

**BOARD OF SUPERVISORS MINUTES
GILA COUNTY, ARIZONA**

Date: July 27, 2010

MICHAEL A. PASTOR
Chairman

JOHN F. NELSON
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Marilyn Brewer
Deputy Clerk

SHIRLEY L. DAWSON
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Michael A. Pastor, Chairman; Tommie C. Martin, Vice-Chairman (via ITV conferencing); Shirley L. Dawson, Supervisor; John Nelson, Deputy County Manager, Marian Sheppard, Chief Deputy Clerk; and Bryan Chambers, Chief Deputy County Attorney.

Item 1 – Call to Order – Pledge of Allegiance – Invocation

The Gila County Board of Supervisors met in Special Session at 10:00 a.m. this date in the Board of Supervisors hearing room. Darryl Griffin led the Pledge of Allegiance and Reverend Rula Colvin of St. Paul’s United Methodist Church in Globe delivered the invocation.

Item 2 - Presentation of the Gila County Probation Department’s Employee Recognition Awards.

Kendall Rhyne, Chief Probation Officer, presented the 2009 Employee Recognition awards to the following employees of the Probation and Juvenile Detention Departments: The “Employee of the Year” was awarded to Traci Borquez; the “Detention Officer of the Year” was awarded to Roland Valencia; the “Probation Officer of the Year” was awarded to Brenda Newton; and the “Supervisor of the Year” was awarded to Debbie Carl. Mr. Rhyne thanked the Board for the opportunity to recognize these employees. He stated that last week was the American Probation and Parole Association Week in which all probation staff and detention officers were honored with a small token of appreciation and he also presented a token of appreciation to each Board member. On behalf of the Board, Chairman Pastor thanked Mr. Rhyne and his staff for their dedication and efforts.

Item 3 - Motion to convene as the Gila County Library District Board of Directors. Information/Discussion/Action to accept Arizona Early Childhood Development and Health Board Grant (also known as First Things First Grant) number FTF-RC004-0272-00 in the amount of \$45,000

to expand the capacity of existing early language and literacy programs throughout the service area of the “Gila Regional Partnership Council.”

Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board convened as the Gila County Library District Board of Directors.

Jacque Griffin, Assistant County Manager/Librarian, requested that the Board accept this grant award of \$45,000 for the Gila County Library District to act as the pass-through agency and facilitator for this First Things First grant. The Library District staff and the local public library staffs throughout Gila County will host workshops teaching parents and caregivers about the importance of early literacy and what early literacy skills are, etc. Parents attending workshops are eligible to be enrolled in the Imagination Library Effort, which is the Dolly Parton Foundation for providing books to children at home to help foster a love of reading and encourage parents to read to their children. The grant provides additional training, travel, programming and books that will be mailed to the children’s homes. The Gila Regional Partnership service area is all of Gila County except for San Carlos and the White Mountain areas as they have their own regional council, which did not identify early literacy as a priority for their First Things First efforts; however, training will be provided to the San Carlos Library staff. Ms. Griffin stated that about 30% of the children that start kindergarten do not have the language skills necessary to be successful readers, so the Library District is attempting to affect change. However, it will take more than one year so Ms. Griffin would like to have this be a sustaining program. If First Things First retains its funding, the Library District will be applying for funding again next year; however, if it is not funded, Ms. Griffin will need to be fundraising in other areas to try to sustain this effort. The Board discussed the possible cuts in State funding, but highly supported the continuation of this program. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously accepted the Arizona Early Childhood Development and Health Board Grant (also known as First Things First Grant) number FTF-RC004-0272-00 in the amount of \$45,000 to expand the capacity of existing early language and literacy programs throughout the service area of the “Gila Regional Partnership Council.”

Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board reconvened as the Gila County Board of Supervisors.

Item 4 – Information/Discussion/Action to adopt Resolution No. 10-07-03 reorganizing the Canyon Fire District as regulated by Arizona House Bill 2666 (A.R.S. §48-804 and §48-805), which goes into effect on July 29, 2010.

