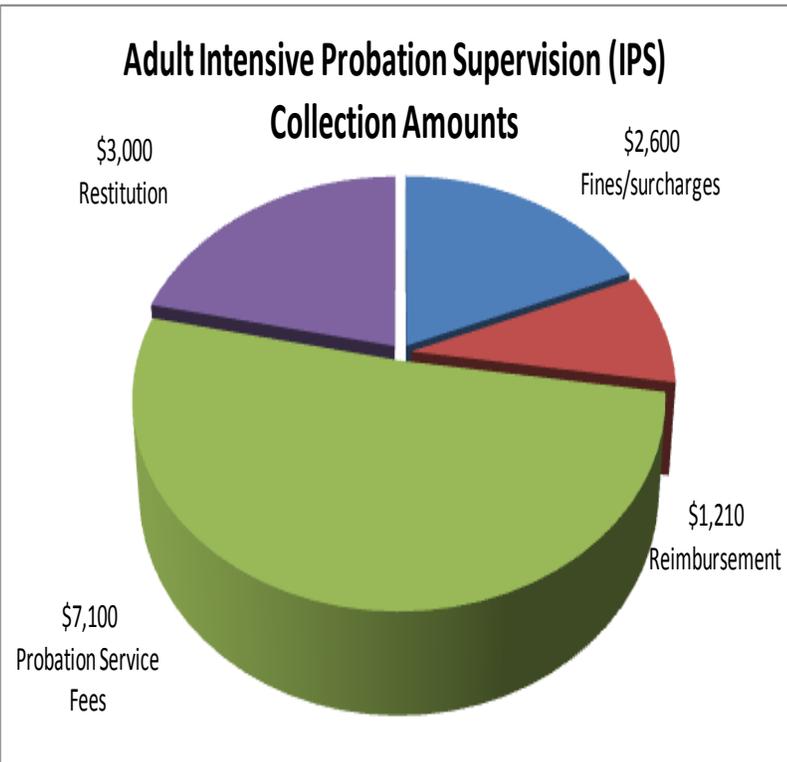
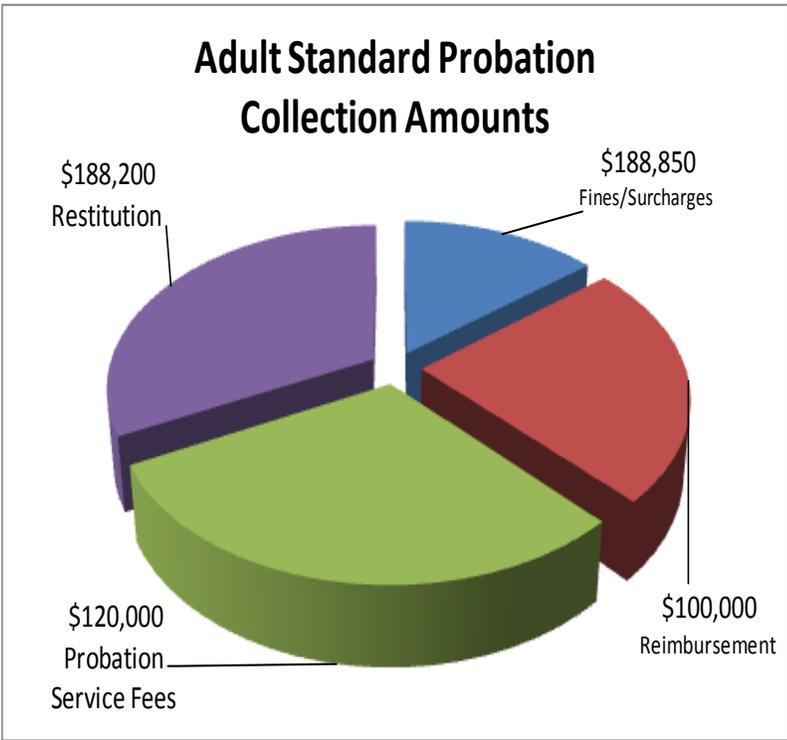
When sentenced, defendants are ordered to pay financially for their given crimes. Some of these financial obligations are per statute and/or per their accepted plea agreements. These obligations can include:

Restitution: This is reimbursement to a victim for financial loss.

