

**BOARD OF SUPERVISORS MEETING MINUTES
GILA COUNTY, ARIZONA**

Date: June 21, 2016

MICHAEL A. PASTOR
Chairman

MARIAN E. SHEPPARD
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Laurie J. Kline
Deputy Clerk

JOHN D. MARCANTI
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Member; Don E. McDaniel, Jr., County Manager; Jefferson R. Dalton, Deputy Gila County Attorney, Civil Bureau Chief; Marian E. Sheppard, Clerk of the Board; and, Laurie J. Kline, Deputy Clerk

Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Scott Buzan led the Pledge of Allegiance and Don McDaniel delivered the invocation.

Item 2 – PRESENTATIONS:

A. Presentation of the 2016 Gila County Teacher of the Year awards to Erika Flores and Kevin Mart by Dr. Linda O'Dell, Gila County School Superintendent.

Linda O'Dell, School Superintendent, introduced the two Teacher of the Year recipients and stated that this program's purpose is to publicly acknowledge and celebrate the efforts of professional educators who demonstrate excellence, both in and out of the classroom. Erika Flores currently teaches first grade at Copper Rim Elementary School in Globe and represents elementary school teachers, and Kevin Mart teaches science for grades 3-12 at Young Public School, and represents middle and high school teachers. She added that the winners of this award will receive a plaque and a \$500 cash award. Ms. Flores stated that she was thankful for this opportunity and was grateful to have stood out among many teachers who are a good example for students and deserving of this award. Mr. Mart stated that he was humbled and honored to be present at the meeting and gave kudos to all rural educators. Each of the Board members commented favorably and thanked the two Teacher of the Year award recipients.

B. Public recognition of two employees for June's "Spotlight on Employees" Program, as follows: Debra Aguirre and Teri Berumen.

Erica Raymond, Human Resources Assistant Senior, read aloud the Spotlight on Employees nomination for Debra Aguirre, Assessor's Aide, which stated in part that Ms. Aguirre provides excellent customer service to taxpayers by taking extra steps to help the taxpayer with all of their issues and concerns, rather than sending them somewhere else for help and that she makes the transaction a pleasant experience. She has been employed by Gila County for 8 years. Ms. Raymond then read the Spotlight on Employees nomination for Teri Berumen, Title Examiner, which stated in part that Ms. Berumen goes the extra mile to make sure title documents are correct. Ms. Berumen also wrote a process manual regarding her job as a reference for others in the Assessor's Office. She has been employed by Gila County for 7 years. Both of the nominations were submitted by Deborah Hughes, Assessor. Both of the recipients thanked Ms. Hughes and stated that they are very happy working in the Assessor's Office. The Board members congratulated and thanked Ms. Aguirre and Ms. Berumen for being so helpful to Gila County taxpayers.

Item 3 – PUBLIC HEARING:

A. Information/Discussion/Action to adopt Gila County Order No. LL-16-02 that is related to a liquor license application submitted by Susan Mary Alexander for a person transfer of a Series 6 bar license with an interim permit to operate at the Roosevelt Resort Park located in Roosevelt.

Marian Sheppard, Clerk of the Board, stated that the County process with regard to liquor license applications includes an internal review by the Building Permitting Department, the Health Department, and the Treasurer's Office; none of which had any pending issues with the applicant. Ms. Sheppard advised that she did not receive any opposition to this application; therefore, she recommended proceeding with the public hearing. Chairman Pastor opened the public hearing; however, there were no comments, so he closed the public hearing and asked for a motion from the Board. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted Gila County Order No. LL-16-02 to recommend approval of the application by the State Department of Liquor Licenses and Control.

Item 4 – REGULAR AGENDA ITEMS:

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin the Board unanimously adjourned as the Gila County Board of Supervisors and convened as the Gila County Library District Board of Directors.

A. Information/Discussion/Action to accept a Library Services and Technology Act (LSTA) Grant No. 2016-36001-04 in the amount of \$5,500 from the Arizona State Library, Archives and Public Records to add Audio eBooks for the Gila County Library District's Overdrive platform.

