

**BOARD OF SUPERVISORS MINUTES
GILA COUNTY, ARIZONA**

Date: December 1, 2009

SHIRLEY L. DAWSON
Chairman

STEVEN L. BESICH
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Marilyn Brewer
Deputy Clerk

MICHAEL A. PASTOR
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Shirley L. Dawson, Chairman; Tommie C. Martin, Vice-Chairman (via video conferencing); Michael A. Pastor, Supervisor; Steven L. Besich, County Manager/Clerk; Marian Sheppard, Chief Deputy Clerk; and Bryan Chambers, Chief Deputy County Attorney.

Item 1 – Call to Order – Pledge of Allegiance – Invocation

The Gila County Board of Supervisors met in Regular Session at 9:00 a.m. this date in the Board of Supervisors hearing room. Sheriff John Armer led the Pledge of Allegiance and Linda Eastlick delivered the invocation.

Item 2 - Recognition of 3 employees for November’s “Spotlight on Employees” program.

Juley Bocado-Homan presented gift cards as recognition awards to 3 employees for November’s “Spotlight on Employees” program, as follows: Angelo Cutter of the Personnel Department, Annette Mueller of the Sheriff’s Office and Virgil Dodd, who was unable to attend the meeting and will be recognized at a future meeting. On behalf of the Board, Chairman Dawson thanked the employees for their dedicated work.

Item 3 - Information/Discussion/Action to award Request for Sealed Bids No. 070109-2 for the Gila County Jail Women’s Dormitory.

Steve Stratton, Public Works Division Director, stated that previously he had requested that the Board reject all bids received for this project as they were too high. He has since worked with the Jail Commander, Sheriff and the architect resulting in some revisions being made to the project in order to bring it more in line with the budget. Seven bids were received this time and the bids were close in pricing. He stated that some very intensive investigation was conducted on the low bidder, who has been working on another project for the

County, but this project will be much larger and he wanted to ensure that this bidder was capable of handling it. The results of the investigation were very positive. Mr. Stratton recommended that the bid be awarded to JE Bowen Construction LLC in the amount of \$745,000, plus \$41,600 for Alternate No. 1, which is for a perimeter fence and \$19,800 for Alternate No. 2, which is for the installation of a County-owned generator for emergency power for the whole jail facility, for a total bid of \$806,400. He explained that the reason for the 2 alternate bids was because there was a large spread in the first bids received on those 2 items and he wanted to ensure that those prices were good; otherwise, they would have to be bid separately to another contractor. He believes the prices received this time are in line with the other bids. Mr. Stratton also noted that in the bid specs, the architect specified that there would be 350 calendar days in which to complete the project; however, he disagreed with same. Mr. Stratton requested the submission of a schedule from the contractor for budgetary reasons in order to know when the County can occupy the building and to make sure it's done in an expedient manner. He received the schedule from JE Bowen Construction LLC via e-mail stating that the project will be completed and turned over to the County for occupancy by September 30, 2010, and every day thereafter the contractor would incur liquidation damage charges of \$1,000 per day. He requested that the Board's motion include the schedule as submitted by JE Bowen Construction LLC. Mr. Stratton stated that long discussions were also held with the contractor on how the building will be built. It will be built per plan with no shortcuts. He wanted to ensure that the contractor was comfortable with the bid submitted and offered the contractor the opportunity to withdraw the bid if it was not in order. Mr. Stratton stated that he told the contractor, "I will hold your feet to the fire and if we have to call your bond, it will be done per plan." Supervisor Pastor inquired if JE Bowen Construction LLC will complete their current project with Gila County (WIC Building in Central Heights) before he starts the Jail Women's Dormitory project. Mr. Stratton stated that the contractor has until the end of December to complete the current County project and it will be done. If the Board approves awarding this bid today to JE Bowen Construction LLC, the County will give notice to proceed today and the contractor will then have 30 days in which to start the Jail Women's Dormitory project. However, there were 3 specific subcontractors on the current job that Mr. Stratton was not comfortable with and those 3 will not be doing any subcontracting working on the Jail project or other Gila County projects. He stated that background checks have also been conducted on the subcontractors that the contractor is planning to utilize for the Jail project and did not find any complaints against them. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously awarded Request for Sealed Bids No. 070109-2 for the Gila County Jail Women's Dormitory to JE Bowen Construction LLC in the amount of \$745,000 and \$41,600 for Alternate No. 1 and \$19,800 for Alternate No. 2 for a total bid of \$806,400 and with the stipulation that the project be completed by September 30, 2010.

