

**BOARD OF SUPERVISORS MINUTES  
GILA COUNTY, ARIZONA**

Date: November 17, 2009

**SHIRLEY L. DAWSON**  
Chairman

**STEVEN L. BESICH**  
Clerk of the Board

**TOMMIE C. MARTIN**  
Vice-Chairman

By: Marilyn Brewer  
Deputy Clerk

**MICHAEL A. PASTOR**  
Member

Gila County Courthouse  
Globe, Arizona

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PRESENT: Shirley L. Dawson, Chairman; Tommie C. Martin, Vice-Chairman (via video conferencing); Michael A. Pastor, Supervisor; Steven L. Besich, County Manager/Clerk; Marian Sheppard, Chief Deputy Clerk; and Bryan Chambers, Chief Deputy County Attorney.

**Item 1 – Call to Order – Pledge of Allegiance – Invocation**

The Gila County Board of Supervisors met in Regular Session and a Work Session at 10:00 a.m. this date in the Board of Supervisors hearing room. Bryan Chambers led the Pledge of Allegiance and Reverend Bill Norton of the First Presbyterian Church in Globe delivered the invocation.

**Item 2 - Information/Discussion/Action to acknowledge receipt of petitions to establish the Whispering Pines Domestic Water Improvement District; to accept the presentation of the petitions; to approve the filing of a \$500 bond Promissory Note, pursuant to A.R.S. §48-904; and to set a public hearing on the petitions for Tuesday, December 15, 2009.**

Linda Eastlick, Elections Director, requested that the Board acknowledge receipt of the petitions to establish the Whispering Pines Domestic Water Improvement District (WPDWID); accept presentation of the petitions; approve the filing of a \$500 bond Promissory Note; and to set a public hearing on the petitions for Tuesday, December 15, 2009. Steve Besich, County Manager/Clerk, inquired if the parties who are establishing the WPDWID understand the difference between a water improvement district and a domestic water improvement district. Ms. Eastlick replied that the parties are aware of the fact that they have certain board requirements as a domestic water improvement district. Mr. Besich then inquired if they intend to become a purveyor of water. Ms. Eastlick affirmed that they do intend to become a purveyor of water. Brooke Utilities is providing their water at this particular time and the group will be working with Brooke Utilities. Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board unanimously acknowledged receipt of the petitions to establish the Whispering Pines

Domestic Water Improvement District; accepted the presentation of the petitions; approved the filing of a \$500 bond Promissory Note, pursuant to A.R.S. §48-904; and set a public hearing on the petitions for Tuesday, December 15, 2009.

**Item 3 - Information/Discussion/Action to canvass the results of the November 3, 2009, Budget Override Election for the Whiteriver Unified School District and Miami Unified School District and to declare the results official.**

Linda O'Dell, School Superintendent, reviewed the results compiled by the Recorder's Office of the November 3, 2009, Budget Override Election for the Whiteriver Unified School District and the Miami Unified School District. There are 2 precincts in Gila County that are part of the Whiteriver Unified School District, which is administered out of Navajo County. She stated that in the Miami Unified School District the voters approved the override by 54.18% while 45.82% voted against it. Of the 2 precincts in the Whiteriver School District election, 43 votes were cast and 72% of those voted in favor of the override. Ms. O'Dell noted that the Whiteriver override does not impact property taxes; it enables the District to exceed its budget limit to use impact aid. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously approved the results of the canvass and declared the results official for the November 3, 2009, Budget Override Election for the Whiteriver Unified School District and the Miami Unified School District. **(A copy of the election results are permanently on file in the Board of Supervisors' Office.)**

**Item 4 - Information/Discussion/Action to authorize the Gila County Public Works Division to submit a grant application to the Arizona Department of Commerce for Energy Efficiency and Conservation Block Grant funds in the amount of \$193,053.72 (with no County match funding requirement) for the implementation of energy efficiency within County buildings.**

Steve Stratton, Public Works Division Director, stated that this is part of the federal stimulus money to be used for energy projects. The list of what will be applied for is not complete as the costs have not been finalized, but there will be no required County matching funds. Mr. Stratton is trying to select projects that will have to be done anyway that would otherwise be funded from the County's General Fund. Some of the projects being reviewed include energy management software for the courthouse, the Central Heights County complex and the jail; windows replacement in the Michelson Building and the Courthouse; and a solar water system for the jail. Supervisor Pastor inquired about grant funds for LED lighting systems for the little league baseball field; however, he then noted that these types of grants do not cover facilities of that type--only County buildings. Chairman Dawson stated that unused federal economic stimulus funds are being recirculated and she requested that Mr. Stratton be ready for opportunities to submit other grant applications. Mr.