Jacque Sanders, Assistant County Manager, Librarian, stated that the Library District began a new electronic book (e-book) collection last year with a very limited budget to provide e-books to all residents of the County. Several of the local libraries have contributed funds to grow the e-book collection. In March 2016, Emily Linkey, Payson Librarian on behalf of the Gila County Library District, applied for a Library Services and Technology Act Grant which was awarded. If accepted, this grant would be used to expand the e-book collection to include e-audio books. Supervisor Marcanti made a motion to accept Library Services and Technology Act Grant No. 2016-36001-04, which was seconded by Vice-Chairman Martin. Prior to asking for the vote, Chairman Pastor asked Jeff Dalton, Deputy Gila County Attorney, Civil Bureau Chief, if he wished to add any comments, which he did not; however, Chairman Pastor noted that Mr. Dalton's written comments were attached to this agenda item. Chairman Pastor then asked for the vote on the motion, which was unanimously approved.

B. Information/Discussion/Action to adopt the Fiscal Year 2016-2017 Annual Tentative Budget for the Gila County Library District.

Ms. Sanders explained that the Library District budget is included in the Gila County budget; however, it first must be approved by the Gila County Library District Board of Directors. The Library District budgeted tax rate for Fiscal Year 2016-2017 is 0.2425 cents, which is up from last year's tax rate of 20 cents per \$100,000 resulting in a revenue increase of approximately \$1.2 million. The Library District estimated amount of expenditures received from grants and assistance is approximately \$186,000 with total estimated expenditures from library assistance of \$1.7 million. She stated that the Library District has a contingency reserve fund of approximately \$.5 million for emergencies to be used when times are lean, which accounts for the difference in estimated revenue and expenses. The increase in the funds will also allow for a one additional position, which is a computer technician. This position is being added due to an increase in the use of computers versus books being checked out of the library. At the Board's request, Ms. Sanders clarified that the computer technician position does not replace the Public Services Librarian, and it will be categorized under the Library District and not the Information Technology Department. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted the Fiscal Year 2016-2017 Annual Tentative Budget for the Gila County Library District.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adjourned as the Gila County Library District Board of Directors and reconvened as the Gila County Board of Supervisors.

C. Information/Discussion/Action to adopt the Fiscal Year 2016-2017 Annual Tentative Gila County Budget in the amount of \$94,014,975; authorize the publication of the summary budget; and set the public hearing for July 26, 2016, to adopt the Final Fiscal Year 2016-2017 Gila County Budget.

Don McDaniel, County Manager, stated that he wanted to provide the Board with a review of the budget process and acknowledge the Budget Review Team which consists of Michael Scannell, Deputy County Manager; Jacque Sanders, Assistant County Manager; Shelley McPherson, Human Resources Director; Jeff Hassenius, Finance Director; Robert Mawson, Senior Accountant; Lisa Wilckens, Accounting Analyst. Mr. McDaniel also serves on the Budget Review Team. Mr. McDaniel reviewed the budget process, related timelines and some key budget item dollar amounts, which he stated that Mr. Hassenius would expand upon during his presentation of the proposed budget.

