

**BOARD OF SUPERVISORS MINUTES  
GILA COUNTY, ARIZONA**

Date: April 19, 2011

**MICHAEL A. PASTOR**  
Chairman

**JOHN F. NELSON**  
Clerk of the Board

**TOMMIE C. MARTIN**  
Vice-Chairman

By: Marilyn Brewer  
Deputy Clerk

**SHIRLEY L. DAWSON**  
Member

Gila County Courthouse  
Globe, Arizona

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PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV conferencing); Shirley L. Dawson, Supervisor; Don McDaniel, Jr., County Manager; Marian Sheppard, Chief Deputy Clerk; and Bryan Chambers, Chief Deputy County Attorney.

**Item 1 – Call to Order – Pledge of Allegiance – Invocation**

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors hearing room. Sharon Winters led the Pledge of Allegiance and Reverend Joe Hittle of the Calvary Chapel in Payson delivered the invocation.

**Item 2 – PRESENTATIONS:**

**2A. Recognition of the following four (4) employees for March's "Spotlight on Employees" Program: Richard Kruger, Linda Rodriguez, Leana Asberry and Becky Lee.**

Erica Raymond, Human Resources Assistant, presented gift cards as recognition awards to 4 employees for March's "Spotlight on Employees" Program as follows: Richard Kruger, Linda Rodriguez, Leana Asberry and Becky Lee. Each Board member thanked the employees for their dedicated service.

**2B. Presentation on the Copper Corridor Economic Development Coalition's recent achievements and upcoming projects.**

Lynn Perez-Hewitt, President; Liz Tuck, Past President; and Mila Lira, Program Manager, were present to give an update on the Copper Corridor Economic Development Coalition (CCEDC). Ms. Hewitt stated that the CCEDC, a non-profit 501(C)(6) organization, is a volunteer coalition that began in 2003 with a vision and mission to develop sustainable communities and a prosperous

future for eastern Pinal County. She reviewed the current officers and staff of the CCEDEC and stated that it is manned by volunteers with the exception of the Program Manager. She also noted that Gila County is a part of the Coalition. This was followed by a presentation by Ms. Tuck showing how CCEDEC has accomplished so much with the help of the following entities: Pinal County, Arizona Office of Tourism, Arizona Commerce Authority, Central Arizona Association of Governments, Central Arizona Community College and the United States Department of Agriculture. Ms. Tuck then spoke on some of the recent regional achievements, which included a new website and marketing materials; a mobile visitor center; an ore cart trail; SET strategic planning for economic development; a business success center funded by the Arizona Commerce Authority and located in Aravipa, which includes consulting services to expand small businesses; and a business inventory sponsored by a grant from Resolution Copper. Ms. Hewitt returned and gave a brief update on CCEDEC's upcoming attractions that will include a business success center on economic gardening; mobile visitor center to go on the road; a leadership academy; an international bird festival; and revamping the CCEDEC website. Ms. Tucker then provided more detail on the ore cart trail, stating that one has already been established in Mammoth. This was followed by Ms. Tucker reviewing CCEDEC's goals and challenges, which include the following: launch the business success center; support the mobile visitor center outreach; other outreach; install another ore cart in Winkelman; develop a knowledge base; establish a leadership academy; and maintain general operations. Ms. Hewitt then reviewed the fiduciary responsibilities and concluded by stating that CCEDEC is grateful for this opportunity to inform the Gila County Board of Supervisors of its desire to make the Copper Corridor a place to live, work, raise families and enjoy the benefits of a southwest rural lifestyle. Supervisor Dawson thanked the CCEDEC staff for their presentation and inquired about the future plans for a leadership academy. Ms. Tuck replied that the first 6-8 sessions will be on leadership skills and the second 4-6 sessions will be bringing in experts like the members of the Board of Supervisors and other public officials to talk about the work they do and how to get involved. The first leadership academy will be held in Aravipa followed by a traveling leadership academy in Superior. Each Board member thanked the CCEDEC staff for their presentation.

### **Item 3 – REGULAR AGENDA ITEMS:**

**3A. (Motion to adjourn as the Gila County Board of Supervisors and convene as the Gila County Flood Control District Board of Directors)** Information/Discussion/Action to consider a Floodplain Variance Request submitted by Rickie Wood and Nelly Jean Golslin for Parcel No. 304-31-035, located in Gisela Ranches Subdivision, for purposes of a 28-foot by 32-foot garage. **(Steve Sanders/Darde de Roulhac) (Motion to adjourn as the Gila County Flood Control District and reconvene as the Gila County Board of Supervisors)**

Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board adjourned as the Gila County Board of Supervisors and convened as the Gila County Flood Control District Board of Directors.