Stratton stated that staff has been in close contact with the Department of Commerce on this for several months. Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board unanimously authorized the Gila County Public Works Division to submit a grant application to the Arizona Department of Commerce for Energy Efficiency and Conservation Block Grant funds in the amount of \$193,053.72 (with no County match funding requirement) for the implementation of energy efficiency within County buildings.

**Item 5 – Information/Discussion/Action to review a sealed bid for the purchase of the following parcels of land: 206-18-135, 206-21-190, 207-17-078B and 208-05-344, which are owned by the State of Arizona.**

Marian Sheppard, Chief Deputy Clerk, stated that she received an offer for 4 parcels of land from one bidder. Two of the parcels are located in Globe and 2 are in Miami. Ms. Sheppard advised that she met with Assessor Dale Hom and he believes these parcels are unusable hillsides and he did not have a problem with them being sold. She opened the sealed bid and stated that Asset Holding, LLC submitted the following 4 bids, each of which was followed by a vote of the Board:

- For parcel number 206-18-135, the bid received was \$366.20 and the lien amount was \$317.20. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously accepted a bid in the amount of \$366.20 for parcel 206-18-135 from Asset Holding, LLC.
- For parcel 206-21-190, the bid received was \$366.20 and the lien amount was \$345.50. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously accepted a bid in the amount of \$366.20 for parcel 206-21-190 from Asset Holding, LLC.
- For parcel 207-17-078B, the bid received was \$526.50 and the lien amount was \$506.26. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously accepted a bid in the amount of \$526.50 for parcel 207-17-078B from Asset Holding, LLC.
- For parcel 208-05-344, the bid received was \$501.90 and the lien amount was \$445.96. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously accepted a bid in the amount of \$501.90 for parcel 208-05-344 from Asset Holding, LLC.

Mr. Besich requested that Ms. Sheppard find out who the principals are for Asset Holding, LLC as he did not want the County to have another landholder that is a slumlord. Supervisor Pastor inquired whether the Board could reject these bids. Mr. Besich stated that the Board reserves the right to reject any bids, but it would be better to have these properties placed back on the tax rolls. Ms. Sheppard stated that the County takes great precaution in making sure that these sales do not adversely affect an adjoining land owner.

**Item 6 - Information/Discussion/Action to approve Gila County Order No. LL 09-03, an application submitted by James E. Sollenberger for a new Series 13 Domestic Farm Winery License for Sollenberger Vineyards and Winery, LLC, located in Payson, Arizona.**

Ms. Sheppard stated that Mr. Sollenberger told her that his operation will be small in size. Mr. Sollenberger has some property with a small vineyard and his intent is to make 30-50 bottles of wine in his garage to be sold at arts and crafts festivals. She advised that the County has an internal process for the review of same by the Health Department and Community Development Division-Planning and Zoning Department. She recommended that the application be approved and submitted to the Arizona Department of Liquor License and Control for a final decision. Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board unanimously approved Gila County Order No. LL 09-03, an application submitted by James E. Sollenberger for a new Series 13 Domestic Farm Winery License for Sollenberger Vineyards and Winery, LLC, located in Payson, Arizona.

