

**BOARD OF SUPERVISORS MINUTES
GILA COUNTY, ARIZONA**

Date: July 16, 2013

MICHAEL A. PASTOR
Chairman

MARIAN E. SHEPPARD
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Laurie J. Kline
Deputy Clerk

JOHN D. MARCANTI
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Supervisor; Don E. McDaniel Jr., County Manager; Bryan B. Chambers, Deputy Attorney Principal; Jacque Griffin, Assistant County Manager/Librarian; Marian Sheppard, Clerk of the Board; and Laurie J. Kline, Deputy Clerk.

Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION

The Gila County Board of Supervisors met in a special session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Jackie Griffin led the Pledge of Allegiance and Reverend Bill Norton of the First Presbyterian Church in Globe delivered the invocation.

Item 2 – PRESENTATIONS:

A. Presentation of information on the Arizona Water Festival education program, which is an interactive science curriculum that provides teachers with professional development and invites up to 1,000 students out to a field day where they explore watersheds, groundwater flow, water cycle, and water conservation.

Tina Sleeper, University of Arizona Cooperative Extension, Arizona Project Water Education for Teachers (WET) Program Coordinator, addressed the Board and provided a PowerPoint presentation to illustrate that since the year 2000, the Arizona Water Festival education program has been implemented in 24 communities around the state of Arizona including Payson. Locally, she has been in consort with John (Jake) Garrett, Environmental Engineering Manager, and Dr. Linda O'Dell, School Superintendent, to bring this program to southern Gila County. The program is an interactive science curriculum that provides teachers with a professional development workshop prior to the event with the students. The teachers invite up to 1,000 students to attend a

field day where they explore and are given four lessons: groundwater flow, water conservation, watersheds, and water cycle. The lessons provided are facilitated by volunteers of the community. Some of the impacts of the program are: a better understanding of water science and conservation, invigorated community engagement, increased interest in Arizona's water resources as well as providing the students with a memorable, fun day. Ms. Sleeper handed out a flyer to the Board about Arizona Water Festivals supporting Gila County science, technology, engineering and mathematics (STEM) education. Mr. Garrett stated that he went to an Arizona Water Festival in Payson and received positive feedback from students and teachers. He believes the impact of this program will carry on for many years with the students. Mr. Garrett would like to see all of Gila County have the opportunity to participate in this program. Dr. O'Dell stated that she would be meeting with Ms. Sleeper and Mr. Garrett later this day to discuss embracing the STEM Festival with the Arizona Water Festival.

Item 3 – PUBLIC HEARINGS:

A. Approval to adopt Resolution 13-07-01 to name a previously un-named section of road in Globe as S. Rock Ridge Trail.

Debra Williams, Emergency Services Deputy Director, stated that Mrs. Beverly Kell is the owner of this property and she petitioned the County along with the neighboring residents, via a signed petition. Also, the hearing was published per the requirements of the ordinance and there were no objections. Chairman Pastor inquired if this is, in fact, a private road and the County is just naming the road. Ms. Williams confirmed that it is a private road and stated further that Mrs. Kell owns a majority of the property and she plans to build a house on one of the parcels that she owns.

Chairman Pastor called for public comment; there were no requests to speak from the public. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti the Board unanimously adopted Resolution 13-07-01 to name a previously un-named section of road in Globe as S. Rock Ridge Trail. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

B. Information/Discussion/Action to authorize the submission of an Application for FY 2013 State Community Development Block Grant (CDBG) funds in the amount of \$98,853 that will be used for a proposed CDBG housing rehabilitation project in Gila County and an additional \$300,000 in State Special Project funds that may be utilized for Rehabilitation Acquisition and Replacement Housing for FY 2014 and to adopt related Resolution Nos. 13-07-02, 13-07-03, and 13-07-04, which are included as part of the application.

Malissa Buzan, Community Services Division Director, stated that this is an annual application submitted to one of the County's regional accounts, and it is processed through Central Arizona Governments. Chairman Pastor called for public comment; there were no requests to speak from the public. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously authorized the submission of an application for FY 2013 State Community Development Block Grant (CDBG) funds in the amount of \$98,853 that will be used for a proposed CDBG housing rehabilitation project in Gila County and an additional \$300,000 in State Special Project Funds that may be utilized for rehabilitation acquisition and replacement housing for FY 2014 and adopted related Resolution numbers 13-07-02, 13-07-03, and 13-07-04, which are included as part of the application. **(Copies of the Resolutions are permanently on file in the Board of Supervisors' Office.)**

C. Information/Discussion to obtain public comment regarding the adoption of the final FY 2013-2014 Gila County Budget.

Don McDaniel, County Manager, stated that this is the time set for a public hearing to obtain comments regarding the final FY 2013-2014 Gila County Budget. He provided a PowerPoint slide presentation and explained the final budget assumptions as listed below.

