

Home Baked & Confectionery Goods Program

How to Register for the Program:

- Obtain a food handler's card, if offered in the county in which the prospective registrant lives; and
- Complete an online registration with ADHS (<http://azdhs.gov/phs/oeh/fses/goods/>).

Program Requirements:

Products must be:

- Non-potentially hazardous;
- Prepared in the kitchen of a private home for commercial purposes by or under the supervision of an individual who has obtained a food handler's card (if issued by the county in which the individual resides); and
- Labeled with:
 - The name, address, and telephone number of the individual registered with ADHS
 - A list of the ingredients in the product
 - A statement that the products are prepared in a private home
 - If applicable, a statement that the product is prepared in a facility for individuals with developmental disabilities.

Frequently Asked Questions

1. **How do I know if a baker is registered?** Please look at the registrant list that is posted at the top of the ADHS website (<http://azdhs.gov/phs/oeh/fses/goods/>). The list is first sorted by county, then by city, and finally by the last name of the registrant. Contact ADHS if you do not find the registrant on the list. We can be reached at 602-364-3118 or by email at HomeBakedGoods@azdhs.gov.
2. **Do registrants have to post their registration certificate?** No, it is not required for a registrant to post their registration certificate.
3. **Does their registration certificate expire?** No, registrations do not expire.
4. **What food products can registrants make?** Registrants are able to prepare non-potentially hazardous food products at home once they have registered with ADHS.
5. **What if a registrant is making more products than what is listed on the registration?** As long as they meet the program requirements (non-PHF food products made at home), they are approved.
6. **Where can I find the registrant list?** The registrant list is posted at the top of the ADHS website (<http://azdhs.gov/phs/oeh/fses/goods/>). The list is first sorted by county, then by city, and finally by the last name of the registrant.
7. **What can be done if a registrant is not following the program requirements?**
 - a. If they are only selling non-potentially hazardous food products and are not meeting a program requirement, such as proper labeling, please notify ADHS and we will contact the registrant.
 - b. If they are selling potentially hazardous food products, please notify ADHS and we will contact the registrant. Imminent health hazards associated with the products can be addressed by the county health department.
8. **What if we find someone who is making non-potentially hazardous food products but is not registered with ADHS?** We recommend that you contact ADHS and provide us with the



individual's contact information. We will attempt to reach them to inform them of the program and how to register.

9. **What if we find someone that is making PHF food and is not registered?** The county health departments should follow their existing processes and procedures for addressing unpermitted establishments/vendors.
10. **How does ADHS address complaints submitted against a registrant?** ADHS staff contacts the registrant to obtain additional information and assess whether or not they are following the program requirements. The goal of the complaint response is to obtain compliance with the program requirements by the registrant.
11. **How are complaints submitted to ADHS?** Complaints can be called in or emailed to the Office of Environmental Health. We can be reached at 602-364-3118 or by email at HomeBakedGoods@azdhs.gov.
12. **Can a registrant make their products onsite?** No, they can only make their products at their home.
13. **Can a registrant sell their products at a restaurant?** Yes, they can sell their products to a restaurant but only if the final customer (the individual that will consume the product) is provided with the required labeling information.

