



**GILA/PINAL WORKFORCE INVESTMENT BOARD**

**5515 S. Apache Avenue, Suite 200**

**Globe, AZ**

**June 20, 2013**

**1:00 pm – 3:00 pm**

**CONFERENCE CALL: Dial 928-402-1897**

**MINUTES**

**I. Call to Order/Pledge of Allegiance**

Meeting was called to order at 1:07 am.

**II. Roll Call and Introductions**

Members Present: Jeri Byrne, Kim Rodriguez, Chuck Wright, Lynn Parsons, Bob Duke, Carol Daniel, Al Larson, Marian Sheppard

Conference Call: Adeline Allen, Jack Beveridge, Udo Cook, Charlie Estrada, Lisa Hernandez, Joan Moore, Deborah Osborn

Guests/Staff Present: Geary Morris, Jerry Lawrence, Sally Fulmer, Dana True, Marty Clay, Joel Millman, Thomas Colombo, Christina Throop, Malissa Buzan, Lee French, Nick Montague, Barbara Valencia

**III. Presentation – Jerry Lawrence – Thermal Star**

Jerry Lawrence presented information to the Board on Thermal Star which is an Arizona Corporation with offices in Phoenix and Tucson. Thermal Star is a training partner with Arizona Opportunities Industrialization Center and is a WIA approved Eligible Training Provider in the Arizona Job Connection website. Thermal Star would like to expand classes in Gila and Pinal counties. Thermal Star will be in contact with the one-stop centers.

**IV. Information/Discussion/Action: To form an Ad Hoc committee (called Gila/Pinal LWIA Restructure Committee). The intention of this committee would be to move forward with changes to the structure of the current Gila/Pinal Local Workforce Investment Area. Interested WIA Board members, ADES, Arizona Commerce Authority or other agencies with resources to assist will be requested to sit on this committee. (Adeline Allen)**

Based on Article 6 of bylaws, an Ad Hoc committee can be formed for addressing specific issues, such as the current one, Pinal County's interest to pursue the option of restructuring or redistricting the local workforce investment area.

There was question as to whether an Ad Hoc committee is necessary if we are considering a separation. Requests were made for more information, reasoning, and pros and cons of a split and/or change in fiscal agents.

There have been many comments, concerns, questions and rumors about what's been happening. The opinion of the WIB matters and that is the reason for the request to set up the Ad Hoc Committee.

Pinal County has gone to DES and requested a split. There was also a letter from Pinal County to Gila County and DES. Gila and Pinal County Managers met at DES and talked about the status. A little over a year ago the Gila County Manager offered up the fiscal agency to Pinal County. The Pinal County Manager turned it down. There were a couple of audits brought up, one with Gila County and one with CAG. Gila County had a consultant come in and look at Community Services overall, specifically WIA and EPAC. Gila County is incorporating the suggestions. The most important thing is the participants.

DES clarified there has been no decision made. The decision authority does not rest with DES or Commerce. The WIB has to supply support or agreement of whatever action it takes. The way a local area gets structured is a local official has to submit a request to be designated as a local area to the Governor. You have Gila and Pinal and those elected officials have to submit a letter, so the Board has to have its part in its connected county officials, County Board of Supervisors, in both counties. This has to get on the agenda and get voted on. DES is the administrative in the fiscal agent, and they ensure processes and rules are followed. The Commerce authority supports the Workforce Arizona Council, the Governor's Council for WIA. The law requires that if you fail performance measures multiple years in a row, you're not going to be a local area anymore. There was an offer from Don McDaniel about the fiscal entity and Fritz Berring turned it down because his focus was having Pinal stand alone. According to the law, this Board has the right to designate its fiscal agent for the local area operator.

The idea to have a discussion with the full board regarding creating Ad Hoc was brought up because only a portion of the Board was present.

The Board is made up of primarily Pinal County Board members, so there was a question as to how a vote would turn out. It was suggested that the Board vote, after hearing why Pinal wants to split off and having time to think about it, or having a work session, instead of creating an Ad Hoc Committee.

Upon motion by Chuck Wright and seconded by Bob Duke, the Board unanimously approve to table the issue of forming an Ad Hoc Committee motion.

Regarding a work session, it would be a special work session on this agenda item only, and would be before the annual meeting, in July or August. A work session will be set as soon as possible.

