

**BOARD OF SUPERVISORS MINUTES
GILA COUNTY, ARIZONA**

Date: May 1, 2012

TOMMIE C. MARTIN
Chairman

JOHN F. NELSON
Clerk of the Board

SHIRLEY L. DAWSON
Vice-Chairman

By: Marilyn Brewer
Deputy Clerk

MICHAEL A. PASTOR
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Tommie C. Martin, Chairman (via ITV conferencing); Shirley L. Dawson, Vice-Chairman; Michael A. Pastor, Supervisor; Don McDaniel, Jr., County Manager; John Nelson, Deputy County Manager/Clerk (via ITV conferencing); Marian Sheppard, Chief Deputy Clerk; and Bryan Chambers, Chief Deputy County Attorney.

Item 1 – Call to Order – Pledge of Allegiance – Invocation

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors hearing room. Bryan Chambers led the Pledge of Allegiance and David Caddell delivered the invocation.

Item 2 – REGULAR AGENDA ITEMS:

2A. Information/Discussion/Action to adopt Proclamation No. 12-05 to proclaim May 3, 2012, as the National Day of Prayer in Gila County.

Lerry Alderman, a resident of Globe, invited the Board and the public to join in a day of prayer for the national, state and local leaders. The prayer will begin at the Globe Courthouse steps on May 3, 2012, at 9:30 a.m. and then a prayer will be held at the City of Globe, followed by a prayer at the Town of Miami. Vice-Chairman Dawson thanked Mr. Alderman for taking the leadership in getting this Proclamation adopted for the National Day of Prayer and seeing that it's carried on each year and certainly taking time to pray for our country and those in all levels of leadership as it is something that is important. Don McDaniel, County Manager, stated that a similar type of event will be held at the County Complex in Payson on the same date. Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board unanimously adopted Proclamation No. 12-05 to proclaim May 3, 2012, as the National Day of Prayer in Gila County. **(A copy of the Proclamation is permanently on file in the Board of Supervisors' Office)**

2B. Information/Discussion/Action to approve the contents of the Southern Gila County Community Wildfire Protection Plan and sign the declaration of agreement and concurrence.

Debra Williams, Deputy Director of Emergency Services, requested approval of the Southern Gila County Community Wildfire Protection Plan (Plan). This Plan was developed in accordance with the Healthy Forests Restoration Act of 2003 as a tool for at-risk populations and communities to work together to determine and reduce the risk of wildfires and enhance public and firefighter safety. This Plan identifies the acreage in 13 communities that are at high risk of potential wildfires. The Plan has been signed by the fire chiefs of all of the local fire departments and fire districts that operate in southern Gila County. Ms. Williams stated that the goal is for the implementation of this Plan to become as relevant in the southern Gila County communities as the Northern Gila County Wildfire Protection Plan has been in northern Gila County since its adoption in 2004. She advised that upon approval by the Board, it will be forwarded to the Arizona State Forester and then the Plan will go back to the contractor who will produce the final signed Plan. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously approved the contents of the Southern Gila County Community Wildfire Protection Plan and signed the declaration of agreement and concurrence. **(A copy of the Plan is on file in the Board of Supervisors' Office)**

2C. Information/Discussion/Action to approve an Intergovernmental Agreement (Contract No. ADHS12-020644) between the State of Arizona Department of Health Services and Gila County Health Services to assist Gila County in completing a Community Health Assessment and Community Health Improvement Plan in the amount of \$40,000 and an additional \$5,000 to assist in the creation of strategic plan for the Gila County Health & Emergency Services Division for a period of one year beginning April 2012, and terminating April 2013.

