

**BOARD OF SUPERVISORS MINUTES
GILA COUNTY, ARIZONA**

Date: February 2, 2010

SHIRLEY L. DAWSON
Chairman

JOHN F. NELSON
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Marilyn Brewer
Deputy Clerk

MICHAEL A. PASTOR
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Shirley L. Dawson, Chairman; Tommie C. Martin, Vice-Chairman; Michael A. Pastor, Supervisor; John Nelson, Deputy County Manager (Mr. Nelson's title changed to that of Interim County Manager/Clerk after the approval of item 2.); Marian Sheppard, Chief Deputy Clerk; and Bryan Chambers, Chief Deputy County Attorney.

Item 1 – Call to Order – Pledge of Allegiance – Invocation

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date in the Board of Supervisors hearing room. After calling the meeting to order, Chairman Dawson thanked everyone for being present. She stated, "This is a difficult time for Gila County. I've had the privilege of working with Mr. Steve Besich for the last 5 years. The first 3-4 months were kind of rocky with us, but the last 4 plus years have been wonderful. The last 6 months have been difficult. While Mr. Besich was ill, he would still call, including last Tuesday. There happened to be 2 administrators in my office when he called and we pretty much knew it was a goodbye call. Steve was a very private man and so last Wednesday, we decided that we should go around to all the elected officials and let them know how seriously ill he was. That was a difficult thing to do. Steve managed to go through most of his illness without staff being pulled down by his illness. I would like this morning for us to stand and have a moment of silence in his memory after which Vice-Chairman Martin will lead the pledge of allegiance and Reverend Dan Morton will offer a prayer. Mr. Besich's services will be held tomorrow morning in a little chapel in Miami at Our Lady of the Blessed Sacrament Church with visitation at 9:00 a.m., rosary at 9:30 a.m. and services at 10:00 a.m. I was really hoping that Steve would have his service on Tuesday. He had pretty much planned things and I thought it would only be appropriate to kick us out of having a Board meeting, but those plans didn't work out. Mr. Nelson has sent out a notice for staff and department heads to make the decision on their staff attending the services. After the service, at the Globe Elks Club, there will be a time to get together

and knowing Mr. Besich, he would prefer that you all celebrate his life. Would you all please stand for a moment of silence. I hope you have good memories of special times with Steve.”

After a moment of silence, Vice-Chairman Martin then led the Pledge of Allegiance and Reverend Dan Morton of the First Christian Church in Globe delivered the invocation.

Item 2 - Information/Discussion/Action to appoint an Interim County Manager/Clerk of the Board and grant signatory authority as necessary.

Chairman Dawson stated, “My suggestion is that John Nelson be named as the Interim County Manager/Clerk of the Board. He and all of our staff have really stepped up these last 6 months and helped us through these difficult times.” Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board unanimously appointed John F. Nelson as the Interim County Manager/Clerk of the Board and granted signatory authority as necessary.

Item 3 – Information/Discussion/Action to appoint John F. Nelson and Steve Stratton as the two official trustees to the Arizona Counties Insurance Pool (ACIP) for Gila County.

There was no discussion by the Board. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously appointed John F. Nelson and Steve Stratton as the two official trustees to the ACIP for Gila County.

Item 4 – Information/Discussion/Action to appoint John F. Nelson and Jacque Griffin as the two official trustees to the Arizona Local Government Employee Benefit Trust (AZLGEBT) for Gila County.

There was no discussion by the Board. Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board unanimously appointed John F. Nelson and Jacque Griffin as the two official trustees to the Arizona Local Government Employee Benefit Trust (AZLGEBT) for Gila County.

Item 5 – Presentation of information pertaining to the Boys and Girls Club of Globe.

