

**BOARD OF SUPERVISORS MINUTES
GILA COUNTY, ARIZONA**

Date: December 6, 2011

TOMMIE C. MARTIN
Chairman

JOHN F. NELSON
Clerk of the Board

SHIRLEY L. DAWSON
Vice-Chairman

By: Marilyn Brewer
Deputy Clerk

MICHAEL A. PASTOR
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Tommie C. Martin, Chairman (via ITV conferencing); Shirley L. Dawson, Vice-Chairman; Michael A. Pastor, Supervisor; Don McDaniel, Jr., County Manager; John Nelson, Deputy County Manager/Clerk; Marilyn Brewer, Deputy Clerk; and Bryan Chambers, Chief Deputy County Attorney.

Item 1 – Call to Order – Pledge of Allegiance – Invocation

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors hearing room. Mike Pastor led the Pledge of Allegiance and Reverend Steve DeSanto of the Shepherd of the Pines Lutheran Church of Payson delivered the invocation.

Item 2 – PRESENTATIONS:

2A. Public recognition of 4 employees for November's "Spotlight on Employees" Program, as follows: Sharon Listiak, Ramon Hernandez, Ted "Lynn" Durst and Matthew Waddell.

Erica Raymond, Human Resources Assistant, presented gift cards as recognition awards to 4 employees for November's "Spotlight on Employees" Program as follows: Sharon Listiak, Ramon Hernandez, Ted "Lynn" Durst and Matthew Waddell. Each Board member thanked the employees for their dedicated work.

Item 3 – REGULAR AGENDA ITEMS:

3A. Information/Discussion/Action to approve Subgrantee Agreement No. 11-AZDOHS-HSGP-888303-01 entitled "Gila County Communications Center Tower Project" in the amount of \$50,000 between the Arizona Department of Homeland Security and the Gila County Sheriff's Office.

Adam Shepherd, Undersheriff, stated that 15-16 months ago the Sheriff's Office was advised by the state of the last opportunity to spend available funds on its 9-1-1 system. With those funds, the Public Works Department was able to build a new communications center, which has been occupied for the past year to house all of the new 9-1-1 equipment. A problem developed due to a lack of funds causing the new equipment to be tied back to the old equipment via a WiFi link (also called wireless networking); however, it didn't allow for redundancy or target hardening for part of the communications system, which is very important. An application was submitted to the state for an Arizona Homeland Security Grant, which has now been awarded as a priority and will cover the costs to relocate all of the old equipment to the new communications center. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously approved Subgrantee Agreement No. 11-AZDOHS-HSGP-888303-01 entitled "Gila County Communications Center Tower Project" in the amount of \$50,000 between the Arizona Department of Homeland Security and the Gila County Sheriff's Office.

3B. Information/Discussion/Action to authorize the advertisement of Request for Bids No. 103111-1 for the Sheriff's Office Tower Installation and Radio Equipment Relocation Project.

Mr. Shepherd noted that this request for bids is in conjunction with the previous agenda item. He stated that an attempt was made to try to do this project by utilizing state bids that the County is already on contract with; however, it was too complicated so it must go out for bids. Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board unanimously authorized the advertisement of Request for Bids No. 103111-1 for the Sheriff's Office Tower Installation and Radio Equipment Relocation Project.

3C. Information/Discussion/Action to authorize the advertisement of Invitation for Bids No. 110111-1 for the purchase of one or more new 10-wheel dump trucks to be used by the Consolidated Roads Department.

Steve Stratton, Public Works Division Director, stated that much of the equipment, particularly in the north, is becoming antiquated so it's hard to find parts and the repair bills are mounting up. He requested authorization to advertise for the lease/purchase of 1 or more 10-wheel dump trucks; the number will depend on the bid prices received. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously authorized the advertisement of Invitation for Bids No. 110111-1 for the purchase of one or more new 10-wheel dump trucks to be used by the Consolidated Roads Department.

3D. Information/Discussion/Action to authorize the advertisement of Invitation for Bids No. 092111-1 for the purchase of CRS-2 chip seal oil for Gila County road repair and maintenance.

Mr. Stratton stated that this is one of the many chip seal oils used by the County and the request to advertise at this time is so the supply will be available during the chip seal season. Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board unanimously authorized the advertisement of Invitation for Bids No. 092111-1 for the purchase of CRS-2 chip seal oil for Gila County road repair and maintenance.

