

**MANUFACTURED HOME INSTALLATION  
PERMITTING INFORMATION  
GILA COUNTY COMMUNITY DEVELOPMENT  
BUILDING SAFETY DEPARTMENT**

745 N Rose Mofford Way, Globe AZ 85501  
Phone: (928) 425-3231 Ext. 4224 Fax : (928)425-0829

608 E. Hwy 260, Payson, AZ 85541  
Phone : (928)474-9276 Fax: (928)474-0802

*Please Note: Manufactured Blocking Requirements Need To Be On Site For Inspectors.*

**Owner Information:**

Name of Unit Owner: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Property Owner: \_\_\_\_\_

If landowner different from homeowner, a notarized letter of permission is required, unless installed in a park.

**Actual Address Where Manufactured Home will be Installed:**

Street Address: \_\_\_\_\_ Park Name: \_\_\_\_\_

City: \_\_\_\_\_

Parcel No.: \_\_\_\_\_

Compliance: Zoning: \_\_\_\_\_ Setbacks: \_\_\_\_\_

**Unit Identification:**

Manufacturer: \_\_\_\_\_ Year: \_\_\_\_\_ Cost/Value of Home: \_\_\_\_\_

Serial No: \_\_\_\_\_ Model: \_\_\_\_\_ Size: \_\_\_\_\_

**Installer Information:**

Installer Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

License No.: \_\_\_\_\_

Check required utility services: Gas\_\_ Sewer\_\_ Water\_\_ Electric\_\_ Cooler\_\_ Refrigeration\_\_ Blocking\_\_

Is this a Ground Set? Yes \_\_\_\_\_ No \_\_\_\_\_

Is a new Electrical Service being requested? Yes \_\_\_\_\_ No \_\_\_\_\_

	Required	Approval
<input type="checkbox"/> <b>APS</b> Approval for service panel location	_____	_____
<input type="checkbox"/> <b>Standard Flood Hazard Determination Report:</b>		
<input type="checkbox"/> <b>Floodplain Use Permit:</b> See above	_____	_____
<input type="checkbox"/> <b>Right of Way Permit:</b> Globe- 928-425-3231 Ext 8530 Payson- 928-474-7118	_____	_____
<input type="checkbox"/> <b>Grading Permit:</b> Globe- 928-425-3231 Ext 8530 Payson- 928-474-7118	_____	_____
<input type="checkbox"/> <b>Drainage Permit:</b> Globe- 928-425-3231 Ext 8530 Payson- -474-7118	_____	_____

**Site Plan** –if in a park, manager must approve space placement \_\_\_\_\_

**Roof Load Requirements:** \_\_\_\_\_

**Wastewater Approval** \_\_\_\_\_

**Gila County Wastewater Dept.: Current Clearance Letter & Site Plan Stamped**

(Exceptions: Sanitary Districts: Cobre Valley, Northern Gila County, and Pinal Sanitary.)

**Sewer Fee Receipt if in Mesa Del Caballo** \_\_\_\_\_ **If in park N/A** \_\_\_\_\_

Globe-928-402-4224 Payson-928-474-9276

**Geo Tech Report for Copper Canyon Ranches** \_\_\_\_\_

**Potable Water Supply** (If in park N/A) \_\_\_\_\_

**Fire Department letter:** Pine/Strawberry Fire Dept. (928-476-4272) \_\_\_\_\_

Hellsgate Fire District (928-474-3835) Tri-City Fire (928-425-0815) \_\_\_\_\_

**OFFICE USE ONLY:**

**Parcel File Researched** \_\_\_\_\_

**Site Plan Certification Signed** \_\_\_\_\_

**Legal Access** \_\_\_\_\_

**Easements OK'd** \_\_\_\_\_

**“Basic Setup of Mobile Home”** \_\_\_\_\_

**Minor Land Division** \_\_\_\_\_

**Manufactured Home Permit Fee: \$350.00**

**New Electric Service Fee: \$50.00**

**Ground Set Manufactured Home Permit Fee \$400.00**

MANUFACTURED HOME PERMITS EXPIRE 6 MONTHS FROM DATE OF ISSUE