BOARD OF SUPERVISORS MINUTES
GILA COUNTY, ARIZONA

Date: December 3, 2013

MICHAEL A. PASTOR
Chairman

TOMMIE C. MARTIN
Vice-Chairman

JOHN D. MARCANTI
Member

MARIAN E. SHEPPARD
Clerk of the Board

By: Laurie J. Kline
Deputy Clerk

Gila County Courthouse
Globe, Arizona

PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV); John D. Marcanti, Supervisor; Don E. McDaniel Jr., County Manager; Bryan B. Chambers, Deputy Attorney Principal; Marian E. Sheppard, Clerk of the Board; and Laurie J. Kline, Deputy Clerk.

Item 1 – CALL TO ORDER - PLEDGE OF ALLEGIANCE - INVOCATION

The Gila County Board of Supervisors met in a regular session at 10:00 a.m. this date in the Board of Supervisors' hearing room. Supervisor Marcanti led the Pledge of Allegiance and Pastor Gale Dawson of the Ponderosa Bible Church in Payson delivered the invocation.

Item 2 – PUBLIC HEARINGS:

A. Information/Discussion/Action to adopt Resolution 13-12-01 to name a previously unnamed section of road in Tonto Basin as N. Santo Sandia Lane.

Michael O'Driscoll, Health and Emergency Services Division Director, stated that the requirements were met in compliance with the Gila County Street Naming and Property Numbering Ordinance to name the above referenced section of road N. Santo Sandia Lane. The Board held a brief discussion with Mr. McDaniel and Mr. O'Driscoll regarding the grammatical accuracy and spelling of the street name; it was agreed that it would be appropriate to name the street as stated above and according to the petition sent to Gila County by the property owners. Chairman Pastor added that the street name will be in effect for a period of 10 years before it is eligible to be changed.

Chairman Pastor opened the public hearing at this time and asked for public comments of which there were none. He closed the public hearing and asked for a motion. Upon motion by Vice-Chairman Martin, seconded by Supervisor

Marcanti, the Board unanimously adopted Resolution 13-12-01 to name a previously unnamed section of road in Tonto Basin as N. Santo Sandia Lane. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Item 3 – REGULAR AGENDA ITEMS:

A. Information/Discussion/Action to review all bids submitted for Call for Bids No. 102213-1 to provide all advertising, publications and printing required to be done or made by all departments of Gila County for calendar year 2014; award to the lowest, responsible and qualified bidder; and authorize the Chairman's signature on the contract for the winning bidder.

Jeff Hessenius, Finance Division Director, stated that the County has fulfilled the statutory requirement to call for written bids from qualified newspapers within the County to bid on the advertising, publications and printing needs of all County departments during the ensuing year. The Arizona Silver Belt was the only newspaper to submit a bid to be the official newspaper of the County at a cost of $3.30 per column inch with 2 percent sales tax added. Chairman Pastor verified that the only two qualifying newspapers were the Arizona Silver Belt and the Payson Roundup to which Mr. Hessenius confirmed that was correct. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously awarded the lowest bid of $3.30 per column inch to the Arizona Silver Belt as a qualified bidder and authorized the Chairman's signature on the contract for the winning bidder.

B. Information/Discussion/Action to adopt Resolution No. 13-12-02 accepting the grant of a Highway Easement Deed from the United States Department of Transportation, Federal Highway Administration for Forest Road 199, also known as Houston Mesa Road.

Steve Sanders, Public Works Division Deputy Director, stated that recently the Central Federal Lands Highway Division of the Federal Highway Administration and the Tonto National Forest approached Gila County asking to update this existing easement with a Highway Easement Deed. In doing so, the easement changes from a United States Department of Agriculture easement to a United States Department of Transportation, Federal Highway Administration easement. The service level provided by the County on this road will not change. Upon motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously adopted Resolution No. 13-12-02 accepting the grant of a Highway Easement Deed from the United States Department of Transportation, Federal Highway Administration for Forest Road 199, also known as Houston Mesa Road. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

C. Information/Discussion/Action to adopt Resolution No. 13-12-03 accepting the grant of a Highway Easement Deed from the United States Department of Transportation, Federal Highway Administration for a portion of Forest Road 64, also known as Control Road.