Steve Sanders, Public Works Deputy Director, stated that Darde deRoulhac, Chief Engineer of the Flood Control District, has provided the Board with very detailed information on this floodplain variance request for a garage from Mr. Wood and Ms. Golslin. He stated that Mr. Wood met with County staff prior to any construction and was told that a floodplain use permit and building permits would be required. The staff worked with him explaining what would be needed to build the garage, how it would need to be elevated and the height to which it would need to be elevated. Mr. Wood chose to not take those recommendations and built his garage the way he wanted. Since then, he was required to appear before the Gila County Hearing Officer for the floodplain violation and was fined. Now he has now chosen to apply for a floodplain variance. Mr. Sanders stated that staff recommends denying the variance. Chairman Pastor inquired if Mr. Wood or Ms. Golslin were present in Payson. Vice-Chairman Martin stated that no one was present to speak on this issue. The Board had no questions, so Chairman Pastor entertained a motion. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously denied the floodplain variance request submitted by Rickie Wood and Nelly Jean Golslin for parcel number 304-31-035 located in Gisela Ranches Subdivision for purposes of a 28-foot by 32-foot garage.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board adjourned as the Gila County Flood Control District Board of Directors and reconvened as the Gila County Board of Supervisors.

**3B. Information/Discussion/Action to approve the 2011 Gila County Redistricting Principles which shall be used during the decennial redistricting process.**

Linda Eastlick, Elections Director, presented the 2011 Gila County Redistricting Principles to the Board for approval, which included 8 principles that were divided into 3 sections. She stated that the first section includes 2 principles, which are mandatory and must be observed, and are as follows: 1) Districts shall be substantially equal in population to ensure one person-one vote; ensure the total maximum population deviation between districts is less than 10%; and 2) new districts shall not harm minority voting rights. She stated that these 2 principles are federal law and will be observed in the redistricting process. Ms. Eastlick addressed the second section containing 4 principles, which will be considered to the extent practicable, and are as follows: 1) Be contiguous and compact; 2) preserve existing voting precincts and the cores of prior supervisory and community college districts; 3) respect political subdivisions; and 4) be drawn to protect incumbent elected officials. She then presented the third and final section containing 2 principles, which may be considered to the extent practicable, and are as follows: 1) Preserve

communities of interest; and 2) use visible, identifiable geographic features. She explained that “communities of interest” are not necessarily a town; it may be a group of people that have similar needs or desires and those will be discovered through the public meeting process. Ms. Eastlick requested approval of these Redistricting Principles. Each Board member thanked Ms. Eastlick for her efforts and diligence on the redistricting process. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved the 2011 Gila County Redistricting Principles, which shall be used during the decennial redistricting process.

**3C. Information/Discussion/Action to authorize the advertisement of Request for Proposals No. 033011-1 for a merchant services provider for Gila County.**

Joseph Heatherly, Finance Director, requested approval to seek proposals for expanded merchant card services. He stated that currently the County has these merchant card services for use by the public available at the landfill, the Treasurer’s Office and the Payson Regional Justice Court. The use of these merchant card services has brought in approximately \$26,000 per month and based on information from the Justice of the Peace Offices and the Clerk of the Superior Court, if the services are expanded, it could increase the volume to approximately \$700,000 per month. He stated that currently the amount of money coming in is by check, cash or other means. Mr. Heatherly clarified that this will not increase revenue to the County, but would just be another means available for the public to make payments directly to the County. This proposal would consolidate all County merchant card services under one umbrella. Upon inquiry by Supervisor Dawson whether the service fee is passed on to the customer, Mr. Heatherly replied that 2 locations do pass on the fee and 1 does not. The proposal will be reviewed for both and there are also questions about whether this is allowable by law. Supervisor Dawson requested that Mr. Heatherly bring that information back to the Board. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously authorized the advertisement of Request for Proposals No. 033011-1 for a merchant services provider for Gila County.