Item 4 – Information/Discussion/Action to adopt Resolution No. 09-12-01 urging the Governor to establish an unclassified air quality designation for lead particulates in the Towns of Hayden and Winkelman, parts of Gila County, and the Town of Kearny.

Chairman Dawson stated that Brian Davidson is representing the Arizona Department of Environmental Quality. Mr. Davidson visits Gila County and parts of Pinal County in an attempt to protect the citizens from lead particulates being emitted by the ASARCO smelter at Hayden. One year ago in October, ASARCO submitted a work plan on how it plans to meet all of the environmental designations that the State and nation are putting into effect. The Environmental Protection Agency (EPA) in San Francisco has failed to respond to ASARCO's request and proposal and has instead come out with a new designation declaring Hayden, Winkelman, Kearny, Dudleyville and up toward Christmas as non-compliant with the air quality standards. This will give the EPA control over ASARCO to ensure that ASARCO moves forward, yet the EPA has not responded to ASARCO's proposed work plan. She stated that in 1988, the EPA declared that area and all of Gila County as non-compliant in 2 other areas of emissions, namely particulates, which are dust and sulphur and smoke from fireplaces. Seven years ago the area came completely into compliance; however, the EPA has never lifted its ruling, but instead has said that since the area is already non-compliant in those areas, the EPA will make the area non-compliant on lead particulates as well. This would in effect, put more of a burden on ASARCO, which is working to stay in business and striving to reach healthy standards. Chairman Dawson noted that until last year, the allowable standard for lead particulates was 1.5 micrograms per cubic liter and this past September it was changed to 90% lower at .15 micrograms during the 3-month period that the EPA is basing its recommendation upon. ASARCO was informed by the EPA that it was out of compliance because the new standard was now .15 and ASARCO was at .17; the next month ASARCO was at .152 and suddenly it isn't safe at .152, .17 or .18. Chairman Dawson stated, "I feel like they have gone overboard." She believes these types of issues are the reason so many companies have moved outside of the United States because the EPA tries to regulate to the point of putting companies out of business. She doesn't want to see the companies breaking health standards, but she also wants the regulators to work with the businesses and help them. ASARCO is trying to work with the EPA standards. Chairman Dawson stated that she was proposing this resolution that has already been adopted by the Town of Kearny. She then read aloud the proposed Resolution urging the Governor to establish an unclassified air quality designation for lead particulates in the Towns of Hayden and Winkelman, parts of Gila County, and the Town of Kearny. Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board unanimously adopted Resolution No. 09-12-01 urging the Governor to establish an unclassified air quality designation for lead particulates in the Towns of Hayden and Winkelman, parts of Gila County, and the Town of Kearny. (A

copy of the Resolution is permanently on file in the Board of Supervisors' Office.)

Item 5 – Information/Discussion regarding the employee survey results pertaining to a 4 10-hour day work week schedule and possible action to implement this schedule.

