

DEVELOPMENT PLAN REQUIREMENTS

1. Submit a completed application form (attached) with the applicable non-refundable fee of \$50.00.
2. Provide a Narrative – a thorough description of the proposed use – including number of employees, hours of operation, etc....
3. Provide a Development Plan, which is a drawing of your parcel, **DRAWN TO SCALE (no larger than 100 feet per inch)**, that shows the following:

- North Arrow
- Lot lines and dimensions
- Location of easements and alleys
- Location and proposed use of all site improvements (proposed and existing)
- Distances between buildings and from buildings to property lines
- Fences and other structures, proposed or existing
- Street Names and Driveways
- Location of all washes, ditches, creeks and drainage easements
- Location of all existing and proposed utilities (including U/G piping and meter locates)
- Location of septic tank, leach field and reserve area
- Location of well, if any
- Location of propane tanks with setbacks, capacity of tank and whether it is above or below ground. NOTE: Below ground tanks require State Fire Marshall approval.
- Note land uses on all adjacent properties
- Show on-site parking arrangements, including loading area. Show number and sizes of parking spaces. (See Section 103.6 Off Street Parking, in the Gila County Zoning Ordinance)
- Signs: show location, size and lighting (if any).
- Location and type of exterior lighting NOTE: Must comply with the Gila County Dark Sky Ordinance
- The proposed off-site circulation pattern including, as appropriate, right-of-way dedication, street improvement traffic control measures, location and design of driveway openings, acceleration/deceleration lanes.
- Provisions for ADA accessibility
- Fencing: location, size and type
- Provisions for trash
- Additional information as the Director may deem necessary to evaluate the impact of the proposed development on surrounding uses.