Linda Eastlick, Elections Director, stated that reorganizing the Canyon Fire District as regulated by Arizona House Bill 2666 was passed by the Legislature and it affects all fire districts in the State that currently have an elected fire

chief and secretary/treasurer. Gila County has 2 such fire districts—Canyon Fire District and Tri-City Fire District. All of the other fire districts are run by a board of directors. By virtue of HB 2666, it requires that all fire districts be changed from a fire chief and secretary/treasurer to either a 3 or 5-member board and that is determined by population. A.R.S. §48-803 requires that the Board of Supervisors estimate the population so that the size of the elected board can be determined. A.R.S §48-803 was used to estimate the population based upon the census data available as well as dwelling statistics from the Gila County Assessor's Office. It has been determined that the Canyon Fire District would result in a 3-member board and the Tri-City Fire District would result in a 5-member board (agenda item number 5 below). Ms. Eastlick then read aloud the proposed Resolution. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously adopted Resolution No. 10-07-03 reorganizing the Canyon Fire District as regulated by Arizona House Bill 2666 (A.R.S. §48-804 and §48-805), which goes into effect on July 29, 2010. Vice-Chairman Martin questioned for clarification that between now and December 1, 2010, whether the subject fire districts are in the process of electing a board of directors. Ms. Eastlick stated that those candidates will be placed on the November 2010 General Election ballot. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Item 5 – Information/Discussion/Action to adopt Resolution No. 10-07-04 reorganizing the Tri-City Fire District as regulated by Arizona House Bill 2666 (A.R.S. §48-804 and §48-805), which goes into effect on July 29, 2010.

Ms. Eastlick stated that the elements of this Resolution are essentially the same as they were for the Canyon Fire District (agenda item number 4 above); however, in the case of the Tri-City Fire District because the population is higher with an estimated 7,399 inhabitants, it will go to a 5-member board. Upon inquiry by Chairman Pastor, Ms. Eastlick clarified that all candidates that are interested in serving on the board, regardless of the number, will all be listed on the ballot; however, only 5 people will be elected for the Tri-City Fire District board and only 3 will be elected for the Canyon Fire District board. Vice-Chairman Martin inquired as to the deadline for submitting petitions to run for these board positions. Ms. Eastlick replied that the deadline is August 4, 2010, and quite a few petitions have been requested. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously adopted Resolution No. 10-07-04 reorganizing the Tri-City Fire District as regulated by Arizona House Bill 2666 (A.R.S. §48-804 and §48-805), which goes into effect on July 29, 2010. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Item 6 - Information/Discussion/Action to adopt Resolution No 10-07-05 authorizing the submission of a Grant Application to the Arizona Department of Transportation (ADOT) for Transportation Enhancement

(TE) Program Round 18 funds in the amount of \$506,903 with a match requirement of \$28,893 to be used for landscaping and scenic beautification and pedestrian/bus stops in the Pine and Strawberry areas.

