

**BOARD OF SUPERVISORS MEETING MINUTES  
GILA COUNTY, ARIZONA**

Date: May 3, 2016

**MICHAEL A. PASTOR**  
Chairman

**MARIAN E. SHEPPARD**  
Clerk of the Board

**TOMMIE C. MARTIN**  
Vice-Chairman

By: Laurie J. Kline  
Deputy Clerk

**JOHN D. MARCANTI**  
Member

Gila County Courthouse  
Globe, Arizona

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PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Member; Don E. McDaniel, Jr., County Manager; Jefferson R. Dalton, Deputy Gila County Attorney, Civil Bureau Chief; and, Laurie J. Kline Deputy Clerk

ABSENT: Marian E. Sheppard, Clerk of the Board

**Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION**

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Jon Cornell led the Pledge of Allegiance and Reverend Allen Tyson of Calvary Shadows Assembly of God in Globe delivered the invocation.

**Item 2 – REGULAR AGENDA ITEMS:**

**A. Information/Discussion/Action to authorize the purchase of twelve WatchGuard dash cameras from Computech International through U.S. General Services Administration Contract No. GS-35F-0186P in the amount of \$66,981.50.**

J. Adam Shepherd, Sheriff, stated that the Sheriff's Office included the cost to purchase twelve WatchGuard dash cameras in its 2015-2016 fiscal year budget. Sheriff Shepherd explained that the dash cameras are automatically activated when there is a traffic stop. Installing dash cameras in the vehicles will provide added safety to the officers and to the public. Another benefit is that the dash camera recording will provide an unbiased account of events that occur during traffic stops, which can be used as evidence in a court of law. Vice-Chairman Martin agreed that utilizing the cameras will enhance the safety of the public and the officers, and she believes body cameras should also be used for additional protection. Supervisor Marcanti inquired if the video

recordings could be monitored remotely. Sheriff Shepherd replied that the technology exists and it is very expensive; however, he hopes to implement that technology in the future in order for dispatchers to pinpoint the location of the deputies while they are in the field. Chairman Pastor inquired if the purchase of the dash cameras would be completed in phases. Sheriff Shepherd replied that this feature is already being phased into the vehicles and at present approximately one-third of the Sheriff's Office vehicles are equipped with this technology, and it is soon to be in all of the Sheriff's Office vehicles.

Jon Cornell, KQSS radio station reporter, stated that dash cameras could be purchased for much less than the cost of the WatchGuard dash cameras. Sheriff Shepherd replied that the WatchGuard dash cameras are not consumer grade to be used for every day recreation; the WatchGuard dash cameras capture video in such a way so as to produce recordings that are "evidence quality." Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously authorized the purchase of twelve WatchGuard dash cameras from Computech International through U.S. General Services Administration Contract No. GS-35F-0186P in the amount of \$66,981.50.

**B. Information/Discussion/Action to approve Intergovernmental Agreement No. 032716 between the Town of Payson and Gila County whereby the County will utilize contracting services procured by the Town to pave a portion of Houston Mesa Road while the Town's contractor is performing paving services for the Town on an adjoining portion of Houston Mesa Road; and the County will pay the Town \$201,363.07 for paving 2,140 linear feet of roadway.**

Steve Sanders, Public Works Division Director, advised that on September 29, 2009, the County entered into an Intergovernmental Agreement with the Town of Payson to conserve resources and reduce procurement costs by utilizing supplies, materials, equipment and contractual services previously secured by either the County or the Town. The Town currently has a contract with T & T Construction for the C.C. Cragin Reservoir Water Supply project. The contract provides for the installation of a water line along a portion of Houston Mesa Road, north of the Town, which is maintained by the County. As a part of the waterline installation, one lane of roadway will require new pavement and will be done by the Town. Staff recommends that paving of the other lane should be completed at the same time by the same contractor so as not to have one lane of new pavement and one lane of failing pavement. Mr. Sanders added that this project will be paid for with the County's half-cent transportation excise tax. Chairman Pastor inquired as to the timeline of the project. Once the Board approves this item, Mr. Sanders anticipates that the work will commence in one to two weeks.

Supervisor Marcanti made a motion (exactly as stated on this agenda item) to approve this item. Vice-Chairman Martin advised that a member of the public wanted to speak to this item and then she proceeded to second the motion. Chairman Pastor then called on Don Ascoli, who resides at 269 S. Conifer Drive in Payson to address the Board. Mr. Ascoli thanked the County for approving to pave the other lane of this portion of Houston Mesa. He asked about the timeline for paving the remaining portion of Houston Mesa Road through Whispering Pines. Chairman Pastor called for the vote on the motion previously made and Intergovernmental Agreement No. 032716 was unanimously approved by the Board.

