

IMPORTANT INFORMATION

Training

The Supreme Court adopted new rules requiring training for individuals involved in probate matters including attorneys serving as appointed counsel or guardians ad litem for a proposed adult ward or adult protected person, court investigators and non-licensed fiduciaries. [Administrative Order 2012-62 issued 7/31/12](#)

Prior to Letters of Appointment as a Personal Representative being issued, you MUST view a training video and receive a CERTIFICATE OF COMPLETION.

NOTE: You can access the forms and view the above video(s) on line by going to www.azcourts.gov/probate/training.aspx. Public computers are available at the Gila County Law Library

After you complete the training video, print out your CERTIFICATE OF COMPLETION and file it with the Clerk of Superior Court.

FOR CLERK'S USE ONLY

Name of Person Filing: _____
City, State, Zip Code: _____
Day/Evening Telephone: _____
Attorney Bar Number (if applicable) _____
Representing: Self (Without a Lawyer) or
Attorney for _____

**SUPERIOR COURT OF ARIZONA
GILA COUNTY**

In the Matter of the Estate of:

An Adult

Case No. _____

**LETTERS OF APPOINTMENT AS
PERSONAL REPRESENTATIVE
AND ACCEPTANCE OF APPOINTMENT**

LETTERS OF PERSONAL REPRESENTATIVE

_____ (name) is appointed as Personal Representative of this Estate without
restrictions except as follows:

DATE: _____

ANITA ESCOBEDO
Clerk of the Superior Court

By _____
Deputy Clerk

ACCEPTANCE OF APPOINTMENT

**STATE OF ARIZONA)
GILA COUNTY)ss.**

I accept the duties of Personal Representative of the Estate of the above-named person who has died and do
solemnly swear that I will perform the duties as Personal Representative according to law.

DATED _____
Signature of Personal Representative

Subscribed & sworn to before me this _____ day of _____, 20____.

By _____

My Commission Expires: _____
Notary Public / Deputy Clerk