

# **IMPORTANT INFORMATION**

## **Training**

The Supreme Court adopted new rules requiring training for individuals involved in probate matters including attorneys serving as appointed counsel or guardians ad litem for a proposed adult ward or adult protected person, court investigators and non-licensed fiduciaries. [Administrative Order 2012-62 issued 7/31/12](#)

**Prior to Letters of Temporary Appointment as Guardian and/or Conservator being issued, you MUST view the appropriate training video(s) and receive a CERTIFICATE OF COMPLETION for each.**

**Welcome to Guardianship training module (Video)**

**Introduction to Conservatorship Account Forms Video Tutorial**

**Welcome to Conservatorship training module (Video)**

NOTE: You can access the forms and view the above video(s) on line by going to [www.azcourts.gov/probate/training.aspx](http://www.azcourts.gov/probate/training.aspx). Public computers are available at the Gila County Law Library

**After you complete the training video(s), print out your CERTIFICATE(S) OF COMPLETION and file them with the Clerk of Superior Court.**

Name of Person Filing: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City, State, Zip Code: \_\_\_\_\_  
Day/Evening Telephone: \_\_\_\_\_  
Attorney Bar Number (if applicable) \_\_\_\_\_  
Representing:  Self (Without a Lawyer) OR  
 Attorney for \_\_\_\_\_

FOR CLERK'S USE ONLY

**SUPERIOR COURT OF ARIZONA  
GILA COUNTY**

In the Matter of the Guardianship and/or  
Conservatorship of

\_\_\_\_\_  an Adult  a Minor

Case No. \_\_\_\_\_

**LETTERS OF APPOINTMENT AS  
TEMPORARY**

(Check one box)

- Guardian**  
 **Conservator**  
 **Guardian and Conservator**

**AND ACCEPTANCE OF  
TEMPORARY APPOINTMENT**

**ISSUANCE OF TEMPORARY LETTERS**

1. **NAME OF PERSON APPOINTED:** This person (name) \_\_\_\_\_

is appointed as:  Guardian and Conservator OR  Guardian OR  Conservator

2. **NAME OF PERSON WHO NEEDS GUARDIAN AND/OR CONSERVATOR:**

\_\_\_\_\_

3. **REASON FOR APPOINTMENT:** The person who needs a guardian and/or conservator is:

a minor **OR**  an incapacitated adult or a ward **OR**  a protected person

4. **LENGTH OF APPOINTMENT:** \_\_\_\_\_

5. **RESTRICTIONS** that apply to this Temporary appointment, by order of the court:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WITNESS: \_\_\_\_\_

**ANITA ESCOBEDO**  
Clerk of the Superior Court

By: \_\_\_\_\_  
Deputy Clerk

**ACCEPTANCE OF LETTERS OF TEMPORARY APPOINTMENT**

**STATE OF ARIZONA )**  
**County of Gila ) ss.**

I hereby accept the duties of temporary

- Guardian **OR**
- Conservator **OR**
- Guardian and Conservator

of \_\_\_\_\_ (name)

and I swear or affirm that I will perform these duties according to the law.

\_\_\_\_\_  
Signature of Guardian and/or Conservator

Subscribed & sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

By \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public / Deputy Clerk