Fines/Surcharges: There are some offenses which come with a statutory fine such as Possession of Marijuana: \$750 fine with surcharge. The current surcharge on any given offense is 83%. On any felony offense, the court has the ability to apply a fine up to \$150,000 plus a surcharge. These fines pay for many functions of the Court.

Reimbursements/Fees: The Court can order defendants to pay financial obligations for many given reasons. A couple examples are an agreed upon Cost of Prosecution fee, repayment for extradition costs to the Sherriff's Office and DUI sanctions like payment to the Prison Construction Fund.

Probation Service Fees: When placed on a term of probation, the Court will impose a monthly service fee for Probation Supervision. The standard fee is \$65 a month currently on an adult case. That amount can be decreased or increased dependent on a defendant's financial situation.



JUVENILE PROBATION

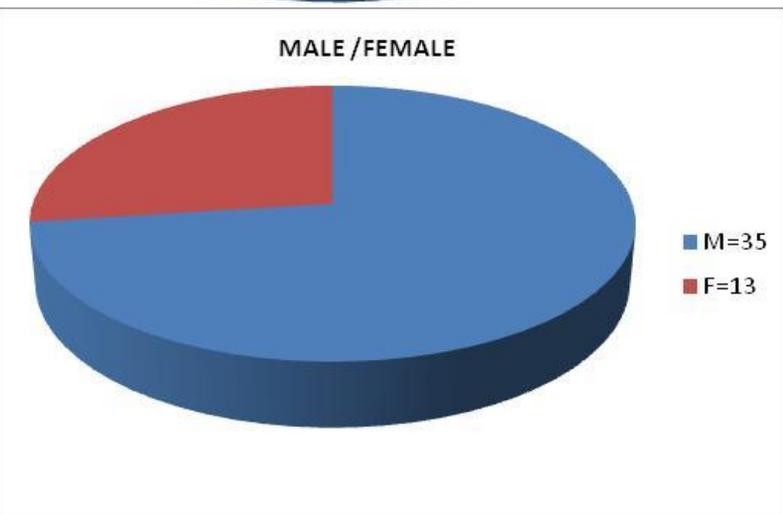
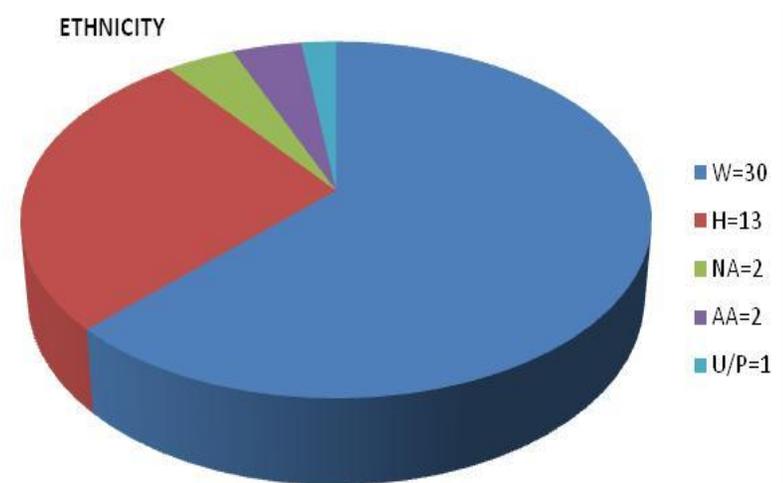
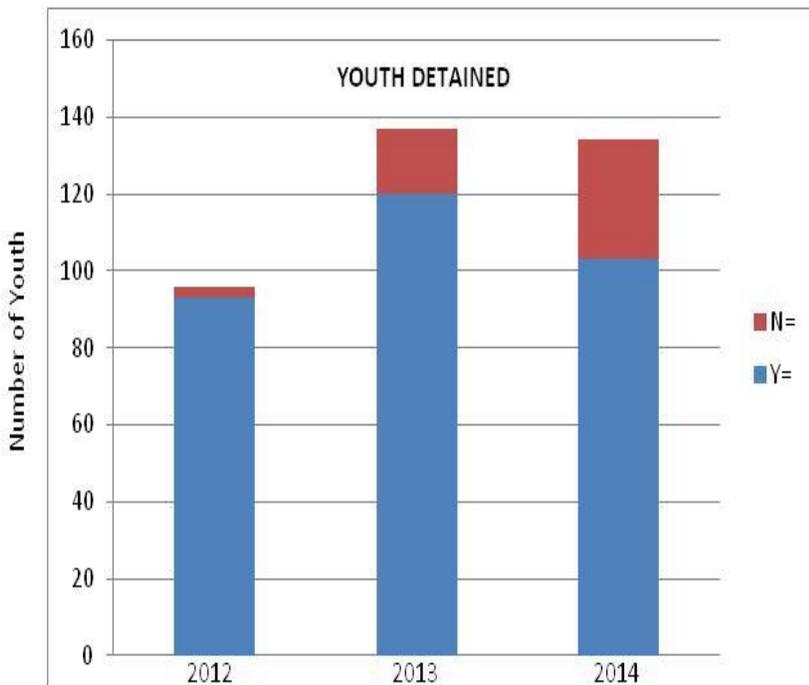
Juvenile Detention Alternative Initiative: JDAI