Don McDaniel, County Manager, stated that staff would send a written reply to Mr. Ascoli's inquiry within the next few weeks.

**C. Information/Discussion/Action to adopt Resolution No. 16-05-01 authorizing the disposal of unnecessary public roadways in the Globe area being portions of Blake, Coplen, and Hobart Streets, in Arlington Heights, Official Map No. 31, Gila County Records, and authorizing the Chairman's signature on the Quit Claim Deed conveying the abandoned roadways to Ronald E. and Chrisanna L. Attaway, Trustees of the Ronald E. and Chrisanna L. Attaway Living Trust.**

Mr. Sanders stated that on April 5, 2016, the Board accepted a bid in the amount of \$243 from Ronald E. and Chrisanna L. Attaway for the purchase of portions of Blake, Coplen, and Hobart Streets in Arlington Heights, Official Map No. 31, Gila County Records. Adopting Resolution 16-05-01 is the final step in the process to complete the conveyance of the unnecessary public roadways as described above. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted Resolution 16-05-01. **(A copy of the Resolution is attached to the minutes and permanently on file in the Board of Supervisors' Office.)**

**D. Information/Discussion/Action to direct staff to begin the process to dispose of a portion of Roper Lane in the Verde Glen 3 Subdivision, north of Payson.**

Mr. Sanders stated that this area of Roper Lane is a public road that dead ends at the Tonto National Forest boundary. The United States Forest Service has expressed concern regarding unauthorized access to the Tonto National Forest through this area as have the property owners at the southern end of Roper Lane. The two property owners at the southern end of Roper Lane have been contacted about the possibility of acquiring Roper Lane if the County were to abandon the southern portion of Roper Lane. Both property owners have agreed to submit bids to purchase the southern end of Roper Lane, which will be presented to the Board for approval. Staff recommends approval to begin the process to dispose of this portion of Roper Lane.

Mr. Ascoli stated he lives in the Glen Verde 1 Subdivision and is the Treasurer of the Homeowners Association. He is opposed to making the subject road a private road, and believes it would disrupt the harmony of the homeowners in the Glen Verde Subdivision. He also stated that all 13 homeowners in this area should be notified and given an opportunity to provide feedback and agree or disagree to make Roper Lane a private road.

The Board, Mr. Sanders, and Mr. Ascoli further discussed the agenda item and the Board determined that it would be appropriate to move forward with this item to begin the process and let the homeowners decide if this portion of Roper Lane should remain public or become private. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin the Board unanimously directed staff to begin the process to dispose of a portion of Roper Lane in the Verde Glen 3 Subdivision, north of Payson.

**E. Information/Discussion/Action to direct staff to begin the process to dispose of portion of First Avenue in the Midland City Subdivision.**

Mr. Sanders stated that staff has identified this portion of First Avenue in the Midland City Subdivision as never being built and suitable for abandonment. He added that the legal description for this area doesn't make sense and needs to be corrected, and approval of this agenda item would allow Public Works to do so. Per County policy, the proper notifications will be sent out to adjoining property owners giving those property owners the opportunity to respond. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously directed staff to begin the process to dispose of portion of First Avenue in the Midland City Subdivision.

**F. Information/Discussion/Action to consider issuing official comments from the Board of Supervisors to the Tonto National Forest regarding the Notice of Intent to prepare an Environmental Impact Statement (EIS) for the Resolution Copper Project and Land Exchange.**

Jacque Sanders, Assistant County Manager, Librarian, stated that the Tonto National Forest is seeking comments from the public to help in determining the scope of the environmental analysis. The Resolution Copper Project and Land Exchange is currently in the scoping phase of the approval process. Resolution Copper will have an economic benefit to Gila County, and as such, providing comments to this scoping phase of the EIS will be considered part of the public record of this analysis by the Tonto National Forest as it moves forward in this project, and it will ensure that Gila County is kept informed as the process continues. Each Board member commented favorably. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously issued official comments from the Board of Supervisors to the Tonto National Forest regarding the Notice of Intent to prepare an

Environmental Impact Statement (EIS) for the Resolution Copper Project and Land Exchange.