**3D. Information/Discussion/Action to approve a Contract for Bookkeeping/Fee Accounting Services between the Gila County Housing Authority and Quality Accounts, LLC at a cost of \$1,260 per year for the period July 1, 2010, through June 30, 2012.**

Dave Fletcher, Community Services Division Director, advised the Board that if this contract is approved, Quality Accounts, LLC will conduct a reconciliation of the Housing Authority bank account to its checkbook. The company will also reconcile the County’s account with the U.S. Department of Housing and Urban Development (HUD) as they are familiar with HUD rules and regulations. Also provided will be a Community Services Division monthly balance sheet lining out the restricted net assets, which is County equity for

paying the landlords, as well as the unrestricted net assets, which are used if someone reports in a voucher and the County has to pay over its allotment. He stated that both of these items are necessary for reporting back to HUD. The cost will be \$1,260 per year for 2 years. Chairman Pastor inquired if this was a HUD requirement to hire an outside financial service or if there was a reason Mr. Fletcher didn't use the County's Finance Department. Mr. Fletcher stated that the reason for using a third-party contractor is because his staff prepares the checks that go to the landlords. Also, there is not only reconciliation with the bank, but there is also reconciliation with HUD involved, which has a level of complexity requiring a company that has specific knowledge about HUD programs for reviewing HUD files and to ensure that everything balances. He stated that the person who used to handle this for the County is no longer available; therefore, the County has to find a new vendor that is able to do this work. Discussion ensued with Mr. Heatherly as to whether or not this is something the Finance Department could take over so there are not duplicated efforts; however it was recognized that his department is extremely busy at the current time. Mr. Heatherly stated that it could probably be done in-house. Mr. Fletcher stated that it is standard practice for housing authorities throughout the U.S. to hire a third party to come in and do these reconciliations. By hiring an outside contractor it provides a separation of duties with a disinterested third party, which would provide an honest evaluation of where the County stands. Vice-Chairman Martin stated that while this could be done in-house, she questioned if it should be done since it's at a minimal cost for the next 2 years and would allow time for ongoing discussions between the Community Services Division and the Finance Department to see if it could be done differently after that time. Supervisor Dawson agreed and she stated that during this period rules could be established in the Finance Department regarding the HUD programs so that it would not have to be contracted out later. Chairman Pastor stated that although this particular contract is not a large amount of money, as these small amounts are approved throughout the year for various contracts, it could add up to large sums and the County is looking at critical times over the next few years. Don McDaniel, County Manager, inquired whether HUD reimburses the County to perform these accounting duties and, if so, could it pay the County for the Finance Department performing them in-house? He recommended that the Board hold this item until answers could be received to determine the best way to handle this. Breena York, Fiscal Services Manager for the Community Services Division, stated that HUD only provides the County with approximately \$23,000 in administrative funds, which are used for salaries, office supplies or any costs and the remaining costs are funded by the General Fund for the Section 8 Program, so these costs would not be refunded by HUD. She stated that it could be done in-house; however, it would be an added cost to the County as it's a very in-depth and lengthy process to learn the Chart of Accounts that HUD is working with and it might require getting a sub-system to coordinate with HUD. Ms. York stated that she could work with the Finance Department and noted that HUD was also requesting the County's financial statements for the period July 1 to the current time. Mr. McDaniel stated that

staff could perform the work in-house, but whether or not it would be done in a timely fashion would remain to be seen. He stated that if the Board wanted to avoid the expenditure, it could deny this item and it would be done in-house. It was the consensus of the Board that the contract be approved at this time and ongoing discussions should be held to determine whether this function could be handled in-house in the future. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved a Contract for Bookkeeping/Fee Accounting Services between the Gila County Housing Authority and Quality Accounts, LLC at a cost of \$1,260 per year for the period July 1, 2010, through June 30, 2012.

**3E. Information/Discussion/Action to approve Professional Services Contract No. 2015.091/3-2011 between Gila County and Mimi Hurtado Consulting whereby consulting services will be provided for WIA (Workforce Investment Act) monitoring services in the amount of \$4,500 from April 19, 2011, to May 31, 2011.**

Barbara Valencia, WIA Program Director, stated that under the WIA, it is a requirement of the local workforce areas to monitor its contractors for compliance with the WIA. This includes checking files, talking to participants and employers, and checking policies and procedures. Ms. Valencia stated that as the only staff member for the WIA program, in the past she has done the monitoring; however, it was brought to her attention that since she provides all of the training, procedures, guidelines and the tools to the Central Arizona Association of Governments to run the program, it might be a conflict of interest for her to continue monitoring. She requested that the Board approve a contract with Mimi Hurtado Consulting for those services, as Ms. Hurtado has 30 years of experience in job training programs. Ms. Valencia also stated that this is a 1-year contract and it has been included in the current-year budget. She advised that due to federal budget cuts, there may not be funding available for this service next year. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously approved Professional Services Contract No. 2015.091/3-2011 between Gila County and Mimi Hurtado Consulting whereby consulting services will be provided for WIA (Workforce Investment Act) monitoring services in the amount of \$4,500 from April 19, 2011, to May 31, 2011.

