

**BOARD OF SUPERVISORS MINUTES
GILA COUNTY, ARIZONA**

Date: August 2, 2011

MICHAEL A. PASTOR
Chairman

JOHN F. NELSON
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Marilyn Brewer
Deputy Clerk

SHIRLEY L. DAWSON
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Michael A. Pastor, Chairman (via phone conference); Tommie C. Martin, Vice-Chairman; Shirley L. Dawson, Supervisor; Don McDaniel, Jr., County Manager; John Nelson, Deputy County Manager/Clerk; Marian Sheppard, Chief Deputy Clerk; and Bryan Chambers, Chief Deputy County Attorney.

Item 1 – Call to Order – Pledge of Allegiance – Invocation

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors hearing room. Vice-Chairman Martin stated that although Chairman Pastor would be participating in the meeting via telephone from Hawaii, she would be chairing today’s meeting. Michael O’Driscoll led the Pledge of Allegiance and Reverend Anthony Garrisi of the First Baptist Church in Payson delivered the invocation.

Item 2 - PRESENTATIONS:

2A. Presentation of the Gila County Probation Department Employee Recognition Awards by Kendall Rhyne, Chief Probation Officer.

Kendall Rhyne, Chief Probation Officer, spoke about some of the accomplishments in the Probation Department since 2010. He stated that the Probation Department has gone through a lot of change and noted that, “One of the key things you’ll hear when we talk about these award winners is flexibility and adaptability.” He then presented the 2010 Employee Recognition awards to the following employees of the Probation and Juvenile Detention Departments and provided a brief summary of each employee’s accomplishments: The “Probation Officer of the Year” was awarded to Lynn Dee Trimble; the “Employee of the Year” was awarded to Lisa King; the “Detention Officer of the Year” was awarded to Chris Beamon; and the “Supervisor of the Year” was awarded to Anita Zaragoza. Mr. Rhyne thanked

the Board for the opportunity to recognize these employees. Each Board member thanked Mr. Rhyne and his staff for their dedication and service to Gila County.

2B. Public recognition of 6 employees for June's "Spotlight on Employees" Program, as follows: Anjanette Bolinger, Dorine Prine, Gabe Eylicio, Christine Lopez, Estelle Belarde and Chris Kell.

July Bocardo-Homan, Deputy Human Resources Director, presented gift cards as recognition awards to 6 employees for June's "Spotlight on Employees" program. They were as follows: Anjanette Bolinger, Dorine Prine, Gabe Eylicio, Christine Lopez, Estelle Belarde and Chris Kell. Each Board member thanked the employees for their dedicated work.

Item 3 - PUBLIC HEARINGS:

3A. Public Hearing - Information/Discussion/Action to authorize the submission of an Application for FY 2011 State Community Development Block Grant (CDBG) funds in the amount of \$120,218 that will be used for a proposed CDBG housing rehabilitation project in Gila County, and to adopt related Resolution Nos. 11-08-01, 11-08-02 and 11-08-03, which are included as part of the Application.

Malissa Buzan, Housing Services Program Manager, requested that the Board approve the submittal of the application for the Housing Rehabilitation Regional CDBG for FY2011 that is due on Friday. Supervisor Pastor thanked Ms. Buzan for her aggressiveness in going after these grants. Chairman Martin opened the public hearing and called for comments from the public; none were received. Chairman Martin then closed the public hearing and entertained a motion. Upon motion by Supervisor Dawson, seconded by Supervisor Pastor, the Board unanimously authorized the submission of an Application for FY 2011 State Community Development Block Grant (CDBG) funds in the amount of \$120,218 that will be used for a proposed CDBG housing rehabilitation project in Gila County, and to adopt related Resolution Nos. 11-08-01, 11-08-02 and 11-08-03, which are included as part of the Application. **(Copies of the Resolutions are permanently on file in the Board of Supervisors' Office.)**

Item 4 - REGULAR AGENDA ITEMS:

**4A. (Motion to adjourn as the Board of Supervisors and convene as the Gila County Library District Board of Directors.)
Information/Discussion/Action to approve Library Service Agreements between the Gila County Library District and the following libraries to cooperate in the provision of library services to the citizens of the District for the period July 1, 2011, through June 30, 2012: Globe Public**

Library - match up to \$116,750; Hayden Public Library - match up to \$52,100; Isabelle Hunt Memorial Library - fund \$104,750; Miami Memorial Library- match up to \$43,600; Payson Public Library- match up to \$229,230; San Carlos Public Library - match up to \$32,920; Tonto Basin Public Library - fund \$60,950; and Young Public Library - fund \$57,670. (Motion to adjourn as the Library District Board of Directors and reconvene as the Board of Supervisors.)