Over the course of the past year we at Gila County Probation have put fourth great efforts in ensuring only the juvenile's who truly need to be detained enter our Detention Facility. The vehicle of this work is the Juvenile Detention Alternatives Initiative (JDAI) and the hard working staff within our system.

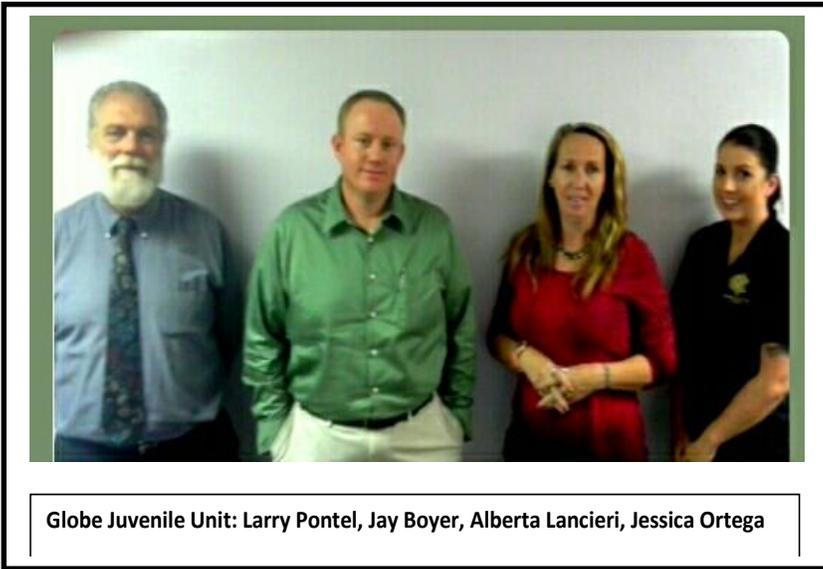
We collaborated with the County Attorney's Office, Gila County Sheriff's Department, Globe Police Department and the Payson Police Department to develop a Risk Assessment Instrument (RAI). There were many hours of work and effort in the development of our RAI and we went "live" on October 15, 2013. Over the past year 127 juveniles were screened for detention by the Gila County RAI. Of those screened, 25 juveniles were not detained, which in years past, would have likely been held.

There have been many hours dedicated to collaboration, research and implementation of the JDAI work. During the past year Gila County sent representatives from the County Attorney's Office, Probation and the Presiding Judge's Office to Santa Cruz County, California, for a site visit. This site visit was of great value with all the new methods and ideas learned by the group.

With all of the meetings and work put into JDAI, Gila County Probation is still a rookie within this initiative. We are currently developing the "A" (alternatives) portion of the program. Without a doubt there will be much improvement within our local system to include alternative programs which will surely decrease our use of the detention facility.



JV Evidence Based Practices (EBP) Kickoff



Globe Juvenile Unit: Larry Pontel, Jay Boyer, Alberta Lancieri, Jessica Ortega

Like a fine wine, Gila County Probation is getting better with age. Though the Adult Unit has been utilizing Evidence Based Practices (EBP) for some time now, the Juvenile Unit is just now formalizing these efforts.

With the reliance on the Arizona Youth Assessment System (AZYAS) to not only assess our clients, but also to develop worthy case plans we have observed a trend of more appropriate supervision.

Each Juvenile Officer attended a case plan training in December of 2013 to further understand and promote the importance of prescribing the correct dosage and type of service offered to the children we supervise.

