

**BOARD OF SUPERVISORS MEETING MINUTES
GILA COUNTY, ARIZONA**

Date: March 17, 2015

MICHAEL A. PASTOR
Chairman

MARIAN E. SHEPPARD
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Laurie J. Kline
Deputy Clerk

JOHN D. MARCANTI
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Member; Don E. McDaniel, Jr., County Manager; Bryan B. Chambers, Deputy County Attorney/Civil Bureau Chief; Marian E. Sheppard, Clerk of the Board; and Laurie J. Kline, Deputy Clerk.

Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Johnny Sanchez led the Pledge of Allegiance and Rula Colvin of the St. Paul's United Methodist Church in Globe delivered the invocation.

Item 2 – REGULAR AGENDA ITEMS:

A. Information/Discussion/Action to authorize the Community Services Division's submission of a State Housing Fund Application for Owner Occupied Housing Rehabilitation Programs to the Arizona Department of Housing in the amount of \$275,000 to be utilized for housing rehabilitation for fiscal year 2015, and to adopt related Resolution No. 15-03-01, which is included as part of the application.

Malissa Buzan, Community Services Division Director, stated that the deadline to submit this grant application is March 20, 2015. It is a competitive grant that is specific to rural areas. Supervisor Marcanti inquired if there are any homes to be rehabilitated in the Hayden-Winkelman area. Ms. Buzan replied that the County is currently rehabilitating two homes in Hayden for the Town of Hayden using Community Development Block Grant funds. She added that many of the homes in this area have issues with lead, so at times there isn't enough grant funding to bring the house up to the County's building code requirements. In those cases, the County may only do some emergency weatherization repairs to the home. She pointed out that another issue of

concern to homes throughout the County is that the owner of a home has transferred title of their home to multiple siblings, which disqualifies the owner from receiving these funds. Ms. Buzan added that, at times, the County is able to help resolve the home title issue. Chairman Pastor noted that there are 22 people who are on a waiting list for a 12-month period. Ms. Buzan replied that 12 months is a relatively short period of time, so that number would generally apply to a major home rehabilitation project. In general, she advised that there is only enough money to rehabilitate approximately 6 homes per year; however, there are times the County may be able to complete a greater number of homes in a year. Chairman Pastor asked Ms. Buzan if she received official notice from the State regarding future funding for Gila County's housing rehabilitation program. Ms. Buzan replied that she hasn't received any official word from State representatives; however, she heard that due to the State's budget deficit, the State swept most of the funds for housing rehabilitation programs, especially for the rural areas of the State. She will advise the Board of Supervisors as soon as she receives official notification from the State. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously authorized the Community Services Division's submission of a State Housing Fund Application for Owner Occupied Housing Rehabilitation Programs to the Arizona Department of Housing in the amount of \$275,000 to be utilized for housing rehabilitation for fiscal year 2015, and adopted related Resolution No. 15-03-01, which is included as part of the application. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

B. Information/Discussion/Action to authorize the Community Services Division's submission of a Community Investment Fund Grant Application in the amount of \$20,000 to Freeport-McMoRan which, if approved, will be used to provide minor home repairs to eligible citizens residing in Globe, Miami, and Claypool during the period of July 1, 2015, through June 30, 2016.

Ms. Buzan stated that it would be beneficial to apply for this grant from Freeport-McMoRan in order to leverage the funds with additional funding sources. The County received a \$10,000 grant in 2014, to operate a minor home repair program for elderly and disabled low-income residents. These funds are added to funding sources received by the Community Services Division to assist with emergency home repairs for the elderly citizens in Gila County. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously authorized the Community Services Division's submission of a Community Investment Fund Grant Application in the amount of \$20,000 to Freeport-McMoRan, which, if approved, will be used to provide minor home repairs to eligible citizens residing in Globe, Miami, and Claypool during the period of July 1, 2015, through June 30, 2016.