- V. **Information/Discussion/Action:** Approval of Program Year 2013 Allocations for the Adult, Youth, Dislocated Workers and Rapid Response. Total allocations are: Administration (Gila County - \$229,254.00; Youth (Central Arizona College- (\$673,403.00); Adult (Central Arizona Governments - \$722.451.00); Dislocated Worker – (REPAC - \$745,948.00). Total Allocation for Program Year 2013 is \$2,371.056.00. (Nick Montague).

Nick Montague reviewed Program Year 2013 Allocations for the Adult, Youth, Dislocated Workers and Rapid Response funding. It was noted that 10% of the total funds are admin which is used for the fiscal agent to oversee the program. Upon motion

by Marian Sheppard, seconded by Chuck Wright, the Board unanimously accepted Program Year 2013 Allocations for the Adult, Youth, Dislocated Workers and Rapid Response Programs. Al Larson, Central Arizona Associations and Bob Duke, Central Arizona College, abstained from voting.

- VI. Information/Discussion/Action:** Approval of WIA Incentive Grant for PY11/FY for exceeded State Performance Levels. Under each Local Workforce Investment Area there are 15 core measures. To exceed performance measure means the LWIA must have achieved over 100% of the negotiated level. Performance Measures achieved are: Adult (2 out of 4); Youth (6 out of 8), Dislocated Worker (4 out of 4).

Joel Millman, ADES, stated that the Incentive funds will not be available for Program Year 2011/Fiscal Year 2012 until final approval from Department of Labor is finalized. Barbara Valencia stated this will be an informational item with no action at this time. Board reviewed the Performance Levels for Program Year 2011/Fiscal Year 2012.

- VII. Information/Discussion/Action:** Approval to accept Recertification of Member – Jack Beveridge. (**Jeri Byrne**)

Upon motion by Al Larson, seconded by Carol Daniel, the Board unanimously accepted recertification of Jack Beveridge, Empowerment Systems. Jack Beveridge abstained from voting.

- VIII. Information/Discussion:** Review funding status for Program Year 2011 and Program Year 2012. (**Nick Montague**)

Nick Montague reviewed the funding status for Program Year 2011 and Program Year 2012. Program Year 2011 is at 86% expended and Program Year 2012 is at 10% expended.

**IX. Reports/Updates**

A. One-Stop Partners

B. WIB Program Manager's Report (**Barbara Valencia**)

Youth training on common measures will be held in August. Cochise County has invited anyone wishing to attend job development training in July in Sierra Vista. Packets for Access Points and membership were handed out.

C. Chairman's Report (**Jeri Byrne**)

No report.

D. Community Services Director – ADES Audit – **Malissa Buzan**

Malissa Buzan reviewed the two audits that Arizona Department of Economic Security conducted on Central Arizona Associations and Gila County REPAC. A meeting with Ken Hall, Director of CAG, was held on Monday to review the audit and inform him that a Corrective Action Plan will have to be submitted to the State and the monies will have to be paid back within 30 days. Malissa stated that Terry Doolittle, consultant, did an overview of Community Services, and at this time we are working on those recommendations and will present those recommendations at the next WIB meeting.

- X. Consent Agenda** – The following items listed under Consent Agenda will be considered as a group and acted upon by one motion with no separate discussion of said items,

unless an LWIB Member so requests. In that event, the item will be removed from the Consent Agenda for separate discussion and action.

Lynn Parsons requested that Agenda Item X 1. Approval of the One-Stop Meeting Minutes – June 6, 2013 be removed from the Consent Agenda and resubmit to review both sets of minutes that were submitted to the One-Stop Committee. Upon motion by Al Larson, seconded by Lynn Parsons, the Board unanimously approved Consent Agenda Item A. 2, 3, 4, 5 and Agenda Item A.1 to be submitted for approval at the next WIB meeting.

**A. Minutes**

1. Approval of the One-Stop Meeting Minutes – June 6, 2013
2. Approval of the WIB Meeting Minutes – May 16, 2013
3. Approval of the One-Stop Meeting Minutes – March 14, 2013
4. Approval of the WIB Meeting Minutes – February 21, 2013
5. Approval of the Executive Committee Minutes – December 20, 2012

**XI. Call to the Public** is held for public benefit to allow individuals to address issue(s) within the Board's jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date.

**XII. Scheduling of Next Meeting**

Next WIB meeting will be set for a Work Session in August.

**XIII. Adjournment**

Meeting was adjourned.