

**BOARD OF SUPERVISORS MEETING MINUTES
GILA COUNTY, ARIZONA**

Date: June 28, 2016

MICHAEL A. PASTOR
Chairman

MARIAN E. SHEPPARD
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Marian E. Sheppard
Clerk of the Board

JOHN D. MARCANTI
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Member; Don E. McDaniel, Jr., County Manager; Marian E. Sheppard, Clerk of the Board; and, Laurie J. Kline, Deputy Clerk.

There was no County Attorney present.

Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE

The Gila County Board of Supervisors met in a work session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Robert Mawson led the Pledge of Allegiance.

Item 2 – REGULAR AGENDA ITEMS:

A. Information/Discussion/Action to approve a priority listing of capital items and projects which are included in the 2017-2021 Capital Expenditure Plan and can be completed with Capital Improvement Project (CIP) Funds as approved in the FY2017 Final Budget.

Don McDaniel, County Manager, advised that the Board of Supervisors adopted the Fiscal Year (FY) 2016-2017 Gila County Tentative Budget on June 21, 2017. He referred to Schedule E of the budget book which contains a section entitled "Capital Project Funds" in the amount of \$4,198,500, and of that amount a total of \$3,500,000 is recommended to be appropriated for capital improvement projects and \$698,500 is recommended to be appropriated for non-capitalized projects. He stated that the objective of today's meeting is to review, discuss and prioritize the list of proposed capital improvement projects. Michael Scannell, Deputy County Manager, provided a brief overview of the process for the review of the capital improvement projects proposed to be appropriated in FY16-17 and he advised that the spreadsheets also contain budget projections beginning with FY17-18 through FY20-21. The categories

are as follows: Buildings and Land, Computer Hardware/Software, Department/Office Equipment, Fleet, Transportation Projects, and Public Works Vehicles/Equipment. He encouraged the Board members to interrupt the presentation at any time for questions. Robert Mawson, Accountant Senior, led the remainder of the presentation, as follows:

Buildings and Land – Funding in the amount of \$3,729,076 was recommended to be appropriated in FY16-17; of that amount is \$1,065,544 is carry forward funding and \$2,663,532 is new funding. All of the carry forward funding is being applied to the line item entitled “Copper Administration Building-Acquisition & Improvements.” There was considerable discussion amongst Board members and Mr. McDaniel regarding the line item entitled “Animal Control Facility–Acquisition & Improvements” of which there is \$250,000 recommended to be appropriated in FY18-19 and \$500,000 recommended to be appropriated in FY19-20. Mr. McDaniel explained that this was a priority issue with the previous City of Globe Manager; however, after his departure it was recognized by the new City Manager and City Council members that there isn’t as much urgency to relocate the County’s Animal Control Shelter from its current location, so that is the reason the majority of the money is recommended to be appropriated in FY19-20. Supervisor Marcanti was anxious to commit money to this endeavor “sooner than later” by having ongoing discussions with City officials, so Mr. McDaniel recommended moving \$125,000 of the \$250,000 recommended to be appropriated in FY18-19 to FY17-18, to which each Board member agreed.

Vice-Chairman Martin questioned line items entitled “Juvenile Detention Facility-Control System Upgrade” of which there is \$94,000 of new funding recommended to be appropriated in FY16-17; and, “Juvenile Detention Facility-Roofing Replacement” of which there is \$300,000 proposed to be appropriated in FY19-20. Given the small number of juveniles that are housed in Gila County’s Juvenile Detention Facility and the amount proposed to be spent on the roof replacement in the future, she suggested that the County consider partnering with other Arizona counties to consider housing some of Gila County’s juveniles in other counties, or to consider any other options to make the best use of existing County facilities so as to limit the amount of money to be spent on infrastructure improvements. She suggested utilizing the same approach to explore possible options for all County-owned facilities, especially the Payson Courts Complex. Vice-Chairman Martin mentioned the importance of addressing improvements that need to be made to the sally port that goes from the Payson jail to the courtroom. She suggested possibly erecting some temporary fencing for the inmates going to and from the jail to the courtroom. Chairman Pastor agreed that this is an important issue with regard to safety; however, he wasn’t sure if temporary fencing would be cost effective. He requested that Mr. Scannell schedule a meeting to explore options for the sally port, to which Mr. Scannell agreed.

The last item of discussion regarding this spreadsheet was the need for a centralized records retention facility to be used for records storage and for the Sheriff's Office evidence storage. Bob Hickman, Facilities Manager, and Shannon Coons, Fiscal Services Manager, of the Public Works Division briefly addressed this topic. Under the line item entitled "Permanent Records Storage Facility (Location TBD)" there is \$150,000 of new funding recommended to be appropriated in FY16-17 and \$600,000 recommended to be appropriated in FY17-18. Ms. Coons advised that the biggest obstacle will be to determine the amount of space that will be required. Vice-Chairman Martin asked Sheriff J. Adam Shepherd if he had any other issues that were not presented on the spreadsheet. Sheriff Shepherd replied "There is only so much that can be done in one year..." so he is satisfied that his priorities have all been listed.

