Application for Employment

GILA COUNTY EDUCATION SERVICE AGENCY

• 1400 East Ash Street • Globe, Arizona 85501 •
Phone (928) 402-8784/Fax (928) 402-0038

~ An Equal Opportunity Employer ~

Please print in black ink or use typewriter. Date 9-1-2012

IDENTIFYING INFORMATION:

Name Jensen Jon Richard Social Security No. _____
Last First Middle

Address 5061 N Mission Ln Prescott Valley, Arizona 86314
Street Apt. City/State Zip

Telephone: Home 928-277-6561 Office 928-277-6567 Message _____

Driver License No. _____ State Arizona Type Class D

If you have lived in Arizona less than two years, give previous address:
Address _____
Street Apt. City/State Zip
How long at this address? 11 years

POSITION SOUGHT: Executive Director for Arizona County School Superintendents

Will you accept? (mark all that apply) ☒ Full Time ☐ Part Time

List languages that you fluently: Speak _____ Speak _____ Write _____

No question on this application should be answered in such a manner as to disclose race, color, creed, national origin, ancestry, age, marital status, sex, or the existence of any physical or mental condition unrelated to the performance of the position for which you are applying.

If employed by the Gila County Education Service Agency you will be required to provide the following information:

1. Fingerprint Clearance Card.
2. Selective Service registration number (if applicable).
3. Proof of immunization from measles/rubella unless exempt because of age, medical or religious reasons.
4. Proof of citizenship with a) one of the following documents: Valid U.S. Passport, Certificate of U.S. Citizenship, Certificate of Naturalization, unexpired foreign passport with attached Employment Authorization, Alien Registration Card with photo or b) one document from List A <u>and</u> one from List B below:

LIST A	LIST B
State issued Driver's license or I.D. card	Original Social Security Card
U.S. Military Card	Valid Birth Certificate
	Unexpired INS Employment Authorization

• • • EMPLOYMENT EXPERIENCE • • •

Please provide an accurate, complete history of full and part-time employment, including military service in chronological order, with present or most recent employer first. Please account for gaps in employment. Use extra page(s) if needed.

EMPLOYER	FROM	TO	NO. OF YEARS	FT? or PT?
Chinle Unified School District	11/2005 Month/Year	07/2012 Month/Year	6	FT
ADDRESS PO BOX 587 Chinle, Arizona 86503			TELEPHONE 928-674-9504	
POSITION/DUTIES High School Assistant Principal, AIM's Testing Coordinator, Discipline and Attendance, Hiring of Teacher Coordinator				
SUPERVISOR/TITLE Doug Clauschee	SALARY 55,000	REASON FOR LEAVING Completed Contract Duties		

EMPLOYER	FROM	TO	NO. OF YEARS	FT? or PT?
Indian Oasis Baboquivari USD	07/2004 Month/Year	08/2005 Month/Year	1	FT
ADDRESS PO Box 248 Sells, Arizona 85634			TELEPHONE 520-383-6746	
POSITION/DUTIES Business Manager, Payroll, Budgets, Grants Management				
SUPERVISOR/TITLE Mark Schlizlien	SALARY 60,000	REASON FOR LEAVING Completed Contractual Duties		

EMPLOYER	FROM	TO	NO. OF YEARS	FT? or PT?
Humboldt Unified School District	09/2003 Month/Year	07/2004 Month/Year	1	FT
ADDRESS 12255 E Turquoise Circle Dewey			TELEPHONE 928-759-4000	
POSITION/DUTIES 6th grade Teacher				
SUPERVISOR/TITLE Karin Ward	SALARY 35,000	REASON FOR LEAVING Temporary Position		

EMPLOYER	FROM	TO	NO. OF YEARS	FT? or PT?
Littleton Elementary School	07/2002 Month/Year	06/2003 Month/Year	1	FT
ADDRESS PO Box 280 Cashion, Az. 85329			TELEPHONE 623-936-3333	
POSITION/DUTIES 4th grade teacher				
SUPERVISOR/TITLE Ms. White	SALARY 34,000	REASON FOR LEAVING Completed Duties		

Have you ever been dismissed from a position? Yes If yes, please explain: Some non-renwals are in my background

Have you ever been asked to resign from a position? no If yes, please explain: _____

Have you ever resigned rather than face disciplinary action and/or nonrenewal by an employer and/or disciplinary action against license/certificate? no If yes, please explain: _____

• • • EDUCATIONAL PREPARATION • • •

List all colleges or universities attended for undergraduate and graduate study in chronological order. Begin with first undergraduate study and include institutions attended even though no degree was earned. Use additional page if necessary.