Mr. Hassenius thanked the Board for the opportunity to outline the budget goals and assumptions as set forth at the March 10, 2016, Leadership/Budget Kick-Off Meeting. The following goals have been established to support a continuous improvement process: reduce and simplify the budget process; improve communication and transparency; identify all fixed and future funding commitments; integrate a five-year capital plan and capital planning process; and, “close the loop” with County departments and elected offices during the process. Budget assumptions include increases in retirement costs; increases in insurance costs; increases in pay associated with the Consumer Price Index and pay for performance if the Countywide budget is balanced and sustainable; continued State unfunded mandates and revenue sweeps; no Countywide mandatory reductions in either budgets or personnel; no new programs unless accompanied by new guaranteed funding; and, maintain the County’s commitments to fund services provided through the three Supervisors’ Constituent funds, Community Agency fund, Economic Development fund, Natural Resources fund, and the Community College. Two public forums have been scheduled to discuss the proposed County budget – one meeting will be held on June 29, 2016, from 4:00-6:00 p.m. in Payson, and the other meeting will be held on June 30, 2016, from 4:00-6:00 p.m. in Globe. The Fiscal Year 2016-2017 Tentative Budget maintains the existing County property tax rate of 4.19%; the assessed property valuations increased \$13.8 million to \$496,294,071 or 2.86%; the property tax levy increased \$779,511 over the Fiscal Year 2015-2016 budget; the Countywide overall budget increased \$996,664; and, the total authorized positions increased to 3 full-time equivalency employees. County staffing levels are at 630, which is slightly higher than last year at 627. Accomplishments are as follows: outdated and

aged elections equipment was replaced; improvements were made to Countywide Information Technology infrastructure and Courthouse security; the gap was closed on 3rd party leases/rent; and, the commitment to fund the reimbursement of capital funds allocated to the Copper Administration Building was fulfilled. Ongoing budget challenges are as follows: maintaining a sustainable and structurally balanced budget; anticipated slow population and economic growth; anticipated slow growth in sales taxes, vehicle licensing and revenue derived from new construction; Information Technology challenges relating to bandwidth and infrastructure; continued demand for capital improvements; ongoing costs associated with criminal justice; claims against the Public Safety Personnel Retirement System (PSPRS) have increased costs and placed additional strains on the budget; continued likelihood for further funding shifts, reductions and new funding mandates from the State; possible mild recession anticipated during FY2018-2019 or FY2019-2020; and, the current reduction in mining activities will likely result in reduced centrally assessed valuations in Fiscal Year 2017-2018.

Supervisor Marcanti inquired if the issue with the Sheriff's Office evidence storage facility has been figured into this equation. Chairman Pastor agreed with Supervisor Marcanti regarding the importance of the evidence storage facility and stated that he would continue to have discussions with Sheriff Sheppard with regard to this project. Mr. Hessenius advised that there are specific amounts that have been slated for that project as well as many other projects; however, the amounts to be budgeted for each project as well as the priority of the projects will be decided by the Board at its June 28, 2016, Work Session. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adopted the Fiscal Year 2016-2017 Annual Tentative Gila County Budget in the amount of \$94,014,975; authorized the publication of the summary budget; and set the public hearing for July 26, 2016, to adopt the Final Fiscal Year 2016-2017 Gila County Budget.

D. Information/Discussion/Action to approve the transfer of a mobile communications vehicle from the Arizona Department of Emergency and Military Affairs to Gila County Emergency Management.

Michael O'Driscoll, Health and Emergency Management Division Director, stated that this mobile communications vehicle was originally purchased approximately six years ago through federal grant funding provided by the Arizona Department of Emergency and Military Affairs (DEMA). Roughly two years ago said vehicle was returned to DEMA because it was no longer in good working order. Since that time, new equipment has been installed in the vehicle and it has been offered back to Gila County for use throughout the County, and if necessary, to assist partnering counties in emergencies. He added that the vehicle is equipped with data and Wi-Fi (wireless fidelity) capabilities and it has an antenna that extends 35 feet to get a signal in order to communicate from all areas of the County. Mr. O'Driscoll answered some

questions of the Board and he clarified that: this vehicle is separate from and provides redundancy to the Sheriff's Office; the vehicle is also known as "TOAD 3"; it is being donated to Emergency Management at no cost to the County; the vehicle is expected to be functional for at least five years; and, when maintenance or upgrades are necessary, the County will be able to utilize volunteer hours for soft match; therefore, paid for by DEMA. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved the transfer of a mobile communications vehicle from the Arizona Department of Emergency and Military Affairs to Gila County Emergency Management.

E. Information/Discussion/Action to direct staff to begin the process to dispose of a portion of an alley in Block 6, between Lots 6-12 and Lots 13-19, in the Cobre Valley Townsite Subdivision, Official Map No. 56 Gila County Records.