Chairman Dawson stated that approximately a month ago the Board requested that a survey of County employees be conducted regarding switching County employees from a 5-day 8-hour work week to a 4-day 10-hour work week. She stated that there have been comments that this schedule would shorten the weekly number of hours that employees will be working; however, it will not. She also stated that for those residents that are working or operating a business from 8:00 a.m. to 5:00 p.m. and find it difficult to get to the Courthouse, the proposed extended hours would allow them the opportunity to attend to business at the Courthouse because it would be open from 7:00 a.m. until 6:00 p.m. Monday through Thursday. She then called on Berthan DeNero, Personnel Director, to give the results of the employee survey. Ms. DeNero stated that the survey asked 2 specific questions, namely: 1) "I prefer Gila County being open the following hours" with the following 3 choices: A) no preference—either way works for me; B) the traditional hours from 8:00 a.m. to 5:00 p.m. Monday through Friday; and C) the expanded business hours Monday through Thursday from 7:00 a.m. to 6:00 p.m. She stated that of approximately 650 employees, 378 employees responded to the survey and 68 (10%) chose item A and had no preference; 78 (12%) chose item B and preferred the traditional hours; and 188 chose item C and preferred the expanded hours with a 4-day work week. The second question on the survey to employees was: "What is your busiest day in your department?" She stated that the busiest day from a majority of those responding was Monday. Steve Besich, County Manager/Clerk, stated that if the Board decided to go to the 4-day 10-hour work week, the administration would ensure that it was done in the time period allowed by the Board; however, he also felt compelled to advise the Board on a few of the issues that have been identified if employees are not here on Fridays as follows: how to staff the switchboard receptionist, possible additional security needs in the building, maintenance and facilities coordination for keeping the buildings and restrooms clean and keeping the network and phones operating. He stated that also when discussing the Superior Courts, Clerk of the Court, Justice Courts, Constables, Probation, Juvenile Detention, County Attorney and Sheriff, all of those offices are on 24-hour operations, which removes a lot of employees from being able to work the proposed 4-day schedule unless the elected officials figure out in their own mind that it's a better or more efficient way to do business. Mr. Besich stated that in regard to the other elected officials like the Treasurer, Recorder, Assessor and School Superintendent, they could be requested to conform to the new schedule, but if they feel that it would not work for their department, would the Board want to get in a fight with them over it? These are problems

that have occurred in other places. There is also the issue where County employees are paid for 8 hours on holidays. With the 10-hour day, the employees would be paid for only 8 hours and have to use 2 hours of vacation time for each holiday or else work 11 hours for 2 days that week or be paid for a 38-hour week. He also gave the example of the Finance Department being closed on Friday and the possibility of an emergency need for funds. He stated that these are the various types of issues that will need to be addressed. Supervisor Pastor stated that one of his concerns would be about those employees who would not have the option of working the 4-day schedule and feeling the schedule is unfair to them. He was also concerned about employees who are young mothers and fathers that have to deal with day care issues and having to get the children up much earlier. Supervisor Pastor stated that he was not for or against the proposed schedule; however, he felt there were a number of issues that needed to be addressed prior to taking any action. He also would like to review the upcoming reports from Graham and Santa Cruz Counties, which have already gone to the 4-day 10-hour schedule. Chairman Dawson revisited a report previously given on how well this schedule had worked in Utah, which is known as a family-oriented state and work force. Chairman Dawson stated that the Board has to look at what is happening economically and she was informed this morning that the County is looking at a 15% lack of income projected in the current budget. She stated that if the Board didn't figure out some cost-saving measures, then there would have to be employee cuts made. Supervisor Pastor stated, "I don't think we want to make those kinds of statements—threats to the employees. I don't think that's proper at this time." Chairman Dawson questioned where else cuts could be made to make up for the loss of funds. She believes the Board needs to be proactive and this proposed work schedule was one possible measure to try to save funds and she does not feel it is a threat to employees, but rather a reality in Arizona and the U.S. She also pointed out the fact that the economy is still declining and the County has to live within a budget that is in line with its income. Supervisor Pastor stated that he understood Chairman Dawson's point; however, he did not feel that a simple survey with 188 employees in favor of the proposed schedule should be the basis for changing the schedule automatically. He felt that some more study was needed to address the issues presented. Discussion ensued about the administration holding meetings with elected officials to obtain their input as well as the fact that the Courts cannot go to the proposed schedule, which means that most of the Courthouse building would not be able to be closed on Friday. The only energy savings would possibly be from the outlying County buildings being closed. Mr. Besich stated that one of the things that the administrative staff has not been able to develop is a measuring instrument to show if the County would be saving \$50/month or \$20,000/year. That will be a challenge because there are always uses for the building other than regular hours such as during elections and various groups that use the Courthouse for evening meetings. Mr. Besich stated that he is curious as to whether Santa Cruz County will continue the 4-day 10-hour work week because they are starting to receive some pushback