**Item 7 - CONSENT AGENDA ACTION ITEMS:**

- A. Approval to re-appoint the following members to the Gila County Advisory and Appeals Board as adopted per Resolution No. 07-10-04 on October 23, 2007: Bernie Lieder (District One) through 12/31/2013, and Richard Franco (District Three) through 12/31/2013.**
- B. Approval of Lease Agreement No. 072009LA to renew a lease between Gila County and Pinal/Gila Long Term Care for the property located at 1177 Monroe Street, Globe, for \$900 per month beginning August 1, 2009, through July 31, 2011.**
- C. Approval of the October 6, 2009, and October 13, 2009, BOS meeting minutes.**
- D. Approval of the October 2009 monthly departmental activity reports submitted by the Globe Regional Constable and Globe Regional Justice of the Peace.**
- E. Approval of the personnel reports/actions for the weeks of November 10, 2009, and November 17, 2009.**

**November 10, 2009:**

Temporary Hires to County Service:

1. Gail Gillette - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
2. Kori Sayer - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund

3. Jackie Vernon - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
4. Kimberley Murray - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
5. Regina Moltz - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
6. Mary Anne Moreno - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
7. Penni Padgett - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
8. Joy Philpot - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
9. Ramona Scales - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
10. Jennifer Steveson - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
11. Betty Vining - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
12. Margaret Walls - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
13. Diane Baran - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
14. Joan Berkseth - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
15. Tracey Boyle - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
16. Kathleen Bradley - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
17. Virginia Bruner - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
18. Kerry Cassens - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
19. Barbara Duffy - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
20. Deborah Dugger - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
21. Audra Garrobo - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
22. Ruth Ellen Hill - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
23. Norman Hodge - Health and Community Services – Public Health Nurse – 10-30-09 – Public Health Emergency Response H1N1 Fund
24. Rita Jones - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
25. Jody McEldowney - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
26. Venida McGlothin - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund

27. Karen Schwenke - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
28. Catherine Semmens - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
29. Kathryn Smith - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
30. Marcia Viezens - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
31. Jeanette Wirtz - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
32. Sue Ericksmoen - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
33. Mary Kathryn Stiles - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
34. Denise Gorham - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
35. Richard LeMieux - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
36. Roxy LeMieux - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
37. Marguerite Loughran - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
38. Julia Madrid - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
39. Megan Martinez - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
40. Angela Meeks - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
41. Roberta Johnson - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
42. Charlotte Oneal - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
43. Dorothy Colgan - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
44. Krystina Crawford - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
45. John Devine - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
46. Frances Falquez - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
47. Lindy Francom - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
48. Angi Garcia - Health and Community Services – Public Health Nurse – 10-30-09 - Public Health Emergency Response H1N1 Fund
49. Pam Huelskamp - Health and Community Services – Public Health Nurse – 10-26-09 - Public Health Emergency Response H1N1 Fund

Departmental Transfers:

50. Carolyn White – Recorder – From Recorder Supervisor – To Senior Clerk – 10-26-09 – General Fund

Position Review:

51. Antoinette Gonzales - Public Works/Facilities Management – Custodian Lead – 11-09-09 – Facilities Management Fund – Successful completion of 90 day disciplinary probation period

**SHERIFF'S PERSONNEL ACTION ITEMS**

Departures from County Service:

52. Phylis Stowe - Sheriff's Office/Globe – 911 Dispatcher – 10-28-09 – General Fund – DOH 08-31-09 – Resigned

**November 17, 2009:**

Temporary Hires to County Service:

1. Richard Boyd - Health and Community Services – H1N1 Educator – 11/23/09 – Public Health Emergency Response H1N1 Fund
2. Thierry Condit - Health and Community Services – Public Health Nurse – 10/30/09 - Public Health Emergency Response H1N1 Fund
3. Elyse Dorame - Health and Community Services – H1N1 Planner – 11/23/09 – Public Health Emergency Response H1N1 Fund
4. Kevin Kenney - Health and Community Services – H1N1 Planner – 11/23/09 - Public Health Emergency Response H1N1 Fund
5. Jennifer Rainville - Health and Community Services – Public Health Nurse – 11/7/09 - Public Health Emergency Response H1N1 Fund
6. Conscience Thompson - Health and Community Services – H1N1 Educator – 11/23/09 - Public Health Emergency Response H1N1 Fund

Departmental Transfers:

7. Eric Mariscal – From Elections – To Recorder – From Administrative Clerk – To Recorder Supervisor – 11/23/09 – General Fund