C. Information/Discussion/Action to approve Service Agreement No. 021915-1 between Gila County and Rodriguez Constructions, Inc. for Major Rehabilitation Project No. HH#6510, whereby Rodriguez Constructions, Inc. will provide housing rehabilitation services to a single family household unit located in Payson for a fee of \$63,102.59, with all work to be completed by June 30, 2015.

Jeff Hessenius, Finance Division Director, stated that this agenda item is part of the major rehabilitation project, as previously discussed, and that the request for bid proposal was advertised in in the Arizona Silver Belt newspaper on January 28, 2015. A walk-through of the subject home was conducted on February 4, 2015, with two prospective vendors that each submitted bids by the deadline of February 12, 2015. Rodriguez Constructions, Inc. was the lowest most responsive bidder; therefore, approval of the service agreement was recommended. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Service Agreement No. 021915-1 between Gila County and Rodriguez Constructions, Inc. for Major Rehabilitation Project No. HH#6510, whereby Rodriguez Constructions, Inc. will provide housing rehabilitation services to a single family household unit located in Payson for a fee of \$63,102.59, with all work to be completed by June 30, 2015.

D. Information/Discussion/Action to approve Service Agreement No. 021915-2 between Gila County and Rodriguez Constructions, Inc. for Major Rehabilitation Project No. HH#10054, whereby Rodriguez Constructions, Inc. will provide housing rehabilitation services to a single family household unit located in Globe for a fee of \$63,770.00, with all work to be completed by June 30, 2015.

Mr. Hessenius stated that the request for bid proposal was advertised in the Arizona Silver Belt newspaper on January 28, 2015. A walk-through of the subject home was conducted on February 4, 2015, with two prospective vendors that each submitted bids by the deadline of February 12, 2015. Rodriguez Constructions, Inc. was the lowest most responsive bidder; therefore, approval of the service agreement was recommended. Chairman expressed concern that Rodriguez Constructions, Inc. would be able to complete the three major rehabilitations projects with the same completion date of June 30, 2015. Ms. Buzan stated that Rodriguez Constructions, Inc. is required to sign a 90-day contract which includes the completion date for each project; she believes that the contractor will complete the projects as promised. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved Service Agreement No. 021915-2 between Gila County and Rodriguez Constructions, Inc. for Major Rehabilitation Project No. HH#10054, whereby Rodriguez Constructions, Inc. will provide housing rehabilitation services to a single family household unit located in Globe for a fee of \$63,770.00, with all work to be completed by June 30, 2015.

E. Information/Discussion/Action to approve Service Agreement No. 022415-1 between Gila County and Rodriguez Constructions, Inc. for Major Rehabilitation Project No. HH#3140, whereby Rodriguez Constructions, Inc. will provide housing rehabilitation services to a single family household unit located in Globe for a fee of \$56,225.00, with all work to be completed by June 30, 2015.

Mr. Hessenius stated that a request for bid proposals was advertised in the Arizona Silver Belt newspaper on February 4, 2015, and a walk-through of the subject home was conducted with two prospective vendors on February 11, 2015. The bids were due on February 19, 2015. Rodriguez Constructions Inc. was the sole vendor to submit a bid for this project as the second vendor declined to bid on the project via email on Thursday February 19, 2015; therefore, Rodriguez Constructions, Inc. was the successful bidder for this project as described above.

Supervisor Marcanti inquired as to the nature of the rehabilitation, i.e., if the projects are critical to life, such as electrical, heating, cooling, windows, roofing, issues, etc. Ms. Buzan replied that he was correct and added that the projects are completed in order to become compliant with International Building Code or State Building Code and include items such as insulation for heating and cooling issues, as well as electrical and plumbing safety issues corrections. Vice-Chairman Martin confirmed that in addition to Building Code deficiencies, the rehabilitation projects are more for health and safety, to which Ms. Buzan concurred. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Service Agreement No. 022415-1 between Gila County and Rodriguez Constructions, Inc. for Major Rehabilitation Project No. HH#3140, whereby Rodriguez Constructions, Inc. will provide housing rehabilitation services to a single family household unit located in Globe for a fee of \$56,225.00, with all work to be completed by June 30, 2015.