In January of 2014 representatives of the Department participated in the official EBP role out at the AZ Supreme Court building in Phoenix, AZ. Rick Miller presented his “Kids at Hope” program and inspired those in attendance to “mentally time travel, deal aces and to become treasure hunters” for all of the juveniles we interact with. Mr. Miller then came to our Department to present this same information to the entire Juvenile Unit. Currently, Gila County Juvenile Probation is continuing the efforts of EBP. We are looking at our Policies and Procedures to ensure they are in line with the

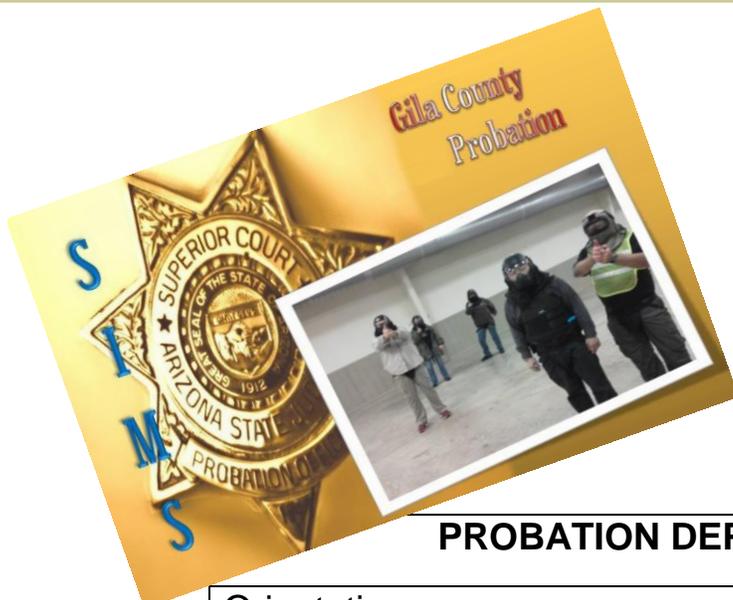
Total Referrals in 2013 = 396	
RESULT	NUMBER OF CASES
Petitions	179
Diversions	216
Standard Probation	83
Intensive Probation	22
Drug Court Participants	11
Drug Court Graduates	6
Number Committed to ADJC	9

effort. We are working on creating quality assurance tools to ensure Officer’s understand EBP concepts and utilize them regularly. Though we are not there yet in regards to EBP, Gila County Juvenile Probation is putting fourth concerted effort and striving for a primary vision of being worthy of emulation.