**Item 3 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)**

**A. Approval of Amendment No. 3 to an Intergovernmental Agreement (Contract No. ADHS16-098369) with the Arizona Department of Health and Emergency Services to revise the Scope of Work, add Provision Twenty (20) - The Federal Funding Accountability and Transparency Act, and replace the Price Sheet.**

**B. Approval of Amendment No. 4 to an Intergovernmental Agreement (Contract No. ADES15-089113) between the Arizona Department of Economic Security and Gila County Division of Community Services, Community Action Program, revising the Itemized Service Budget for Case Management and Community Services whereby the cumulative reimbursement ceiling has been set to \$448,145 for the period of July 1, 2016, through June 30, 2017.**

**C. Approval of a Request for Release of Funds between Gila County Housing Services and the Arizona Department of Housing, which will allow Housing Services to request a release of funds for multiple contracts and multiple years if said contracts are awarded.**

**D. Approval of Amendment No. 1 to Professional Services Contract No. 041515-1 between the Superior Court in Gila County and Canizales Law, PLLC to increase the contract amount by \$12,100 for an amended contract amount of \$53,100 to cover the remainder of the contract term from July 1, 2015, to June 30, 2016.**

**E. Approval of a Special Event Liquor License Application submitted by the Dylan Earven Foundation to serve liquor at a fund-raising event to be held at the Gila County Fairgrounds on June 3 & 4, 2016.**

**F. Authorization of the Chairman's signature on the Quit Claim Deed for the sale of Assessor's tax parcel number 207-06-079 to Laurie Devine.**

**G. Authorization of the Chairman's signature on the Quit Claim Deeds for the sale of Assessor's parcel numbers 201-08-011V and 201-10-034 to Savannah Jewell and Joshua Sulwer.**

**H. Acknowledgment of Violeta Worthy (term 4/7/16 to 12/31/19), elected member of the Correctional Officers Retirement Plan (CORP) Local**

**Board of Directors for Gila County Sheriff's Office Detention Officers and Non-Uniformed Officers; and Belinda Licano (term 4/7/16 to 12/31/17) and Yvette Baxley (term 4/7/16 to 12/31/19), elected members of the CORP Local Board of Directors for Gila County Sheriff's Office Dispatchers.**

**I. Approval to appoint Kurtis Knauss to fill Lori Brown's unexpired term of office on the Gila County Planning and Zoning Commission for the period May 3, 2016, through December 31, 2018; and, to appoint Mr. Knauss to fill Ms. Brown's unexpired term of office on the Gila County Board of Adjustment for the period May 3, 2016, through December 31, 2016.**

**J. Acknowledgment of the March 2016 monthly activity report submitted by the Globe Regional Constable's Office.**

**K. Acknowledgment of the March 2016 monthly activity report submitted by the Clerk of the Superior Court's Office.**

**L. Approval of the April 5, 2016, and April 19, 2016, Board of Supervisors' meeting minutes.**

**M. Acknowledgment of the Human Resources reports for the weeks of April 5, 2016, April 12, 2016, April 19, 2016, and April 26, 2016.**

**APRIL 5, 2016**

**DEPARTURES:**

1. Ted Schaefer – Sheriff's Office – Detention Officer (.48) – 04/13/16 – General Fund – DOH 03/11/13
2. Lorraine Fowler – Probation – Administrative Clerk Senior – 03/21/16 – General(.80)/Diversion Consequences(.20) Funds – DOH 09/08/15

**NEW HIRES:**

3. Christie Jung – School Superintendent's Office – Administrative Assistant – 05/16/16 – General Fund – Replacing Susan Williams

**REQUEST TO POST:**

4. Probation – Administrative Clerk Senior – Vacated by Lorraine Fowler
5. County Attorney's Office – Legal Secretary Senior – Vacated by Valerie Hereford

**APRIL 12, 2016**

**DEPARTURES:**

1. Dylan Richardson – Sheriff's Office – 911 Dispatcher – 03/27/16 – General Fund – DOH 08/03/15
2. Thomas Dando – Public Works – Recycling and Landfill Operations Worker Senior – 04/06/16 – Recycling and Landfill Management Fund – DOH 05/07/12

NEW HIRES:

3. Duane Dowler – Public Works – Recycling and Landfill Operations Worker – 04/25/16 – Recycling and Landfill Management Fund – Replacing Zachary Navarro

4. Patricia Dodd – Health and Emergency Services – Community Health Specialist – 04/18/16 – Community Health Grant Fund – Replacing Charles Turney

END PROBATIONARY PERIOD:

5. Mark De Los Reyes – Assessor’s Office – Property Appraiser 1 – 04/19/16 – General Fund

6. Ruth Burke – Clerk of Superior Court – Courtroom Clerk Technician – 04/06/16 – General Fund

DEPARTMENTAL TRANSFERS:

7. Stephanie Szpotowski – Sheriff’s Office – From 911 Dispatcher – To 911 Dispatcher Supervisor – 03/23/16 – General Fund – New position

OTHER ACTIONS:

8. Jordon Montgomery – Recorder’s Office – Recorder’s Clerk – 04/04/16 – General Fund – Extending probationary period an additional two months