3E. Information/Discussion/Action to approve a Power Purchase Agreement between Tioga Solar Gila, LLC and Gila County at the Central Heights Complex whereby Tioga will provide for privately owned solar photo-voltaic energy generating systems to Gila County in the amount of \$0.077 per kWh for a 20-year term.

Mr. Stratton noted that the Tioga representatives were present to answer any questions of the Board. He advised that during the previous Board of Supervisors' meeting, a Solar Renewable Energy Credit Purchase Agreement with Arizona Public Service for solar energy for the Central Heights Complex was approved. This request is for the approval of a Power Purchase Agreement with Tioga to provide for the solar energy generating systems in the amount of 300 kW/hour, which will power the entire Complex. There will still be electrical backup and an emergency generator as well. He advised that during negotiations with Tioga, an agreement was made that if more projects than just the Courthouse were approved by the Board, it would lower the rate for the County. Therefore, in Consent Agenda item 4E (below), Mr. Stratton is also requesting approval of an amendment to this Power Purchase Agreement to lower the rate from \$.080/kW hour to \$.077/kW hour. This will create a savings of \$165,000 for the 20-year term of the contract for the Courthouse and a minimum of \$143,000 for the Central Heights Complex. The structures will be constructed by Kitchell or whomever they contract with and the maintenance of the structures will be the responsibility of Tioga. Upon inquiry by Vice-Chairman Dawson about the installation of the solar panels causing roof damage, Mr. Stratton advised that the solar panels will be constructed on parking structures in the parking areas, not on the roofs. Supervisor Pastor inquired about the start date for these projects. Mr. Stratton deferred to Greg Patzer of Tioga, who stated that his company anticipates construction starting in the first quarter of 2012. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously approved a Power Purchase Agreement between Tioga Solar Gila, LLC and Gila County at the Central Heights Complex whereby Tioga will provide for privately owned solar photo-voltaic energy generating systems to Gila County in the amount of \$0.077 per kW hour for a 20-year term.

3F. Information/Discussion/Action to approve Amendment E to the Copper Mountain Inn, Inc. Lease Agreement whereby the County leases office space at 1100 Monroe Street, Globe, Arizona, in the monthly amount of \$12,176.51.

Mr. Stratton stated that this Lease Agreement is to provide office space for the Gila County Probation Department. Mr. Stratton stated that upon direction by the Board, he is currently conducting a feasibility study in order to provide options to the Board, possibly in January 2012, for the relocation of the Probation Department out of rented facilities. In the meantime, this Lease Agreement needs to be renewed to continue housing the Probation Department, and the Agreement does include a 60-day cancellation clause. Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board unanimously approved Amendment E to the Copper Mountain Inn, Inc. Lease Agreement whereby the County leases office space at 1100 Monroe Street, Globe, Arizona, in the monthly amount of \$12,176.51.

4G. Information/Discussion/Action to ratify the County Manager's letter of November 23 exercising the thirty-day termination clause in Contract No. 070111-1 between Gila County and G. B. Home Cleaning for janitorial services in County facilities in Globe, Arizona. Pursuant to A.R.S. § 38-431.03(A)(3), the Board of Supervisors may vote to go into executive session to obtain legal advice from its attorney.

Joe Heatherly, Finance Director, advised that on November 15, 2011, the Board approved a contract with G.B. Home Cleaning and a letter was sent to the company outlining what would have to be supplied prior to the start date. Also included in that letter was the amount that would be billed to the County. On November 18, 2011, G.B. Home Cleaning notified the County Facilities Manager that the company would not be able to do the cleaning for the amount listed. After a meeting was held with Bryan Chambers, Chief Deputy County Attorney, the County Manager and himself, it was decided to exercise the County's 30-day option to terminate the Contract by issuing a letter, which was sent out on November 23, 2011. This is a request for the Board to ratify that letter and terminate the Contract. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Dawson, the Board unanimously ratified the County Manager's letter of November 23 exercising the thirty-day termination clause in Contract No. 070111-1 between Gila County and G. B. Home Cleaning for janitorial services in County facilities in Globe, Arizona.

Item 4 – CONSENT AGENDA ACTION ITEMS:

4A. Approval of Amendment No. 6 to Contract No. C037-09-02 between the Governor's Office of Energy Policy and the Gila County Division of Community Services, Weatherization Program, revising portions of Paragraph 32 of the American Recovery and Reinvestment Act (ARRA) Contract to stipulate that ARRA-funded client eligibility remains at 200% of the Federal Poverty Guidelines Income.