- Voluntary Reduction Plans and Reorganizations will be Implemented
- County Pay Medical Insurance Cost Increase
- County Pays Retirement Cost increase
- Maintains Public Service Levels including: Law Enforcement, Criminal Prosecution & Judicial, Road, Landfill, Health Services, Community Services.

Mr. McDaniel then reviewed the Final Budget Summary slide as indicated below:

- County Property Tax RATE – No Change
- Property Tax REVENUE Decreased 7.9%
- Elected & Appointed Officials Achieved 8.5% General Fund Expenditure Reduction
- Overall Budget Decreased 1.2%
- Authorized Positions Decreased – 15.5 FTE (full-time equivalent)
- Class & Compensation Study Fully Implemented without impacting Departmental Budgets
- Balanced Budget Achieved

Chairman Pastor confirmed with Mr. McDaniel that the authorized positions decrease of 15.5 FTE was *not* a result of layoffs, to which Mr. McDaniel responded that was correct and he continued with the presentation.

Final Budget General Fund Reductions

Net Positive Impact to the General Fund

➤ Direct Expense Reductions	\$ 754,236
➤ Reduced Support of Non-General Fund Activities	\$1,283,280
➤ Increased Recovery of Indirect Costs	\$ 549,465
➤ New Revenue – Lottery Proceeds Reinstatement	<u>\$ 550,000</u>
Total:	\$3,136,981

Overall FY 2013 to FY 2014 reduction in General Fund Expenditures of 8.5%.

Chairman Pastor called for public comments and none were received, he then closed the public hearing.

Item 4 – REGULAR AGENDA ITEMS:

**A. (Motion to adjourn as the Gila County Board of Supervisors and convene as the Gila County Library District Board of Directors.)
Information/Discussion/Action to adopt the final 2013-2014 fiscal year budget for the Gila County Library District in the amount of \$1,937,558.
(Motion to adjourn as the Gila County Library District Board of Directors and reconvene as the Gila County Board of Supervisors.)**

Vice-Chairman Martin made a motion to adjourn as the Board of Supervisors and convene as the Gila County Library District Board of Directors, which was seconded by Supervisor Marcanti and unanimously approved by the Board.

Jacque Griffin, Assistant County Manager/Librarian, explained that the Library District is a secondary taxing district of which the Board of Supervisors serves as the Library District Board of Directors; therefore, a separate agenda item is required for the adoption of the Library District's budget. The Library District Budget is a part of the entire Gila County Budget and is detailed on page 24 of the Gila County Fiscal Year 2014 Budget. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adopted the Final 2013-2014 Fiscal Year Budget for the Gila County Library District in the amount of \$1,937,558.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adjourned as the Gila County Library District Board of Directors and reconvened as the Gila County Board of Supervisors.

B. Information/Discussion/Action to adopt Resolution No. 13-07-05, which authorizes the adoption of the final 2013-2014 fiscal year budget for Gila County in the amount of \$95,252,025.

Don McDaniel, County Manager, stated that this is the time and date set to adopt a resolution which authorizes the adoption of the Final 2013-2014 Fiscal Year Budget for Gila County. He reported that the Tentative Budget was adopted by the Board of Supervisors on June 25, 2013, and since that time some adjustments have been made. He advised that per statutory requirement, the total budget amount listed on the Final Budget does not differ from the amount that was adopted when the Tentative Budget was adopted. He reviewed each of the adjustments as outlined below.