F. Information/Discussion/Action to authorize the advertisement of Request for Proposals No. 110514 to provide janitorial services at various County facilities located in southern Gila County.

Mr. Hessenius stated that the existing contract to provide janitorial services in southern Gila County will expire on May 17, 2015. If this agenda item is approved, it will allow the Purchasing Department to advertise a Request for Proposals (RFP) to ultimately enter into a new contract to provide the same services. Chairman Pastor inquired if the Copper Administration Building, which is currently under construction, could be added to the scope of work under this contract. Mr. Hessenius replied that because the construction completion date is unknown for the Copper Administration Building, a separate RFP will be issued to provide services for that building, and adjustments could be made to this contract to discontinue providing services at certain locations

once County staff move out of those locations and move into the Copper Administration Building. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously authorized the advertisement of Request for Proposals No. 110514 to provide janitorial services at various County facilities located in southern Gila County.

G. Information/Discussion/Action to approve a Quote and Purchase Addendum (Quote No. QUO-06470-W1S2B7) with Spillman Technologies, Inc. in the amount of \$59,113 for the purchase of an Equipment Maintenance Module, Spillman Imaging, and Spillman E9-1-1 Interface in order to update the Spillman software at the Sheriff's Office.

Sarah White, Sheriff's Office Chief Administrative Officer, stated that this agenda item is to request the approval to purchase three modules for the Spillman Technologies Software System (Spillman) currently in use by the Sheriff's Office. She explained each of the three modules as follows: 1. The Equipment Maintenance Module is similar to inventory tracking and will facilitate the storage of data to the Spillman server. It will also provide additional access to users by giving allowing multiple users to track equipment that is out in the field. 2. The Imaging Module will primarily be used in the detention center, but will also be useful in the dispatch patrol and records center by having the ability to send photos in real time to deputies in the field at the time an individual is booked into the jail. 3. The E9-1-1 Interface Module connects the State 9-1-1 system with Spillman automatically, eliminating the manual transfer of the data. The benefits are a quicker response time, and reduced data input error.

Vice-Chairman Martin stated that she is glad to be able to assist the Sheriff's Office in this way. Supervisor Marcanti agreed that this purchase would be helpful to the Sheriff's Office.

Chairman Pastor inquired if this system would display a photo on the new computers recently approved for purchase through a grant. Ms. White indicated that a trial run was going to be conducted before the grant is awarded for the purchase of new computers in order to ensure the equipment will function together properly. He then inquired about 9-1-1 calls being sent to Globe when the call should have been sent to Payson. Ms. White explained that the State 9-1-1 system has "trunks" and because of the way Gila County is situated, there is one trunk that comes from Tucson and one trunk that comes from Phoenix, so that is the reason for that type of issue for the citizens. She added that the State is working on a long-term solution for that issue.

Jon Cornell of KQSS radio asked if there will be additional maintenance costs associated with the purchase of the three aforementioned software modules. Ms. White replied that the yearly maintenance cost for the three additional modules is approximately \$5,323 and includes upgrades and service calls.

Sheriff J. Adam Shepherd clarified the question with Mr. Cornell and the question was asked and answered as stated above. He reiterated that the cost of the maintenance agreement included technical support for the three additional modules. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved a Quote and Purchase Addendum (Quote No. QUO-06470-W1S2B7) with Spillman Technologies, Inc. in the amount of \$59,113 for the purchase of an Equipment Maintenance Module, Spillman Imaging, and Spillman E9-1-1 Interface in order to update the Spillman software at the Sheriff's Office.

H. Information/Discussion/Action to approve the Health and Emergency Services Division's electronic submission of a 2015 Arizona State Homeland Security Grant Program Application in the amount of \$58,000 to the State of Arizona Department of Homeland Security on behalf of the Eastern Region (Pinal, Gila, Graham, and Greenlee Counties) which, if approved, will enable the Eastern Region to develop a multi-year training plan as well as support National Incident Management System compliant training for first responders.

