

**BOARD OF SUPERVISORS MEETING MINUTES
GILA COUNTY, ARIZONA**

Date: May 26, 2015

MICHAEL A. PASTOR
Chairman

MARIAN E. SHEPPARD
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Marian Sheppard
Clerk

JOHN D. MARCANTI
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Member; Don E. McDaniel, Jr., County Manager; Bryan B. Chambers, Deputy County Attorney/Civil Bureau Chief; Jacque Griffin, Assistant County Manager/Librarian; and Marian E. Sheppard, Clerk of the Board.

Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Michael O'Driscoll led the Pledge of Allegiance and Don McDaniel delivered the invocation.

Item 2 – REGULAR AGENDA ITEMS:

A. Information/Discussion/Action to authorize the advertisement of Request for Proposals No. 042815 - Document Scan Conversion for the Gila County Recorder's Office.

Jeff Hessenius, Finance Division Director, advised that this Request for Proposals (RFP) is to locate a company that will provide the Recorder's Office with document scan conversion services for the years 1969 to present. Chairman Pastor questioned the start date of 1969 and he talked about the resolution of the images. Mr. Hessenius replied that many of the records are old; therefore, a high resolution number is required to ensure a quality image. Kaycee Stratton, Chief Deputy Recorder, advised that records in the Recorder's Office have been digitized and placed on compact discs from 1881 through 1969. The scope of work for this project would be to convert data and images for the years 1969 through 1985, and to convert just images for the years 1985 through 1997. She stated that a goal of the Recorder's Office is to eventually provide all of the documents in an electronic format on the County's website. Jon Cornell of KQSS radio station questioned the reason this work could not be performed in-house to which Ms. Stratton replied that her office did not have

the proper equipment to accomplish this project. She added that an attempt was made to do the work in-house and over a three-year period only six months of scanning was done. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously authorized the advertisement of Request for Proposals No. 042815.

B. Information/Discussion/Action to approve a Customer Purchase Agreement between Gila County and Empire CAT for the purchase of one 2015, 930K FC wheel loader with coupler, bucket and forks in the total amount of \$143,000.82.

Mr. Hessenius advised that the County's half-cent excise tax funds would be used to purchase this piece of equipment. He further advised that Gila County has entered into a Cooperative Purchasing Agreement with NationalIPA™, a cooperative purchasing group. As a member of NationalIPA™, Gila County can benefit through an existing agreement that Caterpillar has between the City of Tucson and NationalIPA™ to buy this new 930K FC wheel loader.

Chairman Pastor stated that he met with County Manager Don McDaniel regarding this agenda item because he had some reservations about purchasing this wheel loader at this time. He advised that in 1991, the County purchased a used wheel loader which had been operated for a total of 7,400 hours. To date that same piece of equipment has logged a total of 13,000 hours. Considering the minimal amount of time logged on the existing County-owned wheel loader, he questioned the need to purchase a new wheel loader. Chairman Pastor also mentioned that in the near future, the County is going to conduct a study of the Roads Department, and he asked if a review of the existing equipment and its use would also be included in that study to which Mr. McDaniel confirmed that it would be included. He suggested that the Board consider not taking action on this purchase, but to wait until the results of the Roads Department study have been presented to the Board.

Steve Sanders, Interim Public Works Division Director, replied that he, too, was surprised at the low number of hours that have been logged on the current County-owned wheel loader. He added that the current wheel loader's hours of use will eventually result in increased maintenance costs and he pointed out that the current wheel loader has a front end bucket, whereas the newer model allows for various types of attachments in addition to the front end bucket. Mr. Sanders did not object to continuing this agenda item to a future meeting. He also commented that the study of the Roads Department will bring attention to issues such as this one.

After a brief discussion amongst the Board members, Chairman Pastor asked for a motion on this agenda item. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously agreed to continue this agenda item to a future meeting, which would take place after the results of the Roads Department study have been presented to the Board.

C. Information/Discussion/Action to review the bid submitted for Invitation for Bid No. 020315-1 for aggregate hauling to Forest Road 512-Phase II; award to the lowest, most responsive, responsible and qualified bidder; authorize the Chairman's signature on the award contract for the winning bidder for a total contract amount of \$308,385.90.

Mr. Hessenius advised that this contract will be for Phase II to haul aggregate to Forest Road 512 in Young. The first phase provided for the resurfacing of 4.3 miles of road, and this phase will be to provide for the resurfacing of 9 miles of road. Invitation for Bid No. 020315-1 was advertised in two editions of the Arizona Silver Belt newspaper and it was sent to 26 companies. Only one bidder responded and that bid was opened on April 29, 2015. Mr. Hessenius added that Otto Trucking, Inc. was awarded a contract for Phase I, and that company is being recommended for the contract work to be performed for Phase II. Mr. Hessenius added that the initial estimate for this work was in the amount of \$252,742; however, the revised estimate is a little over \$300,000.

Supervisor Marcanti commented that this section of road is within his Supervisorial District and that the material that was used for Phase I seemed to work well. He was anxious to see Phase II begin, which will correct problems until a future time when that road will be paved.

Mr. Sanders advised that he wasn't sure as to the reason the initial estimate was for \$252,742 because the Public Works Roads Manager showed him the calculations, which were approximately \$308,000. He anticipated that the correct amount may not have been provided to the Finance Division. Chairman Pastor asked whether Phase II would be completed in two segments to which Mr. Sanders replied that work would commence from June 1-30; other jobs would then be completed, and the work would commence on this project in July with an estimated completion date in early August.