from the public about not being able to get county services on Friday and having to wait. Jacquie Griffin, Assistant County Manager/Librarian, gave an update on the reduced work week schedule at Navajo and Santa Cruz Counties, which she had previously given in a past meeting. Navajo County will review its 6-month pilot program in January, but has not, to date, merited enough savings in utilities alone. Santa Cruz County has been on this schedule for a year; however, the courts and all related departments remain on the regular 8-hour, 5-day schedule. Santa Cruz County is currently receiving some pretty substantial pushback from the media and public right now because the public was not included in the conversation before the schedule was implemented. Supervisor Pastor stated that the Board also needs to look at a voluntary option for all employees. He also inquired if the County has ever conducted an energy management study such as the one offered by Arizona Public Service regarding cost savings on utilities. Mr. Stratton stated that Bob Hickman, Facilities Department Director, is currently in discussions with Arizona Public Service about that study. He also reminded the Board of a grant application recently approved by the Board to secure funding to purchase computer software that will help control energy costs throughout the County. He stated that currently other software is in place for the Guerrero and Payson buildings and staff is working out a few problems encountered and making adjustments. Chairman Dawson stated that she believes the County could study the energy costs forever and spend a lot of time putting this to various committees; however, the fact is that income to the County is down so there needs to be some action taken to conserve funds. In analyzing possible savings, parking all County vehicles one day per week would be a savings. She also noted the savings to employees by not having to drive to work one day a week. Vice-Chairman Martin stated that she wonders if the County would truly be serving the public by this proposed schedule and if the Board is going to continue to study this, she would like input from the public. She believes it is easy to say that folks don't have the chance to get to the courthouse because they are working from 8:00 a.m. to 5:00 p.m., but they can come at noon and if they can't then perhaps the County should look at shifting the hours instead of making them earlier and later. Vice-Chairman Martin stated that she was not sure going to this schedule is a service to the public because, "We haven't asked the public. I believe that 4-10s these days may be more fashionable than practical." Vice-Chairman Martin stated that in Gila County's case two-thirds of the employees would not even be affected by the proposed schedule because of the need to keep the main courthouse open for the judicial divisions and those departments that support it and she was not sure there would be any substantial savings. She requested more hard figures on cost savings. She was also concerned about the 2/3 of the employees who would not have the option of having 3 days off because she did not want to set up something internally from a relationship standpoint that overrides what little bit of savings there might be in dollars. Vice-Chairman Martin stated, "I'm not against our saving, but I'm not sure that this is the place to go and make a little bit of difference when there may be other places that we could make a much bigger

difference.” She requested that a public survey be conducted by management either through the newspapers or another method to ask the public if it would be served by the County being opened earlier and later. Vice-Chairman Martin believes she will hear a lot more from the public about ‘Why is the County closed on Fridays?’ than she will hear from the public thanking the County for being open the extended hours. Chairman Dawson called on Daisy Flores, County Attorney, who stated that the proposed schedule is a significant issue for the County Attorney’s Office because in having to accommodate the courts, her office would have to remain open 5 days per week. She explained that during the summer her employees are offered a schedule of working 80 hours in 9 days instead of 10 days, which allows them to be off every other Friday; however, it creates a lot of difficulty in providing coverage of courts, etc. It was also difficult to have part of the staff on one schedule and the others on another schedule. She stated that if all the departments under the Board (not elected officials departments) went to the 4-day 10-hour schedule, it would make it extremely problematic for the elected officials’ departments and court systems to get things done when an answer is needed on Friday and they would have to wait 3 days. She stated that unfortunately it may be a very good idea and the employees would appreciate it; however, it just wouldn’t be feasible for her office. Supervisor Pastor stated that there are all types of schedules that are available; however, his recommendation was to address all the issues and not base a decision on the small survey that was conducted of the employees. Chairman Dawson stated that the item would be referred back to the committee and “see if it kills itself.” No action was taken by the Board.

