

**BOARD OF SUPERVISORS MEETING MINUTES
GILA COUNTY, ARIZONA**

Date: September 15, 2015

MICHAEL A. PASTOR
Chairman

MARIAN E. SHEPPARD
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Laurie J. Kline
Deputy Clerk

JOHN D. MARCANTI
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Member; Don E. McDaniel, Jr., County Manager; Michael Scannell, Deputy County Manager; Jefferson R. Dalton, Deputy County Attorney, Civil Bureau Chief; Marian E. Sheppard, Clerk of the Board; and Laurie J. Kline, Deputy Clerk.

Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Steve Sanders led the Pledge of Allegiance and Pastor Rich Richie of First Church of the Nazarene in Payson delivered the invocation.

Item 2 – PRESENTATIONS:

A. Presentation of electronic scanning units and accessible voting devices by Unisyn Voting Solutions as the Gila County Elections Department's voting equipment is outdated and in need of replacement.

Eric Mariscal, Elections Department Director, stated that he, as directed by the Board of Supervisors, has sought ways to modernize the County's elections equipment. He introduced Paul Griego and Eric Champlain of Unisyn Voting Solutions to give the presentation and provide a demonstration of voting equipment.

Mr. Griego provided a slide presentation which included the history of the company. He then highlighted the following features and benefits regarding the OpenElect Voter Interface Device OVI-VC.

- Supports all precinct/ballot styles

- Early voting, vote centers and Election Day voting
- Supports all languages, both visually and audibly
- Produces ballot which can be scanned by OVO (OpenElect Voting Optical Scan) or OVCS (OpenElect Central Scan System)
- Prints all selections in human readable format
- Presents voter with 2nd chance comprehensive summary before printing ballot
- Keypad, touchscreen and binary navigation options
- Is a replacement for touch screens in early voting, voter centers, Election Day and walk-in absentee voting
- Serves as a real-time ballot delivery system
- Eliminates preprinted ballots
- Provides immediate ballots should quantities run low on Election Day
- Could eliminate or reduce the cost of ballot printing
- Independently operates simultaneously with the OVO voters
- Never disenfranchises the voters
- Any voter may choose to use

Mr. Champlain presented the following points from the slide presentation.

- High speed full page scanning
- Batch and session setting allow for maximum control
- Stores full image of ballots, as well as extracting write-in blocks from ballots
- Scans full page duplex ballots and OVI VC ballots
- Uploads data to tabulator server through same process as tabulator client
- Allows full electronic viewing of ballot images

Mr. Griego stated that Yavapai County was the first Arizona county to implement new election equipment using the 2005 Voluntary Voting System Guidelines, and Yavapai County Elections Director, Lynn A. Constabile, wrote a letter (which he read the last two paragraphs aloud) highly recommending the OpenElect System and Unisyn Voting Solutions.

Jon Cornell, KQSS radio reporter, inquired if Navajo and Apache would be language options with the new voting equipment to which Mr. Griego replied that the voice system option will recognize the Navajo and Apache languages through the head phones but the Navajo and Apache languages would not be in written form.

The Board members held a brief discussion with the vendors for clarification and asked Mr. Mariscal clarifying questions regarding Election Day procedures.

B. Presentation of electronic scanning units and accessible voting devices by Robis Elections, Inc. as the Gila County Elections Department's voting equipment is outdated and in need of replacement.

Mr. Mariscal introduced Sam Sturm of Robis Elections, Inc.

Prior to the presentation Chairman Pastor inquired of Mr. Mariscal if the Gila County Recorder was invited to attend this meeting to which Mr. Mariscal stated that the Recorder was invited to the meeting; however, she was not present at this time.

Mr. Sturm provided background information regarding Robis Elections, Inc. and he stated that Maricopa County is utilizing its equipment. He provided information regarding an electronic poll book option that would work in harmony with the voting equipment that was presented in the previous agenda item. He explained the convenience and benefits that the electronic poll book [computer tablet] provides and demonstrated how to use the AskED ePollbook and highlighted the following points:

- Automate voter check-in and look up voters faster
- Reduce wait times
- Optionally print ballots on demand
- Synchronize voter data between multiple locations in real-time (the AskED ePollbook works connected or disconnected)
- Deploy additional systems quickly
- The decision support system provides step-by-step directions to the poll worker for increased accuracy
- Update voter history electronically
- Reduce unnecessary provisional ballots
- Monitor voter traffic and wait times at any location
- Supports the consolidation of polling places and the use of vote centers
- Reduce election worker payroll
- Reduce the number of pieces of election equipment needed
- See what is happening in real-time

Supervisor Marcanti inquired if there would be technical support provided on Election Day in the event of a problem. Mr. Griego stated that for the first two elections there will be someone on site to work with County staff and precinct workers. Their staff would answer phone calls and physically going to sites if there is a need for assistance. There will be a charge for a representative to be in the state to provide on-site support after the first two elections.