College or University and Location	Dates of Attendance	Major	Sem. Hrs. in Major	Minor	Sem. Hrs. in Minor	Degree Earned	Date Earned
Columbia Junior College, Columbia, Calif.	07/1972-07/1975	Gen Ed	64	History	15	AA	1975
Bethany University,Scotts Valley, Calif.	08/1975-12/1980	Education	70	Religion	15	BA	1980
University of Santa Clara, Santa Clara, Calif	08/1979-06/1982	Counseling	30	Counseling	30	Cetificate	1982
Western New Mexico University	1987-1990	School Administration	33	Education	0	MA	1990
Corllins University	2008-2011	Philosophy of Education	60	Education	0	Doctorate	2011

• • • CERTIFICATION • • •

What Arizona certificates do you hold? Type of certificate: Elementary, Secondary, Vocational, School Nurse, Psychology, Social Work, etc.

Certificate (Please note type)	Endorsements	Date of Issue	Expiration Date
Arizona Superintendent Certificate	SEI	10/12/1994	10/12/2017
Arizona Principal Certificate	SEI	03/01/2005	10/12/2017
Standard Elementary Certificate	SEI	07/01/1982	10/12/2013

• • • REFERENCES • • •

Please provide references qualified to give information demonstrating your fitness for the position you are seeking. List references in chronological order beginning with your most recent supervisor.

Name	Address	Title/Occupation	Telephone
Doug Clauschee	PO Box 587 Chinle, Arizona 86503	Chinle High School Principal	928-674-9504
Dorothy Yazzie	PO Box 587 Chinle, Arizona 86503	Chinle HS Assistant Principal	928-674-9500
Dr. Melba Martin	PO Box 587 Chinle, Arizona 86503	Director of Special Ed for Chinle School District	928-674-9730
Grace Valenzuela	Box Box 1595 Clifton, Arizona 85533	Greenlee County Assistant Superintendent	928-865-2822
Bill Bennet	PO Box 207 Joseph City, Arizona 86302	Retired Navajo County School Superintendent	928-386-2165
Greg Lelvis	Lordsburg High School	Lordsburg High School Principal	907-947-1340
Steve Troglia	PO Box 587 Chinle, Arizona 86503	Chinle School District Athletic Director	928-674-9481

September 3, 2012

Dear Gila County School Superintendent

I would like to be considered for the position of County School Executive Director. I have teacher experience in the elementary setting for 13 years. I have been an assistant principal for 7 years at Chinle Unified School District. I was Greenlee County School Superintendent for 8 years. As County School Superintendent I lobbied for the legislation that enabled county school superintendents to have Accommodation Schools for At-risk students and Homeless students and I went on to start two Accommodation Schools for two counties. At Greenlee County I also started a Preschool for the three local districts in the county. I facilitated and received over $500,000 in Federal and State Grants for various school programs. I was the Arizona County School Superintendents Vice President for the Arizona County School Superintendent's Association.

I have a BA degree in Education from Bethany University. I have a certificate in counseling from the University of Santa Clara. I have a Master's Degree from Western New Mexico University. Last I have a Doctorate in Philosophy in Education from Crollins University in Stockton, California. I have experience for over 30 years working in Arizona Schools. I work well with the Arizona Department of Education, Arizona School Administrators Association, Arizona School Facilities, and with the Arizona Legislature.

I feel I would make a great fit for the opening as Executive Director of Arizona County School Superintendents Association with my experience.

Sincerely,

Dr Jon Jen

Dr. Jon Jensen
5061 N Mission Ln
Prescott Valley, AZ 86314
928-277-6561

GILA COUNTY SCHOOL
RECEIVED
SEP - 6 2012
MV
SUPERINTENDENT OFFICE

Resume

Dr. Jon Jensen
5061 N Mission Ln
Prescott Valley, AZ 86314
928-277-6561
928-277-6567

Experience

Chinle High School Assistant Principal	2005-Present	Doug Clauschee
928-674-9504		
Indian Oasis BUSD Business Manager	2004-2005	Human Resources
520-383-3093		
Humboldt USD 6th Grade Teacher	2003-2004	Human Resources
928-759-4000		
Littleton Elementary 4th Grade Teacher	2002-2003	Human Resources
623-478-5608		
Yavapai Accommodation School Director	2000-2002	Human Resources
928-772-3544		
Greenlee County School Superintendent	1993-2000	Grace Valenzuela
928-865-2822		
Duncan Unified School District Teacher	1988-1993	Human Resources
928-359-2472		
Eagle Elementary School Head Teacher	1986-1988	Human Resources
928-865-2822		