Michael O'Driscoll, Health and Emergency Services Division Director, stated that this application to the Department of Homeland Security as described above is a joint grant application with the County's regional partners to increase training for the purpose of National Incident Management System compliance and to increase preparedness in the County. Chairman Pastor inquired if this item works with the Everbridge Mass Notification system (Everbridge), to which Mr. O'Driscoll replied that Everbridge is completely separate from this grant application submittal request and the training courses will be paid by the funds received from this grant. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously approved the Health and Emergency Services Division's electronic submission of a 2015 Arizona State Homeland Security Grant Program Application in the amount of \$58,000 to the State of Arizona Department of Homeland Security on behalf of the Eastern Region (Pinal, Gila, Graham, and Greenlee Counties) which, if approved, will enable the Eastern Region to develop a multi-year training plan as well as support National Incident Management System compliant training for first responders.

I. Information/Discussion/Action to authorize the Clerk of the Board to remove Assessor's tax parcel numbers 102-15-002C, 301-26-044B, 207-15-033 and 207-15-034 from the upcoming Board of Supervisors' Property Tax Sale/Auction advertisement; authorize the sale of parcel numbers 102-15-002C and 301-26-044B to Gila County for \$1 each and the sale of parcel numbers 207-15-033 and 207-15-034 to the City of Globe for \$1 each, so that all four parcels can be used for a public purpose for transportation or flood control; and authorize the Chairman's signature on the Quit Claim Deeds.

Marian Sheppard, Clerk of the Board, stated that in 2014, the County Treasurer deeded the four parcels, as stated above, and approximately 40 additional parcels to the State of Arizona in care of the Board of Supervisors because they are located in Gila County. She explained that each year the County Treasurer issues Treasurer's Deeds (TDs) deeding property to the State of Arizona c/o Board of Supervisors when a property owner has not paid property taxes for the past seven (7) years. After the TDs have been recorded, they are presented to the Clerk of the Board of Supervisors Department along with photos, maps and other pertinent information relating to these properties. An internal review is conducted to determine if any of the parcels could be sold to a county, city, town or special district for a public purpose related to transportation or flood control. The statutory process allows the Board of Supervisors to sell these parcels before the Board conducts its annual property tax sale/auction. Four parcels were identified that could be used for a public purpose for flood control or transportation; two of which could be sold to Gila County, and two that could be sold to the City of Globe. Gila County would benefit by purchasing the following two parcels: 1) parcel number 102-15-002C is a part of Kellner Canyon Road in Globe. This parcel was created due to a lot line adjustment; and 2) parcel number 301-26-044B is a small triangular parcel that is off of South Road in Pine that drops off into Pine Creek. It is in the area of Pine Creek Drive and Lakeview Drive. The City of Globe would benefit by purchasing parcel numbers 207-15-033 and 207-15-034. These parcels adjoin one another and consist of possibly a portion of La Mesa Terrace Road and part of a hillside in Globe.

Vice-Chairman Martin appreciated the effort put forth by Ms. Sheppard to identify the parcels to be used in this manner. Supervisor Marcanti commented that Ms. Sheppard explained the process very well. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously authorized the Clerk of the Board to remove Assessor's tax parcel numbers 102-15-002C, 301-26-044B, 207-15-033 and 207-15-034 from the upcoming Board of Supervisors' Property Tax Sale/Auction advertisement; authorized the sale of parcel numbers 102-15-002C and 301-26-044B to Gila County for \$1 each and the sale of parcel numbers 207-15-033 and 207-15-034 to the City of Globe for \$1 each, so that all four parcels can be used for a public purpose for transportation or flood control; and authorized the Chairman's signature on the Quit Claim Deeds.

J. Information/Discussion/Action to consider a sealed bid for the purchase of Assessor's tax parcel number 101-07-227 located in Hayden, which has been deeded to the State of Arizona in care of the Board of Supervisors.