Michael O'Driscoll, Health and Emergency Services Division Director, stated that upon approval of this Intergovernmental Agreement, the State of Arizona has graciously offered to provide Gila County with \$40,000 to perform a Community Health Assessment (CHA), which is the first step in the move toward the national accreditation process. Once the County completes the CHA and gets approval from the State, the Arizona Department of Health Services (ADHS) will provide Gila County with an additional \$5,000 to work on a strategic plan to implement the information that has been garnered from the CHA in order to move toward its national accreditation. The County will contract with a consultant that specializes in CHAs, who will then meet with ADHS on June 5, 2012, and put together a plan for Gila County's CHA. The consultant will then go directly to the community and do the community outreach by surveying the residents of Gila County on health issues. That data will then be used to create a Community Health Improvement Plan (CHIP). The CHIP will target some of the public health issues that might not have been

identified in the past in order to affect some positive outcomes. Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board unanimously approved an Intergovernmental Agreement (Contract No. ADHS12-020644) between the State of Arizona Department of Health Services and Gila County Health Services to assist Gila County in completing a Community Health Assessment and Community Health Improvement Plan in the amount of \$40,000 and an additional \$5,000 to assist in the creation of strategic plan for the Gila County Health & Emergency Services Division for a period of one year beginning April 2012, and terminating April 2013.

2D. Information/Discussion/Action to accept a grant award in the amount of \$5,000 from the Robert Wood Johnson Foundation for the Division of Health and Emergency Services to complete a quality improvement project.

Mr. O'Driscoll stated this is a grant award from the Robert Wood Johnson Foundation, which is the largest foundation for public health in the country. This \$5,000 grant will be used to implement a quality improvement project for the County's communicable disease investigation reporting process. The County will assess its process for investigating food-borne, water-borne and other types of public health communicable disease outbreaks. A professional quality improvement teacher will then come into the County and train staff on quality improvement and how to make these improvements to the County's current communicable disease reporting process. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously accepted a grant award in the amount of \$5,000 from the Robert Wood Johnson Foundation for the Division of Health and Emergency Services to complete a quality improvement project.

2E. Information/Discussion/Action to authorize the advertisement of Invitation for Bids No. 040112-1 for the purchase of bulk fuel and lubricants to be used by the Gila County Fleet/Fuel Management Department.

Steve Stratton, Public Works Division Director, advised that the County's current contract expires on June 3, 2012; therefore, he was requesting permission to advertise for bids on May 2 and May 9, 2012, with bids being due back by May 18, 2012. The purchase will be for all locations where the County has tanks. Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board unanimously authorized the advertisement of Invitation for Bids No. 040112-1 for the purchase of bulk fuel and lubricants to be used by the Gila County Fleet/Fuel Management Department.

2F. Information/Discussion/Action to adopt Resolution No. 12-05-05 which declares continued support to maintain the projects described in the Arizona Department of Transportation's Five Year Transportation Facilities Construction Program as reconstruction and lane additions to

U.S. 60, the Silver King and Superior Streets sections, to begin no later than FY 2013.

Mr. Stratton stated that Gila County has been working diligently to get a divided highway between the valley (Phoenix area) and at least Superior. Last month County staff made a presentation to the Arizona Department of Transportation (ADOT) Board in Flagstaff, which included a resolution of support from Pinal County since this project is located in Pinal County. Mr. Stratton requested this resolution of support from the Gila County Board of Supervisors for its continued support of this project. This project was originally slated to begin in 2013; however, ADOT has since moved the project to begin in 2015. The plans are 30% complete at this time and in talking to the designers if this is made a priority by ADOT, it can be ready to be advertised a year from now for at least the Silver King Section. There are some issues with the Superior Street Section and this coming Monday a meeting will be held and there may be a possibility of splitting this project; however, at this point he would like to move forward with both projects listed in the Resolution. Vice-Chairman Dawson stated that the County often gets bad press when it is out supporting issues and this is a proposal that definitely has a strong affect on transportation for people coming from the valley or those from this community driving toward Phoenix. Although this project is in Pinal County, it will certainly be a great benefit to Gila County and its residents. Supervisor Pastor agreed and Chairman Martin added that she is delighted that Gila County has had a big hand through the years in making this happen. She stated that having a double lane through that area will also help with economic development in southern Gila County. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously adopted Resolution No. 12-05-05, which declares continued support to maintain the projects described in the Arizona Department of Transportation's Five Year Transportation Facilities Construction Program as reconstruction and lane additions to U.S. 60, the Silver King and Superior Streets sections, to begin no later than FY 2013. **(A copy of the Resolution is permanently on file in the Board of Supervisor's Office.)**