College

Columbia Junior College	Columbia, CA	AA Degree in Gen Ed
Bethany Bible College	Scotts Valley, CA	BA in Education
Univ. of Santa Clara	Santa Clara, CA	Certificate in Counseling
Western New Mexico Univ	Silver City, NM	MA in School Administration
Corllins University	Stockton, CA	Doctor of Philosophy in Ed

References

Doug Clauschee	Chinle High School Principal	928-674-9496
Grace Valenzuela	Greenlee County School Assistant Supt.	928-865-2822
Greg Lelvis	Chinle High School CTE Director	928-674-9500
Sheila Betz	Chinle Federal Projects Coordinator	928-674-9700

CHINLE HIGH SCHOOL
"HOME OF THE WILDCATS!"

P.O. Box 587 Chinle, AZ 86503 Phone: (928) 674-9501 Fax (928) 674-9599

April 19, 2012

To Whom It May Concern:

Re: Letter of Recommendation for Dr. Jon Jensen

It is with great pleasure that I highly recommend Dr. Jensen for any administrative position that he applies for in your school district or organization. I had the pleasure of working with Dr Jensen at Chinle High School, Chinle Unified School District No. 24 for over five (5) years, as an assistant principal. As one of the assistant principal, I had the opportunity to know him personally and professionally.

Dr. Jensen is a great team player at Chinle High School. He is very supportive of his colleagues and parents. He is a very strong supporter of improving student achievement and behavior for all students but especially students with special needs. Dr. Jensen has excellent communication skills and is readily approachable.

Dr. Jensen is very capable of learning new skills to take on whatever assignment he is given. A specific assignment he was given was overseeing the state testing which entailed planning and implementing all activities related to this task.

Without reservation, Dr. Jensen will be a great asset in any school district or organization,

Thank you for your attention and support.

Please feel free to contact me at my office phone, 928-674-9503 or cell phone, 520-307-0932.

Sincerely,

Ms. Dorothy R. Yazzie
Assistant Principal
Chinle High School

Chinle High School
Chinle, AZ

Principal:
Mr. Doug Clauschee

Asst. Principals:
Mr. Jon Jensen
Mrs. Dorthy Yazzie

CTE Director:
Mr. Greg Lelvis

Athletic Director:
Mr. Steve Troglia

Navajo Rt. 7/Hwy 191
Chinle, AZ 86503

PO Box 587
Chinle, AZ 86503

Office:
(928) 674-9500/9501
Fax: (928)674-9599

www.chinleusd.k12.az.us

February 14, 2012

To Whom it may concern:

Please accept this letter of recommendation for Dr. Jon Jensen. He is Chinle High School's Assistant Principal and has faithfully and dutifully served in that position for five years. In that time I have witnessed Dr. Jensen accomplish several goals and establish many conditions that helped to preserve the operation and progress this school.

He has been responsible for student discipline, hiring, and AIMS testing. He has been diligent in fulfilling his responsibilities in these areas. Finally, he has been productive in planning, organizing, and implementing school initiatives.

Dr. Jensen has been very effective in assisting with staff supervision and school reform. As a qualified evaluator he is trained in research based instructional concepts and has assisted teachers with implementing essential strategies in the classroom that improved student performance. His teamwork approach has been a welcome addition to our school and he has always been able to work beyond the required time when called upon.

He has built a rapport with teachers, students, and community. He is a positive individual with strong values and a professional attitude. His ability to organize and manage allows him to multi task and be an effective supervisor. His leadership style is one that is collaborative and consistent. He makes sound decisions and has always made good judgment pertaining to school business.

It is my pleasure to recommend Dr. Jensen for a position in your organization. He will undoubtedly be an individual who you can count on and go to when needed. If there are any questions please contact me.

Sincerely,

Doug Clauschee

Mr. Doug Clauschee
Principal

CHINLE UNIFIED SCHOOL DISTRICT #24

Department of Exceptional Student Services

February 9, 2012

To Whom It May Concern:

It is indeed, my pleasure and privilege to bring to your attention a candidate for a leadership position in K-12 education. Jon Jenson is a man of impeccable integrity. Dr. Jenson is a hard worker at his professional duties. He came to Chinle approximately 5 years ago and became the Assistant Principal at Chinle High School. He was promoted to principal at Mesa View Elementary. I have collaborated with him as a teacher and as an ESS Director. Dr. Jenson has trained with us in TAP development and he also became a certified TAP evaluator.

