

**BOARD OF SUPERVISORS MINUTES  
GILA COUNTY, ARIZONA**

Date: July 17, 2012

**TOMMIE C. MARTIN**  
Chairman

**JOHN F. NELSON**  
Clerk of the Board

**SHIRLEY L. DAWSON**  
Vice-Chairman

By: Marilyn Brewer  
Deputy Clerk

**MICHAEL A. PASTOR**  
Member

Gila County Courthouse  
Globe, Arizona

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PRESENT: Tommie C. Martin, Chairman (via ITV conferencing); Shirley L. Dawson, Vice-Chairman (via Skype from Louisiana); Michael A. Pastor, Supervisor; Don McDaniel, Jr., County Manager; John Nelson, Deputy County Manager/Clerk; Marian Sheppard, Chief Deputy Clerk; and Bryan Chambers, Chief Deputy County Attorney.

**Item 1 – Call to Order – Pledge of Allegiance – Invocation**

The Gila County Board of Supervisors met in a special session at 10:00 a.m. this date in the Board of Supervisors hearing room. Michael Pastor led the Pledge of Allegiance and Reverend Lynn Richie of the Payson Nazarene Church delivered the invocation.

**Item 2 – PUBLIC HEARINGS:**

**2A. (Motion to adjourn as the Gila County Board of Supervisors and convene as the Gila County Library District Board of Directors.)  
Information/Discussion/Action to adopt the final 2012-2013 fiscal year budget for the Gila County Library District in the amount of \$1,869,559.  
(Motion to adjourn as the Gila County Library District Board of Directors and reconvene as the Gila County Board of Supervisors.)**

Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board adjourned as the Gila County Board of Supervisors and convened as the Gila County Library District Board of Directors.

Jacque Griffin, Assistant County Manager/Librarian, advised that the Gila County Library District's 2012-2013 tentative budget in the amount of \$1,869,559.00 represents a 6.3% decrease in the property tax revenue and the tax rate will remain the same at \$.20. Chairman Martin opened the public hearing and called for comments from the public; none were received. She

closed the public hearing and entertained a motion. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously adopted the final 2012-2013 fiscal year budget for the Gila County Library District in the amount of \$1,869,559.

Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board adjourned as the Gila County Library District Board of Directors and reconvened as the Gila County Board of Supervisors.

**2B. Public Hearing - Information/Discussion/Action to obtain public comment regarding the adoption of the final 2012-2013 fiscal year budget for Gila County, and to adopt Resolution No. 12-07-03, which authorizes the adoption of the final 2012-2013 fiscal year budget for Gila County in the amount of \$96,468,130.**

Don McDaniel, County Manager, stated this was the date for the public hearing and adoption of the 2012-2013 fiscal year Gila County budget. He noted that the Board adopted the tentative budget on June 26, 2012. The law requires that the budget be published twice in the official newspaper, the Arizona Silver Belt, which was done on July 4, 2012, and July 11, 2012, and in that publication a summary of the revenues and expenses was included. The budget was also posted on the County website and copies were distributed to the public libraries in the County. In regard to the budget, he stated that expenses and revenues noted on pages 1 and 2 of the final budget reflect a 6% reduction in the General Fund portion of the budget. The overall budget of \$96,468,130 is slightly higher than the 2012 budget because the County is required to budget all possible revenues for the coming year, which includes all grants and miscellaneous funding from other sources; hence, the difference in the overall budget. Mr. McDaniel stated that no changes were made to the financial portion of the final budget; however, on page 54 in the budget a change was made in the full-time equivalent (FTE). In the tentative budget there was a reduction of 23 FTE; however, 5 of those positions needed to be converted in the GEST (Gila Employment Special Training) program from temporary positions to regular positions as many of those positions had been filled for 2-3 years. One other change was that the .38 position for a custodian for the GEST program should have been transferred to Facilities under the Public Works Division. The total reduction in FTE is currently at 18.89. He requested that the Board adopt the Resolution authorizing the adoption of the final 2012-2013 fiscal year budget. The Board members added a few additional comments and thanked the budget committee and staff for their hard work on the budget. Chairman Martin opened the public hearing and called for comments from the public; none were received. Chairman Martin closed the public hearing and entertained a motion. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously adopted Resolution No. 12-07-03, which authorized the adoption of the final 2012-2013

fiscal year budget for Gila County in the amount of \$96,468,130. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

**ITEM 3 – REGULAR AGENDA ITEMS:**

**3A. (Motion to adjourn as the Gila County Board of Supervisors and convene as the Gila County Library District Board of Directors.) Information/Discussion/Action to accept the Renewal Grant Agreement 2013 Contract Award #FTF-RC004-11-0272-01-Y3 on behalf of the Gila County Library District for the "First Things First Community-Based Literacy Grant" in the amount of \$85,000 and authorize the Chairman's signature on the Contract Renewal Amendment Award Notification. (Motion to adjourn as the Gila County Library District Board of Directors and reconvene as the Gila County Board of Supervisors.)**

Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board adjourned as the Gila County Board of Supervisors and convened as the Gila County Library District Board of Directors.