Upon motion by Supervisor Dawson, seconded by Supervisor Pastor, the Board adjourned as the Board of Supervisors and convened as the Gila County Library District Board of Directors.

John Nelson, Deputy County Manager/Clerk, requested that the Board approve the 8 standard Library Service Agreements with the County's affiliate libraries. There are 5 libraries that are city, town or tribal libraries--Globe, Hayden, Miami, Payson and San Carlos--and for those libraries, the Agreement is for a "not to exceed" match amount since they do have separate funding sources for their libraries. For the 3 libraries in unincorporated areas--Isabelle Hunt, Tonto Basin and Young--it is a total funding commitment by the County. He stated that these amounts are the same amounts that were provided last year and are included in the budget. He noted that even though the assessed valuations have dropped and the County's tax rates have not increased, the County has been able to hold the level of funding because of the reserves that the Library District has been building up over the last couple of years. Supervisor Dawson stated that as the City of Globe looks at building either a regional or new library, it would be wise for the City to look at how the Globe library funds are matched. She stated that it's also going to be important that the County Librarian look at the fact that the City of Globe will probably be seeking more funding and whether or not the County can come up with more funding for that entity in this much needed effort. Upon motion by Supervisor Dawson, seconded by Supervisor Pastor, the Board unanimously approved Library Service Agreements between the Gila County Library District and the following libraries to cooperate in the provision of library services to the citizens of the District for the period July 1, 2011, through June 30, 2012: Globe Public Library - match up to \$116,750; Hayden Public Library - match up to \$52,100; Isabelle Hunt Memorial Library - fund \$104,750; Miami Memorial Library- match up to \$43,600; Payson Public Library- match up to \$229,230; San Carlos Public Library - match up to \$32,920; Tonto Basin Public Library - fund \$60,950; and Young Public Library - fund \$57,670.

Upon motion by Supervisor Dawson, seconded by Supervisor Pastor, the Board adjourned as the Gila County Library District Board of Directors and reconvened as the Gila County Board of Supervisors.

4B. Information/Discussion/Action to authorize the Human Resources Department to electronically submit a CPS HR/IPA-HR Innovation Grant

for Government Agencies Application in the amount of \$25,000 to help continue the prevention of violence in the workplace within Gila County.

Berthan DeNero, Human Resources Director, requested permission to electronically submit this grant application to help the County prevent violence in the work place and to continue with courthouse security. She also thanked Judy Smith for helping write the grant, which will be submitted later today or tomorrow. Supervisor Dawson thanked Ms. DeNero and Ms. Smith for working on this grant. Upon motion by Supervisor Dawson, seconded by Supervisor Pastor, the Board unanimously authorized the Human Resources Department to electronically submit a CPS HR/IPA-HR Innovation Grant for Government Agencies Application in the amount of \$25,000 to help continue the prevention of violence in the workplace within Gila County.

4C. Information/Discussion/Action to ratify the Board of Supervisors' approval for the Health and Emergency Services Division's submittal of a Pacific Region Retail Food Cooperative Programs Application for Voluntary Retail Food Regulatory Program Standards funding in the amount of \$2,500 to the Food and Drug Administration.

Michael O'Driscoll, Health and Emergency Services Division Director, requested the Board's approval to ratify this particular grant of \$2,500 so the County can participate in a standardized food program through the Food and Drug Administration. These grant funds will allow the County to go ahead and assess its food safety program and then make some changes and increase the safety for the communities, the public and visitors of our County. Upon motion by Supervisor Dawson, seconded by Supervisor Pastor, the Board unanimously ratified approval for the Health and Emergency Services Division's submittal of a Pacific Region Retail Food Cooperative Programs Application for Voluntary Retail Food Regulatory Program Standards funding in the amount of \$2,500 to the Food and Drug Administration.

4D. Information/Discussion/Action to adopt Resolution No. 11-08-07 in support of Arizona Forest Restoration Products' bid to secure a large-scale restoration contract through the Four Forest Restoration Initiative.

Don McDaniel, County Manager, stated that this resolution is similar to a resolution adopted by Navajo County in support of Arizona Forest Restoration Products, Inc. He noted that the written report is that this action by the Board would not constitute any kind of exclusive endorsement of this private company, but rather would acknowledge that this group is the type of group that the Four Forest Restoration Initiative (4FRI) project would encourage to be a bidder on the project they have to restore small timber for wood product use. He recommended that the Board adopt this resolution. Upon motion by Supervisor Dawson, seconded by Supervisor Pastor, the Board unanimously adopted Resolution No. 11-08-07 in support of Arizona Forest Restoration

Products' bid to secure a large-scale restoration contract through the Four Forest Restoration Initiative. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

4E. Information/Discussion/Action to approve an Intergovernmental Agreement between Gila County and the Town of Payson whereby the County will disburse a one-time grant of \$135,000 to the Town to financially assist in the operation of the Town's rabies and animal control responsibilities.