Mr. Sanders stated that this item "mirrors" the previous item the only thing that changes is the type of easement it is identified as by the United States Department of Transportation, Federal Highway Administration. Upon motion by Supervisor Marcanti, seconded by Vice-Chairman Martin, the Board unanimously adopted Resolution No. 13-12-03 accepting the grant of a Highway Easement Deed from the United States Department of Transportation, Federal Highway Administration for a portion of Forest Road 64, also known as Control Road. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Item 4 – CONSENT AGENDA ACTION ITEMS: (Any matter on the Consent Agenda will be removed from the Consent Agenda and discussed and voted upon as a regular agenda item upon the request of any member of the Board of Supervisors.)

A. Approval of the reappointments of the following as Justices of the Peace Pro Tempore for both the Payson and Globe Regional Justice Courts: Charles Adornetto, Rebecca Baeza, Don Calendar, Paul Julien, Paul Larkin, Ronnie O. McDaniel, and Gary Scales; the reappointment of John Perlman as Justice of the Peace Pro Tempore for the Payson Regional Justice Court; and the reappointment of J. Dee Flake, as Justice of the Peace Pro Tempore for Globe Regional Justice Court, all for the term of one (1) year (January 1, 2014, through December 31, 2014).

B. Approval of a Memorandum of Understanding between Gila County and Arizona Rim Realty, LLC, dba Prudential Arizona Realty to become an "Access Point" under the Workforce Investment Act for the period November 1, 2013, through October 31, 2014.

C. Approval of a Memorandum of Understanding between Gila County and Empowerment Systems, Inc. whereby Empowerment Systems, Inc. will become an "Access Point" under the Workforce Investment Act for the period November 1, 2013, through October 31, 2014.

D. Approval of a Weatherization Training Agreement (EW-ESA-14-4181-12) between the State of Arizona, Governor's Office of Energy Policy (OEP) and the Gila County Division of Community Services, Weatherization Program, whereby OEP will provide up to $5,000 for required staff training which will assist in implementing the Weatherization Program, effective upon signature by both parties, until June 30, 2014.

E. Approval of an E-12 Request for Release of Funds and Certification Contract No. CDBG RA 2014 between the Arizona Department of Housing and the Gila County Division of Community Services, Housing Program, which is part of an application for FY 2013/2014 Community Development Block Grant (CDBG) funds, which if awarded, this form will be used to request release of funds for the period of November 1, 2013, through October 30, 2015.

F. Approval of a Memorandum of Understanding between Gila County Health and Emergency Services and the Arizona Department of Homeland Security (AZDOHS) to authorize the Arizona Strategic Enterprise Office of the Arizona Department of Administration, in coordination with AZDOHS to manage and implement the scope of AZDOHS Grant Agreement #130300-01 - Communications Unit Training award in the amount of $10,000.

G. Approval of a Memorandum of Understanding between Gila County Health and Emergency Services and the Arizona Department of Homeland Security (AZDOHS) to authorize the Arizona Department of Emergency Management in coordination with AZDOHS to manage and implement the scope of Grant Agreement No. 130300-02 - Regional NIMS Training Project in the amount of $20,739 for the period October 1, 2013, through September 30, 2104.

H. Acceptance of the FFY2013 Emergency Management Performance Grant (EMPG) No. EMW-2013-EP-000024 in the amount of $113,783 for the performance period October 1, 2012, through September 30, 2014, which replaces FFY2012 EMPG Grant No. EMW-2012-EP-00003.

I. Acknowledgment of the October 2013 monthly activity report submitted by the Clerk of the Superior Court's Office.

J. Acknowledgment of the October 2013 monthly activity report submitted by the Payson Regional Constable's Office.

K. Approval of the November 5, 2013, and November 19, 2013, Board of Supervisors meeting minutes.

L. Acknowledgement of Human Resources reports for the weeks of November 5, 2013, November 12, 2013, November 19, 2013, and November 26, 2013.

NOVEMBER 5, 2013

DEPARTURES FROM COUNTY SERVICE:

1. Diana Russell – Community Services – REPAC Program Manager – 10/28/13 – Workforce Investment Act Fund – DOH 07/08/1996 – Resignation

2. Shawn Christensen – Public Works – Road Maintenance and Equipment Operator – 11/08/13 – Public Works Fund – DOH 08/20/12 – Resignation

NEW HIRES TO COUNTY SERVICE:

3. Lisa Romo – Assessor's Office – Chief Deputy – 11/04/13 – General Fund – Replacing Rose Holiday

4. Deedra Ursin-Zachary – Health and Emergency Services – Community Health Assistant Senior – 11/12/13 – Teen Pregnancy Prevention Services Fund – Replacing Cristina Carlson