Steve Stratton, Public Works Division Director, stated that this grant was previously applied for and denied. He stated that Diana Jones, Public Works Management Analyst, researched the reason the application was denied and it had to do with the style of the bus stop shelters. The ADOT board did not feel that it was aesthetically pleasing with the landscape in the Pine/Strawberry area. Ms. Jones is now reviewing different bus stop shelters and in particular one that is currently being used in the United Kingdom that might be better. They are wood and if the County receives the grant, there will be an attempt to find a composite material that appears to be wood, but be would water resistant and not decay. He stated that this is a normal transportation enhancement grant that the County applies for yearly. In past years the grants received have been used for the Fairgrounds entrance, preparation to go into the design phase for college sidewalks, and the sidewalks that go from Horne Motor Company to the 4-way stop at the cemetery. He stated that it does seem like a lot of money for bus stops; however, because federal dollars are involved, it requires the County to go through the full NEPA (National Environmental Policy Act) process along with a lot of other hoops to jump through. Supervisor Dawson stated that she thought most bus stops were going to solar stops and inquired if that would be something that doesn't fit aesthetically with the Pine and Strawberry areas. Mr. Stratton stated that if the grant is awarded to Gila County, the County will look further into other details for the bus stops, but right now it is just the style that is being reviewed. Chairman Pastor stated that since the bus stops will be located in the Pine-Strawberry area with all the trees there, the County should make sure that there is adequate sunlight before committing to solar stops. Mr. Stratton agreed. Vice-Chairman Martin stated that she was just in that area recently and the bus stops really do need to be replaced so she is glad that he is submitting this grant application again. Mr. Stratton stated that if the Board approves the submittal of this grant application, it will then be given to Bill Leister, Transportation Manager of Central Arizona Association of Governments, to make a presentation to the ADOT committee. Vice-Chairman Martin inquired if part of the design was the problem because it wasn't visible enough inside the bus stop. Mr. Stratton stated that the feedback Ms. Jones received was that they looked too modern. The latest one being reviewed is completely plexi-glass with a steel frame around it for safety reasons. He will continue to work with the committee to find something that is aesthetically pleasing to them and still provide for the safety of the citizens. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously adopted Resolution No 10-07-05 authorizing the submission of a Grant Application to the Arizona Department of Transportation (ADOT) for Transportation Enhancement (TE) Program Round 18 funds in the amount of \$506,903 with a match requirement of \$28,893 to be used for landscaping and scenic beautification and pedestrian/bus stops in

the Pine and Strawberry areas. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Item 7 - Information/Discussion/Action to award a contract for Request for Sealed Bids No. 052510-1 – Public Works Complex Privacy Wall.

Mr. Stratton stated that a few weeks ago the Board authorized the newspaper advertisement of this project. The privacy wall will be approximately 700 feet long and will border the Bearup and Teague properties as a separation between their properties and the County complex. The wall will be designed like the ADOT sound walls that are used on freeways so it will not only be a privacy wall, but a sound deflection to the neighbors as well. He stated that in the plans it shows the wall being 7 feet to 7.5 feet high; however, one foot of the wall will be buried on the bottom per ADOT specs so the actual height of the wall will be 6 feet in most places and 6.5 feet in a couple of places because of the terrain. The colored block will be tan or brown smooth-faced block, the top 2 courses will be split-faced on both sides and the columns will be 10% split-faced on both sides so that either side of the wall will look the same. He recommended that the contract be awarded to SDB, Inc. in the amount of \$82,988. Chairman Pastor questioned if the 60-day completion time would be sufficient. Mr. Stratton stated that would be sufficient time and he noted that SDB, Inc. is already on site working on the truck shop in the road yard and is willing to start the project on Monday. They could start the project between the Administration Building and the Bearup property and get out of that area quickly before it becomes very congested with other construction. Chairman Pastor inquired if the Public Facilities project will be completed by the end of this year. Mr. Stratton replied that he was hoping to be in the building by the end of October; however, the building manufacturers have pushed back the building date, which is out of the County's control, so the estimated time of completion is now December. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously awarded a contract for Request for Sealed Bids No. 052510-1 for the Public Works Complex Privacy Wall to SDB, Inc. in the amount of \$82,988.

Item 8 - Information/Discussion/Action to authorize the advertisement of Request for Sealed Bids No. 060110-1 for janitorial services in all Gila County Globe, Arizona facilities.

Mr. Stratton stated that the County would like to advertise for janitorial services to clean the buildings at night because it is time to go out and review new bids. Vice-Chairman Martin inquired about prisoners doing the janitorial services. Mr. Stratton stated that there are a lot of confidential areas and everyone that is employed by the janitorial service company has to clear a background check by the Sheriff's Office. If they don't clear the background check, they cannot be employed to work in the County's complex. So it's a security issue. Upon motion by Vice-Chairman Martin, seconded by

Supervisor Dawson, the Board unanimously authorized the advertisement of Request for Sealed Bids No. 060110-1 for janitorial services in all Gila County Globe, Arizona facilities.