Chairman Dawson called on Russ Fetterman, temporary Coordinator of the Boys and Girls Club of Globe (BGCG). Mr. Fetterman stated that he wanted to give an update to the Board on how well the Boys and Girls Club of Globe is doing thanks to the investment by Gila County last year for a building dedicated to the youth. He stated that in the future there will be another request for funding as the County’s support is critical to the continued operation of the organization. He then gave a PowerPoint presentation

explaining the varied and diversified classes offered to the youth in the after-school programs as well as the summer program. D.J. Lott, Executive Director of the Boys and Girls Club of San Carlos, continued with the PowerPoint presentation. He stated, "\$80,000 of in-kind contributions was given, but truly the amount of time by community members to put this project together was priceless. They did a tremendous job in a short amount of time to get the building ready, to raise the funds, to recruit, hire and train staff, and to make sure that the program meets the standards of the National Boys and Girls Club of America." He then introduced Ginger Horta and Sabrina Jones who provide direct supervision, guidance and tutoring to the youth in Globe. He explained that the BGCG has 5 core programs, which include the following: Character and Leadership Development; Education and Career Development; Health and Life Skills; the Arts; and Sports: Fitness and Recreation. Mr. Fetterman then reviewed the summer program in which 175 students participated. A "Day for Kids" was also held at the San Carlos Casino Pavilion in which over 500 kids attended. He stated, "In a little over a year, our organization and programs came from absolutely nothing to a full-fledged, year round, youth oriented program." Mr. Fetterman then showed a short video entitled, "It Just Takes One" in which students express who they remember as the person who has made a difference in their life. He concluded by stating, "With the help from Gila County, you are the one that has helped us achieve our goal." He encouraged the Board to take a tour of the facility. No action was taken by the Board.

Item 6 - Information/Discussion/Action to authorize the Gila/Pinal Workforce Investment Board to advertise and release a Request for Proposals for Program Year 2010-2011 WIA Title I Youth Programs for Gila and Pinal Counties.

Barbara Valencia, WIA (Workforce Investment Act) Program Coordinator, stated that under the WIA, the local WIA Board is required to bid out the youth programs. She pointed out the timeline involved in the bids in order to start the program. The contract will be for a period of 1 year with the option to extend it for a second year if the service provider is in compliance with the Act. She noted that \$500,000 has been listed for the allocation; however, the exact amount is unknown until the allocation is received in June 2010. Over the years it has averaged at \$500,000. Chairman Dawson inquired whether the WIA partners with organizations such as the Boys and Girls Club. Ms. Valencia stated that the entity awarded the contract to provide Title I Youth services is required to partner with all of the local youth programs. Chairman Dawson inquired as to the entity that is currently operating this program and the amount of Gila County's allocation. Ms. Valencia stated that Central Arizona Association of Governments (CAAG) is the contract provider for Title I Youth services. Youth services are provided in both Gila and Pinal Counties, and the funding allocation is based on a 60%/40% split with the 40% going to Gila County as it is the smaller County. CAAG provides all the services in-

house and provides all the elements that are required under the WIA. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously authorized the Gila/Pinal Workforce Investment Board to advertise and release a Request for Proposals for Program Year 2010-2011 WIA Title I Youth Programs for Gila and Pinal Counties.

~~**Item 7 - Information/Discussion/Action to approve Professional Services Contract No. 051809 between Gila County and US Imaging whereby on-site scanning services will be provided for the Recorder's Office and the Clerk of the Board in the amount of \$64,478.70. (Steve Stratton)**~~

This item was removed from the agenda prior to the meeting.

**Item 8 – Motion to convene as the Gila County Library District.
Item 8A – Information/Discussion/Action to approve six (6) three-year contracts between the Gila County Library District and Network Services, Inc. for dedicated Internet access for the following locations at the following monthly amounts: (1) Library District Offices – \$720.15; (2) Globe Public Library - \$362.90; (3) Miami Memorial Library – \$362.90; (4) Payson Public Library - \$362.90; (5) Isabelle Hunt Memorial Library in Pine - \$362.90; and (6) Tonto Basin Library - \$590.00.**

Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board convened as the Gila County Library District in order to address items 8A and 8B. Jacque Griffin, Assistant County Manager/Librarian, stated that these contracts are for a federal program that assists in funding internet connectivity for the Library District office as well as the libraries throughout the County. A requirement is that every 3 years bids must go out for internet connectivity within the federal timeline, which is usually around February and the contracted service will begin July 1, 2010. Ms. Griffin explained that the monthly amount for the Tonto Basin Library is higher because it involves 2 telephone company exchanges. The contracts for the Young Public Library and the Hayden Public Library were completed last year and the contract for the San Carlos Public Library will be addressed in Item 8B below. Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board unanimously approved six (6) three-year contracts between the Gila County Library District and Network Services, Inc. for dedicated Internet access for the following locations at the following monthly amounts: (1) Library District Offices – \$720.15; (2) Globe Public Library - \$362.90; (3) Miami Memorial Library – \$362.90; (4) Payson Public Library - \$362.90; (5) Isabelle Hunt Memorial Library in Pine - \$362.90; and (6) Tonto Basin Library - \$590.00.

Item 8B – Information/Discussion/Action to approve a three-year contract between the Gila County Library District and San Carlos Apache Telecommunications Utility, Inc. (SCATUI) to provide high speed Internet

ADSL for the San Carlos Public Library at a rate of \$147.95 per month, plus applicable installation charges and fees beginning on July 1, 2010.

Ms. Griffin stated this is the same type of contract as was discussed in Item 8A for internet connectivity; however, this contract is with SCATUI for the San Carlos Public Library. She stated that the County has been on a month-to-month basis with SCATUI; however, that company's policies are changing to require a contract and it is the County's desire to lock in a price for 3 years. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously approved a three-year contract between the Gila County Library District and San Carlos Apache Telecommunications Utility, Inc. (SCATUI) to provide high speed Internet ADSL for the San Carlos Public Library at a rate of \$147.95 per month, plus applicable installation charges and fees beginning on July 1, 2010.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Martin, the Board reconvened as the Board of Supervisors.

Item 9 - Update on activities regarding the Census 2010 Gila County Complete Count Committee and recognition of the following employees for their dedicated assistance beyond their regular duties to ensure that the County address list for Census 2010 was accurate and complete: Debra Aguirre, Susan Aliprandini, Juley Bocardo-Homan, Larry Dorame, Linda Eastlick, Josephine Goode, Tom Homan, Larry Huffer, Jeremy Johnson, Diana Jones, Laverna Kniffen, Mary Stemm, Sadie Tomerlin Dalton, Beverly Valenzuela and Debra Williams.

Ms. Griffin provided an update regarding the 2010 Census. She began by stating that some people are using scare tactics and cautioning people not to fill out the Census forms; however, failure to complete the census forms will cost Gila County and all other entities that share in federal funding. She encouraged everyone to complete the Census forms in order to be counted. She explained that the Census 2010 Gila County Complete Count Committee is a group of 30 local volunteers representing all of Gila County in an attempt to get the word out about the Census. The 2010 Census is a postcard comprised of 10 simple questions that should take less than 10 minutes to complete. She stated that the Census Bureau out of the Denver office recently sent a list to the County stating that 9,000 addresses could not be validated and gave the County 3 weeks in which to provide that validation by hard copy proof that these addresses exist. On the last day of the third week, the Census Bureau may grant 2 additional weeks to comply. With volunteer County employees working nights and weekends, this huge task was completed and Ms. Griffin wanted to recognize those employees for their dedicated assistance beyond their regular duties, as follows: Debra Aguirre, Susan Aliprandini, Juley Bocardo-Homan, Larry Dorame, Linda Eastlick, Josephine Goode, Tom Homan, Larry Huffer, Jeremy Johnson, Diana Jones, Laverna Kniffen, Mary Stemm,