Ms. Sheppard stated that parcel number 101-07-227 was deeded to the State of Arizona by the County Treasurer in 2010; however, it was not sold at the Board of Supervisors' yearly auction. It was later added to a list of properties

that are available for purchase year round through the County's sealed bid process. The subject parcel is located at 565 West Fourth Street in Hayden, Arizona, and the total lien amount is \$3,443.45, which is the minimum bid requirement. She opened the sealed bid and announced that Joshua Sulwer submitted a bid in the amount of \$3,443.45. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously accepted a bid from Joshua Sulwer in the amount of \$3,443.45 for the purchase of Assessor's tax parcel number 101-07-227.

Item 3 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)

A. Approve the reappointment of Judge Gary V. Scales as Judge Pro Tempore for the Superior Court in Gila County for the period of July 1, 2015, until June 30, 2016.

B. Approval of Amendment No. 2 to an Intergovernmental Agreement (Contract No. ADHS14-063025) with the Arizona Department of Health Services in the amount of \$47,968.56 to provide workforce development infrastructure to the Gila County Health and Emergency Services Division to prepare for national accreditation for the period of October 1, 2014, through September 30, 2015.

C. Approval of Amendment No. 1 to Population Health Policy Initiative Intergovernmental Agreement (Contract No. ADHS12-021335) between the Arizona Department of Health Services and Gila County Health and Emergency Services Division in the amount of \$54,685.00 to extend the contract through June 30, 2015, and to make some other minor changes.

D. Approval of Amendment No. 1 to a Funding Agreement between the Arizona Department of Housing and Gila County (Division of Community Services, Housing Services) for Owner Occupied Housing Rehabilitation (Contract No. 309-13) to extend the contract through July 15, 2015.

E. Approval of Amendment No. 5 to Contract No. Gila 10102 between Gila County and Central Arizona Governments for Program Year 2014 to add carryover funds to provide Workforce Investment Act Adult Services in the amount of \$421,124.21, bringing the total contract amount to \$1,207,345.21, and to extend the contract through June 30, 2015.

F. Approval of Amendment No. 5 to Contract No. Gila 10101 between Gila County and Central Arizona College for Program Year 2014, to add carryover funds in the amount of \$363,283 bringing the total contract

amount to \$1,121,611, and to extend the contract through June 30, 2015.

G. Approval of the Gila County Administrative Plan for the Housing Choice Voucher Program as required by the U.S. Department of Housing and Urban Development effective February 25, 2015, through June 30, 2015, at which time the Plan will be reviewed and updated if deemed necessary by the Public Housing Authority.

H. Approval of an application submitted by Thomas Edward Coons to acquire control of a liquor license (No. 12043089) that is in operation at Maverick Smoked BBQ Steaks & Seafood located in Pine.

I. Acknowledgment of the February 2015 monthly activity report submitted by the Globe Regional Constable's Office.

J. Approval of the February 2, 2015, and February 17, 2015, Board of Supervisors' meeting minutes.

K. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the weeks of February 16, 2015, to February 20, 2015; and February 23, 2015 to February 27, 2015.

L. Approval of finance reports/demands/transfers for the weeks of March 10, 2015, and March 17, 2015.

March 10, 2015

\$335,941.89 was disbursed for County expenses by check numbers 268660 through 268824.

March 17, 2015

\$1,791,731.10 was disbursed for County expenses by check numbers 268825 through 269007. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Consent Agenda action items 3-A through 3-L.

Item 4 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board

of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

There were no comments from the public.

Item 5 - At any time during this meeting pursuant to A.R.S. §38-431.02 (K), members of the Board of Supervisors and the County Manager may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and the County Manager presented information on current events.

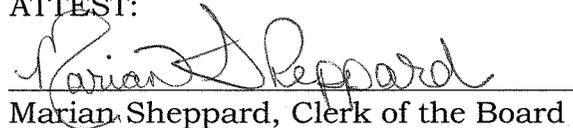
There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 10:50 a.m.

APPROVED:



Michael A. Pastor, Chairman

ATTEST:



Marian Sheppard, Clerk of the Board