4B. Approval of Amendment No. 1 to an Intergovernmental Agreement (Contract No. HG161095) between Gila County and the Arizona

Department of Health Services to continue to provide injury prevention services and allow the changes needed to the contract.

4C. Acceptance of an Amendment to a contract between Gila County and University Physicians Healthcare for required contract changes as outlined in Exhibit 5-Subcontract Provision that takes effect on October 1, 2011. This Contract and Amendment allows Gila County to continue to submit for reimbursement of administration fees for immunizations provided to AHCCCS clients.

4D. Approval of the Chairman's signature on Intergovernmental Agreement (IGA) (Contract ADHS12-007886) between the Division of Health & Emergency Services and the Arizona Department of Health Services for a period starting August 31, 2011, and ending August 30, 2016.

4E. Authorization of the Chairman's signature on Amendment No. 1 to the Power Purchase Agreement between Gila County and Tioga Solar Gila, LLC to lower the energy purchase rate from \$0.080 to \$0.077 per kWh at the Gila County Courthouse.

4F. Acknowledgment of the appointments of Robert Zache - term expires December 31, 2014; Richard Dixon - term expires December 31, 2012; Mitch Malkovich - term expires December 31, 2014; Kevin Kenney - term expires December 31, 2014; and Mary Anne Moreno - term expires December 31, 2012, as Tri-City Regional Sanitary District Governing Board Members.

4G. Approval of the October 2011 monthly activity reports submitted by the Clerk of the Superior Court's Office.

4H. Approval of the October 2011 monthly activity reports submitted by the Payson Regional Constable's Office.

4I. Approval of the October 2011 monthly activity reports submitted by the Payson Regional Justice of the Peace's Office.

4J. Approval of the October 2011 monthly activity reports submitted by the Globe Regional Justice of the Peace's Office.

4K. Acknowledgement of the Human Resources weekly reports for all personnel action items approved by the County Manager for the month of November 2011, as follows: November 1, 2011, November 8, 2011, November 15, 2011, November 22, 2011, and November 29, 2011.

November 1, 2011:

Departures from County Service:

1. Tayari Coatie-Flemming – Probation – Juvenile Detention Officer
10/24/11 – General Fund – DOH 10/24/11 – Declined Position

Hires to County Service:

2. Marianne Catherine Seligman – Recorder’s Office – Recorder’s Clerk –
11/07/11 – General Fund – Replacing Charlotte Williams
3. Debra Kay French – Recorder’s Office – Recorder’s Clerk – 11/07/11 –
General Fund – Replacing Tambra Armenta
4. Kevin Kittle – Probation – Juvenile Detention Officer – 11/07/11 –
General Fund – Replacing Tayari Coatie-Flemming
5. Kimberly Sue Blaine – Health and Emergency Services – Administrative
Clerk – 11/03/11 – WIC Fund – Replacing Denise Hanson

Temporary Hires to County Service:

6. Ruben Garcia – Community Services – Temporary Community Services
Worker – 11/07/11 – GEST Fund
7. Joy Powell – Community Services – Temporary Community Services
Worker – 11/07/11 – GEST Fund

Departmental Transfers:

8. Debra Gildersleeve – Probation – From Administrative Clerk Senior – To
Probation Aide – 10/24/11 – Various Funds
9. Charlotte Williams – Recorder’s Office – From Recorder’s Clerk – To
Recorder’s Clerk Senior – 09/26/11 – General Fund
10. Diana Jones – From Public Works – To Finance – Management Analyst –
07/04/11 – From Various Funds – To General Fund

End Probationary Period:

11. Doris Root – Community Services – Community Services Worker –
10/11/11 – GEST Fund
12. Helene Lopez – Community Services – Community Services Worker –
11/23/11 – GEST Fund

Request Permission to Post:

13. Public Works Facilities and Land Management – Administrative Clerk
Specialist – Vacated by Larry Dooly – Date Vacated 11/07/11 – Waiver of
120-Day Hiring Freeze approved 10/17/11
14. Health Services – Accounting Clerk – Vacated by Renee Omstead – Date
Vacated 06/17/11
15. Health Services – Administrative Clerk Sr. – Vacated by Sharon Caridi –
Date Vacated 09/23/11 – Waiver of 120 Day Hiring Freeze approved
09/19/11
16. Community Services – Community Services Worker – New Position

SHERIFF’S PERSONNEL ACTION ITEMS

Departures from County Service:

