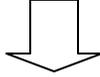


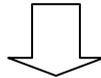
# COMPREHENSIVE (MINOR) PLAN AMENDMENT

SUBMITTAL OF APPLICATION



Application, site plan and fees submitted to Planning and Zoning. Before the process can begin, applicant must submit proof of meeting with neighbors within two miles (5. Plan Administration, Chapter 5 – 2.B) from property.

STAFF REVIEW



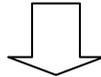
Planning and Zoning Staff will review the proposed request. If additional information is needed, staff will contact applicant. Staff completes parcel file research, property owners and makes necessary copies for distribution to neighbors.  
County Inspector scheduled to post Public Hearing information on the property.

STAFF PREPARES AND FAXES LEGAL NOTICES  
FOR PLANNING AND ZONING HEARING

PREPARES NOTIFICATION TO OWNERS FIFTEEN  
DAYS BEFORE PUBLIC HEARING & MAILS

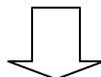
PREPARES STAFF REPORT

NOTIFIES PLANNING AND ZONING  
COMMISSION OF PUBLIC HEARING



PUBLIC HEARING HELD

Public Hearing is held before the Planning and Zoning Commission. The Planning and Zoning Commission recommends approval or denial to the Board of Supervisors. The Planning and Zoning Commission meets every third Thursday of the month.  
A decision letter is mailed to the applicant.



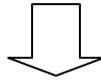
STAFF PREPARES AND FAXES LEGAL NOTICES  
FOR THE BOARD OF SUPERVISORS HEARING

PREPARES NOTIFICATION TO OWNERS FIFTEEN  
DAYS BEFORE PUBLIC HEARING & MAILED

PREPARES STAFF REPORT

STAFF SENDS AGENDA ITEM AND ALL INFORMATION  
TO COUNTY ATTORNEY FOR APPROVAL

TUESDAY BEFORE SCHEDULED MEETING,  
AGENDA, STAFF REPORT AND ALL INFORMATION  
SUBMITTED TO CLERK OF THE BOARD FOR  
PLACEMENT ON AGENDA



The Board of Supervisors holds a Public Hearing. Decision letter mailed to the Applicant. If approved, decision becomes effective thirty days (30) after Board of Supervisors decision.