Vice-Chairman Martin asked about their process with regard to early voting. Mr. Griego stated that there would be a back-up voting machine ready to use in the event of a problem with the equipment during the early voting process. Mr.

Mariscal stated that the Recorder has offered to use her early voting sites as vote centers as well. She asked if both vendors would be available on Election Day to provide technical support to which Mr. Sturm stated that is the process.

Vice-Chairman Martin asked for the number of election cycles that Yavapai County has used Unisyn Voting Solutions equipment and the number of election cycles that Maricopa County has used Robis Elections, Inc. equipment. Mr. Griego replied that Yavapai County has used the Unisyn equipment through five election cycles. Mr. Sturm stated that Maricopa County first started using the equipment in November 2013; however, he didn't have the exact number of election cycles there have been since that time, but stated that he would provide that information.

Chairman Pastor thanked the vendors for the presentations.

Item 3 – PUBLIC HEARINGS:

A. Information/Discussion/Action to obtain public comment and consider adopting Ordinance No. 2015-03, an amendment to Section 104.7 of the Gila County Zoning Ordinance by deleting reference to a D40 Density District and replacing it with a D10 Density District.

Bob Gould, Community Development Division Director, stated that in August 2014, the Board adopted a revised Zoning Ordinance for the unincorporated areas of Gila County. At that time staff recommended that the minimum lot size for a general unclassified (GU) zoning district should be 40,000 square feet. The minimum lot at that time was 10,000 square feet. A GU zoning district was originally adopted in 1987, and at that time it was estimated by staff that 60% of all lots were un-zoned. The GU zoning district was then arbitrarily applied to all of those lots. He stated that he believes both of these actions to be in error and requested the adoption of Ordinance No. 2015-03 whereby a 10,000 square foot minimum lot size for a GU district zoning would be designated because a 40,000 minimum lot size is not appropriate for commercial and highway frontage property.

Chairman Pastor opened the public hearing and no comments were received; therefore, he closed the public hearing. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted Ordinance No. 2015-03, an amendment to Section 104.7 of the Gila County Zoning Ordinance by deleting reference to a D40 Density District and replacing it with a D10 Density District. **(A copy of the Ordinance is permanently on file in the Board of Supervisors' Office.)**

B. Information/Discussion/Action to obtain public comment and consider adopting Ordinance 2015-04, an amendment to the Gila County Zoning Ordinance to allow for the establishment of accessory dwelling

units in all single family residential districts and to delete references to guest houses.

Chairman Pastor advised that Jefferson Dalton, Deputy County Attorney and Civil Bureau Chief, recommended that the Board consider convening in Executive Session to obtain legal advice regarding this agenda item. At 11:11 a.m., upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously voted to go into Executive Session to address agenda item 3-B.

At 11:48 Chairman Pastor reconvened the regular meeting.

Mr. Gould provided a brief overview of the Ordinance and stated that park model homes are allowed to give property owners more housing choices. Vice-Chairman Martin stated that she would like to refer this item to the Planning and Zoning Commission for further review and consideration.

Chairman Pastor opened the public hearing. Jon Cornell, KQSS radio reporter, asked for clarification regarding the building requirement size as far as accessory dwelling units in relation to the primary dwelling unit. Mr. Gould confirmed that accessory dwelling units may not be larger in size than the primary dwelling on a property. There being no additional comments from the public, Chairman Pastor closed the public hearing.

Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously tabled this item and referred it to the Planning and Zoning Commission with instruction to meet with staff and the County Attorney's Office to review the issues.

Item 4 – REGULAR AGENDA ITEMS:

A. Information/Discussion/Action to provide an update on the activities of the Town of Miami's Cobre Valley Community Transit System; approve Intergovernmental Agreement No. 081915-3 (Economic Development Grant) between Gila County and the Town of Miami in the amount of \$31,500, to be paid from the County's 2015-2016 fiscal year budget in order to assist the Town of Miami with its Cobre Valley Community Transit System, specifically, the Dial-A-Ride Program; and further, the Board determines this is for the benefit of the public and will improve or enhance the economic welfare of the inhabitants of Gila County.