Payson Juvenile Unit: Cindy Romance, Dan McKeen, Erika Pisano

Not pictured: Brenda Newton

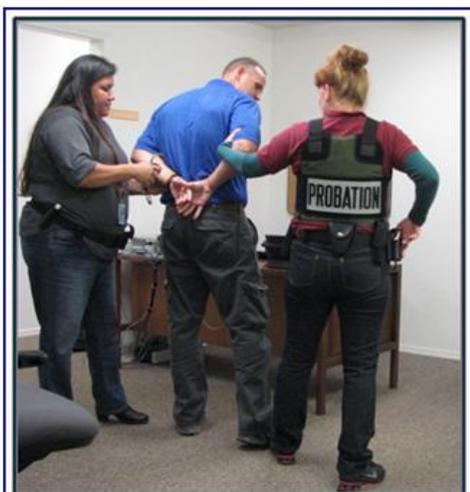


PROBATION DEPT TRAINING

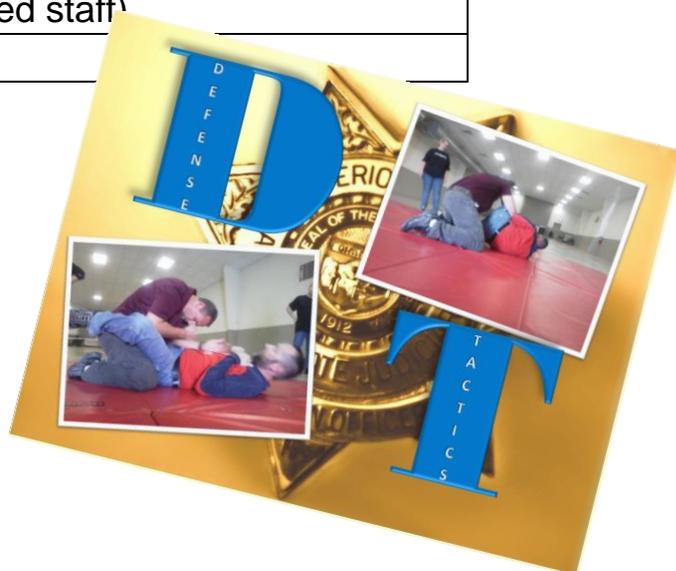


David Jones, Dan Lowe, John Park

Orientation
Ethics
AZ Court System
Working and Communicating Effectively
Defensive Tactics Academy (40 hr)
Defensive Tactics Refresher
Firearm Academy (40 hr)
Firearms Ongoing Training/Qualification
Probation Certification Academy
Intensive Probation Academy
CPR/First Aid/Blood Borne Pathogens
Personal Safety (non-DT trained staff)
Evidence-Based Practices



Erika Pisano, Dan Lowe, Brenda Newton



Annual Award Winners – 2013





Amber Dean - Employee of the Year

Amber has worked for Probation as an Administrative Clerk Senior since October 22, 2012. Amber is always willing to assist staff and management with any task given to her and still keep up with her daily duties. She has become knowledgeable of the court process and language used to conduct court business. She always demonstrates professionalism in her decision making and always has a positive attitude. She comes to work daily with a smile on her face and seems to enjoy working with her fellow co-workers and learning all about her job at Probation. Additionally, Amber's high energy and positive attitude has rubbed off with other members of the Judiciary such as the Clerk of the Superior Court. There have been countless occasions where members of that office have passed along to me how impressed they are with her work product and knowledge.

Gila County is lucky to have an employee of Amber's talents. Congratulations Amber!



Adam Mancha - Detention Officer of the Year

Adam has worked at the Gila County Juvenile Detention Center since May 15, 2006. During this time, Adam has worn many hats at the facility and is not afraid to try on a new one! Adam is a Handle with Care instructor at the detention center. He has also taken on the additional responsibilities of training staff on verbal de-escalation and proper techniques of restraining youth in the event that this must occur.

Adam works very hard explaining the facility expectations to the youth. He helps youth succeed, and not fail while they are housed at the facility by lending an ear for them to talk to. At the same time, Adam sets boundaries that youth must abide by; this provides youth structure and consistency. The youth respect Adam, and enjoy his sense of humor (as does all the staff). Adam is an excellent role model for the youth to emulate during their time in the facility. He is also a shining example for his co-workers to follow in their day to day lives.

The Gila County Detention Center is lucky to have Adam on our team. Congratulations Adam!



Eddie Reyes - Probation Officer of the Year

Eddie is a tenured probation officer that has been flexible in his work assignments. This was never more evident than in 2013 when Eddie moved from a standard caseload to the sex offender caseload. There is a very distinct difference on how these two populations must be supervised. He holds them accountable for their actions and works with them in treatment. Eddie incorporates motivational interviewing as a technique to engage his clients in pro-social activities and to identify needs.

Eddie has contributed to the department in many positive ways. He treats his co-workers, community and probationers with respect and dignity. Often times, Officer Reyes offers to assist his co-workers without hesitation. Eddie is also a departmental firearms instructor; where he has proven to be effective in teaching probation officers' the basics regarding firearms and safety.

He not only is an asset to probation, but he is an asset to community. This was demonstrated when Officer Reyes assisted a woman who was in an automobile accident. He used his first aide skills to stop the bleeding until paramedics arrived. His actions clearly demonstrate that he is not only an agent for positive change, but also a hero in the community.



