



## **GILA/PINAL WORKFORCE INVESTMENT BOARD**

**CAC Corporate Center  
540 N. Camino Mercado (Palm Center)  
Casa Grande, AZ  
February 21, 2013  
1:00 pm – 3:00 pm  
MINUTES**

Members may participate by teleconference. Agenda items may be taken out of order. Pursuant to A.R.S. § 38-431.03(A)(3) the Board may vote to go into executive session for legal advice from its attorney on any item listed on this agenda.

### **I. Call to Order/Pledge of Allegiance**

Called to order at 2:05 pm by Jeri Byrne, Chairman

### **II. Roll Call and Introductions**

Members Present: Jack Beveridge, Jeri Byrne, Andrew Clegg, Udo Cook, Bob Duke, Lisa Hernandez, Al Larson, Joan Moore, Lynn Parsons, Cliff Potts, Diana Russell, Marian Sheppard, Pat Burke (Conference Call), Brad McCormick (Conference Call)

Staff/Guests Present: Barbara Valencia, Dana True, Julie Leonard, Orville Johnson, Lee French, Hugo Steincamp, Nick Montague

### **III. Information/Discussion/Action** to accept membership changes for the Gila/Pinal Workforce Investment Board of Directors: Resignation (2/1/2013) – Shatema Gresham (Manpower). New Membership (3/1/2013): Charles Wright (Private Sector –Pinal Design Group LLC.

Upon motion by Udo Cook, seconded by Bob Duke, the Board unanimously accepted the resignation of Shatema Gresham. Upon motion by Andrew Clegg and Udo Cook, the Board unanimously accepted new membership for Chuck Wright (Private Sector – Pinal Design Group LLC.

### **IV. Information/Discussion/Action:** A consortium of colleges (Central Arizona College, Gila County Community College, Eastern Arizona College, Arizona Western College and Cochise County Community College) is requesting a letter of support regarding an application for a Department of Labor/Trade Adjustment Assistance Community College and Career Training Grant Program.

Hugo Steincamp, Central Arizona College, is requesting a Letter of Support from the Gila/Pinal Workforce Investment Board for a grant through U.S. Department of Labor. This grant is a Trade Adjustment Assistance Community College Career Training Grant and is partnership between five community college which includes Gila Community

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College, Eastern Arizona College, Cochise Community College, Arizona Western, and Central Arizona College.

Upon motion by Jack Beveridge, seconded by Joan Moore, the Board unanimously accepted Central Arizona College for Letter of Support Bob Duke, Central Arizona College, abstained from voting.

**V. Information/Discussion/Action:** Review and approve Program Year 2011/Fiscal Year 2012 Expenditure Reports for the Adult, Youth, and Dislocated Worker Programs.

Nick Montague reviewed the Program Year 2011/Fiscal Year 2012 Administrative Budget with expenditures. All administrative funds have been spent for this timeframe. This budget is 10% of the total grant which include DW, Youth, and Adult.

Diana Russell, REPAC, review the DW Program Year 2011/Fiscal Year 2012 budget with expenditures. Transfers to the Adult Program and the Tribal Nation have already been deducted from the budget. A request was made to revise the budget to reflect the transfers. Budget will be amended to reflect the transfers.

Al Larson, Central Arizona Governments, review the Adult Program Year 2011/Fiscal Year 2012 budget with expenditures. All adult funds have been spent for this timeframe.

Upon motion by Udo Cook, seconded by Lisa Hernandez, to accept the Adult and Administrative Budgets with the exception of REPAC budget until a revised budget is submitted reflect the \$300,000 transfer. Diana Russell, REPAC, and Al Larson, Central Arizona Governments, abstained from voting.

**VI. Information/Discussion:** Update on Workforce Investment Act (WIA) Youth (CAC), Adult (CAG) and Dislocated Worker (REPAC).

Julie Leonard, Central Arizona College, presented to the Board an update on the Youth Program. Currently there are 98 youth enrolled. Outreach and Recruitment is continuing through the two counties. Central Arizona College is working towards to meet all goals as stated in the RFP.

Lee French, Central Arizona Governments, presented to the Board an update on the Adult Program. Currently there are 164 enrolled. A Case Manager is present on Tuesdays at the Central Arizona College Araviapa Campus. Central Arizona Governments to provide outreach and recruitment through Gila and Pinal counties to meet their enrollment goals.

Diana Russell, REPAC, presented to the Board an update on the Dislocated Worker Program. Enrolled in Gila is a total of 14 and 114 in Pinal. Fifty-one participants are in Classroom Training and forty-five are receiving supportive services. Staff went on-site at Fresh Start Bakery to conduct a Rapid Response with a total of 47 who will be affected by the lay-off. WEX Board Health which provides medical services to the prison is lying off 166 individual. Rapid Response will not be conducted with WEX Board Health due to clearance issued to go on-site at the prison.

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## **VII. Reports**

### **A. One-Stop Committee (Udo Cook)**

Udo Cook updated the Board on the Access Points. A checklist was developed to visit on-site for an evaluation on what equipment is needed. Maricopa, Coolidge, Florence, Payson, Eloy and Oracle have been identified to become Access Points. Kim Rodriguez introduced Orville Johnson as the new Employer Liaison Representative for Employment Services.

### **B. WIB Program Manager's Report**

Barbara Valencia handed out the Board list of membership and requested for all members to review the list and be sure all information is correct.

### **C. Chairman's Report**

No report.

## **VIII. Consent Agenda** – The following items listed under Consent Agenda will be considered as a group and acted upon by one motion with no separate discussion of said items, unless an LWIB Member so requests. In that event, the item will be removed from the Consent Agenda for separate discussion and action.

### **A. Minutes**

1. Approval of the WIB Meeting Minutes – December 13, 2012
2. Approval of the Executive Committee Meeting Minutes – December 20, 2012
3. Approval of the One-Stop Committee Meeting Minutes – December 4, 2012

Jeri Byrne requested that Agenda Item VIII A. 2 – Approval of the Executive Committee Meeting Minutes – December 20, 2012 be removed from the Consent Agenda as the Minutes of December 20, 2012 are not attached. Minutes of December 20, 2012 will be submitted for approval at the next WIB Meeting.

Upon motion by Udo Cook, seconded by Marian Sheppard, the Board unanimously accepted approval of the WIB Meeting Minutes on December 13, 2012 and the One-Stop Committee Meeting Minutes on December 4, 2012.

## **IX. Call to the Public** is held for public benefit to allow individuals to address issue(s) within the Board's jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date.

Kim Rodriguez invited the WIB to the Veteran's Stand Down which is set for April 13, 2013 at the Pinal County Fairgrounds.

## **X. Scheduling of Next Meeting**

Next meeting is scheduled for April.

## **XI. Adjournment**

Meeting was adjourned.