Item 9 - Information/Discussion/Action to award a contract for Request for Sealed Bids No. 042910-1 for the purchase of new full size, two door, ¾ ton, 4x4 truck(s) for Gila County Fleet Management.

Mr. Stratton stated that the County would like to award a contract for 2 trucks—1 to the Roads Department and 1 to Fleet Management to be utilized by the Facilities Department. He recommended that the contract be awarded to McSpadden Ford in the amount of \$24,482.99 per truck. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously awarded a contract to McSpadden Ford for Request for Sealed Bids No. 042910-1 for the purchase of 2 full sized, two door, ¾ ton, 4x4 trucks, 1 for the Roads Department and 1 for Fleet Management in the amount of \$24,482.99 per truck. Mr. Stratton stated that this will not increase the size of the fleet as both are replacement vehicles.

Item 10 - CONSENT AGENDA ACTION ITEMS:

- A. Approval to accept an application submitted by William Glaunsinger for the transfer of a water utility franchise from Bonita Creek Land and Homeowners Association to Bonita Creek Property and Preservation Association.**
- B. Approval of an Order to appoint election board workers for the purpose of conducting the Primary Election on Tuesday, August 24, 2010.**
- C. Approval of an Order to appoint poll workers for the purpose of conducting the Primary Election on Tuesday, August 24, 2010.**
- D. Approval of an Order to designate polling places for the Primary Election on Tuesday, August 24, 2010.**
- E. Approval of a Peace Officer Training Fund Grant Agreement (AZ POST Contract No. 2010-044) between the Arizona Peace Officer Standards and Training Board and the Gila County Sheriff's Office in the amount of \$4,000 of which said funds will be used to purchase associated equipment for the firearms simulator.**
- F. Approval of Intergovernmental Agreement Amendment No. 1 (Contract No. YH08-0080-01) between the Arizona Health Care Cost Containment System (AHCCCS) Administration, Division of Business and Finance, and the Gila County Sheriff's Office to update rates and extend the term of this agreement from November 25, 2009, through November**

24, 2010. This agreement applies to Gila County Inmate/Eligibility/Inpatient Health Care Services.

- G. Approval of Amendment No. 2 to Gila County Contract No. 020708-1 (MC-800TR Chip Seal Oil) that is between Gila County and Wright Asphalt Products Co. to extend the contract period for one (1) year, from August 22, 2010, to August 22, 2011, per Section 3.2 of the contract.**
- H. Approval of Amendment No. 1 to Gila County Contract No. 120307-2 (Pavement Marking) that is between Gila County and Traffic Safety Inc. to extend the contract period for one (1) year, from August 4, 2010, to August 4, 2011, per Section 2.2 of the contract.**
- I. Approval of revisions to Public Works Division Policy No. 10-01 – “Hazardous Energy Control/Lockout-Tagout” for minor changes in Section 2 of the Policy.**
- J. Approval of Amendment No. 13 (RFQVA No. DDD-704011) between the Arizona Department of Economic Security/Division of Developmental Disabilities (DES/DDD) and Gila County Division of Health and Community Services, Gila Employment and Special Training, to allow qualified vendors to add respiratory therapy services under this agreement.**
- K. Approval of 3 Amendments to the Intergovernmental Agreements between Gila County d/b/a Gila/Pinal Workforce Investment Board and the following providers: Manpower, Central Arizona Association of Governments (CAAG), and Gila County Re-Employment and Pre-Layoff Center (REPAC) to reflect an increase in square footage in the Casa Grande Comprehensive One-Stop Center beginning July 1, 2010, in order to provide integrated employment and training services in accordance with the Workforce Investment Act.**
- L. Approval of Amendment No. 1 to an Intergovernmental Agreement Contract No. DE101144-001) between Gila County d/b/a Gila/Pinal Workforce Investment Board and Arizona Department of Economic Security, Rehabilitation Services Administration, to change the contract termination date from June 20, 2014, to July 15, 2010.**
- M. Approval of an Intergovernmental Agreement (Contract No. HG050277) between the Arizona Department of Health Services and Gila County Health Department (Division of Health and Community Services) to continue providing WIC (Women, Infants & Children) services to the population of Gila and Greenlee Counties for the period October 1, 2010, through September 30, 2013.**