REQUEST TO POST:

9. Public Works – Building Maintenance Technician – Vacated by Jace Johnson

**APRIL 19, 2016**

DEPARTURES:

1. Dana Sgroi – Purchasing – Contracts Administrator – 04/20/16 – General Fund – DOH 09/10/12

NEW HIRES:

2. Lorna Livernois – Health and Emergency Services – Administrative Clerk Senior – 04/25/16 – Health Service Fund – Replacing Jessica Moul

END PROBATIONARY PERIOD:

3. Jerry M. Moore – Community Development – Zoning and Building Inspector – 04/19/16 – General Fund

4. Jessica Oortman – County Attorney’s Office – Deputy County Attorney Senior – 04/11/16 – General Fund

5. Duncan Rose – County Attorney’s Office – Deputy County Attorney Principal – 04/11/16 – General Fund

6. David Franquero – Superior Court – Bailiff – 05/25/16 – Law Library Fund

DEPARTMENTAL TRANSFERS:

7. Brandon Burgener – Sheriff’s Office – From Detention Officer – To Detention Office Sgt. – 04/11/16 – General Fund – Replacing David Kell

8. Michelle Yerkovich – Sheriff’s Office – From Detention Officer – To Detention Officer Sgt. – 04/11/16 – General Fund – Replacing Lee Alexander

**APRIL 26, 2016**

DEPARTURES:

1. Jeannette M. Castillo – Globe Regional Justice Court – Justice Court Clerk Associate – 04/22/16 – General Fund – DOH 08/03/15
2. Douglas Rutherford – Probation – Juvenile Detention Officer – 05/01/16 – General Fund – DOH 06/28/12
3. Jami Anderson – Health & Emergency Services – Breastfeeding Counselor Supervisor – 04/15/16 – WIC Fund (99%) and Commodity Supplement Food Program Fund (1%) – DOH 01/02/07
4. Carolyn Bartling – Information Technology – IT Systems Administrator – 05/05/16 – General Fund – DOH 04/29/13

NEW HIRES:

5. Jared Peden – Sheriff’s Office – Detention Officer – 05/02/16 – General Fund – Replacing Michelle Yerkovich

END OF PROBATIONARY PERIOD:

6. Jessica Nicole Pringle – Globe Regional Justice Court – Justice Court Clerk Associate – 04/20/16 – General Fund
7. Michael Sellars – Globe Regional Justice Court – Justice Court Clerk – 04/20/16 – General Fund
8. M. Reyes Barajas – Public Works – Building Maintenance Technician Senior – 05/23/16 – Facilities Management Fund

DEPARTMENTAL TRANSFER

9. Lisa King – County Attorney’s Office – From Legal Secretary – To Legal Secretary Senior – 05/02/16 – General Fund – Replacing Valerie Hereford
10. Emily Leverance – From Probation – To Court Administration – From Grant Project Assistant – To CASA Coordinator – 05/02/16 – Juvenile Detention Fund – To CASA – Probation Fund – New Position

REQUEST TO POST:

11. Globe Regional Justice Court – Justice Court Clerk Associate – Vacated by Jeannette Castillo
12. County Attorney’s Office – Legal Secretary – Vacated by Lisa King
13. Information Technology – IT Systems Administrator – Vacated by Carrie Bartling

**N. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the weeks of April 04, 2016, through April 08, 2016; and April 11, 2016 through April 15, 2016.**

**O. Approval of finance reports/demands/transfers for the weeks of March 28-April 3 2016, in the amount of \$220,010.30; April 4-10, 2016, in the amount of \$2,060,051.01; April 11-17, 2016, in the amount of \$352,850.74; April 18-24, 2016, in the amount of \$1,674,055.75.** (An itemized list of disbursements is attached to the minutes and permanently on file in the Board of Supervisors’ Office.)

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Consent Agenda action items 4-A – 4-O.

**Item 5 – CALL TO THE PUBLIC:** Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

Lew Levenson, 1308 E. Cedar Lane in Payson, expressed concern about the Promise Zone’s impact on the community and the related cost to the citizens of Gila County. Chairman Pastor stated that after the most recent Gisela community meeting, he had a conversation with Cliff Potts, Industrial Development Authority President, who would be contacting Mr. Levenson regarding the Promise Zone.

**Item 6 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on information presented.**

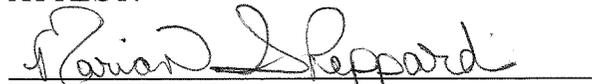
Each Board member and the County Manager presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 11:17 a.m.

APPROVED:

  
Michael A. Pastor, Chairman

ATTEST:

  
Marian Sheppard, Clerk of the Board