

**Workforce Development Board Meeting
Gila Community College – Payson Campus
201 N. Mud Springs Road, Payson**

**Conference Call Number 1-877-820-7831
Access code 1284375#**

**April 19, 2018
10:00am-Noon**

Agenda

Workforce Development Board Pursuant to ARS 38-431.02, notice is hereby given to members of the Northeastern Arizona Innovative Workforce Solutions Workforce Innovative Opportunity Act and to the General Public that the Board will hold a meeting open to the public.

Pursuant to the Americans with Disabilities Act (ADA) the Workforce Development Board endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact Carla Fails at 928-524-4327 at least 48 hours prior to the meeting so that an accommodation can be arranged.

- 1. Call to Order: Pledge of Allegiance** - Don Berry
- 2. Roll Call** – Paul Watson

Old Business

- 3. Discussion/Action:** Approval of the January 18, 2018 Workforce Development Board Meeting Minutes.
- 4. Discussion/Action:** Ratification of action taken by Executive Committee approving amended Chief Elected Officials and LWDB Partnership Agreement.

New Business

- 5. Information/Discussion/Action:** Review of current subcommittees and proposed changes to the Bylaws recommended by the LWDB Executive Committee to discontinue all subcommittees except the Executive Committee.
- 6. Information/Discussion/Action:** Review of LWDB Bylaws and proposed changes recommended by the LWDB Executive Committee.
- 7. Information/Discussion/Action:** Update on One-Stop Center Certification. The Workforce Arizona Council voted to give all 12 local workforce development areas

provisional certification at its March 1, 2018 meeting. Attached is the scorecard for the One-Stop Certifications that were completed statewide. Part I should have been submitted with a Corrective Action Plan for noted deficiencies. Proposed action regarding Corrective Action Plan attached.

8. **Information/Discussion/Action:** Review proposal from Gila County Superintendent of Schools for sublease of 500 sq.ft. Executive Committee recommends entering one-year sublease and start taking steps to move affiliate ARIZONA@WORK site from the Payson DES office to this location.
9. **Information/Discussion:** Tutorial for Zoom online meeting tool. This tool will be used in future meetings instead of the conference call option for LWDB members who are unable to attend meetings in person.
10. **Partner Reports:** Core Partner Supervisors: New Reporting Template attached
11. **One-Stop Operator Report:** Malissa Buzan
12. **Director's Report:** Paul Watson and Stephanie Ray
13. **Chairperson's Report:** Don Berry
14. **Call to the Public:** Don Berry

Individuals may address the Board on any relevant issue for up to 5 minutes. At the close of the Call to the Public, Board members may not respond to any comments but may ask staff to review a matter or ask that a matter be placed on a future agenda.

15. **Next Meeting** – Annual Training – 9am to 4pm July 19, 2018 in Apache County – Exact Location to be determined.

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