End Probationary Period:

8. Kari Pratt – County Attorney Child Support – Administrative Clerk – 11/23/09 – General Fund
9. Janice McGann – County Attorney – Legal Secretary Senior – 12/21/09 – 80% General Fund – 20% ACJC Fund
10. Debra Overholt – County Attorney – Legal Secretary – 12/7/09 – General Fund

Position Review:

11. Charles Bowling - Health and Community Services – Administrative Clerk – 10/27/09 – From 75% TB Fund - 25% Immunization Fund – To 25% TB Fund - 75% Immunization Fund

Request Permission to Post:

12. Elections – Administrative Clerk – Position vacated by Eric Mariscal

**SHERIFF'S PERSONNEL ACTION ITEMS**

Hire to County Service:

13. Linda Kruse - Sheriff's Office – 911 Dispatcher – 11/23/09 – General Fund – Replacing Susan Ellis
14. Patricia Dodd - Sheriff's Office – 911 Dispatcher - 11/23/09 – General Fund – Replacing Susan Aceves

**F. Approval of finance reports/demands/transfers for the weeks of November 10, 2009, and November 17, 2009. (separate handout)**

**November 10, 2009:**

\$483,803.97 was disbursed for County expenses by check numbers 222021 and 222023 through 222195.

**November 17, 2009:**

\$1,766,974.57 was disbursed for County expenses by check numbers 222022 and 222196 through 222405. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously approved consent agenda items 7A-7F.

**Item 8 - CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address issue(s) within the Board's jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date.**

There were no requests to speak from the public.

**Item 9 - At any time during this meeting pursuant to A.R.S. §38-31.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.**

Each Board member and Mr. Besich presented information on current events.

**WORK SESSION:**

**Item 10 - Discussion of the Gila County strategic planning process to include: A. Ice breaker; B. Value statements; C. SWOT (strength, weakness, opportunity, threats) analysis; D. Goal setting.**

Berthan DeNero, Personnel Director, began the strategic planning work session with an ice breaker in which the Board participated. Ms. DeNero handed out packets of information to the Board, which included a draft of the value statements previously completed by the Board as well as colored cards that also included a draft of the value statements. Mr. Besich recommended that the value statements be made available to the public. Ms. DeNero stated that there should be some type of communication campaign regarding the County's

strategic plan. Each member present read aloud one of several value statements. Ms. DeNero then addressed the SWOT (strengths, weaknesses, opportunities and threats) analysis on Gila County as a whole, which is a method used to evaluate these attributes. Using this tool would help establish the Board's main goals and then an action plan to capitalize on the County's strengths for the strategic plan. The members named some of the strengths they perceive for the County which included the following: caring and competent employees; excellent senior management that are well connected to the County; the positive way elected officials get along and interact with one another; a strong and positive County financial position; a strong and positive political position especially due to senior management; the combining of supervisorial districts into a good Public Works Division; a County vision and getting things accomplished rather than sitting back; ability to identify and focus on things that are important; committing to the "long-haul" process; getting along well with neighboring entities; a group of supervisors that is willing to look at County interests rather than just issues within their individual supervisorial districts; and forecasting. Some of the weaknesses noted were as follows: the County doesn't look back and review its past history; doesn't pay enough attention to its management; overlooks opportunities; and there's not enough informing, storming and performing of new employees in a rapid manner for team development. A threat to Gila County was listed due to the State of Arizona's budget crisis as well as a lack of good State leadership. Mr. Besich provided some history on the County and he explained how various issues were overcome that have greatly improved the County. No action was taken by the Board.

The Board discussed upcoming meetings for the remainder of the year and it was the consensus of the Board to only hold 2 more Board meetings for the year—December 1<sup>st</sup> and December 15<sup>th</sup>. All other scheduled meetings will be cancelled.

There being no further business to come before the Board of Supervisors, Chairman Dawson adjourned the meeting at 12:37 p.m.

**APPROVED:**

  
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Shirley L. Dawson, Chairman

**ATTEST:**

  
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Steven L. Besich, County Manager/Clerk