Computer Hardware/Software – New funding in the amount of \$345,991 was recommended to be appropriated in FY16-17. Of that amount, \$50,500 will be derived from the Special Revenue fund and the remaining \$295,491 will be derived from the General Fund. Kelly Riggs, Information Technology (IT) Department Manager, provided an overview of the County's needs and the projected time lines for expenditures. In the line item entitled "Server Replacement & Offsite Data Center," there is \$100,000 recommended to be appropriated in FY16-17 and \$100,000 for each fiscal year through FY20-21, and the same methodology is being applied to the line item entitled "IT Infrastructure Replacement" of which there is \$40,000 recommended to be appropriated in FY16-17 and \$40,000 for each fiscal year through FY20-21. All other line items for new funding in FY16-17 are at the request of the County Attorney for \$70,000, Fuel Management Department for \$15,000, Library District for a total of \$35,500, and the Sheriff for a total of \$85,491.

Department/Office Equipment – New funding in the amount of \$239,077 was recommended to be appropriated in FY16-17. Of that amount, \$31,000 will be derived from the Special Revenue fund and the remaining \$208,077 will be derived from the General Fund. In the line item entitled "Election Equipment Replacement Fund," there is \$30,000 recommended to be appropriated in FY16-17 and \$30,000 each fiscal year through FY20-21. All of the other line items were at the request of the Sheriff for a total of \$209,077.

Fleet – New funding in the amount of \$392,900 was recommended to be appropriated in FY16-17 and derived from the General Fund. Mr. Mawson advised that requests for vehicles were submitted from the following departments/elected offices: Sheriff – (Detention) 1 15-passenger van for \$37,000, and (Patrol) 4 SSVs (side by side vehicles) for accident replacements for \$146,800 and 3 SSVs for mileage replacements for 110,100; Assessor – 1 mid-size car for \$25,000; and, Buildings and Land Department – 2 pickup trucks for \$74,000. Mr. McDaniel added that the list does not reflect all of the requests made by the Sheriff's Office due to limited funds, so County staff will be working with the Sheriff. Sheriff Shepherd affirmed that there have been

numerous discussions on the issue of vehicles needed by his Office. He stated that some vehicles that were approved for purchase from last year's budget have been ordered but not yet delivered, so they have been included in this year's budget request. The discussion continued on the state of the existing vehicles utilized by the Sheriff's Office and Chairman Pastor commented that the conversation must continue to meet the Sheriff's Office needs.

Transportation Projects – New funding in the amount of \$1,877,444 was recommended to be appropriated in FY16-17 and derived from the Special Revenue fund. Vice-Chairman Martin questioned whether or not the conversation regarding the proposed project to construct the Tonto Creek Bridge was getting “stale.” Mr. Sanders replied that Public Works Division staff has been working diligently on preparing and submitting the paperwork to obtain FLAP (Federal Lands Access Program) funding from the Central Federal Lands Highway Division of the Federal Highway Administration for this project, so he is hopeful that it will come to fruition in the future. Some of the larger projects include line items entitled “Baker Ranch Road” for \$350,000, “Bay, Dime, Wagon Wheel Strawberry” for \$240,900, “Broadway & El Camino Intersection Improvements” for \$240,000, and “Monroe Reconstruction” for \$700,000.

Public Works Vehicles/Equipment – New funding in the amount of \$807,705 was recommended to be appropriated in FY16-17 and derived from the Special Revenue fund. Vice-Chairman Martin commented that the County seems to be shifting its focus from construction to maintenance, so she inquired if the County has any equipment that could be sold. Mr. Sanders replied that a list is being compiled of equipment that could be sold at an auction. He added that the County is beginning to reduce its equipment inventory; however, equipment such as the semi-tractor and belly dumps are not being considered for sale until it has been decided that the County will no longer need them for any future projects. Supervisor Marcanti stated that some older vehicles have been “handed down” to other departments to which Mr. Sanders affirmed that was true, but at the same time other older vehicles are being sent to auction. Vice-Chairman Martin began the discussion regarding recycling bins that are in the Payson area and she commented that one of the bins seems to continually filled to its capacity. She asked Sharon Winters, Recycling and Landfill Manager, if the bins should be emptied more times per week. Ms. Winters replied that recycling bins are located in various locations in the Payson area; however, that one bin seems to be most used. It was agreed that Ms. Winters would look into the situation and report back to the Board.

In concluding the discussion on this agenda item, Mr. Mawson stated that only one change was made at the request of the Board, which was to move \$125,000 of the \$250,000 recommended to be appropriated in FY18-19 to FY17-18, to which the Board agreed. He added that the total dollar amount for capital improvement projects will remain unchanged.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved the list of capital items and projects which are included in the 2017-2021 Capital Expenditure Plan and can be completed with Capital Improvement Project (CIP) Funds as approved in the FY2017 Final Budget with \$125,000 being moved from FY18-19 to FY17-18 for the line item entitled "Animal Control Facility – Acquisition & Improvements."

Item 3 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

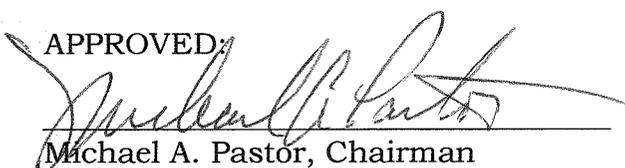
There were no requests to speak from the public.

Item 4 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on information presented.

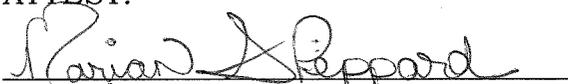
Each Board member presented information on current events. The County Manager provided no comments.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 11:45 a.m.

APPROVED:


Michael A. Pastor, Chairman

ATTEST:


Marian Sheppard, Clerk of the Board