- N. Approval for renewal of a Grant Application which also becomes the grant award contract (GRA-STATE-10-0070-01) between First Things First and the Gila County Health Department (Division of Health and Community Services) to continue providing child care health consultant services. The term has been extended from July 1, 2010, to June 30, 2011, and the contract amount has been increased to \$26,667.**
- O. Approval of Amendment No. 4 to an Intergovernmental Agreement (Contract No. HG854565) between the Arizona Department of Health Services and the Gila County Health Department (Division of Health and Community Services) for the County to provide continued Tuberculosis Control Program services. This amendment changes the line item expenses.**
- P. Approval of Grant Contract No. HI161015 between the Arizona Department of Health Services (ADHS) and the Gila County Health Department (Division of Health and Community Services) for the continued provision of Health Start Program services. ADHS has issued this amendment to cover July 1, 2010, and it shall continue for a period of 3 months until the RFP (Request for Proposal) is awarded.**
- Q. Approval of the appointment of John Perlman as Globe Regional Justice of the Peace Pro Tempore for the period of August 1, 2010, to July 31, 2011.**
- R. Approval of the June 8, 2010, BOS meeting minutes.**
- S. Approval of the June 2010 monthly departmental activity reports submitted by the Clerk of the Superior Court, Globe Regional Justice of the Peace, Payson Regional Justice of the Peace, Globe Regional Constable and Payson Regional Constable, and approval of the Globe Regional Constable's yearly report. (Copies of these reports are available in the Clerk of the Board Department.)**
- T. Approval of personnel reports/actions for the weeks July 14, 2010, July 20, 2010, and July 27, 2010.**

July 14, 2010

Temporary Hires to County Service:

1. Ronald Carnahan – County Attorney – IT Administration and Support Technician – 07/12/10 – General Fund

Departmental Transfers:

2. Porter Wilbanks – Public Works Consolidated Roads – From Road Maintenance/Equipment Operator – To Road Maintenance/Equipment Operator Senior – 07/05/10 – Public Works Fund

SHERIFF'S PERSONNEL ACTION ITEMS

Departures from County Service:

3. Catherine Hines - Sheriff's Office – 911 Dispatcher – 06/23/10 – General Fund – DOH 06/21/10 - Resigned

Hires to County Service:

4. Anjanette Bollinger - Sheriff's Office – RN – 07/19/10 - General Fund – New Position
5. Charlene Gable – Sheriff's Office – 911 Dispatcher – 07/19/10- General Fund – Replacing Catherine Hines

July 20, 2010

Departure from County Service:

1. James Parker – County Attorney – Deputy County Attorney Senior – 07/16/10 – Drug Prosecution Recovery Act Fund – DOH 05/27/07 – Resigned

Hire to County Service:

2. Joseph Heatherly – Finance – Finance Director – 07/19/10 – General Fund – Replacing Richard Gaona

Temporary Hire to County Service:

3. Peter DeNinno – Judge Pro Tempore – Temporary Judge Pro Tempore – 07/05/10 – From General Fund to Payson Court Commissioner Fund

Departmental Transfers:

4. Chris Phillips – Health and Community Services – From Accounting Clerk – To Community Health Assistant Senior – 06/28/10 – Change in Funding Percentages

End Probationary Period:

5. Elizabeth Mata – Elections – Administrative Clerk – 06/21/10 – General Fund
6. Sue Pontel – Assessor – Mapping Technician – 07/05/10 – General Fund