Jeff Hessenius, Finance Division Director, stated that this is an Intergovernmental Agreement (IGA) with the Town of Miami to extend the IGA for another year and to provide \$31,500 in economic development funding to assist with the Town's Dial-A-Ride program.

Joe Heatherly, Miami Town Manager, requested that Gila County continue participating in the Cobre Valley Community Transit (CVCT) System. He provided the following information regarding funding of CVCT. The 2015-2016 fiscal year budget is in the amount of \$498,396 of which 65.3% is funded by the Arizona Department of Transportation (ADOT); 6.3% Gila County; 6.3% City of Globe; 6.3% Town of Miami; and, \$21,000 would come from ride fares charged to patrons of the program. Mr. Heatherly stated the remaining approximate amount of \$58,000 would most likely be funded by the Town of Miami. There are currently 24 stops; 3 in Miami, 4 in the unincorporated areas of Gila County and 17 in the City of Globe. The ridership is mostly comprised of senior citizens and individuals with developmental disabilities. The hours of operation are Monday through Friday from roughly 6:30 a.m. to 6:00 p.m. He advised that dispatch service is available from 6:00 a.m. to 6:00 p.m. and that there are two types of systems; a fixed route system with 24 stops as mentioned earlier, and the other system is Dial-A-Ride, which is basically a taxi service. Previously the fixed route part of the program was losing money and the Dial-A-Ride created a profit. Mr. Heatherly stated that the Town of Miami has been working closely with ADOT over the past 14 months and “we have worked diligently to not compete with ourselves.” He added that ADOT is fully supportive of this program.

Mr. Heatherly believes the Town of Miami’s transit program provides a vital service to the entire community as routes include transportation to the Cobre Valley Regional Medical Center, Fry’s, and Wal-Mart. The Town recently formed a Transit Advisory Council (TAC) which has yet to meet, but the intent is to schedule a meeting within the next three weeks.

He stated that the route to the Wheatfields area was eliminated prior to his becoming Town Manager because of the lack of ridership; however, he added ADOT didn’t approve that route stop for this program. A preventative maintenance program has been established for the buses to ensure they are dependable and run efficiently. Bi-monthly training programs have also been implemented for the staff.

Mr. Heatherly reviewed some of the issues to be discussed and considered by the TAC such as routes and stops along the routes; adding “express routes,” such as routes to the Courthouse or other County facilities, Freeport-McMoRan mine, etc.; rates associated with the fares; expanding hours of operation to possibly include evenings and weekends; and marketing efforts to promote the transit program to broaden the perception of ridership.

Supervisor Marcanti expressed his support of the program. Chairman Pastor agreed that the CVCT System provides a very important service to the community and he was pleased that a TAC was formed. He suggested that the Town may want to consider conducting another survey regarding the ridership

to/from the Wheatfields area to determine whether or not the ridership has increased from two years ago.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Intergovernmental Agreement No. 081915-3 (Economic Development Grant) between Gila County and the Town of Miami in the amount of \$31,500, to be paid from the County's 2015-2016 fiscal year budget in order to assist the Town of Miami with its Cobre Valley Community Transit System, specifically, the Dial-A-Ride Program; and further, the Board determines this is for the benefit of the public and will improve or enhance the economic welfare of the inhabitants of Gila County.

B. Information/Discussion/Action to approve Intergovernmental Agreement No. 082015-1 between Gila County and Tonto Basin Unified School District #33 (District) whereby the District shall be allowed to continue to park school buses at the Tonto Basin County facility, and also purchase fuel from the County for the buses at cost for a period of one year with the option for three one-year renewals by mutual agreement of both parties.

Mr. Hessenius stated that this agenda item accurately summarizes the request being presented for Board action. He added that the Tonto Basin Unified School District is billed for fuel usage and payment is due to the County the following month. Steve Sanders, Public Works Division Director, added that this Intergovernmental Agreement has been working out to be beneficial to the District. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved Intergovernmental Agreement No. 082015-1 between Gila County and Tonto Basin Unified School District #33 (District) whereby the District shall be allowed to continue to park school buses at the Tonto Basin County facility, and also purchase fuel from the County for the buses at cost for a period of one year with the option for three one-year renewals by mutual agreement of both parties.