END PROBATIONARY PERIOD:

5. Kristen Sharifi – County Attorney's Office – Deputy County Attorney Senior – 11/06/13 – General Fund

6. Lauren Ramirez – County Attorney's Office – Deputy County Attorney Senior – 11/06/13 – General Fund

7. Paul Miller – County Attorney's Office – Paralegal Senior – 11/01/13 – Attorney's Justice Enhancement Fund

8. Jerry Moore – Public Works – Road Maintenance and Equipment Operator Senior – 11/06/13 – Public Works Fund

DEPARTMENTAL TRANSFERS:

9. Michael Johnson – Sheriff's Office – From Deputy Sheriff Lieutenant – To Undersheriff – 10/28/13 – General Fund – Replacing John A. Shepherd

10. Rose Holiday – Assessor's Office – Executive Administrative Assistant – 11/04/13 – General Fund – Replacing Justin Durbin

REQUEST TO POST:

11. Finance – Accountant Senior – Position vacated by Nina Ruiz

NOVEMBER 12, 2013

DEPARTURES FROM COUNTY SERVICE:

1. Nancy Mach – Health and Emergency Services – Home Visitation Coordinator – 12/27/13 – Maternal and Child Home Visiting Fund – DOH 12/06/10 – Resignation

2. Marissa Avalos – Probation – Administrative Clerk Senior – 11/06/13 – Adult Intensive Probation Supervision Fund – DOH 11/26/12 – Unsuccessful completion of probationary period

NEW HIRES TO COUNTY SERVICE:

3. Brian Rogers – Public Works – Custodian (.85) – 11/18/13 – Facilities Management Fund – Replacing Christopher Mathews

DEPARTMENTAL TRANSFERS:

4. Nicholas Montague – Community Services – From Accountant – To Fiscal Services Manager – 11/18/13 – Various Funds – Replacing Bree'na York

5. Amber Dean – Probation – Administrative Clerk Senior – 11/06/13 – From Adult Probation Service Fees (.75)/Juvenile Diversion Fees (.25) – To Adult Intensive Probation Supervision Fund – Replacing Marissa Avalos

REQUEST TO POST:

6. Sheriff's Office – Deputy Sheriff Lieutenant – Position vacated by Michael Johnson

7. Community Services – Community Services Worker – Position vacated by Doris Root

NOVEMBER 19, 2013

DEPARTURES FROM COUNTY SERVICE:

1. Melvin Warbington – Public Works – Public Works Roads Supervisor – 12/05/13 – Public Works Fund – DOH 04/04/90 – Retirement
2. John Griffin – Public Works – Road Maintenance and Equipment Operator Senior – 11/28/13 – Public Works Fund – DOH 12/11/89 – Retirement
3. Merle Ray – Public Works – Vehicle and Equipment Mechanic – 12/02/13 – Public Works Fund – DOH 06/18/07 – Resignation
4. Linda Rodriguez – Board of Supervisors – Administrative Manager – 01/03/14 – General Fund – DOH 11/14/83 - Retirement

NEW HIRES TO COUNTY SERVICE:

5. Michelle Stemm – School Superintendent's Office – Accounting Clerk – 11/25/13 – General Fund – Replacing Amber Campbell

TEMPORARY HIRES TO COUNTY SERVICES:

6. Rebecca Taylor – Public Works – Temporary Custodian – 11/18/13 – Facilities Management Fund – Temporary employment for 3 months

END PROBATIONARY PERIOD:

7. Dustin Philpot – Probation – Juvenile Detention Officer – 11/26/13 – General Fund
8. Carlos Mejia – Law Library – Bailiff/Interpreter – 11/05/13 – General Fund

DEPARTMENTAL TRANSFERS:

9. Nina Ruiz – From Finance – To School Superintendent's Office – From Accountant Senior – To Chief Deputy School Superintendent – 11/18/13 – General Fund – Replacing Debra Moya

NOVEMBER 26, 2013

DEPARTURES FROM COUNTY SERVICE:

1. Barbara Valencia – Community Services – WIA Program Coordinator – 12/31/13 – Various Funds – DOH 05/15/00 – Retirement
2. Martin Clay – Community Services – Business Services Rep/One Stop Manager – 11/22/13 – Various Funds – DOH 10/08/08 – Resignation
3. Melinda Elmore – Sheriff's Office – 911 Dispatcher Relief – 11/18/13 – General Fund – DOH 04/29/13 – Unsuccessful completion of probationary period
4. Marion F. Faubush – Public Works – Building and Grounds Maintenance Worker – 11/18/13 – General Fund – DOH 04/11/13 – Resignation
5. Raymond Johnson – Sheriff's Office – Detention Officer – 11/18/13 – General Fund – DOH 10/08/01 – Resignation
6. Jacque Durbin – Superior Court – Deputy Court Administrator – 11/07/13 – General Fund – DOH 08/30/00 – Resignation
7. Prestina Preston-Lynch – Sheriff's Office – 911 Dispatcher – 12/01/13 – General Fund – DOH 04/11/11 – Resignation

NEW HIRES TO COUNTY SERVICE:

8. Mercury Merritt – Probation – Juvenile Detention Officer – 12/02/13 – General Fund – Replacing Jared Mooney
9. Jeffery Adams – Sheriff's Office – Detention Officer – 12/02/13 – General Fund – Replacing Cynthia Claydon
10. Delia Ronquillo – Community Services – Administrative Clerk Senior – 12/02/13 – Workforce Investment Act Fund – Replacing Pamela Wagner
11. Robert Swinford – County Attorney's Office – Deputy County Attorney Senior (under fill) – 12/02/13 – Cost of Prosecution Reimbursement Fund – Replacing Nicholas Buzan

END PROBATIONARY PERIOD:

12. Teri Berumen – Assessor's Office – Title Examiner – 11/25/13 – General Fund
13. Tol Johnson – Public Works – Solid Waste Services Worker – 12/10/13 – Recycling and Landfill Management Fund

OTHER ACTIONS:

14. Shayla Rincon – Globe Regional Justice Court – Justice Court Clerk Associate – 10/28/13 – General Fund – Extending probationary period for additional 3 months
15. Patty Comstock – Public Fiduciary – Public Fiduciary Services Specialist – 11/18/13 – General Fund – Extending probationary period for additional 3 months

REQUEST TO POST:

16. Recorder's Office – Voter Registration Coordinator – Position vacated by Yvonne House
17. Health and Emergency Services – HIV Early Intervention Services Coordinator – New grant position
18. Health and Emergency Services – Home Visitation Coordinator – Position vacated by Nancy Mach

M. Acknowledgment of contracts under $50,000 which have been approved by the County Manager for the weeks of November 4, 2013, to November 8 2013; and November 11, 2013, to November 15, 2013.

N. Approval of a Special Event Liquor License Application submitted by the Gila County Rodeo Committee to serve liquor at the Gila County Fairgrounds for a private wedding to be held on December 14, 2013.

O. Approval of finance reports/demands/transfers for the week(s) of November 26, 2013 and December 3, 2013.

November 26, 2013

$2,355,950.93 was disbursed for County expenses by check numbers 258059 through 258271.

$308,899.66 was disbursed for County expenses by check numbers 258272 through 258351. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon Motion by Vice-Chairman Martin, seconded by Supervisor Marcanti, the Board unanimously approved Consent Agenda action items 4-A through 4-O.

Item 5 – CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address the Board of Supervisors on any issue within the jurisdiction of the Board of Supervisors. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(H), at the conclusion of an open call to the public, individual members of the Board of Supervisors may respond to criticism made by those who have addressed the Board, may ask staff to review a matter or may ask that a matter be put on a future agenda for further discussion and decision at a future date.

Richard James of Strawberry, Arizona expressed that he and the concerned citizens who were present at this meeting were "calm, yet organized" and he stated that there are several people in the room that are neighbors concerned about what will happen with the Pine-Strawberry Water Improvement District's (PSWID) election. He stated that the citizens are anxious for the Board of Supervisors to address the community regarding how soon an election can be held, and that a delay is unsatisfactory in this regard. He stressed that a PSWID Board is needed as soon as possible to carry out the urgent matters with the direction and support of the Board of Supervisors. Vice-Chairman Martin stated that the comments made by Mr. James were the consensus of the citizens currently in attendance.

Chairman Pastor thanked Mr. James for his comments and stated that staff will be directed to address the issues with regard to the election for the PSWID.

Item 6 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and the County Manager presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 10:30 a.m.

APPROVED:

Michael A. Pastor, Chairman

ATTEST:

Marian Sheppard, Clerk of the Board