

**REGULAR MEETING – WEDNESDAY MAY 28, 2014 – 9:00 a.m.**

*Minutes noted as italicized text*

<b>1. Call to Order – Welcoming remarks</b>	<b>Michael O’Driscoll</b>
a. Roll Call to Establish Voting Quorum <i>Voting quorum established</i>	<b>Chairman</b>
<b>2. Meeting Minutes for (Date) – Information/Discussion/Action</b>	<b>Michael O’Driscoll</b>
<i>Deferred to next meeting</i>	
<b>3. Membership – Information/Discussion/Action</b>	<b>Michael O’Driscoll</b>
a. Recommended LEPC personnel actions - Approve New Member Application(s) or Resignation(s)	
• <i>Lt. Keith Thompson, Gila County Sheriff’s Office – <b>Application Approved</b></i>	
• <i>Nick Renon, formerly with Globe Fire Department – <b>Resignation Approved</b></i>	
• <i>Austin Jones, Senior Environmental Engineer-Freeport-McMoRan Miami, Inc – <b>Application submitted electronically for review but Mr. Jones was not in attendance. Application approval deferred to next meeting.</b></i>	
<b>4. Presentation – Changes to By-Laws – Information/Discussion/Action</b>	<b>Debra Williams</b>
a. Open Meeting Law presentation and process review for membership changes	<b>GCLEPC Coordinator</b>
• <i>Changes to By-Laws:</i>	
• <i>Section 6 Meeting 6.05 Voting: addition of language addressing identification of designee or proxy by a voting member prior to any LEPC meeting.</i>	
• <i>Section 8 Subcommittees: addition of 8.03 Open Meeting Law: Pursuant to ARS Section 38-431.01, all subcommittees formed are subject to all open meeting law requirements.</i>	
<i>All changes/additions Approved</i>	
<b>5. Review websites – Information/Discussion</b>	<b>Debra Williams</b>
a. Arizona State Emergency Response Commission <a href="https://www.azserc.org/Default.aspx">https://www.azserc.org/Default.aspx</a>	
b. Arizona Tier II Chemical Inventory Reporting	
c. Arizona Gatekeeper Newsletter	
d. Gila County LEPC <a href="http://www.gilacountyaz.gov/">http://www.gilacountyaz.gov/</a>	
<b>6. ERF/HMEP Grants – Information/Discussion</b>	<b>Debra Williams</b>
a. FFY2015 Cycle	
• <i>ERF-Emergency Response Fund available through the Governor’s office for equipment that will support response and / or exercise.</i>	
• <i>HMEP-Hazardous Materials Emergency Planning grant. A federal grant available for planning purposes only.</i>	
• <i>The federal grant cycle should open in October 2014. We will look at the grant guidelines and application at the next meeting.</i>	
<b>7. Call to the Public</b>	<b>Michael O’Driscoll</b>
a. Public Comment <sup>Notes 1&amp;2</sup>	
<i>Nick Renon: suggests the coordinator contact Marc Marin at the Arizona Silverbelt with the group duties for Group III-Broadcast and Print Media.</i>	
<b>8. Gila County Emergency Response Plan Review – Information/Discussion/Action</b>	<b>Debra Williams</b>
a. Annex H – Training	
<i>Update to Section IV Execution D.3.; Page 81, Division name update: <b>Approved</b></i>	
b. Annex I – Exercise Discussion <i>only of potential exercises</i>	
c. Appendix I – Exercise Schedule Training and Exercise template provided for review and inclusion in the plan; <b>Approved</b>	
<b>9. Call to the membership to share current event updates. No action may be taken on issues presented.</b>	<b>Michael O’Driscoll</b>
<b>10. Set next meeting date: Wednesday, August 6, 2014</b>	
<b>11. Adjourn</b>	

**Note 1:** Pursuant to ARS 38-431.01G Meetings shall be open to the public. A public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

**Note 2:** Members of the public are requested to limit their comments to no more than 5 minutes.

**Note 3:** Agenda items may be taken out of order at the discretion of the chair.

**Note 4:** Pursuant to the Americans with Disabilities Act (ADA) the Gila County Local Emergency Planning Committee does not discriminate on the basis of disability in admission to its public meetings. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by making requests as early as possible to arrange the accommodation. For TTY, please dial 7-1-1 to reach the Arizona Relay Service and ask the operator to connect you to (928) 425-3231.