2G. Information/Discussion/Action to approve the Section 5316 Grant Program Application for submission by the Gila Employment and Special Training (GEST) Program Manager to the Arizona Department of Transportation in the amount of \$30,000, which includes a GEST match of \$30,000, for operating expenses to continue providing the authorized employment transportation needs to the individuals in Gila County.

Dave Caddell, GEST Program Manager, requested approval to submit an application to ADOT for the continuance of funding for the Section 5316 Grant Program, which is the job access reverse commute that was approved last month by the Board followed by a signed agreement with ADOT. Mr. Caddell stated that every year he will be coming before the Board to request a GEST funding match for operating expenses as it is part of the agreement. He stated

that in reviewing statistics as of last year, the GEST Program has increased its transportation of employment services before the plan was even approved. The additional money the County will receive from ADOT will allow for the program to grow and assist those qualified individuals with transportation to and from work. Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board unanimously approved the Section 5316 Grant Program Application for submission by the Gila Employment and Special Training (GEST) Program Manager to the Arizona Department of Transportation in the amount of \$30,000, which includes a GEST match of \$30,000, for operating expenses to continue providing the authorized employment transportation needs to the individuals in Gila County.

Item 3 – CONSENT AGENDA ACTION ITEMS:

3A. Approval to adopt Resolution No. 12-05-01 officially accepting Tomahawk Trail and Western Way as shown on Strawberry Creek Foothills Subdivision Map, Official Map Number 572 and 572A, Gila County Records, as public roads to be maintained as public roadways in the Gila County Maintained Roadway System. (A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)

3B. Approval of Amendment No. 2 to HRPP/NICP Community Nursing Contract No. HP961245-003 between the Gila County Division of Health and Emergency Services and the Arizona Department of Health Services to extend the contract for an additional year, from July 1, 2012, to June 30, 2013.

3C. Authorization of the Chairman's signature on Amendment No. 2 to Contract No. 6510.526.REC04/8-2010 between Gila County and C.L. Williams Consulting, Inc. for professional engineering services for the Pine Creek Canyon Road Project at a cost increase of \$10,000, and to extend the contract to March 31, 2013.

3D. Approval of a Statement of Agreement between Gila County and S.A.K. Electrical & Plumbing for claim number 553874 in the amount of \$52,737.06 to be paid by SECURA Insurance to S.A.K. Electrical & Plumbing for defective work at the Women's Jail Dormitory.

3E. Approval of the appointments of the following precinct committeemen as submitted by the Gila County Democratic Committee: Star Valley Precinct-Patrece Ryan, Globe #1 Precinct-Joseph E. Lunt, Miami #3 Precinct-Rodolfo M. Sanchez, Miami #3 Precinct-Richard Lazarin Jr., Payson #2 Precinct-Wilma Mae Dalby and Star Valley Precinct-Chaya S. Schonberger.

3F. Approval of the appointments of the following precinct committeemen as submitted by the Gila County Republican Committee:

Payson #2 precinct-Stanley Gordon Langham, Williamette J. Langham and Monica Anne Joyner, Payson 5-David Kent Flider and Gisela-Michael R. Armstrong.

3G. Approval of the February 2012 monthly activity report submitted by the Recorder's Office.

3H. Approval of the March 2012 monthly activity report submitted by the Clerk of the Superior Court.

3I. Approval of the March 2012 monthly activity report submitted by the Payson Regional Constable's Office.