Sadie Tomerlin Dalton, Beverly Valenzuela and Debra Williams. Bob Gould, Community Development Division Director, then gave a PowerPoint presentation to the Board. He stated that this is the largest peace-time activity in which the federal government gets involved. By the completion of the Census, 1.3 million temporary jobs will have been created in order to complete the Census and those workers will have visited 134 million homes across the U.S. to complete a count of over 3.9 billion people. An advanced notice will be mailed out in February or March stating that the Census questionnaire will be mailed out, followed by the actual mailing of the Census form. After a couple of weeks when the results have been tallied, those who have not responded will receive a second notice. The final step will be that an enumerator will go to the homes of those who have not responded to try to obtain the Census information during the period of April through July. By December 2010, the Census count must be reported to the U.S. President and a year later, the redistricting information will be released. The Census information is extremely valuable not only for funding, but also so the federal government can identify the potential needs of each community. He stated that approximately \$300 billion per year (\$3 trillion over a 10-year period) will be tied to the Census count and allocated to local, state and tribal governments. He reiterated that the Census form will contain 10 questions for the first person on the Census form, followed by 7 additional questions for all additional members in the household. The generic questions consist of name, age, gender, race, ethnicity, relationship, whether you own or rent a home, etc., and will be quite simple to complete. The national goal is to get a 70% response rate. Mr. Gould believes that Gila County's response will probably be 50%-52%. He warned that some people might use the Internet to send e-mails asking for personal information supposedly related to the Census, but it will not be legitimate. The Census Bureau does not conduct the 2010 Census via the internet or by e-mail. If anyone receives such an e-mail, the e-mail should be forwarded directly to the Census Bureau at itso.fraud.reporting@census.gov. He stated that confidentiality is a key issue with the Census and anyone who has access to the data must sign a confidentiality form pledging not to divulge any information, which carries penalties of 5 years imprisonment or up to a \$250,000 fine for failure to comply. The purpose of the Census is to gather statistical data only and not for information on individuals. Mr. Gould concluded his presentation by stating that more information on the 2010 Census is available at <http://www.census.gov/>. The Board thanked Mr. Gould and Ms. Griffin for the information. No action was taken by the Board.

At this time Chairman Dawson requested that the Board address agenda item number 15.

Item 15 - Information/Discussion/Action to certify the petitions presented to annex property within the Airline/Luke Corridor into the Northern Gila County Sanitary District pursuant to A.R.S. §48-262(A)(12)

Linda Eastlick, Elections Director, stated that the purpose of this item was to present a certification of the petitions that were presented to annex property within the Airline/Luke Corridor into the Northern Gila County Sanitary District (NGCSD). In late June 2009, the Board reviewed the Impact Statement for this annexation. Larry Huffer, Chief Appraiser for the Assessor's Office, passed out a Certificate of Verification to the Board. He stated that based on the requirement in A.R.S. §48-906 (D), the Gila County Assessor has verified the ownership of property of the persons who signed a petition for the annexation of certain parcels into the NGCSD. The results are as follows: the owners of property within the limits of the proposed district who signed a petition were a majority of the owners; 58 out of 104 signed a petition, or 55.77%. The owners of more than 51% of the assessed valuation of the property within the limits of the proposed annexation signed a petition. The owners of \$512,591 of assessed valuation out of a total of \$929,101 of assessed valuation signed a petition or 55.17%. It meets the criteria on both accounts. Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board unanimously certified the petitions presented to annex property within the Airline/Luke Corridor into the Northern Gila County Sanitary District pursuant to A.R.S. §48-262(A)(12).

The Board then moved back to agenda item number 10.

Item 10 - CONSENT AGENDA ACTION ITEMS:

- A. Approval to appoint the following individuals as precinct committeemen to the Gila County Democratic Party: Patrece Patterson and Kenneth Wayne Hyde.**

- B. Approval for the Gila County Division of Health and Community Services to accept an Early Childhood Screening Program grant award (Grant No. FTF-RC004-10-0129-01) from the Arizona Early Childhood Development and Health Board (First Things First) in the amount of \$56,650 to provide early childhood vision, hearing and developmental screening to children ages birth to 5 years for the period October 1, 2009, to June 30, 2010.**

- C. Approval of Election Services Agreement between Gila County (Division of Elections and (1) the Town of Miami; (2) the Town of Star Valley for the March 9, 2010, and May 18, 2010, Mayoral/City Council Primary and General Elections.**

- D. Approval of revised Policy No. DPW04-04, Employee Use of County Vehicles or Property. Second paragraph added under Procedures to address use of vehicles for emergency first responders.**

E. Approval of revised Policy No. DPW06-01, Emergency Response Team Guidelines. Two paragraphs added under Procedures to address use of vehicles for emergency first responders.