Jacque Griffin, Assistant County Manager/Librarian, stated that in April 2012, the Board approved a request to apply for the renewal of this grant and this is a request for authorization to accept that grant award. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously accepted the Renewal Grant Agreement 2013 Contract Award #FTF-RC004-11-0272-01-Y3 on behalf of the Gila County Library District for the "First Things First Community-Based Literacy Grant" in the amount of \$85,000 and authorized the Chairman's signature on the Contract Renewal Amendment Award Notification.

Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board adjourned as the Gila County Library District Board of Directors and reconvened as the Gila County Board of Supervisors.

**3B. Information/Discussion/Action to approve an application between the Arizona Department of Housing and the Gila County Division of Community Services, Housing Services, to apply for Community Development Block Grant State Special Project funding to be used to acquire and rehabilitate a multi-family apartment complex consisting of three units in order to provide transitional housing and shelter to Gila County homeless families and individuals.**

Malissa Buzan, Housing Services Program Manager, requested approval of an application that the Gila County Housing Services Department would like to submit for the acquisition and rehabilitation of a multi-family unit located in Globe. Supervisor Pastor questioned that since the property is located in the City of Globe, whether the County would have to comply with any City housing

requirements or if there was an agreement in place with the City. Ms. Buzan replied that the property is already zoned as a multi-family unit and will be transitional housing for families to use for a period of 120 days to 18 months, so it will essentially be used as it's currently being used and there is no agreement with the City of Globe. Supervisor Pastor then inquired if the neighbors had been notified that this will become transitional housing. Ms. Buzan replied that neighbors would be notified, but only if the grant money is awarded which would be several months from now. Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board unanimously approved an application between the Arizona Department of Housing and the Gila County Division of Community Services, Housing Services, to apply for Community Development Block Grant State Special Project funding to be used to acquire and rehabilitate a multi-family apartment complex consisting of three units in order to provide transitional housing and shelter to Gila County homeless families and individuals.

**3C. Information/Discussion/Action to adopt Resolution No. 12-07-02 authorizing County staff to electronically submit a Grant Application to the Arizona Department of Transportation (ADOT) Multimodal Planning Division for Planning Assistance for Rural Areas (PARA) program funding to assist the County with long range transportation planning issues.**

Steve Stratton, Public Works Division Director, speaking on behalf of Steve Sanders, Public Works Division Deputy Director, stated that Mr. Sanders was in his office finishing this grant application. He advised that this used to be referred to as ADOT's Small Area Transportation Study (SATS) and the last study was conducted in 2006. Many of the projects that were identified in the 2006 SATS have been completed, are in the process of being completed, or are slated in the 5-year plan to be done, so it is time to update the County's SATS. He advised that there has been some movement in population to different areas of the County and it could change the classification of the roads in the projects that need to be done. Also being requested is a pavement management index system to work with the County to establish a system in order to comply with Governmental Accounting Standards Board 34 (GASB 34). This grant would fully fund the SATS and there will not be a requirement of County matching funds. Mr. Stratton stated that there is approximately \$2 million available and each grant can be up to an amount of \$250,000. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously adopted Resolution No. 12-07-02 authorizing County staff to electronically submit a Grant Application to the Arizona Department of Transportation Multimodal Planning Division for Planning Assistance for Rural Areas (PARA) program funding to assist the County with long range transportation planning issues. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

**3D. Information/Discussion/Action to authorize the advertisement of Request for Proposals No. 062512-1 for janitorial services for southern Gila County.**

Joseph Heatherly, Finance Director, stated that in June 2011 the County terminated a contract with a janitorial service company and at that time the County hired individuals to perform janitorial services internally. The County would now like to advertise for janitorial services for southern Gila County and review the proposals received to see if it's more economical to contract the services to an outside company or continue providing the services with County employees. Supervisor Pastor inquired if the Roads Department and Auto Shop offices were included with the Public Works Division Administration offices description for services needed. Mr. Stratton replied that they were included. Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board unanimously authorized the advertisement of Request for Proposals No. 062512-1 for janitorial services for southern Gila County.

**3E. Information/Discussion/Action to review all bids submitted for Invitation for Bids No. 033012-1 for MC-800 liquid asphalt; award to the lowest, responsible and qualified bidder; and authorize the Chairman's signature on the award contract for the winning bidder.**

Mr. Heatherly stated that he requested this item be tabled at the last Board meeting so that staff could further review the justification. After reviewing same and based on comments from staff of the Public Works Division, Mr. Heatherly recommended that the Board award the contract for MC-800 liquid asphalt to Cactus Transport, Inc. in the amount of \$910 per ton. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously awarded a contract for MC-800 liquid asphalt to Cactus Transport, Inc. at a cost of \$910 per ton for a 12-month period and authorized the Chairman's signature on the award contract.