Steve Sanders, Public Works Division Director, stated that the Cobre Valley Townsite Subdivision in Lower Miami was recorded in 1918. Some of the roads and alleys in said subdivision have never been built and exist only on a map. Staff has identified a portion of this alley as never being built and suitable for abandonment to the adjoining land owners. He added that the request today is only to begin the process, which will likely take at least six months to determine if it is feasible to abandon said alley. Chairman Pastor stated that a concern has been expressed by one of the adjoining land owners, Mr. Albert Porto, who is also the neighborhood advocate for this area of Claypool. Chairman Pastor added that he has had conversations and meetings with Mr. Porto regarding this issue, and asked him to be present today. Mr. Porto submitted a Public Participation Form to speak to this item at this time.

Mr. Porto stated that if the Board approves moving forward with this item it would ignore his concerns regarding the safety of his property and the erosion problem that exists. He added that he has tried working with previous Supervisors and County staff and there has been no attempt to work together to find a permanent solution. Chairman Pastor stated that he was surprised to see this item on the agenda today, so he would like to arrange a meeting with Mr. Sanders and Mr. Porto to discuss this issue further before proceeding with a Board action. He then requested a motion from the Board to continue this item until such meeting could be held. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously continued this item to a future meeting.

F. Information/Discussion/Action to adopt Resolution No. 16-06-04 authorizing staff to submit an application to Central Federal Lands Highway Division of the Federal Highway Administration to obtain funding for a paving project on Forest Highway 12.

Mr. Sanders stated that the Central Federal Lands Highway Division of the Federal Highway Administration issued a call for projects for the Federal Lands Access Program (FLAP) for the next five years. Forest Highway 12 also known as Forest Road 12 or the Young Road is the road that staff would like to be considered for this application. A County match of 5.7% of the total cost of the project, estimated at approximately \$4 million, would be required as well as adopting a resolution before submitting the application. Vice-Chairman Martin stated that she really supports this project and she asked for clarification regarding the specific location of the four-mile paving project described in this agenda item. Mr. Sanders replied that it would be about a couple of miles north of Red Lake. Vice-Chairman Martin expressed concern regarding the area south of Otto Springs for potential liability and she hopes that the County will be able to finish paving the road all the way to the bottom. Mr. Sanders indicated that he believes this portion of the paving project to be the most expensive portion and that the County could contract out smaller sections of the road in order to complete the paving project to the end of the road. Supervisor Marcanti commented favorably and asked if the motion could state that Forest Highway 12 is also known as the north road to Forest Road 512. Chairman Pastor asked for clarification with respect to safety improvements. Mr. Sanders stated that if the application for this project is accepted, the Federal Highway Administration, Central Federal Lands Highway Division, would design and administer the project and the County would just pay the agreed match toward the project. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted Resolution No. 16-06-04 authorizing staff to submit an application to the Central Federal Lands Highway Division of the Federal Highway Administration to obtain funding for a paving project on Forest Highway 12, also known as Forest Road 512. **(A copy of the resolution is attached to the minutes and permanently on file in the Board of Supervisors' Office.)**

G. Information/Discussion/Action to approve Intergovernmental Agreement No. 033116 whereby the Gila County Sheriff's Office shall continue to provide law enforcement services to the Town of Star Valley for a period of four years, effective July 1, 2016, through June 30, 2020.

Mr. McDaniel stated that the Board may want to continue this item to a later meeting as the Star Valley Town Council has been unable to have a meeting to approve the agreement. He provided a summary of the differences between the existing agreement and the new agreement as follows: the new agreement term will be four years total; instead of one year with three automatic renewals, the agreement amount will increase to align with the full cost of providing the services, and it will allow the increase of \$60,000 to be paid over the first three years; and, a 2% annual increase was added to the agreement based on the Consumer Price Index. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously continued this agenda item to a

future meeting until such time as the agreement is approved and signed by the Star Valley Town Council.