Position Review:

7. Ramai Alvarez – County Attorney – Deputy County Attorney Senior – 07/19/10 – General Fund – Five years trial practice three step increase
8. Gary Scales – Superior Court – Judge Pro Tempore – 07/05/10 – Change in Funding Percentages

SHERIFF'S PERSONNEL ACTION ITEMS

Departures from County Service:

9. Malinda Harris – Sheriff's Office – 911 Dispatcher – 07/09/10 – General Fund – DOH 10/16/06 – Terminated
10. Brenda Cornell – Sheriff's Office – 911 Dispatcher – 07/06/10 – General Fund – DOH 04/30/07 – Resigned

Departmental Transfers:

11. Sarah Haynie – Sheriff's Office – From Administrative Clerk – To 9/11 Dispatcher – 08/16/10 – General Fund

July 27, 2010

Departures from County Service:

1. Loretta Rende – Public Fiduciary – Public Fiduciary Assistant – 07/08/10 - General Fund – DOH 12/31/07 – Resigned
2. Genevieve Martinez – Probation Juvenile Detention – Juvenile Detention Shift Supervisor – 07/16/10 - General Fund – DOH 11/25/98 – Terminated

Hires to County Service:

3. Joanna McDaniel – Public Fiduciary – Public Fiduciary Assistant – 07/19/10 - General Fund – Replacing Loretta Rende

Temporary Hire to County Service:

4. Renee Omstead - Health and Community Services – Accounting Clerk – 07/12/10 – Various Funds
5. John R. Dzera – Constituent Services II – Temporary Laborer – 07/26/10 – General Fund
6. Amanda Roady – Division of Health and Community Services – Accountant – 07/27/10 – WIA and Housing Funds

Position Review:

7. Janice McGann – County Attorney – Legal Secretary Senior – 07/01/10 – From 20% ACJC Fund and 80% General Fund To 100% General Fund

Request Permission to Post:

8. Public Works Engineering – Construction Project Manager – Vacated by Lex Sheppard

SHERIFF’S PERSONNEL ACTION ITEMS

Hires to County Service:

9. Edward McGuire - Sheriff's Office – 911 Dispatcher – 08/02/10 – General Fund -Replacing LeeAnn Hulbert

Departmental Transfers:

10. Annamaria Schutter – From Assessor – To Sheriff's Office – From Property Appraiser I – To 911 Dispatcher – 08/02/10 - General Fund

U. Approval of finance reports/demands/transfers for the weeks of July 14, 2010, July 20, 2010, and July 27, 2010. (separate handout)

July 14, 2010

\$2,098,055.50 was disbursed for County expenses by check numbers 228563 through 228754.

July 20, 2010

\$1,821,364.39 was disbursed for County expenses by check numbers 228755 through 228940.

July 27, 2010

\$2,090,324.43 was disbursed for County expenses by check numbers 228941 through 229156. **(An itemized list of disbursements is permanently on file in the Board of Supervisors’ Office.)**

Chairman Pastor stated that although the recommendation for a new County Finance Director is on the Consent Agenda (Item T above) today for approval by the Board, he wanted to introduce Joseph Heatherly, who was one of the candidates and has actually been on the job for 2 weeks. He stated that Mr. Heatherly is a local gentleman having started his career in the Globe-Miami area. Mr. Pastor stated, "He's been out in the world working in various financial positions in the mining industry and I just wanted to introduce him." Mr. Heatherly was welcomed by the Board members. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved Consent Agenda item numbers 10A-10U.

Item 11 - CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address issue(s) within the Board's jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date.

There were no requests to speak from the public.

Item 12 - At any time during this meeting pursuant to A.R.S. §38-31.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

Each Board member presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Pastor adjourned the meeting at 10:57 a.m.

APPROVED:



Michael A. Pastor, Chairman

ATTEST:



Marián Sheppard, Chief Deputy Clerk