

Name of Person Filing: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_  
 City, State, and Zip Code: \_\_\_\_\_  
 Phone number(s): \_\_\_\_\_  
 ATLAS Number (if applicable): \_\_\_\_\_  
 State Bar Number (if applicable): \_\_\_\_\_  
 Representing: **Self** **Petitioner** **Respondent**  
 (If Attorney, include State Bar Number)

For Clerk's Use Only

**SUPERIOR COURT OF ARIZONA  
 GILA COUNTY**

\_\_\_\_\_  
 Name of Petitioner/Plaintiff

Case Number: \_\_\_\_\_

\_\_\_\_\_  
 Name of Respondent/Defendant

**AFFIDAVIT OF SERVICE WITH  
 SIGNATURE CONFIRMATION**

**For Family Court Cases**

Arizona Rules of Family Law Procedure 41 & 42

**YOU MUST ATTACH A COPY OF A SIGNED RETURN RECEIPT FOR DELIVERED MAIL and A COPY OF THE RECEIPT THAT SHOWS TO WHOM AND WHERE THE DOCUMENTS WERE SENT.**

I sent the Family Court legal documents checked or listed below to the other party in the manner indicated. The documents were signed for **BY THE OTHER PARTY ONLY AND NO ONE ELSE**. A copy of the **OTHER PARTY'S SIGNATURE** acknowledging receipt of delivery is attached to page 3.

Mailed to (Name): \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Date documents sent: (Month/Day/Year) \_\_\_\_\_

Date documents delivered: (Month/Day/Year) \_\_\_\_\_

Mark the box beside each document you sent to the other party. You must send each and every document listed under your type of court case unless indicated otherwise.

**DIVORCE (OR ANNULMENT)  
 WITH CHILDREN**

- Petition
- Summons
- Preliminary Injunction
- Health Insurance Notice
- Parent Info. Program Notice
- Notice to Creditors
- Affidavit Regarding Minor Children
- Notice Regarding Child Support Forms

**DIVORCE (OR ANNULMENT)  
 WITHOUT CHILDREN**

- Petition
- Summons
- Preliminary Injunction
- Health Insurance Notice
- Notice to Creditors

**PATERNITY (to establish)**

- Petition
- Summons
- Parent Info. Program Notice
- Notice Regarding Child Support Forms

**LEGAL SEPARATION  
 WITH CHILDREN**

- Petition
- Summons
- Preliminary Injunction
- Notice to Creditors
- Health Insurance Notice
- Parent Info. Program Notice
- Affidavit Regarding Minor Children
- Notice Regarding Child Support Forms

**LEGAL SEPARATION  
 WITHOUT CHILDREN**

- Petition
- Summons
- Preliminary Injunction
- Notice to Creditors

**TEMPORARY ORDERS**

- Motion for Temporary Order
- Order to Appear
- Family Court Dept. Notices About:
  - Returns/Conferences
  - Temporary Orders
  - Affidavit of Financial Info. (if for spousal maintenance)
  - Notice Regarding Child Support Forms (if for child support)
  - Parenting Plan (if for legal decision making/parenting time)

**LEGAL DECISION MAKING, PARENTING TIME, SUPPORT**

(to establish when paternity already legally established)

- Petition
- Summons
- Parent info. Program Notice
- Notice Regarding Child Support Forms

**MODIFY SPOUSAL MAINTENANCE OR SPOUSAL AND CHILD SUPPORT ("Standard Mod")**

- Petition to Modify Support Order
- Affidavit of Financial Information
- Order to Appear
- Notice Regarding Child Support Forms

**CHILD SUPPORT**

(to establish when paternity already legally established)

- Petition
- Order to Appear
- Notice Regarding Child Support Forms

**MODIFY LEGAL DECISION MAKING and/or PARENTING TIME AND SUPPORT**

- Petition to Modify
- Notice of Filing for Modification of Legal Decision Making
- Notice Regarding Child Support Forms
- Affidavit Regarding Minor Children (only if children have not lived in Gila County the whole time since last legal decision making order)

**MODIFY CHILD SUPPORT 15% OR MORE**

("Simplified Mod")

- Petition to Modify Support Order
- Notice Regarding Child Support Forms
- Blank Request for Hearing

**MODIFY (Change) ORDER OF ASSIGNMENT**

- Petition to Modify Order of Assignment
- Notice Regarding Child Support Forms
- Blank Request for Hearing

**MODIFY CHILD SUPPORT ("Standard Mod")**

- Petition to Modify Child Support - Std. Process
- Affidavit of Financial Information
- Order to Appear
- Notice Regarding Child Support Forms

**STOP ORDER OF ASSIGNMENT**

- Petition to Stop Order of Assignment
- Blank Request for Hearing

**OTHER TYPE CASE** (List Type): (Example: "Annulment") \_\_\_\_\_

(Below list name of each document you sent: Example: "Petition for Annulment," "Summons," etc.)

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

How I sent the documents:

U.S. Mail (Express or Priority Mail with Signature Confirmation, Certified or Registered Mail. Copy of **OTHER PARTY'S SIGNATURE of Receipt is attached.**

Commercial Delivery Service (FEDEX, UPS, etc.) Copy of **OTHER PARTY'S SIGNATURE of Receipt is attached.**

**OATH AND VERIFICATION**

STATE OF ARIZONA )  
County of Gila ) ss.

By signing below, I swear or affirm under penalty of perjury that I have read and understand the contents of this document are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_,  
by \_\_\_\_\_

My Commission Expires \_\_\_\_\_

\_\_\_\_\_  
Notary Public / Deputy Clerk

Attach a copy/printout of the other party's signature acknowledging receipt of the court papers here. If using Certified Mail, tape the green signed return receipt card to this page with the signature side visible.

- Note that the only acceptable signature is that of the **OTHER PARTY**
- You may specify "restricted delivery" so that no other person is permitted to sign
- Some delivery services do not offer restricted delivery

Empty rectangular box for signature acknowledgment receipt.

Attach a copy of the cash register receipt/mailling invoice from the Postal Service or company paid to make delivery or a copy of the package label that shows to whom and where the documents were sent.

Empty rectangular box for cash register receipt or package label.