

**BOARD OF SUPERVISORS MEETING MINUTES
GILA COUNTY, ARIZONA**

Date: January 19, 2016

MICHAEL A. PASTOR

Chairman

MARIAN E. SHEPPARD

Clerk of the Board

TOMMIE C. MARTIN

Vice-Chairman

By: Laurie J. Kline
Deputy Clerk

JOHN D. MARCANTI

Member

Gila County Courthouse
Globe, Arizona

PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Member; Don E. McDaniel, Jr., County Manager; Jefferson R. Dalton, Deputy County Attorney, Civil Bureau Chief; Marian E. Sheppard, Clerk of the Board; and Laurie J. Kline, Deputy Clerk.

Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Jacque Sanders led the Pledge of Allegiance and Pastor Max Brann of the Mountain Bible Church in Payson delivered the invocation.

Item 2 – REGULAR AGENDA ITEMS:

A. Supervisors' Annual Property Tax Sale/Auction for the sale of real property deeded to the State of Arizona by Treasurer's Deed in the year 2015.

Michael Pastor, District II Supervisor, advised that he would read each parcel number, provide a brief description, and call for bids three times on each parcel. If there are no bids he will move to the next parcel number. If there is a bid the Board will vote to accept the bid [the minimum bid is the lien amount] for each parcel separately.

There were no bids submitted for the following parcels: 101-07-051; 101-07-208; 201-08-008R; 201-09-019D; 201-10-034; 201-10-099; 206-10-068K; 206-19-223A; 206-22-073; 207-05-002B; 207-06-079; 207-10-017C; 207-15-286.

Two properties were sold and the Board issued a separate vote on each parcel, as follows:

207-06-141 - Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously accepted a bid from Bidder #7 in the amount of \$518.07, which is the lien amount.

207-08-079 - Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously accepted a bid from Bidder #6 in the amount of \$3,481.55, which is the lien amount.

Chairman Pastor advised the two bidders to meet with Marian Sheppard, Clerk of the Board, after the meeting to further process the purchase transactions.

B. Information/Discussion/Action to approve an Intergovernmental Agreement for the establishment and maintenance of a Regional Mass Communication System between Pinal County, Gila County, Graham County and Greenlee County, which allows for the implementation of the Everbridge Mass Communication and Notification System in Gila County as well as the other counties named in the agreement.

Michael O'Driscoll, Health and Emergency Services Division Director, stated that the Board of Supervisors approved joining the East Region which is comprised of Pinal, Gila, Graham, and Greenlee Counties in order to apply for a State Homeland Security Grant to purchase the Everbridge Mass Communication System (Everbridge). The application was submitted by Pinal County Emergency Management. The grant was awarded to Pinal County to be used in said East Region, and those funds were made available on January 1, 2016. An Intergovernmental Agreement (IGA) was prepared by Pinal County which identifies two working groups among the four counties; 1) a system utilization group with representatives from Law Enforcement, Fire and EMS (Emergency Medical Services) and Emergency Management to choose a preferred mass communication system and the applications of that system to be used in each county; and, 2) a technical committee which shall have representatives from Information Technology, and the Dispatch Center to work with the selected vendor for the mass communication system "build out" and implementation in each of the counties. The IGA is to identify these two working groups in each of the counties.

Chairman Pastor asked for clarification regarding the cost as stated in the two quotes attached to this agenda item and the terms of the IGA. Mr. O'Driscoll stated that the \$112,000 in the price quote represents the cost of implementation for the first year and is paid by the Homeland Security grant. The following years would be at a cost of \$18,000 to Gila County per year for three years. The County may choose to opt out of this IGA each year. The \$18,000 annual fee is based on the number of households in Gila County and will not change if one of the other counties opts out of the IGA.

Chairman Pastor inquired if Everbridge would help with network communication issues within the County. Mr. O'Driscoll stated that Everbridge has the ability to

assist with communication throughout the County even if the County network is down. Everbridge works with the Federal Emergency Management Agency using cell phone towers to send messages to residents in the County when necessary. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved an Intergovernmental Agreement for the establishment and maintenance of a Regional Mass Communication System between Pinal County, Gila County, Graham County and Greenlee County, which allows for the implementation of the Everbridge Mass Communication and Notification System in Gila County as well as the other counties named in the agreement.

C. Information/Discussion/Action to authorize the submission of an amendment to the Arizona Department of Emergency Management 2015 Application for Emergency Management Performance Grant Funds to increase the grant amount by \$30,000, from \$160,000 to \$190,000, of which the general fund match of \$110,000 remains unchanged and the soft match of volunteer hours increases from \$50,000 to \$80,000 for the contract period 7/1/15 to 6/30/16.