**3F. Information/Discussion/Action to ratify the Chairman's signature on the Section 5310 Grant Program Application for submission by the Gila Employment and Special Training (GEST) Program Manager to the Arizona Department of Transportation in the amount of \$88,154, which includes a GEST match of \$10,714, for the purchase of one lift-equipped cutaway van and one minivan without lift to allow the GEST Program to continue providing the authorized transportation needs to the individuals in Gila County.**

Dave Caddell, GEST Program Manager, requested approval to ratify the Chairman's signature on this Section 5310 Grant Application because of an April 15, 2011, deadline to apply. He stated that the Section 5310 Grant program helps seniors and disabled people with transportation needs and these funds would be used for the purchase of 2 transport vans. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously ratified the Chairman's signature on the Section 5310 Grant Program Application for submission by the Gila Employment and Special Training (GEST) Program Manager to the Arizona Department of Transportation in the amount of \$88,154, which includes a GEST match of \$10,714, for the purchase of one lift-equipped cutaway van and one minivan without lift to allow the GEST Program to continue providing the authorized transportation needs to the individuals in Gila County.

**3G. Information/Discussion/Action to ratify the Chairman's signature on the Section 5316 Grant Program Application for submission by the Gila Employment and Special Training (GEST) Program Manager to the Arizona Department of Transportation in the amount of \$70,000, which includes a GEST match of \$8,360, for the purchase of one 4-door 4X4 long bed pickup truck and operating expenses to continue providing the authorized employment transportation needs to the individuals in Gila County.**

Mr. Caddell requested approval to ratify the Chairman's signature on this Section 5316 Grant Application because of an earlier deadline to apply. He stated that this program is for employment-related transportation under the group support employment through the County's Division of Development Disabilities contract. The funds will be used to purchase a 4X4, 4-door pickup truck to be used to transport the mobile crew of 3 part-time County employees to work at local businesses in the Globe-Miami area. Mr. Caddell stated that the current vehicle has over 200,000 miles on it and he has been stuck several times at the landfill due to rains. Services are also provided in Payson, which sometimes requires travelling in difficult road conditions; hence, the request for a 4X4 truck. Supervisor Dawson questioned the purchase of the 4X4 truck because of the price of gas and also the higher operating expenses. Chairman Pastor inquired if the vehicle is used every day. Mr. Caddell stated that this is employment-related transportation for individuals for which the County is contracted to provide transportation to and from work every day. Vice-Chairman Martin inquired if this would be a diesel truck. Mr. Caddell stated that he is currently in negotiations with the state and it depends on if the state purchases the vehicles and the County buys it from the state or if the County will actually have to go out for bids. He contacted a couple of dealerships to get some estimates, which were quoted from \$30,000 and \$40,000; hence, his request using the \$40,000 figure, which was confirmed to him by the Arizona Department of Transportation (ADOT) as a good estimate. Vice-Chairman Martin also questioned the need for a 4X4 truck because of the high gas prices for a vehicle that is utilized every day. Mr. Caddell stated that the truck will be used daily at least 4-5 hours per day. He stated that there have been issues in

the past where the current truck has been down and there was no other vehicle available with a 4-door cab that could be borrowed to accommodate the clients and provide that service. Mr. Caddell also added that this is through the state ADOT plan and one of the items in the contingency plan in case of a Countywide emergency is that his department is targeted in transporting those people with special needs to a safe location, so he was reviewing all options of the need for a 4-wheel drive truck. Mr. Caddell stated, "We can go with a 2-wheel drive truck if the Board so wishes." Supervisor Dawson questioned how to make the motion when the application for a 4-wheel drive truck had already been sent out. Mr. Caddell stated that he would contact ADOT to advise them of a change if necessary. Supervisor Dawson stated, "We do not need a 4-wheel drive to get to Payson. I know of no GEST individual who is being served who would be housed in an area where they have to have 4-wheel drive to go get them or take them to a place of employment. Certainly if there is something wrong at the landfill that people can't drive into the landfill without getting stuck, then we need to address the landfill problem, not that we need to require people to have a 4-wheel drive in order to take garbage to the garbage dump." Vice-Chairman Martin also questioned the use of 4-wheel trucks as they are hard to get into. Vice-Chairman Martin made the motion to ratify the Chairman's signature on the Section 5316 Grant Program Application for submission by the Gila Employment and Special Training (GEST) Program Manager to the Arizona Department of Transportation that has been modified for an amount to be determined, which includes a GEST match of 12% or whatever for the purchase of one 4-door 2X4 long bed pickup truck and operating expenses to continue providing the authorized employment transportation needs to the individuals in Gila County. Vice-Chairman Martin noted that she made the motion with the amount left open. The motion was seconded by Supervisor Dawson. Mr. Caddell stated that he would contact ADOT to see if they could make the change from a 4X4 truck to a 2X4 truck. The motion was passed unanimously.