Mr. Sanders answered some other questions from Board members and then Chairman Pastor asked for a motion on this agenda item. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously awarded a contract to Otto Trucking, Inc. in the amount of \$308,385.90 to provide aggregate hauling to Forest Road 512-Phase II as outlined in Invitation for Bid No. 020315-1.

D. Information/Discussion/Action to authorize the Public Works Division to submit an application to the U.S. Department of Transportation's (DOT) Transportation Investment Generating Economic Recovery (TIGER) competitive grant program in the amount of \$17,900,000 which, if approved, will be used for the Tonto Creek Bridge Project.

Mr. Sanders stated the DOT has announced that it is accepting grant applications for TIGER funds and the deadline to submit grant applications is May 29, 2015. The County has contacted Kimley-Horn Associates to revise the

County's TIGER grant application that was previously submitted to DOT. Mr. Sanders advised that Gila County has committed to a 10% match, which equates to \$1,790,000, of the project in the grant application; however, if grant funds are awarded to the County it will then be determined if the match will be a monetary match or if the County will be permitted to use past expenses incurred during the design of the project.

Chairman Pastor advised that he and his Executive Assistant, Sherry Grice, have compiled a packet of information regarding the Tonto Creek Bridge Project, which is being sent to senators, congressman, other elected officials and various agencies in an effort to gather support for the project and the receipt of TIGER grant funds. He thanked Mr. Sanders, his staff, Kimley-Horn and Associates, and Ms. Grice for all of their efforts to secure funding for the construction of the Tonto Creek Bridge.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously authorized the Public Works Division to submit an application to the U.S. Department of Transportation's (DOT) Transportation Investment Generating Economic Recovery (TIGER) competitive grant program in the amount of \$17,900,000 which, if approved, will be used for the Tonto Creek Bridge Project.

E. Information/Discussion/Action to adopt Resolution No. 15-05-05, which establishes revised procedures for the sale of land held by the State under tax deed and repeals Resolution No. 03-06-07

County Manager Don McDaniel advised that these revised procedures for the sale of land held by the State under tax deed was recently reviewed by the Board of Supervisors at a work session on April 28, 2015. Mr. McDaniel stated that adoption of Resolution No. 15-05-05 would bring the County into conformity with State legislation, especially with regard to publishing requirements and selling parcels to the County, cities, towns and special taxing districts. Mr. McDaniel reminded the Board that during the work session, the Board discussed reviewing these procedures in a year's time to ensure that the procedures are working as they were intended to work. The Board inquired if that specific language had to be included in the Board's motion, to which Mr. McDaniel replied that the language as written in the agenda item would be sufficient. Supervisor Marcanti was pleased with the revised procedures as he believes it will help smaller cities and towns to purchase these properties that are held by the State under tax deed. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adopted Resolution 15-05-05, which establishes revised procedures for the sale of land held by the State under tax deed and repeals Resolution No. 03-06-07. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Item 3 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)

A. Approval of Amendment No. 3 to an Intergovernmental Agreement (Contract No. ADHS12-010923) between the Gila County Health and Emergency Services Division and the Arizona Department of Health Services to continue to provide Community Health Grant Program services for the period January 1, 2015, through December 31, 2015.

B. Approval of an Application for a Fireworks Display submitted by Fireworks Productions of Arizona and sponsored by Freeport-McMoRan, Inc., to provide a fireworks display on July 4, 2015, at the Miami Operations mine site of Freeport-McMoRan, Inc.

C. Approval of an Application for Extension of Premises/Patio Permit to allow the area where liquor is permitted to be served at the Flying Grizzly, located in Strawberry, to be temporarily extended on June, 27, 2015, for a special event.

D. Approval of Amendment No. 6 to an Intergovernmental Agreement (Contract No. ADHS12-007886) between the Arizona Department of Health Services and the Gila County Health and Emergency Services Division which increases the contract amount by \$15,000 for a total of \$215,419.10 that will be used to increase the public health emergency preparedness services for the period of July 1, 2014, through June 30, 2015.

E. Acknowledgment of the March 2015 monthly activity report submitted by the Recorder's Office.

F. Acknowledgment of the April 2015 monthly activity report submitted by the Globe Regional Constable's Office.

G. Acknowledgment of the October, November, December 2014 monthly activity reports submitted by the Globe Regional Constable's Office.

H. Approval of the April 7, 2015, and May 5, 2015, Board of Supervisors' meeting minutes.

I. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the weeks of April 20, 2015, to April 24, 2015; and April 27, 2015 to May 01, 2015.

J. Approval of finance reports/demands/transfers for the weeks of May 12, 2015, and May 19, 2015.

May 12, 2015

\$2,305,621.11 was disbursed for County expenses by check numbers 269980 through 270171.

May 19, 2015

\$783,334.37 was disbursed for County expenses by check numbers 270172 through 270310. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved the Consent Agenda action items 3A – 3J.

Item 4 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

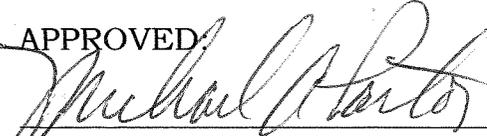
There were no comments from the public.

Item 5 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and the County Manager presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 10:50 a.m.

APPROVED



Michael A. Pastor, Chairman

ATTEST:



Marian Sheppard, Clerk of the Board