Dede Bondurant - Supervisor Officer of the Year

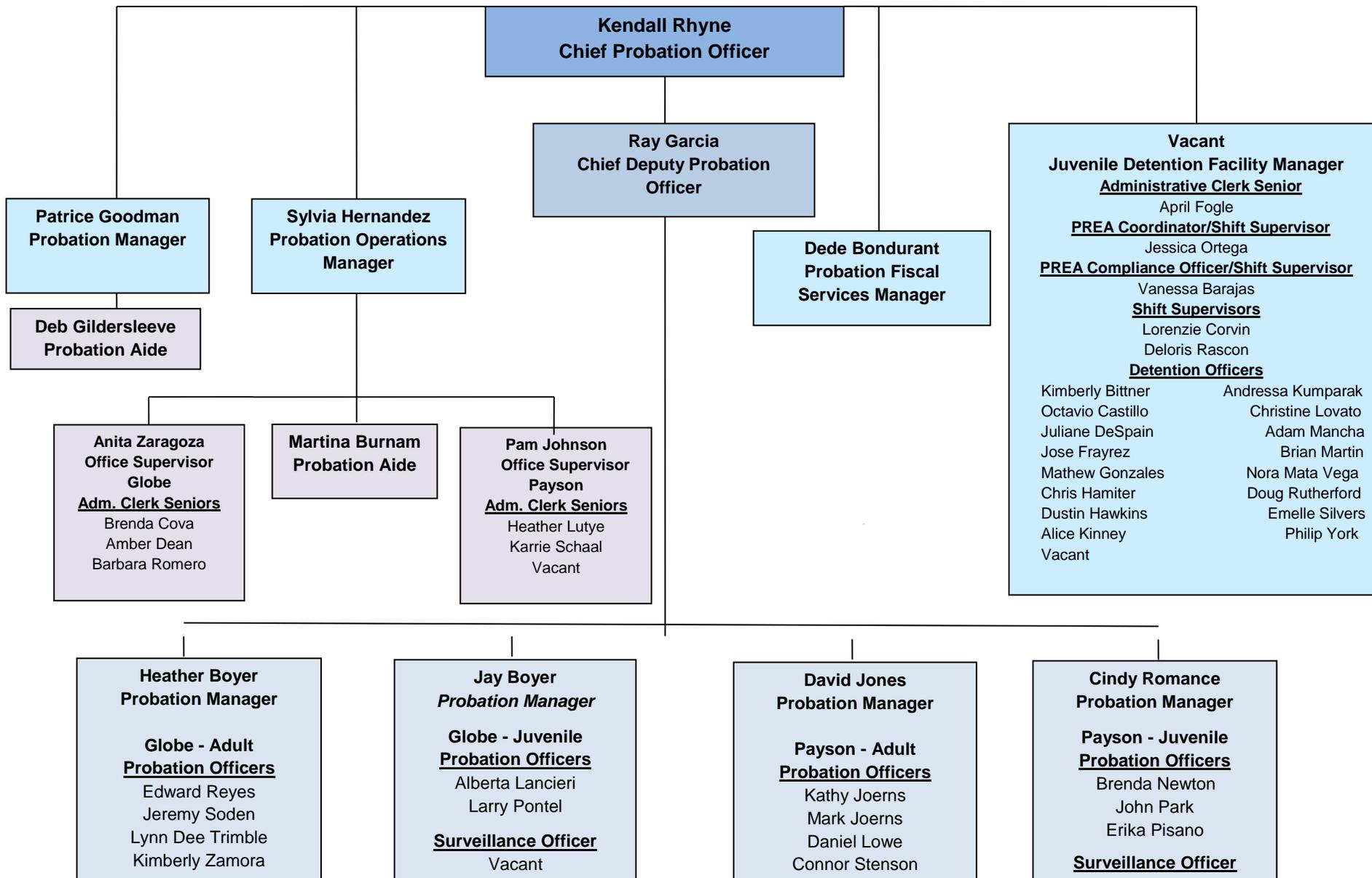
Dede Bondurant has worked for the Gila County Probation Department for 24 years and has been the Chief Financial Officer for the last 14 years. In addition to controlling the purse strings, Ms. Bondurant manages an indirect caseload, she is in charge of DTEF funding, and takes on additional duties to assist line staff. She has also taken on the additional responsibility of the department's lead investigator.

In 2013, Dede managed the adult unit in the Payson office until a new manager was hired. This is a remarkable endeavor because she continued her day to day work responsibilities in Globe without fail. Ms. Bondurant is a resourceful, creative, and solution-oriented person who is frequently able to come up with new and innovative approaches. Ms. Bondurant is able to make a decision without hesitation and she will never sugarcoat her opinion or belief.

Dede has proven to be a great steward of taxpayer dollars and truly a leader to not only our department, but the County as a whole. As you may be able to recognize, Dede is high functioning and results driven.

We are extremely fortunate to have Dede working for our department. Congratulations Dede!

