Gila/Pinal Workforce Investment Board Meeting
Pinal County Housing Authority
Casa Grande, AZ
May 21, 2015
3 pm

I. Call to Order/ Pledge of Allegiance

II. Roll Call and Introductions:

- In attendance: Adeline Allen, Udo Cook, Carol Daniel, Charlie Estrada, Joan Moore, Kim Rodriguez, Christina Throop
- Via Teleconference: Jack Beveridge, Robert Duke, Kenneth Hall, Yvonne Jenkins, Tim Kanavel, Bernadette Kniffin, Cliff Potts
- Guests/Staff: Malissa Buzan (Gila County Community Services); Lee French (Central Arizona Governments); Maxine Brown , Jason Vowell (Pinal County)

III. Information/Discussion/Action: Updated the Workforce Investment Board (WIB) on the of the Gila/Pinal Local Workforce Investment Area Redesignation.

- Pinal County has continued to work closely with Department of Economic Security (DES).
- Maxine Brown has been hired to assist Pinal County with their transition and the formation of the Pinal County Board.
- Jayson Vowell, Finance Manager, Pinal County, met with Brandon from DES. The reporting and books within the Pinal County system should be in order by July 1, 2015.
- Pinal County is still waiting on the designation letter from the Governor.
- There was a conference meeting with County Supervisors Association (CSA), and an Assistant Department of Labor Representative, who gave information to the County Managers regarding Workforce Investment Area Board make up, the One-Stop Operator's position, etc.
- An Inter-Governmental Agreement (IGA) is being revised by Pinal County Attorneys to add language regarding Central Arizona Governments (CAG) running the Dislocated Worker Program, in addition to the Adult Program.
- DES has given authority to the current Gila/Pinal WIB to establish the new Pinal County Board.
- Navajo/Apache and Gila County have been looking at client files for the changeover.
- On June 9, 2015, the agreement between Navajo/Apache and Gila County will go before the Gila County Board of Supervisors.

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Upon motion by Carol Daniel, and seconded by Kim Rodriguez, the Board unanimously approved the Workforce Investment Act One-Stop Operator Agreement between the Consortium of Pinal County Housing and Community Development, Arizona Department of Economic Security, Wagner-Peyser and Portable Practical Educational Preparation (PPEP), beginning July 1, 2015.

IV. **Information/Discussion/Action:** Accepted membership to the Pinal Workforce Investment Board.

Upon motion by Charlie Estrada, and seconded by Carol Daniel, the Board unanimously approved the membership of Jack Beveridge, Curtis Brown, Udo Cook, Carol Daniel, Robert Duke, Kenneth Hall, Kristin Jepson, Tim Kanaval, Joan Moore, and Kim Rodriguez.

V. **Information/Discussion/Action:** Approved the bylaws for the Pinal County Workforce Investment Board.

- Pinal County WIB Bylaws still need to go to the Pinal County Attorneys again for review.
- Pinal County WIB Meetings will be held a minimum of six times a year with a set date and time for each meeting.
- If Pinal County WIB members have two unexcused absences from Board meetings, a letter will be sent to them. They will be able to make an appeal before the Executive Committee takes action of removal.

Upon motion by Kim Rodriguez, and seconded by Jack Beveridge, the Board unanimously approved the bylaws for the Pinal County Workforce Investment Board.

VI. **Reports**

A. Workforce Development Committee (WDC) Report (Udo Cook)

- With the new Workforce Innovation and Opportunity Act (WIOA) libraries can get funding through the act with a partnership; it requires cohesive partnerships to meet incentive goals; Board's decisions are going to be data driven.

VII. **Information/Discussion/Action:** Approved the Gila/Pinal Workforce Investment Board's April 16, 2015, meeting minutes.

Upon Motion by Charlie Estrada, and seconded Adeline Allen, the Board unanimously approved the minutes, with a change, from the April 16, 2015, WIB meeting.

VIII. **Call to the Public**

- No comments

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IX. Next Meeting

- The next meeting will be June 4, 2015 at 3 pm.

X. Adjournment

Meeting was adjourned.

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