- **Revised** Summary Schedule of Estimated Revenues and Expenditures/Expenses (Pg. 8)
 - Item 1-C Rainy Day Reserve changed to \$5,000,000
 - Item 1-D CIP Reserve moved to Item 8-B and changed to \$3,600,000
 - Total Financial Resources Available 2014 Column and Budgeted Expenditures/Expenses Column adjusted to be Equal
- **Adjusted** Constituent Services Funds (Pg. 20) to \$90,000 with a corresponding inverse adjustment to Economic Development Funds (Pg. 18)
- **Adjusted** Community College Funds (Pg. 18) to \$250,000 with a corresponding inverse adjustment to Natural Resources Fund (Pg. 18)

Vice-Chairman Martin inquired about the portion of the budget summary line item entitled, "Reduced Support of Non-General Fund Activities" of \$1.3 million, and asked for some examples in order to answer questions posed to her by the public. Stacie Allison, Finance Division Accountant, offered an explanation by saying that the biggest reduction is that there were some special revenue programs and grant programs that come from sources other than the General Fund, which were supported by the General Fund previously by budgetary transfers and were able to be eliminated entirely, or it was found that there were other funding sources available. Another example is the State Lake Boating Fund; it is now self-sufficient and doesn't need support from the General Fund. Also, a drug grant has now been reorganized to be managed differently so that it no longer needs additional support from the General Fund. Vice-Chairman Martin asked Ms. Allison to provide her with specific written examples to which Ms. Allison replied that she would get that information to Vice-Chairman Martin after the meeting.

Chairman Pastor commented that these adjustments have been made to the Tentative Budget only after discussions were held by the Board with the County Manager and the Finance Department personnel so that everyone is aware of the changes and the reasons for the changes.

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adopted Resolution No. 13-07-05, which authorizes the adoption of the Final 2013-2014 Fiscal Year Budget for Gila County in the amount of \$95,252,025 that includes all of the adjustments as stated (above.) **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

C. Information/Discussion/Action to approve the 2013 amendments to the County Attorney's Office Student Loan Forgiveness Program.

Bradley Beauchamp, County Attorney, reviewed the proposed changes to the County Attorney's Office Loan Forgiveness Policy. He stated that the changes wouldn't affect the amount of money being paid out, but they would change the frequency and the payee. The County Attorney's Office was approached by the Finance Department with these requested changes and said that it would be easier to make the student loan payments directly to the employee (attorney) rather than to the loan provider. Mr. Beauchamp explained that in some cases there is no credit for paying the loan off early, so the payments were going to interest, and the next payment would be due the next month. The funds do not affect the County budget; the revenue comes from child support payments. Chairman Pastor inquired about where the accountability lies, to which Mr. Beauchamp replied, "It (the accountability) lies with me." Chairman Pastor stated that if there was a problem with funds getting paid to the right lending institute, it's a matter of the attorneys getting the correct information to the Finance Department. He further stated that it sounded like a twice-a-year bonus for the attorneys. Mr. Beauchamp explained that the Finance Department has been administering the program funds and that the funds do not come out of the County's General Fund. Chairman Pastor asked for Board comments. Supervisor Marcanti made a motion to approve the 2013 amendments to the County Attorney's Office Student Loan Forgiveness Program, and the motion died for lack of a second. Vice-Chairman Martin expressed her concerns and stated that she would like to further discuss this issue with the Finance Director; however, that position has not yet been filled. Chairman Pastor agreed and said the Board would ask Mr. McDaniel to arrange that discussion as soon as possible. Upon motion by Vice-Chairman Martin, seconded by Chairman Pastor, by a 2-0 vote the Board continued this agenda item to a later date so that the Finance Director could be included in the conversation. Supervisor Marcanti did not vote on this motion.

D. (Motion to adjourn as the Gila County Board of Supervisors and convene as the Gila County Library District Board of Directors.) Information/Discussion/Action to approve the Gila County Library District Funding Formula for Library Assistance FY14 and the resulting changes to the Library Service Agreements.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adjourned as the Gila County Board of Supervisors and convened as the Gila County Library District Board of Directors.

Jacque Griffin, Assistant County Manager/Librarian, provided background information on this agenda item. She explained that the new funding formula is based on measureable service and eliminates the requirement for matching funds from the cities, towns, and tribal entities. The service measures are: number of active patrons, circulations of materials, number of computers available for public Internet access and library programs provided to the public during the reporting year. The measures are represented as percentages, and then aggregated to give each library an aggregate total percentage, which is used to calculate their funding. The new funding formulation allows for the evolution of library services to accommodate the needs of the public served currently and is defensible. The Board discussed scheduling visits, in the next six to eight months, to all the libraries in the County starting in August and ending in December 2013. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved the Gila County Library District Funding Formula for Library Assistance FY 2014 and the resulting changes to the Library Service Agreements.