Mr. O'Driscoll stated that there is a federal guideline that the County is utilizing for grant applications which allows the County to capture volunteer hours. In doing so, over \$30,000 worth of volunteer hours are reported to the Department of Emergency Management for a soft match and is commensurate with \$30,000 in funding. Ultimately, this increases the amount of the grant funding without increasing the general fund match amount for this grant. Therefore, an amendment is required to request and receive the additional grant funding in the amount of \$30,000. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously authorized the submission of an amendment to the Arizona Department of Emergency Management 2015 Application for Emergency Management Performance Grant Funds.

D. Information/Discussion/Action to adopt Resolution 16-01-02 authorizing the disposal of an unnecessary public roadway being a portion of S. Burnham Street, Midland City, Official Map No. 48, Gila County Records; and authorizing the Chairman to execute and deliver in the name and under the seal of the County of Gila, quit claim deed conveying the abandoned roadway to Jarrett Amado.

Steve Sanders, Public Works Division Director, stated that on December 15, 2015, the Board of Supervisors accepted a bid in the amount of \$35 from Jarrett Amado for the purchase of a portion of S. Burnham Street. Mr. Amado's bid met the minimum bid requirements of the current Gila County policy regarding abandonment of roadways in Gila County. The resolution and quit claim deed have been prepared and execution of these, upon approval of the Board, would complete the conveyance of the unnecessary public roadway as described above to Mr. Amado. Upon motion by Vice-Chairman Martin, seconded by Supervisor

Marcanti, the Board unanimously adopted Resolution 16-01-02, and authorized the Chairman's signature on the quit claim deed. **(A copy of the resolution is permanently on file in the Board of Supervisors' Office.)**

Item 3 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)

A. Approval of the Health and Emergency Services Division's 2015 Multi-Jurisdiction Hazard Mitigation Plan award from the Arizona Department of Emergency and Military Affairs in the amount of \$30,000 federal share with a \$10,000 non-federal match requirement. This funding will be used to review and update our existing Gila County Multi-Jurisdictional Hazard Mitigation Plan which is intended to reduce the magnitude of future disasters throughout Gila County, while remaining compliant with federal requirements.

B. Approval of Amendment No. 5 to Professional Services Contract No. 062813-Medical Examiner Services between Gila County and Mark A. Fischione, M.D., PLC, to increase the current contract amount by \$10,000, from \$110,000 for a new total contract amount of \$120,000 for the contract term of January 7, 2015, to January 6, 2016.

C. Acknowledgment of the October 2015 monthly activity report submitted by the Recorder's Office.

D. Acknowledgment of the December 2015 monthly activity report submitted by the Globe Regional Justice of the Peace's Office.

E. Acknowledgment of the November 2015 monthly activity report submitted by the Globe Regional Constable's Office.

F. Acknowledgment of the December 2015 monthly activity report submitted by the Globe Regional Constable's Office.

G. Acknowledgment of the Human Resources reports for the weeks of December 1, 2015, December 8, 2015, December 15, 2015, December 22, 2015, and December 29, 2015.

DECEMBER 1, 2015

DEPARTURES:

1. Jordan Reardon – Sheriff's Office – Detention Officer – 11/22/15 – General Fund – DOH 09/01/14
2. Lauren Molzen – Health and Emergency Services – Animal Care Worker 11/23/15 – Rabies Control Fund – DOH 11/02/15

DEPARTMENTAL TRANSFERS:

3. Mariah Campagna – From Sheriff’s Office – To Health and Emergency Services – From Detention Officer – To Community Health Specialist – 12/07/15 – From General Fund – To Teen Pregnancy Prevention Services Fund – Replacing Chris Phillips

REQUEST TO POST:

4. Health and Emergency Services – Animal Care Worker – Vacated by Lauren Molzen

DECEMBER 8, 2015

NEW HIRES:

1. Gerald Irish – Public Works – Construction Project Manager – 12/14/15 – Public Works Fund – Replacing Michael Gillette
2. Rubin Mays – Sheriff’s Office – Detention Officer – 12/14/15 – General Fund – Replacing Jason Fajardo
3. Jonica Flores – Sheriff’s Office – Detention Officer – 12/14/15 – General Fund – Replacing Jack Mathews
4. James Bonnie – Sheriff’s Office – Deputy Sheriff – 12/14/15 – General Fund – Replacing Jacob Delecki
5. Marylyn Lee- Sheriff’s Office – Records Clerk – 12/14/15 – General Fund – Replacing Rose Holiday
6. Savannah Jewell – Sheriff’s Office – 911 Dispatcher – 12/14/15 – General Fund – Replacing Margaret Meares
7. Samantha Trimble – Sheriff’s Office – Detention Officer – 12/14/15 – General Fund – Replacing Mary Charles

TEMPORARY HIRES TO COUNTY SERVICES:

8. Lieneke Mellema – Sheriff’s Office – Temporary Accounting Clerk Specialist – 12/14/15 – General Fund

END PROBATIONARY PERIOD:

9. Cassidy Smith – Sheriff’s Office – Detention Officer – 12/22/15 – General Fund
10. Brittney Griego – Sheriff’s Office – Detention Officer – 12/15/15 – General Fund

DECEMBER 15, 2015

DEPARTURES:

1. Donald Hayes III – Sheriff’s Office – 911 Dispatcher – 12/02/15 – General Fund – DOH 11/09/15

NEW HIRES:

2. Elliana Cabrera – Sheriff’s Office – 911 Dispatcher – 12/21/15 – General Fund – Replacing Jordan Klabbatz

END PROBATIONARY PERIOD:

3. Michael Scannell – Board of Supervisors – Deputy County Manager – 01/28/16 – General Fund

4. Diane Buechner – Assessor’s Office – Assessor’s Aide – 12/29/15 – General Fund

5. Antonella Campos – Public Fiduciary – Public Fiduciary Services Specialist – 01/13/16 – General Fund

DEPARTMENTAL TRANSFERS:

6. Stephanie Chaidez – From Public Fiduciary – To Finance – From Administrative Clerk – To Buyer – 12/21/15 – General Fund – Replacing Joni Erwin

REQUEST TO POST:

7. Recorder’s Office – Recorder’s Clerk Senior – Vacated by Yvonne House

8. Public Fiduciary – Administrative Clerk – Vacated by Stephanie Chaidez

DECEMBER 22, 2015

DEPARTURES:

1. Sabrina Falquez – Probation – Juvenile Detention Officer – 12/27/15 – General Fund – DOH 02/23/15

END PROBATIONARY PERIOD:

2. B. Todd Whitney – Health and Emergency Services – Emergency Management Communications Coordinator – 01/20/16 – General Fund

3. Lacey Mata – Probation – Juvenile Detention Officer – 01/19/16 – General Fund

4. Raymond Armington – Public Works – Automotive Service Worker – 12/30/15 – Public Works Fund

5. Dan McKeen – Superior Court – CASA Coordinator – 01/20/16 – Court Appointed Special Advocate Fund

6. Susan Aliprandini – School Superintendent’s Office – Account Clerk Senior – 12/29/15 – General Fund

DEPARTMENTAL TRANSFERS:

7. Amber Warden – From Sheriff’s Office – To Finance – From Executive Administrative Assistant – To Accountant Senior – 01/04/16 – General Fund – Replacing Stacie Allison

8. Kassandra Seaver – Recorder’s Office – From Recorder’s Clerk – To Recorder’s Clerk Senior – 12/16/15 – General Fund – Replacing Yvonne House

9. Eric Dawson – Probation – From Juvenile Detention Officer (.48) – To Juvenile Detention Officer – 12/28/15 – General Fund – Replacing Sabrina Falquez

REQUEST TO POST:

10. Recorder’s Office – Recorder’s Clerk – Vacated by Kassandra Seaver

11. Elections – Voter Outreach Coordinator – Vacated by Josephine Goode

DECEMBER 29, 2015

DEPARTURES:

1. Josephine Goode – Elections – Voter Outreach Coordinator – 12/31/15 – General Fund – DOH 08/04/03

2. Megan Dillon – Sheriff’s Office – Public Health Nurse – 11/09/15 – General Fund – DOH 11/09/15
3. Arthur Decker – Sheriff’s Office – Detention Officer – 12/21/15 – General Fund – DOH 12/21/09
4. Leitha Griffin – Community Services – Administrative Assistant – 12/31/15 – Various Funds – DOH 08/12/13

NEW HIRES:

5. Jacob Berttunen – Globe Regional Justice Court – Accounting Clerk Senior – 01/11/16 – General Fund – Replacing Susan Williams

END PROBATIONARY PERIOD:

6. Steven Sanders – Public Works – Public Works Director – 01/13/16 – Public Works Fund

OTHER ACTIONS:

7. Michael Lemon – Health and Emergency Services – Environmental Health Specialist – 07/01/15 – Various Funds – Change in fund codes

REQUEST TO POST:

8. Community Services – Administrative Assistant – Vacated by Leitha Griffin
9. Community Services – Administrative Clerk Senior – Vacated by Evelyn Guevera
10. Superior Court – Administrative Clerk Senior – Vacated by Melanie Sabbatino-Tackett

Upon motion by Supervisor Marcanti, seconded by Vice Chairman Martin, the Board unanimously approved Consent Agenda action items 3A – 3G.

Item 4 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

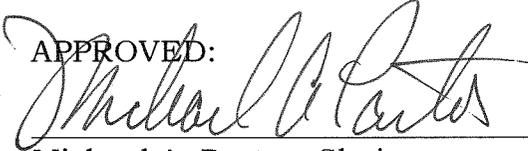
There were no comments from the public.

Item 5 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on information presented.

Each Board member and the County Manager presented information on current events.

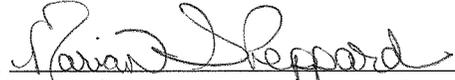
There being no further business to come before the Board of Supervisors,
Chairman Pastor adjourned the meeting at 10:52 a.m.

APPROVED:



Michael A. Pastor, Chairman

ATTEST:



Marian Sheppard, Clerk of the Board