



Gila/Pinal Workforce Investment Board Meeting  
Gila County Community Services  
5515 S. Apache Avenue, Suite 200  
Globe, AZ  
May 22, 2014  
2:30 pm

Meeting opened at 2:30 pm

**I. Call to Order/ Pledge of Allegiance**

**II. Roll Call and Introductions:**

- In attendance: Jeri Byrne, Cindy Fletcher, Deborah Osborn, Lynn Parsons, Marian Sheppard, Christina Throop
- Via Teleconference: Jack Beveridge, Udo Cook, Carol Daniel, Robert Duke, Charlie Estrada, Luke Jackson, Brad McCormick, Cliff Potts

Guests/Staff: Malissa Buzan (Director, Gila County Community Services), Allison Torres (Admin. Asst., Gila County Community Services), Lee French (CAG), Julie Leonard (Central Arizona College) via teleconference

**III. Information/Discussion/Action:** Did not approve the recommendation to consolidate the Executive and Fiscal Committees into one committee and to name it the Executive/Fiscal Committee.

- If we combined the Fiscal and Executive committees it would not go into this bylaw revision, we would have to bring it back to the WIB and then to the Board of Supervisors again.
- The Executive Committee is more administrative and meets between WIB meetings when there is an urgent need.
- The Executive Committee consists of the Chairperson, Vice Chairperson, past Chairperson and two WIB members appointed by the Chairperson. You want as many people as you can on the Fiscal Committee when you are looking over budgets for three programs.
- Cliff Potts joined via teleconference at 2:37 pm.
- The Executive Committee can take an action, but the recommendation still has to come to the WIB.
- **Upon motion by Jack Beveridge, seconded by Deborah Osborn, the Board unanimously agreed not to accept the recommendation to consolidate the Executive and Fiscal Committees into one committee and to name it the Executive/Fiscal Committee.**

- IV. Information/Discussion/Action:** Approved the amendment to the contract with Central Arizona College for the WIA (Workforce Investment Act) Youth Program and the amendment to the contract with CAG (Central Arizona Governments) for the WIA Adult Program.
- **Upon motion by Jack Beveridge, seconded by Marian Sheppard, the Board unanimously agreed to accept the contractual amendments as written. Robert Duke abstained.**
- V. Information/Discussion/Action:** Approved the revisions to the current WIB (Workforce Investment Board) Bylaws.
- Lynn had a suggestion on the mission statement. There was discussion on whether we should make the change now, but we will review our mission statement for clarity at the next meeting.
  - **Upon motion by Charlie Estrada, seconded by Jack Beveridge the Board unanimously agreed to accept the revisions to the current WIB bylaws as submitted.**
- VI. Information/Discussion/Action:** Approved the Gila/Pinal Workforce Investment Act Business Plan for July 1, 2014 through June 30, 2017.
- **Upon motion by Christina Throop, seconded by Lynn Parsons, the Board unanimously agreed to accept the Business Plan as submitted for July 1, 2014 through June 30, 2017.**
- VII. Call to the Public**
- There were no comments.
- VIII. Adjournment**
- The next meeting will be on June 19<sup>th</sup>, 2014, location in Pinal County to be announced.

Meeting was adjourned at 2:58 pm