E. Information/Discussion/Action to approve the Grant Renewal/2014 Grant Award from the San Carlos Apache Regional Partnership Council Parent Outreach and Awareness to the Gila County Library District in the amount of \$69,884 for the grant period July 1, 2013, through June 30, 2014. (Jacque Griffin) (Motion to adjourn as the Gila County Library District Board of Directors and reconvene as the Gila County Board of Supervisors.)

Ms. Griffin stated that on April 2, 2013, the Board approved the submission of a grant renewal application to the San Carlos Apache Regional Partnership Council Parent Outreach and Awareness, also known as, First Things First Program. The Library District has received notice of award for this grant renewal application and requests Board approval to accept the award. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously accepted the Grant Renewal/2014 Grant Award from the San Carlos Apache Regional Partnership Council Parent Outreach and Awareness to the Gila County Library District in the amount of \$69,884 for the grant period July 1, 2013, through June 30, 2014.

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adjourned as the Gila County Library District Board of Directors and reconvened as the Gila County Board of Supervisors.

F. Information/Discussion/Action to approve an Intergovernmental Agreement (IGA) between the County of Gila and the Town of Hayden

whereas the Town of Hayden has applied for Community Development Block Grant (CDBG) funds to provide housing rehabilitation within the Town of Hayden and whereby Gila County Housing Services will provide technical support to the Town of Hayden as outlined in this IGA effective on the date first written above, June 17, 2013, effective until termination by either party.

Malissa Buzan, Community Services Division Director, stated that the Town of Hayden has asked that the Gila County Housing Services Department administer the housing rehabilitation project in Hayden. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved an Intergovernmental Agreement (IGA) between the County of Gila and the Town of Hayden whereas the Town of Hayden has applied for Community Development Block Grant (CDBG) funds to provide housing rehabilitation within the Town of Hayden and whereby Gila County Housing Services will provide technical support to the Town of Hayden as outlined in this IGA effective on the date first written above, June 17, 2013, effective until termination by either party.

G. Information/Discussion/Action to acknowledge the resignation of IDA Board members Mark Marcanti and Ray Pugel; and further to make the following appointments effective immediately and expiring as noted: District 1-Scott Flake-May 7, 2019, and James Feezor-June 7, 2017; District 2-Robert Pastor-May 13, 2019, and Stanley Gibson-January 19, 2016, and Tim Humphrey-June 6, 2016; and District 3-Fred Barcon-May 14, 2019, and William A. Byrne-May 14, 2019.

Chairman Pastor read aloud the recommendations as stated above. He further advised that all of the new appointees should schedule an organizational meeting with the President of the IDA (Industrial Development Authority) Board. He directed Sandy Palmer, IDA Administrative Manager, to contact Bryan Chambers, Deputy Attorney Principal, to arrange for Open Meeting Law training. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously acknowledged the resignation of IDA Board members Mark Marcanti and Ray Pugel; and further made the following appointments effective immediately and expiring as noted: For the record, the term expiration dates were changed to accurately reflect the correct terms per statutory requirements. District 1-Scott Flake-~~May 7, 2019~~ July 15, 2019, and James Feezor-~~June 7, 2017~~ June 6, 2017; District 2-Robert Pastor-~~May 13, 2019~~ July 15, 2019, and Stanley Gibson-January 19, 2016, and Tim Humphrey-~~June 6, 2016~~ July 15, 2019; and District 3-Fred Barcon-~~May 14, 2019~~ July 15, 2019, and William A. Byrne-~~May 14, 2019~~ July 15, 2019.

H. Information/Discussion/Action to approve Professional Services Contract No. 070113 with Bose Public Affairs Group to continue providing lobbying and consulting services at the federal government level to Gila

County at the rate of \$6,500 per month, effective July 16, 2013, through June 30, 2014.

Chairman Pastor informed the Board that he received an email from Bryan Chambers, Deputy Attorney Principal, with some changes that needed to be made to the contract, namely, there needs to be a reference to the Arizona Legal Workers Act, and, there is a reference to Construction Law that doesn't need to be in this contract. Mr. Chambers stated that the Board could move to approve the agreement subject to Bose Public Affairs Group accepting those two changes to the contract. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Professional Services Contract No. 070113 with Bose Public Affairs Group to continue providing lobbying and consulting services at the federal government level to Gila County at the rate of \$6,500 per month, effective July 16, 2013, through June 30, 2014, subject to Bose Public Affairs Group accepting two changes to the contract. One, there needs to be a reference to the Arizona Legal Workers Act, and two, there is a reference to Construction Law that doesn't belong in this contract.

