



Gila/Pinal Workforce Investment Board Meeting  
Pinal/Gila Council for Senior Citizens  
Casa Grande, AZ  
February 19, 2015  
2 pm

**I. Call to Order/ Pledge of Allegiance**

**II. Roll Call and Introductions:**

- In attendance: Adeline Allen, Jeri Byrne, Udo Cook, Carol Daniel, Bob Duke, Lisa Hernandez, Joan Moore, Deborah Osborn, Lynn Parsons, Kim Rodriguez, Marian Sheppard, Christina Throop
- Via Teleconference: Jack Beveridge, Charlie Estrada, Yvonne Jenkins, Cliff Potts
- Guests/Staff: Malissa Buzan, Allison Torres (Gila County Community Services); Lee French (Central Arizona Governments); Julie Leonard (Central Arizona College); Cesar Fandino, Barb Simcoe (Portable Practical Educational Preparation, Inc.)

**III. Information/Discussion:** Notified the Workforce Investment Board (WIB) about the dissolution of the Gila/Pinal Local Workforce Investment Area.

- The Gila/Pinal Workforce Investment Board will be dissolving.
- Gila County will join the Navajo/Apache Local Workforce Investment Area. Pinal County will be a stand-alone local.

**IV. Information/Discussion/Action:**

- Gila County has met several times with Navajo/Apache.
- Julie Leonard, Central Arizona College Youth Program, requested to meet with Susan Tegmeyer of Navajo/Apache.
- Gila and Navajo Apache have started to work on program details, as far as transitioning clients, etc.
- There was an amount given that Gila County will take with them to Navajo/Apache.
- Two Gila County WIB Board members also met with Navajo/Apache and have expressed interest in being part of the new Board.
- The Expenditures/Obligations Report is done and sent to the State.
- Gila County will be the designated One-Stop for the Navajo/Apache/Gila Local.
- There was a second transition team meeting on February 19, 2015.
- A Request for Proposal (RFP) went out on February 18, 2015, for a consultant to help with the transition. The plan is to start the consultant the first week of March, 2015.
- Adeline Allen has been meeting with the attorneys regarding all the legal documents and she will be meeting with them again February 20, 2015.

- We will be able to do new Intergovernmental Agreements (IGA) and just extend the contracts.
- Pinal County will include a Department of Economic Security fiscal person when setting up the fiscal part of the new program.
- Fiscal meetings will start and will likely be done weekly for the next 60 days.
- At the March 4, 2015, Pinal County Board of Supervisors (BOS) meeting, there will be a Public Hearing. The Board will hear public comments. The Board will decide whether to approve the transition. If approval is attained, the County Manager would send a letter to the Governor the first two weeks of March, 2015.
- At the Workforce Arizona Council meeting on March 19, 2015, a presentation will be made on activity that has taken place so far with the transition.
- Approval is needed by the new WIB or perhaps the Youth Council, for the Youth Services procurement, which should be chosen by April 30, 2015. Connie is checking on whether the Youth Council can work on the RFP before the Pinal WIB is put together.
- New WIB would have to be approved by the Pinal County BOS.
- The new Workforce Innovation and Opportunity Act (WIOA) requires procurement of the One-Stop Operator.
- The items that Pinal County still needs to be address are staffing, facility access points inventory, updated business plan, creation of policies and procedures, and a service delivery transition plan.
- Adeline asked for volunteers from the current WIB for revising the business plan, creation of the new WIB, facility access point inventory, and the RFP for the Youth Program.

## V. Reports

### A. Red and Green Report (Christina Throop)

- Quarter by quarter you will see an improvement in the numbers. From now until June is where you get your performance measures because it's in the follow up.
- There are currently three common measures. With the new WIOA additional measures, Credential and Entered Employment, will return.

### B. One-Stop Report (Malissa Buzan)

- A report was passed out to show the Gila and Pinal One-Stop customer count by program/department for the period of July 1, 2014 through December 31, 2014.

### C. Pinal Healthcare Sector Strategy (Jack Beveridge)

- There have been meetings with Sandy Smith and others from the Pinal County Partnership. Jack is co-chairing their Health and Human Services Committee.
- There is a steering committee planning the launch of Sector Strategy, including staff from Banner, Casa Grande Regional Hospital, and the Greater Valley Area Health Education Center (AHEC).

Equal Opportunity Employer/Program.

Auxiliary aids and services are available upon request to individuals with a disability

TDD: 7-1-1

- D. National Association Workforce Professional Conference, May 4-6, 2015 (Malissa Buzan)
- The conference will be in Las Vegas.
  - Board members interested in attending can contact Malissa Buzan to get signed up.

E. Workforce Development Committee (WDC) Report (Udo Cook)

- The WDC has been meeting monthly.
- There are currently ten access points. They are in Florence, Maricopa, Eloy, Mammoth, San Manuel, Superior, Coolidge, Kearney, Apache Junction and Tonto Basin.
- Supplies for access points, job fairs and the One-Stops were ordered and delivered.

**VI. Information/Discussion/Action:** Approved the Gila/Pinal Workforce Investment Board's October 16, 2014, meeting minutes.

**Upon Motion by Udo Cook, Seconded by Christina Throop, the Board unanimously approved the minutes, with a change, from the October 16, 2014, WIB meeting.**

**VII. Call to the Public**

- No comments

**VIII. Next Meeting**

- The next meeting will be April 16, 2015.

**IX. Adjournment**

Meeting was adjourned at 3:31 pm.