F. Approval of the December 2009 monthly departmental activity report submitted by the Payson Regional Constable.

G. Approval of the personnel reports/actions for the week of February 2, 2010.

Departures from County Service:

1. John Canez – BOS – Temporary Laborer – 01/11/2010 – Constituent Services II Fund – DOH 12/14/09 – Temporary Position
2. Karen Miller – Public Fiduciary – Human Services Specialist I – 01/29/2010 – General Fund – DOH 09/04/07 - Resignation

Hire to County Service:

3. Ramona Scales - Health and Community Services – Public Health Nurse I- 02/08/2010 – Health Service Fund

End Probationary Period:

4. Austin Jones – Public Works/Automotive Equipment Maintenance – Vehicle and Equipment Maintenance Supervisor – 02/01/2010 – Public Works Fund
5. Laverna Kniffin – Recorder – Voter Outreach Assistant – 02/01/2010 – General Fund
6. Mary Lee - Community Development – Building Safety Assistant Senior – 02/15/2010 - General Fund
7. Dallyn Rubalcava – Recorder – Clerk – 02/15/2010 - General Fund
8. Billy Williams – Public Works/Recycling and Landfill Management – Solid Waste Operator Supervisor – 02/15/2010 – Solid Waste Fund

Position Review:

9. Cole Weaver – Personnel – Temporary Personnel Assistant – 02/04/2010 – General Fund – Temporary for one day
10. Shane Stuler - Health and Community Services – Environmental Health Manager – 01/18/2010 – Change in fund codes
11. Estelle Belarde - Health and Community Services – Housing Services Assistant – 01/18/2010 – Housing Fund – Working 30 hours a week

Request Permission to Post:

12. Globe Regional Justice Court – Justice Court Clerk Associate – Position vacated by Jeanne Hill
13. Public Fiduciary – Human Services Specialist I – Position vacated by Karen Miller

SHERIFF'S PERSONNEL ACTION ITEMS

Departures from County Service:

14. Jeremiah Compton - Sheriff's Office - Detention Officer – 01/25/2010 – General Fund – DOH 06/23/08 - Resignation

End Probationary Period:

15. Marci Sanders - Sheriff's Office - 911 Dispatcher - 02/15/2010 - General Fund

H. Approval of finance reports/demands/transfers for the week of February 2, 2010. (separate handout)

\$1,597,043.33 was disbursed for County expenses by check numbers 223998 through 224000 and 224134 through 224251. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously approved consent agenda items 10A-10H.

Item 11 - CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address issue(s) within the Board's jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date.

There were no requests to speak from the public.

Item 12 - At any time during this meeting pursuant to A.R.S. §38-31.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and Mr. Nelson presented information on current events.

Item 13 - Executive Session pursuant to A.R.S. §38-431.03(A)(1) for personnel matters regarding additional duties/assignments for County Manager, Deputy County Manager, Assistant County Manager, and the directors of the Public Works Division, Health and Community Services Division, and the Department of Emergency Management and Health Preparedness, in light of the various state and local crises facing Gila County.

Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board moved into executive session at 11:13 a.m.

At 12:09 p.m., Chairman Dawson reconvened the regular session. No action was taken by the Board on agenda item 13.

WORK SESSION

Item 14 - Discussion of the Gila County strategic planning process to include: A. Ice breaker; B. SWOT (strength, weakness, opportunity, threats) analysis; and C. Continue with goal setting.

Chairman Dawson stated that this item would be tabled to a future meeting.

There being no further business to come before the Board of Supervisors, Chairman Dawson adjourned the meeting at 12:10 a.m.

APPROVED:



Shirley L. Dawson, Chairman

ATTEST:



John F. Nelson, Interim County Manager/Clerk