17. Melody Schneider – Sheriff’s Office – Detention Officer – 10/18/11 –
General Fund – DOH 12/20/10 – Unsuccessful completion of probationary
period
18. Casper Taki – Sheriff’s Office – Detention Officer – 10/28/11 – General
Fund – DOH 07/05/11 - Resignation

Hires to County Service:

19. Richard K. Claydon – Sheriff’s Office – Detention Officer – 11/07/11 – General Fund – Replacing John Rittenbach

November 8, 2011:

Departures from County Service:

1. Ruben Garcia – Community Services – Community Services Worker – 11/07/11 – GEST Fund – DOH 11/07/11 – Employment Offer Rescinded
2. Joy Powell – Community Services – Community Services Worker – 11/07/11 – GEST Fund – DOH 11/07/11 – Employment Offer Rescinded
3. Mellie Marin – Probation – Juvenile Detention Officer – 10/26/11 – General Fund – DOH 09/18/06 – Resignation
4. Arthur Alvarado – Public Works – Road Maintenance/Equipment Operator – 10/27/11 – Public Works Fund – DOH 11/14/05 – Resignation
5. Eduard J. Gonzales – BOS – Temporary Laborer – 10/14/11 – Constituent Services II Fund – DOH 07/05/11 – Temporary employment ended
6. Justin P. Flores – BOS – Temporary Laborer – 10/14/11 – Constituent Services II Fund – DOH 07/05/11 – Temporary employment ended
7. Archie Speer – Public Works – Temporary Operator Loader – 10/24/11 – Public Works Fund – DOH 03/07/11 – Temporary employment ended
8. Mark A. Guerena – Public Works – Temporary Engineering Technician – 08/05/11 – Public Works Fund – DOH 05/23/11 – Temporary employment ended
9. Samuel Leverance – Public Works – Temporary Surveyor Assistant – 10/24/11 – Public Works Fund – DOH 06/01/09 – Temporary employment ended

Hires to County Service:

10. Jessica Alexander – Health and Emergency Services – Community Health Assistant – 11/14/11 – Health Start Program Fund – Replacing Kasey Jankowski

Temporary Hires to County Service:

11. Travis Shields – Superior Court General – Temporary Bailiff – 10/26/11 – General Fund

Departmental Transfers:

12. Nicholas Montague – From Community Services – To Finance – From Accountant – To Accountant Sr. – 11/07/11 – From Various Funds – To General Fund

End Probationary Period:

13. Leslie Mora – Health/WIC – Community Health Assistant – 10/25/11 – Various Funds

SHERIFF’S PERSONNEL ACTION ITEMS

Departures from County Service:

14. David W. Luhm – Sheriff’s Office – IT Administrator and Support Senior – 10/14/11 – General Fund – DOH 02/07/00 – Resignation
15. Jane E. Holst – Sheriff’s Office – Detention Officer – 10/25/11 – General Fund – DOH 03/03/08 - Deceased

November 15, 2011:

Hires to County Service:

1. Emelle Silvers – Probation – Juvenile Detention Officer – 11/17/11 – General Fund – Replacing Mellie Marin
2. Julie Anderson – Recorder – Voter Outreach Assistant – 10/24/11 – General Fund – Replacing Vino Burnette
3. Peter Poarch – Recorder – Recorder Clerk – 11/07/11 – General Fund – Replacing Teri Berumen
4. Barbara Quiroz-Garcia – Health and Emergency Services – Community Health Assistant Part Time – 11/17/11 – 94% Health Fund/6% Commodity Supplement Food Program – Replacing Charlene Becker

Volunteers:

5. Miriam Jones – Globe Regional Justice Court – Volunteer – 09/22/11
6. Travis Badgett – Globe Regional Justice Court – Volunteer – 10/02/11

Position Review:

7. John Perez – Public Works – Building Maintenance Technician Senior – 10/24/11 – From Sheriff Facilities Fund To Facilities Fund
8. William McDaniel – Public Works – Building Maintenance Technician Senior – 10/24/11 – From Facilities Fund – To Sheriff Facility Fund

Request Permission to Post:

9. Health and Emergency Services – Animal Control Worker – Vacated by Amber Martinez

SHERIFF'S PERSONNEL ACTION ITEMS

Hires to County Service:

10. Peter Beesley – Sheriff's Office – Detention Officer – 11/21/11 – General Fund – Replacing Yvonne Alvarez

End Probationary Period:

11. Cynthia Claydon – Sheriff's Office – Detention Officer – 11/22/11 – General Fund
12. Ruben Duarte – Sheriff's Office – Detention Officer – 11/22/11 – General Fund

November 22, 2011:

Departure from County Service:

1. Cheryl Hale – Recorder's Office – Recorder's Clerk – 10/07/11 – General Fund – DOH 08/16/11 – Resignation

Temporary Hires to County Service:

2. Manuel Rodriguez – BOS – Temporary Laborer – 11/14/11 – Constituent Services II Fund

Position Review:

3. Lisa Wilckens – Assessor's Office – From Property Appraiser – To Property Appraiser 1 – 10/14/11 – General Fund

Request Permission to Post:

4. Health and Emergency Services – Administrative Clerk Senior – Vacated by Brenda Chris Kell – Date Vacated 09/06/11

SHERIFF'S PERSONNEL ACTION ITEMS

Position Review:

5. Gary Allan Eggert – Sheriff's Office – Deputy Sheriff – 11/03/11 –

General Fund – Housing Allowance Allotment

November 29, 2011:

Departures from County Service:

1. Gaila D. Curry – Superior Court Division I – Judicial Assistant – 11/10/11 – General Fund – DOH 01/02/03 – Retirement

Hires to County Service:

2. Amber Martinez – Health and Emergency Services – Animal Regulations Enforcement Officer – 12/12/11 – Rabies Control Fund – Replacing Devin Chavez
3. Kenneth Wortman – County Attorney – Detective – 12/12/11 – Cost of Prosecution Fund – Replacing Carlos Mejia

End of Probation:

4. Denise Hansen – Emergency Management – Administrative Clerk Sr. – 12/08/11 – General Fund
5. Brenda Cova – Probation – Administrative Clerk Sr. – 11/9/11 – State Aid Enhancement Fund
6. Jessica Ortega – Probation – Juvenile Detention Shift Supervisor – 11/23/11 – General Fund

Position Review:

7. Joe Mendoza – Community Development – From Deputy Director/Chief Building Official – To Chief Building Official – General Fund – Change in title
8. Michael Lorca – Probation – Juvenile Detention Officer – 12/05/11 – General Fund – Change in position control number
9. Melanie Howell – County Attorney – From Legal Secretary – To Legal Secretary Sr. – General Fund – Promotion Plan, has completed four years of Legal Secretary work

SHERIFF'S PERSONNEL ACTION ITEMS

Temporary Hires to County Service:

10. William J. Newman – Sheriff's Office – Emergency Response – 09/25/11 – General Fund
11. William Keagle – Sheriff's Office – Emergency Response – 09/25/11 – General Fund
12. Arthur J. Wilder – Sheriff's Office – Emergency Response – 09/25/11 – General Fund

END PROBATIONARY PERIOD:

13. Marcus J. Teague, Jr. – Sheriff's Office – Property and Evidence Custodian – 11/22/11 – General Fund
14. Kace T. Loya – Sheriff's Office – Detention Officer – 11/22/11 – General Fund

4L. Acknowledgment of contracts under \$50,000 which have been approved by the County Manager for weeks of: November 5, 2011, through November 11, 2011; November 12, 2011, through November 18, 2011; and November 19, 2011, through November 25, 2011.

Copies of the contract reports are permanently on file in the Board of Supervisors' Office.

4M. Approval of the October 18, 2011, November 1, 2011, and November 15, 2011, BOS meeting minutes and November 14, 2011, Board of Equalization meeting minutes.

4N. Approval of finance reports/demands/transfers for the weeks of November 22, 2011, November 29, 2011, and December 6, 2011.

November 22, 2011

\$1,708,832.43 was disbursed for County expenses by check numbers 241553 through 241747.

November 29, 2011

\$288,374.52 was disbursed for County expenses by check numbers 241748 through 241864.

December 6, 2011

\$365,550.00 was disbursed for County expenses by check numbers 241865 through 242008. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Vice-Chairman Dawson, seconded by Supervisor Pastor, the Board unanimously approved Consent Agenda Action items 4-A through 4-N.

Item 5 - CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address issue(s) within the Board's jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date.

There were no requests to speak from the public.

Item 6 - At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

Each Board member presented information on current events.

There being no further business to come before the Board of Supervisors,
Chairman Martin adjourned the meeting at 10:51 a.m.

APPROVED:



Tommie C. Martin, Chairman

ATTEST:



Marian Sheppard, Chief Deputy Clerk