**3H. Information/Discussion/Action to approve a Disability Related Employment Services Contract between the Arizona Department of Economic Security, Rehabilitation Services Administration, and Gila County, d/b/a Gila Employment and Special Training to provide employment services to vocational rehabilitation clients in Gila County for the period July 1, 2011, through June 30, 2014.**

Mr. Caddell stated that this contract will combine 2 current contracts under the Rehabilitation Service Administration, which is the job development and placement and the supported employment contract and will also add another section to the contract. ADES has reduced the hourly rate for both contracts from \$60 per hour (job development/placement) to \$30 per hour and the \$45 per hour rate for the supported employment will be reduced to \$30 per hour. DES has increased the County's meeting rate and incentive once a client is placed into a job and stabilized. ADES has increased the bonuses or incentive rates to compensate for the hourly rate reduction. Upon motion by Supervisor

Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved a Disability Related Employment Services Contract between the Arizona Department of Economic Security, Rehabilitation Services Administration, and Gila County, d/b/a Gila Employment and Special Training to provide employment services to vocational rehabilitation clients in Gila County for the period July 1, 2011, through June 30, 2014.

**3I. Information/Discussion/Action to ratify the Board of Supervisors' approval for the submission of a State Homeland Security Grant Program Application by the Information Technology Department to the Arizona Department of Homeland Security in the amount of \$39,612 for a secondary microwave drop to be installed at the Gila County Public Works Administration building located at 745 N. Rose Mofford Way in Globe.**

Darryl Griffin, Internet Technology Director, requested approval to ratify the Board's approval of the submission of a State Homeland Security Grant Application due to a short window of time in which to apply for the grant. He noted that he had first requested approval from the County Manager. He stated that the microwave drop was originally designed for redundancy from Payson, and the County is already paying for bandwidth through other carriers. This grant funding would have been used for splitting the bandwidth for which the County is currently paying and it would provide some redundancy that he is adamant about especially because of disaster recovery. Mr. Griffin did, however, advise the Board that after he submitted the application, he has received notice that the County was not awarded the grant. He did request that the Board still approve the ratification in the event that some money could possibly come back from another entity that didn't use it. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously ratified the Board of Supervisors' approval for the submission of a State Homeland Security Grant Program Application by the Information Technology Department to the Arizona Department of Homeland Security in the amount of \$39,612 for a secondary microwave drop to be installed at the Gila County Public Works Administration building located at 745 N. Rose Mofford Way in Globe.

**3J. Information/Discussion/Action to accept Grant Award No. RFC-09-AZ-2010 from the Arizona Division of Emergency Management in the amount of \$176,924 for property acquisition for flood mitigation.**

Matthew Bolinger, Health and Emergency Services Division Director, requested approval of this grant award. He advised that this has been an ongoing process for 2 years and it has been a team effort by various departments. He also noted that Mr. and Mr. Pool were present and stated, "They have been very patient with us working through this grant application. This is the first 100% repetitive flood claim that has been awarded in Region 9, so this is a big deal for Gila County." It is a 100% award that will include the cost of the demolition of the property and then Gila County will hold that property. Mr. Pool thanked

the Board. Chairman Pastor advised that this property is located in his supervisorial district and he has had many inquiries from folks in Tonto Basin as to the status of this grant application. He stated that the Pools were flooded out 3-4 times over the past several years in the Tonto Basin area and the frustration both emotionally and physically in dealing with this has been very tough on them. He was glad to see this finally come to fruition. Supervisor Dawson apologized to the Pools for the fact that government processes are often not fair and they take way too long. She also thanked Mr. Bolinger and all of those who were involved in seeing this through. Vice-Chairman Martin also thanked the County's Emergency Services staff for their diligence in making this happen. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously accepted Grant Award No. RFC-09-AZ-2010 from the Arizona Division of Emergency Management in the amount of \$176,924 for property acquisition for flood mitigation.