3J. Approval of the April 17, 2012, BOS meeting minutes.

3K. Acknowledgement of the Human Resources weekly reports for all personnel action items approved by the County Manager for the month of April 2012, as follows: April 3, 2012, April 10, 2012, April 17, 2012, and April 24, 2012.

April 3, 2012:

Departures from County Service:

1. Michele Epperson – Finance – Payroll Specialist – 03/23/12 – Numerous Funds – DOH 07/16/01 – Resigned
2. Cynthia Bartholomew – Health and Emergency Services – Administrative Assistant – 04/02/12 - General Fund – DOH 08/30/04 – Reorganization
3. Tiffiney Sanchez – Public Works Facilities and Land Management – Temporary Custodian –03/16/12 - Facilities Management Fund – DOH 08/08/11 – Assignment Completed
4. Judy Smith – Health and Emergency Services – Grants and Special Projects Specialist – 04/02/12 - General Fund – DOH 08/22/86 – Retired
5. Randy Woodie – Board of Supervisors – Temporary Laborer – 03/20/12 – Constituent Services III Fund – DOH 05/03/11 – Resigned

Departmental Transfers:

6. Jolene Myers – Clerk of Superior Court – From Court Clerk – To Court Administrative Assistant – 04/04/12 – General Fund

Position Review:

7. Erwin Diaz – Probation – Deputy Probation Officer 2 – 03/21/12 – Juvenile Intensive Probation Supervisor Fund –Rescinded resignation
8. Raymond Geiser – County Attorney - Deputy County Attorney Senior – 03/19/12 – General Fund – Completed five years trial practice
9. Debra Williams – Health and Emergency Services – Deputy Director of Emergency Management – 04/02/12 – 95% General Fund – 5% Bio Terrorism Program Fund – Change in Funds

Request Permission to Post:

10. Human Resources – Deputy Human Resources Director – Vacated by Juley Bocardo-Homan

April 10, 2012:

Departures from County Service:

1. Robert Whittle – Public Works Recycling & Landfill Management – Solid Waste Operations Worker – 03/26/12 – Solid Waste Fund – DOH 11/17/08 – Terminated for cause

Hires to County Service:

2. Dustin Hawkins – Probation – Juvenile Detention Officer – 04/12/12 – General Fund – Replacing Elacio Martinez

Temporary Hires to County Service:

3. Ernest Salcido – Board of Supervisors – Temporary Laborer – 04/16/12 – Constituent Services II Fund

Departmental Transfers:

4. Yvonne House – From Payson Regional Constable’s Office – To Recorder’s Office – From Constable Clerk – To Recorder’s Clerk Senior – 04/16/12 – General Fund
5. Michelle Keegan – From Sheriff’s Office – To Payson Regional Constable’s Office – From Administrative Clerk Senior – To Constable Clerk – 04/06/12 – General Fund
6. Debra Overholt – From County Attorney – To Finance – From Legal Secretary – To Payroll Specialist – 04/12/12 – General Fund

End Probationary Period:

7. Nicholas Montague – Community Services – Accountant – 04/09/12 – Various funds

SHERIFF’S PERSONNEL ACTION ITEMS

Departure from County Service:

8. Rory Vaughn – Sheriff’s Office – Deputy Sheriff – 03/26/12 – General Fund – DOH 07/03/06 – Resigned
9. Peter Beesley – Sheriff’s Office – Detention Officer – 03/27/12 – General Fund – DOH 11/21/11 – Unsuccessful completion of probationary period

End Probationary Period:

10. David Berry – Sheriff’s Office – 911 Dispatcher – 04/11/12 – General Fund
11. Prestina Preston-Lynch – Sheriff’s Office – 911 Dispatcher – 04/11/12 – General Fund

Position Review:

12. Lisa Dzera – Sheriff’s Office – Administrative Clerk – 03/26/12 – General Fund – Change in number of hours worked

April 17, 2012:

Departures from County Service:

1. Travis Shields – Superior Court – Temporary Bailiff – 02/13/12 – General Fund – DOH 10/26/11 - Services no longer needed

Departmental Transfers:

2. Lorenzie Corvin – Probation – From Juvenile Detention Officer – To Juvenile Detention Shift Supervisor – 04/23/12 – General Fund
3. Karla Sipes – County Attorney – From Legal Secretary – To Legal Secretary Senior – 04/21/12 – Attorney’s Justice Enhancement Fund

End Probationary Period:

4. Jullie Mercer – Health & Emergency Services – Public Health Nurse – 03/26/12 – Health Services Fund

Position Review:

5. Rachel Wright – Clerk of Superior Court – Temporary Court Clerk – 04/09/12 – Change in fund
6. William Murphy – County Attorney – Detective – 06/18/12 – General Fund – Change in number of hours

SHERIFF'S PERSONNEL ACTION ITEMS

Departure from County Service:

7. Alise James – Sheriff's Office – 911 Dispatcher – 03/29/12 – General Fund – DOH 02/13/12 – Resignation

April 24, 2012:

Departures from County Service:

1. Jacquelyn Serrano – Globe Regional Justice Court – Justice Court Clerk Associate – 04/09/12 – General Fund – DOH 03/21/05 – Resigned
2. Ronnie McDaniel – Globe Regional Justice Court – Pro Tempore Judge – 04/09/12 – General Fund – DOH 07/01/07 – Resigned

End Probationary Period:

3. Patricia Vogler – Health and Emergency Services – Public Health Nurse – 12/13/11 – Immunization Fund

SHERIFF'S PERSONNEL ACTION ITEMS

Departures from County Service:

4. Thomas Sowles – Sheriff's Office – Detention Officer – 04/13/12 – General Fund – DOH 05/10/10 – Resigned

Hires to County Service:

5. Stephanie Saiz – Sheriff's Office – 911 Dispatcher – 04/30/12 – General Fund - Replacing Alice James
6. Gabriel Valenzuela – Sheriff's Office – Deputy Sheriff – 04/30/12 – General Fund – Replacing Johnna Kemper

Position Review:

7. Lynn Durst – Sheriff's Office – Detention Officer – 04/16/12 – General Fund – Change in position control number only

Request Permission to Post:

8. Sheriff's Office – Administrative Clerk Senior – Vacated by Michelle Keegan

3L. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for the weeks of March 31 to April 6, 2012, and April 7 to April 13, 2012.

Copies of the contract reports are permanently on file in the Board of Supervisors' Office.

3M. Approval of finance reports/demands/transfers for the weeks of April 24, 2012, and May 1, 2012.

April 24, 2012

\$392,138.15 was disbursed for County expenses by check numbers 245081 through 245231.

May 1, 2012

\$2,024,139.37 was disbursed for County expenses by check numbers 245232 through 245423. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously approved Consent Agenda action items 3A through 3M.

Item 4 - CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address issue(s) within the Board's jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date.

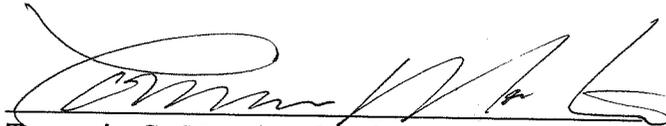
There were no requests to speak from the public.

Item 5 - At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and the County Manager presented information on current events.

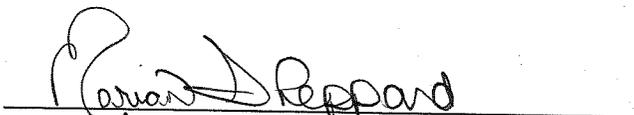
There being no further business to come before the Board of Supervisors, Chairman Martin adjourned the meeting at 10:40 a.m.

APPROVED:



Tommie C. Martin, Chairman

ATTEST:



Marian Sheppard, Chief Deputy Clerk