Dr. Jenson has demonstrated excellent administrative abilities: consistently reviewed policy and planned accordingly, coordinated and developed, implemented and supervised and evaluated instruction with Chinle High School & Mesa View Elementary School.

Please give his candidacy your most serious and profound consideration. Should you have any questions please contact me at 928-674-9730.

Sincerely,

Melba Martin
ESS Director

P.O. Box 587, Chinle Arizona 86503 • (928) 674-9729/30 • Fax: (928) 674-9741

Chinle High School
Chinle, AZ

Principal:
Mr. Doug Clauschee

Asst. Principals:
Mr. Jon Jensen
Mrs. Dorthy Yazzie

CTE Director:
Mr. Greg Lelvis

Athletic Director:
Mr. Steve Troglia

Navajo Rt. 7/Hwy 191
Chinle, AZ 86503

PO Box 587
Chinle, AZ 86503

Office:
(928) 674-9500/9501
Fax: (928)674-9599

www.chinleusd.k12.az.us

February 09, 2012

To: Respective hiring committees and those individually instrumental in the hiring process

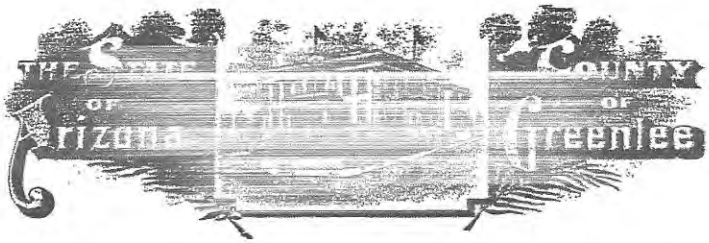
Re: Letter of Recommendation: Dr. Jon Jensen

With enthusiasm and purpose, I am pleased to write a professional recommendation for my colleague, Dr. Jon Jensen.
In the year and one half that I have had the pleasure of knowing and working with Dr. Jensen, I can attest to both his professional demure as well as personal qualities.
Dr. Jensen has worked at Chinle High School for six years as a very competent educational administrator. In the time I have spent with him, he has repeatedly demonstrated a very strong work ethic, in-depth knowledge of the duties, regulations and responsibilities associated with public school administration and, as importantly, has exhibited the ability to analyze situations, parse out respective issues and make sound judgments and decisions with knowledge at hand, that ultimately benefit our students and staff alike.
Dr. Jensen has shown flexibility in graciously accepting tasks that are asked of him; such as, but not limited to, assuming the duty of AIMS coordinator, proctoring other exams/assessments and frequently acting as an ameliorating presence in various situations dictating such. He is a very effective communicator as it relates to articulating and, as importantly, listening.
His professional background has also included time spent on several State advisory boards, initiating and implementing alternative schools and being a County School Superintendent.
In short, he is professionally multi-dimensional, extremely knowledgeable and always, a team player.
His personal qualities are no less impressive.
Above all, he is a person of integrity. This specifically translates to one who is honest, trustworthy and forthright. One senses this in his presence. Other character traits that he embodies are: compassion, the ability to recognize, comprehend and act upon extenuating circumstances and fairness in all he does.
Dr. Jensen, with his education, experience and personal qualities will unequivocally be an asset in any educational context or venue.
If there are any questions relative to this recommendation, please feel free to contact me at either: (w) 928-674-9488, (c) 907-947-1340 or school email

Respectfully,

Mr. Greg Lelvis, C.T.E. Director
Chinle High School

Tom Powers
County School
Superintendent



Grace R. Valenzuela
Chief Deputy
Crystal Alvarez
Deputy

Phone (928)865-2822
Fax (928)865-4417

Greenlee County School Superintendent
P.O. Box 1595
Clifton, Arizona 85533

May 4, 2011

To Whom It May Concern:

This letter is in reference to Mr. Jon Jensen. I had the opportunity to have assisted Mr. Jensen for eight years as his Chief Deputy. Mr. Jensen was elected in 1991 as the Greenlee County School Superintendent and served this public office from January 1992 thru December 2000.

As the Greenlee County School Superintendent Mr. Jensen was a very dependable, honest, responsible and a hardworking individual, carrying out the duties of a County School Superintendent. Mr. Jensen accomplished many tasks (preparing budgets, grant writing, printing warrants for the county school districts, financial duties of the small schools in Greenlee County, and organized the start of a preschool). These were some of the many accomplishments completed in his tenure.

Mr. Jensen would be a great asset to any employer if given the opportunity.

Sincerely,

Grace R. Valenzuela

Grace R. Valenzuela, Chief Deputy
Greenlee County Schools