C. Information/Discussion/Action to authorize the advertisement of Request for Proposals No. 080515-1 for the complete rebuild of an 816F CAT compactor utilized by the Recycling and Landfill Department.

Mr. Hessenius stated that this agenda item is to request to advertise for the cost to perform a complete engine rebuild of an 816F CAT compactor. The cost to purchase a new compactor would be approximately \$500,000. This particular piece of equipment has had some work done to it recently and Sharon Winters, Recycling and Landfill Manager, believes this to be the best course of action at this time. He added that this compactor averages approximately 3.5 hours of use per day at the Buckhead Mesa Landfill. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously authorized the advertisement of Request for Proposals No.

080515-1 for the complete rebuild of an 816F CAT compactor utilized by the Recycling and Landfill Department.

D. Information/Discussion/Action to authorize the Chairman's signature on a Grant of Easement between Gila County and Arizona Water Company whereby the County will grant a water line easement to Arizona Water Company.

Mr. Sanders stated that this water line is in the area of the new Public Works complex. The County has granted multiple water line easements along Rose Mofford Lane and Besich Boulevard during the development of the complex. This is the last easement that is needed in order to connect a water line to the existing water line. The roads in the area do not have right-of-way easements. The County owns the land and there are no dedicated right-of-ways; therefore, Arizona Water Company couldn't use the franchise to access County rights-of-way, so easements were required.

Fred Rios, Arizona Water Company Division Manager for the Miami-Globe area stated that this water line would be an added water line to the Cobre Valley Regional Medical Center and it will help support the current expansion project currently underway. He believes this grant of easement is vital and it will be an added benefit to the Cobre Valley Regional Medical Center. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously authorized the Chairman's signature on a Grant of Easement between Gila County and Arizona Water Company whereby the County will grant a water line easement to Arizona Water Company.

Item 5 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)

A. Approval of the Section Eight Management Assessment Program (SEMAP) Certification to finalize the FY 2015 U.S. Department of Housing and Urban Development (HUD) contractual obligations and to ensure that the Gila County Public Housing Agency receives a performance rating from HUD.

B. Approval of Amendment No. 1 to Contract No. ADHS15-094962 with the Arizona Department of Health Services for the Healthy People Healthy Communities program to change the contract number to ADHS16-098369 and various reporting deliverables of the contract currently utilized by the Gila County Health Department for the period of July 1, 2015, to June 30, 2020.

C. Approval of Amendment No. 1 to Contract No. 121714 between Gila County and Koo Design-Build to increase the contract amount by \$5,197 for a new total contract amount of \$124,945, in order to modify the scope of work to provide improved access to various areas of the Payson Courthouse with no impact to the project completion date of November 15, 2015.

D. Approval of Amendment No. 1 to extend the contract term with Jani-Serv, Inc. to provide janitorial services for various County facilities in northern Gila County from August 18, 2015, to August 17, 2016, at an annual cost of \$40,714.56, with the addition of \$1,400, if needed, to cover any potential carpet cleaning and stripping and waxing of floors that may be required during the term of the renewal period.

E. Approval of the August 25, 2015, and September 1, 2015, Board of Supervisors' meeting minutes.

F. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the weeks of August 17, 2015 through August 21, 2015, and August 24, 2015 through August 28, 2015.

G. Approval of finance reports/demands/transfers for the weeks of September 8, 2015, and September 15, 2015.

September 8, 2015

\$260,919.84 was disbursed for County expenses by check numbers 272340 through 272470.

September 15, 2015

\$1,631,100.78 was disbursed for County expenses by check numbers 272471 through 272587. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Consent Agenda action items 5-A through 5-G.

At 11:19 a.m. Vice-Chairman Martin left the meeting.

Item 6 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board

of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

There were no comments from the public.

Item 7 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on issues presented.

Each Board member (except Vice-Chairman Martin) and the County Manager presented information on current events.

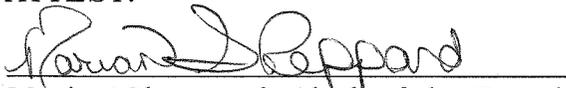
There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 12:22 p.m.

APPROVED:



Michael A. Pastor, Chairman

ATTEST:



Marian Sheppard, Clerk of the Board