**ITEM 4 – CONSENT AGENDA ACTION ITEMS:**

**4A. Adoption of an Order designating polling places and appointing poll workers and election board workers for the purpose of conducting the Primary Election on Tuesday, August 28, 2012.**

**4B. Approval of a Weatherization Low Income Assistance Agreement (OEP Contract No. LW-ESA-2182-02Y2) between the State of Arizona Governor's Office of Energy Policy and the Gila County Division of Community Services, Housing Services, to receive funding from the Low Income Home Energy Assistance Program in the amount of \$108,719.65 to continue to provide weatherization services to eligible citizens residing in Gila County, effective upon signature by both parties and continuing through June 30, 2013.**

**4C. Approval of Amendment No. 7 to an Intergovernmental Agreement (Contract No. DE111006001) between the Arizona Department of Economic Security and Gila County Board of Supervisors for the continued provision of services to qualified youth, adult and dislocated workers within the Gila/Pinal Workforce Investment Area by increasing the contract amount from \$5,847,242 to \$8,642,496.**

**4D. Approval of Contract No. 10102 between Gila County and Central Arizona Association of Governments to provide adult program services to the Gila/Pinal Workforce Investment Area for the period July 1, 2012, through December 31, 2012, in the amount of \$347,351 for Program Year 2012/Fiscal Year 2013; and to authorize the use of adult program carryover funds not to exceed the total fiscal year 2012 allocation of \$578,705.**

**4E. Approval of Amendment No. 4 to Contract No. 10100 between Gila County and Central Arizona Association of Governments to continue to provide youth services under the summer youth component not to exceed \$140,000 for the period July 1, 2012, through July 31, 2012.**

**4F. Approval of a Weatherization Low-Income Assistance Agreement (OEP Contract No. SW-ESA-12-2182-02Y2) between the State of Arizona Governor's Office of Energy Policy and the Gila County Division of Community Services, Housing Services, to receive funding from the Southwest Gas Corporation Low-Income Energy Conservation Program in the amount of \$7,150 to provide weatherization services to eligible citizens residing in Gila County, effective upon signature by both parties through June 30, 2013.**

**4G. Approval to accept a Victim Compensation Grant Agreement (ACJC No. VC-13-052) for the period of July 1, 2012, to June 30, 2013, in the amount of \$43,849 between Gila County and the Arizona Criminal Justice Commission.**

**4H. Approval to accept a Crime Victim Assistance Grant Agreement (ACJC No. VA-13-020) between Gila County and the Arizona Criminal Justice Commission in the amount of \$17,600 for the period of July 1, 2012, to June 30, 2013.**

**4I. Approval to accept a Drug, Gang and Violent Crime Control Grant Agreement (ACJC No. DC-13-027) for the period of July 1, 2012, to June 30, 2013, in the amount of \$67,727 between Gila County and the Arizona Criminal Justice Commission.**

**4J. Approval of May 2012 monthly activity report submitted by the Payson Regional Justice of the Peace's Office.**

**4K. Approval of the May 2012 monthly activity report submitted by Clerk of Superior Court.**

**4L. Approval of the June 19, 2012, and July 3, 2012, BOS meeting minutes.**

**4M. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for week of June 16, 2012, to June 22, 2012, and June 23, 2012, to June 29, 2012.**

Copies of the contract reports are on file in the Board of Supervisors' Office.

**4N. Approval (acknowledgment) of finance reports/demands/transfers for the weeks of July 10, 2012, and July 17, 2012.**

**July 10, 2012**

\$2,086,026.85 was disbursed for County expenses by check numbers 246799 through 246984.

**July 17, 2012**

\$977,022.54 was disbursed for County expenses by check numbers 246985 through 247061. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously approved Consent Agenda action items 4A through 4N.

**Item 5 - CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address issue(s) within the Board's jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date.**

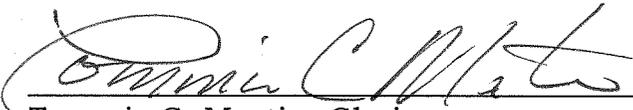
There were no requests to speak from the public.

**Item 6 - At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.**

Each Board member presented information on current events.

There being no further business to come before the Board of Supervisors,  
Chairman Martin adjourned the meeting at 10:47 a.m.

**APPROVED:**

  
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Tommie C. Martin, Chairman

**ATTEST:**

  
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Marian Sheppard, Chief Deputy Clerk