H. Information/Discussion/Action to approve Amendment No. 2 to Intergovernmental Agreement (IGA) No. 022414 between Gila County and the City of Globe to extend the IGA for a one-year period, whereby upon request from the City of Globe, the County will provide excess granite resurfacing material on occasion and when available during the time period of June 21, 2016, to June 20, 2017, for use in the City's park recreational facilities.

Mr. Hessenius requested that the Board approve Amendment No. 2 to Intergovernmental Agreement (IGA) No. 022414 to allow the Public Works Division to continue to provide excess granite resurfacing material to the City of Globe as prudent to do so, and in accordance with this IGA. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Amendment No. 2 to Intergovernmental Agreement No. 022414.

I. Information/Discussion/Action to amend the FY16 Tax Levies and Tax Rates tax table for School Districts to reflect the correct Debt Service rate of 1.0427 and correct Override rate of 0.5089 for the Payson School District #10 jurisdiction.

Mr. Hessenius stated that this error occurred because two line items were transposed; as a result, the fund balances for each of those two line items are incorrect. The correct amount of money has been collected; however, the monies are in the incorrect funds to pay the debt service. Therefore, it is advisable that the Board approve this amendment in order to enable the correction to be made. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously amended the FY16 Tax Levies and Tax Rates tax table for School Districts to reflect the correct Debt Service rate of 1.0427 and corrected Override rate of 0.5089 for the Payson School District #10 jurisdiction. (For the record, Resolution No. 15-08-02 will be re-recorded to add the corrected tax table.)

Item 5 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)

A. Approval of Intergovernmental Agreement (Contract No. ADHS17-133182) between the Arizona Department of Health Services and the Gila County Health and Emergency Management Division to provide a total contract amount of \$186,389.67 and begin a new contract period from

July 1, 2016, through June 30, 2017, in order to provide continued public health emergency preparedness services.

B. Approval of a Special Event Liquor License Application submitted by the Isabelle Hunt Memorial Public Library of Pine, Arizona, to serve liquor at a fund-raising event on October 8, 2016 in Pine.

C. Acknowledgment of the Gila County Drug, Gang, Violent Crimes Task Force Fiscal Year 2016 Quarterly Report for January through March 2016.

D. Acknowledgment of the recent election of Travis Baxley as a member of the Public Safety Personnel Retirement System Local Board effective April 18, 2016, through December 31, 2019.

E. Acknowledgment of the May 2016 monthly activity report submitted by the Globe Regional Justice of the Peace's Office.

F. Acknowledgment of the April 2016 monthly activity report submitted by the Payson Regional Constable's Office.

G. Acknowledgment of the May 2016 monthly activity report submitted by the Payson Regional Constable's Office.

H. Acknowledgment of the May 2016 monthly activity report submitted by the Globe Regional Constable's Office.

I. Acknowledgment of the March and April 2016 monthly activity report submitted by the Recorder's Office.

J. Approval of the June 7, 2016, Board of Supervisors' meeting minutes.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Consent Agenda action items 5A – 5J.

Item 6 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

There were no comments from the public.

Item 7 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on information presented.

Each Board member and the County Manager presented information on current events.

Mr. O'Driscoll provided an update regarding the Cedar Fire located on the White Mountain Apache Tribe Reservation. He stated that Arizona Governor Doug Ducey has declared a state of emergency this date as a result of the Cedar Fire; however, not by direction of the Department of Emergency and Military Affairs. He added that the fire seems to be moving away from Gila County; however, it is affected by the wind and could change overnight.

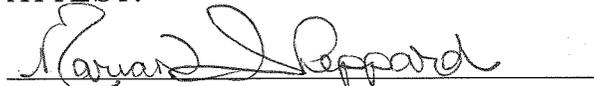
There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 11:50 a.m.

APPROVED:



Michael A. Pastor, Chairman

ATTEST:



Marian Sheppard, Clerk of the Board