**3K. Information/Discussion/Action to authorize the Chairman's signature on the seven applications to the Arizona Public Service Schools and Government Program for solar energy funding in coordination with PV Advanced Concepts at no up-front capital investment by Gila County.**

Steve Stratton, Public Works Division Director, stated that this is a follow-up to the work session that was held with PV Advanced Concepts staff about the parking structures that would then have solar panels placed on top of them. He noted that all 7 of the structures are accessible by 2-wheel drive vehicles. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously authorized the Chairman's signature on the 7 applications to the Arizona Public Service Schools and Government Program for solar energy funding in coordination with PV Advanced Concepts at no up-front capital investment by Gila County.

**3L. Information/Discussion/Action to approve the site at the landfill to erect the pre-engineered building for the Community Services Division Weatherization Program.**

Mr. Stratton gave a PowerPoint presentation including photos to the Board regarding a previous request by the Board to look for a location with utilities available for a pre-engineered building for the County's Weatherization Program. On an aerial photo, Mr. Stratton pointed to an area on Hope Lane, which is the road leading to the landfill in Globe. He explained to the Board the details for bringing utilities to the building and the area also has a septic system. He stated that in the future when the County expands the landfill, this same area will be the location of the new scale house and landfill offices and there is plenty of room to accommodate both buildings plus parking. Mr. Stratton stated that when the pre-engineered building arrives, the Public Works Department will work with the contractor to place some sleeves on the floor for the sewer and water. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved the site at the

landfill to erect the pre-engineered building for the Community Services Division Weatherization Program.

**3M. Information/Discussion/Action to authorize the advertisement of Invitation for Bids No. 031711-1 for SBS polymer chip seal oil for the consolidated Gila County Roads Department.**

Mr. Stratton requested permission to advertise for one of the many oils used by the County as the current contract is expiring. This is a modified oil with a polymer that gives it elasticity. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously authorized the advertisement of Invitation for Bids No. 031711-1 for SBS polymer chip seal oil for the consolidated Gila County Roads Department.

**3N. Information/Discussion/Action to approve Line Extension Agreement Work Order No. W493571 between Gila County and Arizona Public Service Company (APS) in the amount of \$30,579.44, whereby APS will construct electric distribution facilities to serve the new Public Works Roads/Shop Building at 1001 Besich Boulevard in Globe.**

Mr. Stratton stated that this contract will provide for APS to construct the electrical equipment necessary to provide power to the County's new shop building. The cost will be split between the half-cent sales tax funds, which is an approved allocation of this money, and the bond funds. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved Line Extension Agreement Work Order No. W493571 between Gila County and Arizona Public Service Company (APS) in the amount of \$30,579.44, whereby APS will construct electric distribution facilities to serve the new Public Works Roads/Shop Building at 1001 Besich Boulevard in Globe. (Note for the record: The County Attorney's Office did not sign this contract because it did not contain all of its required contract language.)

**3O. Information/Discussion/Action to approve Professional Services Contract No. 6510.526.REC04/3-2011 between Gila County and Terrane Engineering Corporation in the amount of \$1,950, whereby consulting services will provided for the geotechnical exploration as part of the Pine Creek Canyon Road Project for the period April 19, 2011, through June 30, 2011.**

Steve Sanders, Public Works Division Deputy Director, stated that Pine Creek Canyon Road is north of Payson in the community of Pine. A road improvement project is in the process of starting so the County did soil investigation to determine the types of soil and found more clay-type soils than expected. This contract with Terrane Engineering will provide for an additional test to determine if the pavement structural section that the County is proposing is adequate or if it needs a reinforced section. This consultant will do exploration and laboratory tests to determine if the County's pavement

structural section will be adequate and, if not, they will provide the County with a design for an improved section. Chairman Pastor inquired how it would be stabilized. Mr. Sanders stated that right now the County is proposing 8 inches of aggregate base with 3 inches of asphalt on top. The consultant will either affirm that will work or he will recommend adding more aggregate base, more pavement thickness, or a blend of some type of the sub grade below the aggregate base, if necessary. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously approved Professional Services Contract No. 6510.526.REC04/3-2011 between Gila County and Terrane Engineering Corporation in the amount of \$1,950, whereby consulting services will be provided for the geotechnical exploration as part of the Pine Creek Canyon Road Project for the period April 19, 2011, through June 30, 2011.