Mr. McDaniel clarified that the revised copies of this Intergovernmental Agreement, which were submitted to the Board this morning are not going to be considered as a part of this action, but rather the Board is being requested to consider the original agreement. He stated that in the report that was submitted to the Board, there is a clarification he would like to make based on the County Attorney's memorandum to the Chairman regarding that report. He clarified that there are some assumptions in that report that are probably not accurate and need to be corrected. The assumption is that Gila County would have to assume animal control as well as rabies control functions within the Town of Payson if the Town of Payson chose not to assume those functions. However, Bryan Chambers, Chief Deputy County Attorney, doubts that assumption. Mr. Chambers has concluded that at the very most the County would be required to provide rabies control services, but would not be required to provide animal control services. It is not a requirement that the County would take that over if in fact the Town of Payson decided not to proceed. One of the reasons for this Agreement is so that the County can pay the Town of Payson to do that which the County is not able to do or not willing to do. This provides for \$135,000 to the Town of Payson to perform rabies animal control services within its town limits. Mr. McDaniel stated that there are also some requirements in the Agreement that the Town of Payson report to the County on how the money is spent on specific items, i.e., a requirement that they submit a line item detail of how that funding is to be spent. He recommended that the Board approve the Agreement with the Town of Payson. Supervisor Dawson stated, "I have a lot of not good feelings about this namely because I represent Hayden/Winkelman and San Carlos, and animal control is something that everyone of them need help with and I don't believe the County can take over animal control." She stated that the County does provide the rabies control services. Supervisor Dawson stated that this is a one-time payment to the Town of Payson and in the meantime she hopes the administration and the County's Rabies Control Department staff will work on looking at how they can take care of this. Supervisor Dawson concluded by stating that she does not believe the County can go about funding animal control for every community in Gila County. Supervisor Pastor stated that he has discussed this issue with the County Manager and Finance Director and believes this another step in the process of providing more transparency and accountability to the taxpayers. Upon motion by Supervisor Dawson, seconded

by Supervisor Pastor, the Board unanimously approved an Intergovernmental Agreement between Gila County and the Town of Payson whereby the County will disburse a one-time grant of \$135,000 to the Town to financially assist in the operation of the Town's rabies and animal control responsibilities.

Item 5 - CONSENT AGENDA ACTION ITEMS:

5A. Approval of Renewal Grant Agreement/2010 Contract Award No. GRA-STATE-10-0070-01-Y3 between the Gila County Health Department and "First Things First" to provide child care health consultation for the period July 1, 2011, through June 30, 2012, in the amount of \$25,101.

5B. Approval of Amendment No. 2 to an Intergovernmental Agreement (Contract No. HG060003) between the Arizona Department of Health Services and the Gila County Division of Health and Emergency Services in the amount of \$135,000 to extend the Tobacco-Free Environments Program from July 1, 2011, through June 30, 2012.

5C. Authorization of the Chairman's signature on a Radio Communications Maintenance Agreement between Canyon State Wireless and Gila County Emergency Services in the amount of \$5,505 per year for the period of June 1, 2011, through May 31, 2012.

5D. Approval of Amendment No. 4 to an Intergovernmental Agreement (Contract No. DE111006-001) between the Arizona Department of Economic Security and Gila County Board of Supervisors to continue to provide services to the Adult, Youth, and Dislocated Worker Programs within the Gila-Pinal Workforce Investment Area through August 31, 2015.

5E. Approval to accept the Arizona Criminal Justice Commission Crime Victim Compensation Grant Agreement and Certified Assurances for the period of July 1, 2011, to June 30, 2012, in the amount of \$44,109 between Gila County and the Arizona Criminal Justice Commission; and approval to accept the Arizona Criminal Justice Commission Drug, Gang and Violent Crime Control Grant Agreement for the period of July 1, 2011, to June 30, 2012, in the amount of \$67,727 between Gila County and the Arizona Criminal Justice Commission.

5F. Approval of a Special Event Liquor License Application submitted by the Lions Club of Globe, Arizona, Inc. to serve liquor at the Gila County Fair Committee dinner/dance to be held on Saturday, August 27, 2011.

5G. Approval of the June 2011 monthly departmental activity report submitted by the Recorder's Office.

5H. Approval of the June 2011 monthly departmental activity report submitted by the Globe Regional Constable.

5I. Approval of the 2010/2011 fiscal year departmental activity report submitted by the Globe Regional Constable.