Item 5 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)

A. Adoption of an Order to Call a Special Recall Election to be held on November 5, 2013, for the purpose of recalling Pleasant Valley Fire District Board Member David Braswell.

B. Approval of the appointment of the following precinct committee person as submitted by the Gila County Republican Committee: Payson #5 Precinct - Norma Lea Fallers.

C. Authorization of the Chairman's signature on Amendment No. 1 to Contract No. 033012-1, between Gila County and Cactus Transport, Inc., to extend the term of the contract, per Section 3.2, from the period of July 17, 2013, to July 16, 2014, to provide for the purchase of MC-800 liquid asphalt for County roads.

D. Approval of Contract No. 014-0444 between the Pinal-Gila Council for Senior Citizens Area Agency on Aging (PGCSC) and the Division of Community Services, Housing Services, whereby PGCSC will provide funding in the amount of \$5,810 to be used for emergency minor home repair to eligible citizens living in Gila County effective July 1, 2013, through June 30, 2014.

E. Approval of Amendment No. 2 to Contract No. DE126007-015 between

the Arizona Department of Economic Security and the Gila County Division of Community Services, Gila Employment and Special Training (GEST) which will add Section 11.2 which pertains to confidentiality, effective upon date of last signature through June 30, 2015.

F. Approval of E-12 Request for Release of Funds and Certification between the Arizona Department of Housing and the Gila County Division of Community Services/Housing Services as required by Funding Agreement No. 309-13 to request release of funds that will be utilized to rehabilitate seven homes located in Gila County, effective upon the date of last signature through April 15, 2015.

G. Approval of Amendment No. 3 to Contract No. DE106003-008 between the Arizona Department of Economic Security and the Gila County Division of Community Services, Gila Employment and Special Training Program whereby Amendment No. 3 will add Section 9.2 which pertains to confidentiality, effective upon the date of last signature through September 30, 2014.

H. Approval of Amendment No. 2 to a Weatherization Low Income Assistance Agreement (Contract No. LW-ESA-2182-02Y2) between the State of Arizona Governor's Office of Energy and the Gila County Division of Community Services, Housing Services, amending the contract to provide up to \$105,626 in additional funding to be used to provide weatherization services to eligible citizens residing in Gila County for the period from July 1, 2013, through June 30, 2014.

I. Approval of a Special Event Liquor License Application submitted by Pine Strawberry Fuel Reduction, Inc. to serve liquor at a fund-raiser as part of the Fire on the Rim Mountain Bike Race event to be held on September 13-15, 2013.

J. Approval of an Application for Extension of Premises/Patio Permit submitted by Anthony Giannirea to temporarily extend the premises where liquor is permitted to be served at the Sidewinders Saloon for the Justice McNeeley Foundation fund-raiser event to be held on September 21, 2013.

K. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the weeks of June 17, 2013, to June 21, 2013; and June 24, 2013, to June 28, 2013.

L. Approval of finance reports/demands/transfers for the weeks of July 9, 2013, and July 16, 2013. (An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)

M. Approval of a Special Event Liquor License Application submitted by Pleasant Valley Community Council to serve liquor at Pleasant Valley Days to be held on July 19-20, 2013.

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved Consent Agenda action items 5-A through 5-M as presented.

Item 6 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address issue(s) within the Board's jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), action taken as a result of public comment will be limited to responding to criticism made by those who have addressed the Board of Supervisors, may ask staff to review the matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

Stanley Gibson, Globe Library Board President, thanked Jacque Griffin for her hard work and the Board of Supervisors for his appointment to the Industrial Development Authority (IDA) Board.

Item 7 – At any time during this meeting pursuant to A.R.S. §38-31.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and the County Manager presented information on current events.

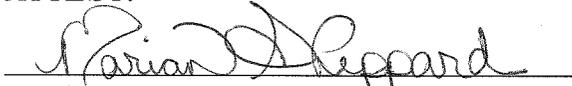
There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 11:32 a.m.

APPROVED:



Michael A. Pastor, Chairman

ATTEST:



Marian Sheppard, Clerk of the Board