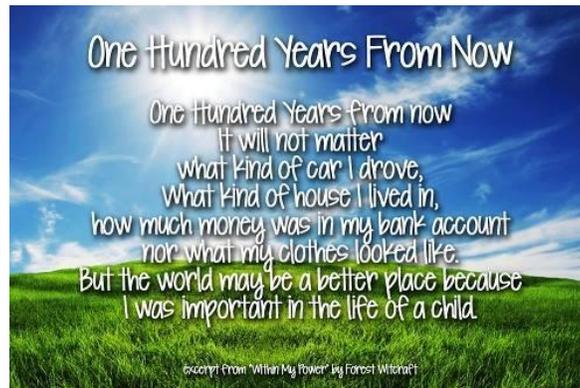
GILA COUNTY PROBATION ORGANIZATIONAL CHART





PAYSON SUPPORT STAFF





CASA of Gila County strives to support and promote court-appointed volunteer advocacy so that every abused or neglected child can be safe, establish permanence, and have the opportunity to thrive.

The CASA Program is continually moving forward and progressing. In order to continue to build the program increased efforts will be put forth in the southern part of the county for recruitment and retention of CASA Volunteers. This will include increased outreach and advertising of CASA promoting community awareness. The main goal of CASA of Gila County is to provide a CASA volunteer for every child in dependency. In order to do this, our program will have to grow significantly.

Another goal of CASA of Gila County is to implement the CODY program. CODY was started by CASA of Maricopa County and its success has been acknowledged on a national level. CODY stands for Court Orientation for Dependent Youth. This program allows children in dependency the opportunity to meet the court staff including the judge, attorneys, DCS employees, and CASAs. They are informed of their rights in their case and encouraged to attend court hearings.

CASA volunteers make a significant positive impact in dependency cases. National CASA (www.casaforphildren.org) and CASA of AZ (www.casaofarizona.org) both show that children in foster care who have a CASA generally spend less time in foster care, are moved from one placement to another less frequently and have a significantly lower chance of returning to the foster care system after being placed in a permanent home. Many children who grew up in the dependency system will say that their CASA was the only person who had their best interest in mind and would fight for them in court. Unlike court employees or attorneys, CASAs are volunteers and they do not have an agenda in a dependency case other than what is best for that child. In Gila County we are lucky enough to have 21 CASAs who advocate for 39 children in the dependency system. The number of CASA volunteers continues to grow.

This year CASA of Gila County has assisted in the establishment of Gila County Friends of CASA. This is a nonprofit organization that provides financial support to CASA volunteers and children in the dependency system. They have the ability to accept monetary donations and hold fundraising events for the support of CASA of Gila County.



Our CASAs receive a significant amount of training when they are first certified as Advocates including a CASA Academy through CASA of AZ. They are required to complete 12 additional hours of training each year. This year, in order to help the CASA volunteers achieve their training goals Gila County acted as a pilot county in conjunction with CASA of AZ and offered our volunteers a one day CASA Academy specific to the needs of our county. We had trainers from CASA of AZ, Gila County Courts, and CASA of Maricopa present.



In an effort to recruit new CASA volunteers and educate the community about the program numerous outreach efforts have taken place in 2014. CASA of Gila County has been highlighted on the radio, PSAs have been established both in the movie theatres and on the radio, flyers have been posted throughout the county providing information about the program, and numerous presentations have been given by the County Coordinator and president of Gila County Friends of CASA. These efforts have been positive and resulted in support from the community and new CASA volunteers.

Limited Jurisdiction Courts

Limited Jurisdiction Courts process civil and criminal traffic cases, criminal misdemeanors, Orders of Protections / Injunctions against Harassment, Civil cases, small claims and other types of cases. This is the level of jurisdiction most commonly encountered by the citizenry.

The Limited Jurisdiction courts of Gila County are the Globe Regional Justice Court; the Miami Magistrate Court; the Winkelman Magistrate Court; the Hayden Municipal Court; the Payson Justice Court; the Star Valley Municipal Court; and the Payson Municipal Court. A Justice of the Peace conducts the judicial operations of a justice court; a Magistrate handles the judicial business for a municipal court.



As court services continue to progress towards a greater degree of automation, all courts must keep pace with that evolution. In order to do so, all of the listed Limited Jurisdiction courts have committed to participation in the AOC's "Disconnected Scanning Program".

The Disconnected Scanning Program links together scanned images of court documents with the current case management software; once instituted, court users will be able to view "digital" case files. The goal of the program is to prepare the limited jurisdiction courts for a new case management system with document imaging capabilities and to begin incorporating "paperless" business processes.