**3P. Information/Discussion/Action to approve Professional Services Contract No. 1005.104/4-2011 between Gila County and Creative Communications in the amount of \$990, whereby the contractor will provide the services necessary to extend the antenna at Mt. Ord for the period April 19, 2011, through June 30, 2011.**

Mr. Stratton stated that this contract is for a 10-foot extension of the current antenna and it has to do with the amount of communications going on in that area and will be provided by the floodplain. Chairman Pastor inquired if 10 feet was going to be enough. Darde deRoulhac, Chief Engineer of the Flood Control District, stated that technically the County is adding a separate 10-foot antenna under the tower and taking down a broken one. The intent is to be able to separate some of the repeaters that are sharing an antenna to increase the sensitivity for receiving more reliable communications from the County's alert gauges, which are currently problem areas. He stated that bids from 3 contractors were received and the one being recommended was the lowest bid, which is partly because Creative Communications has other customers on the mountaintop and can save the County money through travel time by combining trips. He stated that the County has a long-standing relationship with this company as it has done a lot of work for the County in the past. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved Professional Services Contract No. 1005.104/4-2011 between Gila County and Creative Communications in the amount of \$990, whereby the contractor will provide the services necessary to extend the antenna at Mt. Ord for the period April 19, 2011, through June 30, 2011.

**Item 4 - CONSENT AGENDA ACTION ITEMS:**

**4A. Approval of Amendment No. 2 to Contract No. 0010-0444, between Pinal Gila Council for Senior Citizens Area Agency on Aging, Region V, and Gila County Community Action/Housing Services to allocate funds in the amount of \$12,274, which will be used to help**

**residents who meet program qualifications with minor home repairs for the period July 1, 2010, through June 30, 2011.**

**4B. Approval of an Agreement for Election Services between Gila County and the Cobre Valley Sanitation District (District) whereby the Gila County Recorder's Office will provide the District with "Vote by Mail" Special Election services on May 17, 2011.**

**4C. Approval of an Agreement for Election Services between Gila County and the Pinal Sanitation District (District) whereby the Gila County Recorder's Office will provide the District with "Vote by Mail" Special Election services on May 17, 2011.**

**4D. Approval of changes to Best and Final Offer Bid Solicitation No. ADES11-00000414 between the Arizona Department of Economic Security, Rehabilitation Services Administration, and Gila County, d/b/a Gila Employment and Special Training (GEST), to provide extended supported employment services to vocational rehabilitation clients.**

**4E. Approval of Data Sharing Request/Agreement No. DE106003-008, Disability Related Skills Training - Rehabilitation Instructional Services (Various Disabilities) between Gila County, d/b/a Gila Employment and Special Training and Arizona Department of Economic Security, Rehabilitation Services Administration.**

**4F. Approval of revisions to the Public Works Division Policy No. DPW 09-05 - "Commercial Driver License (CDL) Random Drug/Alcohol Testing."**

**4G. Approval to accept the resignations of Maxine Brown-Central Arizona Association of Governments and Jan Engan-Pinal-Gila Council for Senior Citizens from the Gila-Pinal Workforce Investment Board; and to appoint Brian Tapp, Executive Director of Central Arizona Association of Governments, and Joan Moore, Workforce Development Director for Pinal-Gila Council for Senior Citizens, for a 4-year term of office, from December 28, 2010, through December 27, 2014.**

**4H. Approval of the Gila County Rodeo Committee's request to use the Fairgrounds Rodeo arena for the Copper Dust Stampede Rodeo on May 14-15, 2011, with a waiver of fees.**

**4I. Approval of a Special Event Liquor License Application submitted by the Lions Club of Globe, Arizona, Inc. to serve liquor at an event to be held on May 14, 2011.**

**4J. Approval of a Special Event Liquor License Application submitted by the Gila County Rodeo Committee to serve liquor at the Copper Dust Stampede Rodeo to be held on May 14-15, 2011.**

**4K. Approval of the February 2011 monthly departmental activity report submitted by the Clerk of Superior Court.**

**4L. Approval of Human Resources reports for the weeks of April 12, 2011, and April 19, 2011.**

**April 12, 2011**

Departmental Transfers:

1. Virginia E. Mounce – From Administrative Services – To Treasurer – From Administrative Clerk – To Treasurer Services Assistant – 04/25/11 – General Fund
2. Catherine Levario – From Community Services – To Public Works – From Community Services Worker Sr. – To Solid Waste Service Worker – 04/08/11 – From WIA Stimulus Fund – To Solid Waste Fund

**April 19, 2011**

Departures from County Service:

1. Stephanie McCarty-Community Services-Administrative Clerk-03/29/2011 Workforce Investment Act Fund-DOH 02/01/11-Resignation

Hire to County Service:

2. Brenda Kell-From Community Services-To Health and Emergency Services-From Temporary Housing Services Assistant-To Administrative Clerk Senior-04/25/11-From Housing Fund-To Immunization Fund-Replacing Sharon Heller

End of Probationary Period:

3. Zackery Andrade-Public Works-Road Maintenance Worker-04/11/11-Public Works Fund
4. Alex Cunningham-Public Works Facilities Management-Building Maintenance Technician-04/25/11-Facility Management Fund
5. Michael Gillette-Public Works Engineering-Construction Projects Manager 05/09/11-Public Works Fund

**SHERIFF'S PERSONNEL ACTION ITEMS**

Departures from County Service:

6. Juventino Rodarte-Sheriff's Office-Detention Officer-03/31/11-General Fund-DOH 12/06/2010-Unsuccessful completion of probationary period

Hire to County Service;

7. Gerardo Rojas-Sheriff's Office-Detention Officer-04/25/11-General Fund-DOH 04/25/11-General Fund-Replacing Juventino Rodarte

**4M. Approval of finance reports/demands/transfers for the weeks of April 12, 2011, and April 19, 2011.**

**April 12, 2011**

\$537,385.40 was disbursed for County expenses by check numbers 236029 through 236199.

## **April 19, 2011**

\$2,033,748.59 was disbursed for County expenses by check numbers 236200 through 236385. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved pulling items 4H and 4L from the Consent Agenda for discussion on the regular agenda.

### **Item 4H pulled from the Consent Agenda - Approval of the Gila County Rodeo Committee's request to use the Fairgrounds Rodeo arena for the Copper Dust Stampede Rodeo on May 14-15, 2011, with a waiver of fees.**

Supervisor Dawson stated that the rodeo dates need to be changed from May 14-15, 2011, to May 12-15, 2011. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved the Gila County Rodeo Committee's request to use the Fairgrounds Rodeo arena for the Copper Dust Stampede Rodeo on May 12-15, 2011, with a waiver of fees.

### **Item 4L pulled from the Consent Agenda - Approval of Human Resources reports for the weeks of April 12, 2011, and April 19, 2011.**

Supervisor Dawson stated that she wanted to read a letter sent to the Human Resources Department that didn't get turned in. Supervisor Dawson then read aloud the letter, dated April 13, 2011, which was a letter of resignation, effective April 29, 2011, from Mary Kim Titla, Gila County Tribal Liaison, as she will be entering into a full-paid administrative internship with the San Carlos Unified School District. Supervisor Dawson stated that Ms. Titla has represented the County well and she appreciates all that Ms. Titla has done. She then requested that Ms. Titla share some of her activities with the Board. Ms. Titla briefly spoke to the Board about her enjoyment in trying to help Gila County build a better government-to-government relationship with all 3 of the tribes in Gila County, which include the San Carlos Apache Tribe, the White Mountain Apache Tribe and the Tonto Apache Tribe. Ms. Titla then related many of her accomplishments. Each Board member thanked Ms. Titla for her work with the tribes on behalf of the County and wished her well in her future endeavors. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved the Human Resources reports for the weeks of April 12, 2011, and April 19, 2011.

Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved Consent Agenda action items 4A-4M, except for items 4H and 4L, which were pulled from the consent agenda and approved individually as noted above.

**Item 5 - CALL TO THE PUBLIC:** Call to the Public is held for public benefit to allow individuals to address issue(s) within the Board's jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date.

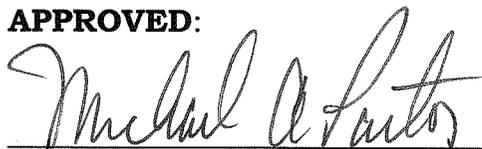
There were no requests to speak from the public.

**Item 6 - At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.**

Each Board member presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 12:14 p.m.

**APPROVED:**



Michael A. Pastor, Chairman

**ATTEST:**



Marian Sheppard, Chief Deputy Clerk