5J. Approval of the June 2011 monthly departmental activity report submitted by the Payson Regional Constable.

5K. Approval of the June 2011 monthly departmental activity report submitted by the Globe Regional Justice of the Peace.

5L. Approval of the Human Resources reports for the weeks of July 26, 2011, and August 2, 2011.

July 26, 2011

Departures from County Service:

1. Cheryle H. Wood – Payson Constable – Constable Clerk – 08/13/11 – General Fund – DOH 07/05/05 – Retirement

Temporary Hires to County Service:

2. Sarah Chavez – Health and Emergency Services – Accounting Clerk – 07/25/11 – Various Funds

End Probationary Period:

3. Leonard McIntosh – Probation – Juvenile Detention Officer – 07/31/11 – General Fund
4. Lauryn Mooney – Probation – Administrative Clerk Sr. – 07/31/11 – Various Funds
5. Michael Collett – Probation – Juvenile Detention Officer – 07/31/11 – General Fund
6. Patricia Balderree – Probation – Juvenile Detention Officer – 07/31/11 – General Fund
7. Erika Pisano – Probation – Deputy Probation Officer 1 – 07/31/11 – Various Funds
8. Karen Miller – Public Fiduciary – Fiduciary Services Specialist – 08/21/11 – General Fund
9. Mark Warden – Public Works – Building Maintenance Technician Sr. – 06/06/11 – Facilities Management Fund

Request Permission to Post:

10. Public Works – Accountant Senior – Vacated by Gloria Aguirre – Date Vacated – Position not being vacated
11. Public Works – Building Maintenance Technician Sr. – Vacated by Billy Stevens – Date Vacated 01/31/11

SHERIFF'S PERSONNEL ACTION ITEMS:

End Probationary Period:

12. Linda R. Allinson – Sheriff's Office – Administrative Clerk – 08/16/11 –

General Fund

August 2, 2011

Departures from County Service:

1. Linda Isban – Probation – Probation Aide – 07/29/11 – Various Funds – DOH 06/21/00 – Resignation
2. Curtis Johnson – Constituent Services II – Temporary Laborer – 06/17/11 – General Fund – DOH 08/16/10 – Temporary position
3. Candyce Gabler – Health Services – Influenza Educator – 07/15/11 – Public Health Emergency Response H1N1 Fund – DOH 2/14/11 – Temporary position
4. Kayla VanCleave – Health Services – Influenza Planner – 07/15/11 – Public Health Emergency Response H1N1 Fund – DOH 2/14/11 – Temporary position
5. Sterling Udom – Health Services – Influenza Surveillance Specialist – 07/15/11 – Public Health Emergency Response H1N1 Fund – DOH 02/28/11 – Temporary position

End Probationary Period:

6. Christine Lovato – Probation – Juvenile Detention Officer – 08/14/11 – General Fund
7. Vicki DeAnda – Finance – Account Clerk – 07/10/11 – General Fund

Position Review:

8. Christopher Beamon – Probation – Juvenile Detention Shift Supervisor – 08/01/11 – Change to Exempt status
9. Deloris Rascon – Probation – Juvenile Detention Shift Supervisor – 08/01/11 – Change to Exempt status
10. Nancy Hannigan – Probation – Juvenile Detention Shift Supervisor – 08/01/11 – Change to Exempt status
11. Jessica Ortega – Probation – Juvenile Detention Shift Supervisor – 08/01/11 – Change to Exempt status
12. Judy Alexander – Probation – Administrative Clerk Sr. – 07/04/11 – Change in number of hours worked from 19 to 40 hours per week

5M. Approval of finance reports/demands/transfers for the weeks of July 26, 2011, and August 2, 2011.

July 26, 2011

\$1,277,808.58 was disbursed for County expenses by check numbers 238850 through 238888.

August 2, 2011

\$526,669.16 was disbursed for County expenses by check numbers 238889 through 239025. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Supervisor Dawson stated that in regard to one of the consent items pertaining to the Constable's report, she has reviewed the yearly report and would again suggest that there needs to be accountability for the number of miles being driven to serve the number of warrants that are served and the costs. She stated that there is a yearly report showing that the majority of the money that is taken in was by a letter being mailed and the person responding to it. She stated, "I still question the large budget for that department."

Upon motion by Supervisor Dawson, seconded by Supervisor Pastor, the Board unanimously approved Consent Agenda Action items number 5-A through 5-M.

Item 6 - CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address issue(s) within the Board's jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date.

There were no requests to speak from the public.

Item 7 - At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

Each Board member presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 10:59 a.m.

APPROVED:


Tommie C. Martin, Acting Chairman

ATTEST:


Marian Sheppard, Chief Deputy Clerk