Item 6 - Information/Discussion/Action to approve a Professional Property Use Agreement between Gila County and Native Air, an OMNIFLIGHT Company, for the use of 3 recreational vehicle spaces and the 50’ x 50’ Helipad and fuel containment area located at the Gila County Fairgrounds to begin on December 15, 2009, on a month-to-month basis until terminated or for twelve (12) months, whichever occurs first.

Matt Bolinger, Director of Emergency Management Operations and Health Preparedness, presented this item and stated that the Agreement would begin December 15, 2009, on a month-to-month basis until Native Air can secure a permanent location in the Globe-Miami area. Mr. Besich stated that the County is continuing to work with Native Air because they have been asked to move off the campus at the hospital. He stated that the preference is to relocate Native Air somewhere within the vicinity of the city limits of Globe for close proximity to the hospital and a couple of options are currently being reviewed. The month-to-month offer by the County is to help accommodate the community until some area more suitable than the fairgrounds can be found. The goal is to keep Native Air from relocating to some other area such as Safford or Apache Junction. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously approved a Professional Property Use Agreement with Native Air, an OMNIFLIGHT Company, for the use

of 3 recreational vehicle spaces and the 50' x 50' Helipad and fuel containment area located at the Gila County Fairgrounds to begin on December 15, 2009, on a month-to-month basis until terminated or for twelve (12) months, whichever occurs first.

Item 7 - Information/Discussion/Action to award Call for Bids No. 102909-1, an annual contract for all advertising, publications and printing required to be done or made by all departments within Gila County government for the period January 1, 2010, through December 31, 2010.

Marian Sheppard, Chief Deputy Clerk, advised that Arizona Revised Statute §11-255 specifies that the Board of Supervisors must annually go out for bid for its newspaper publications contract. The selected newspaper is responsible for publishing all publications of Gila County including legal ads, classified ads, display ads, etc. She advised that the only bid received was from the Arizona Silver Belt at a rate of \$2.28 per column inch, which is the same rate as last year. She recommended that the bid be awarded to the Arizona Silver Belt. Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board unanimously awarded Call for Bids No. 102909-1 to the Arizona Silver Belt at a price of \$2.28 per column inch for all advertising, publications and printing for all departments within Gila County for the period January 1, 2010, through December 31, 2010.

Item 8 - Supervisors' Annual Property Tax Sale/Auction for the sale of real property deeded to the State of Arizona by Treasurer's Deed in the year 2009, as follows: 101-07-037, 101-07-059, 101-07-221, 101-07-261, 101-07-295, 101-09-129 and 205-21-201.

Chairman Dawson read aloud this agenda item and then called upon Marian Sheppard, Chief Deputy Clerk, to advise the public of the bidding procedures. Ms. Sheppard advised that there are 7 properties listed for sale at today's auction. She advised the audience of the statutory process whereby any newly deeded properties must be advertised for sale although the Board is not obligated to sell every parcel. Ms. Sheppard further advised that the minimum acceptable bid would be the total lien amount as listed on the tax sale list and that all bids are final and no warranties or guarantees as to the condition of this property are given by the County. The Board addressed each of the 7 parcels separately. The auction results are as follows:

Tax Parcel #	Lien Amount	Sale Amount	Purchaser's Name
101-07-037	\$4,226.21	\$4,226.21	Beverly Peed
101-07-059	\$7,800.38	--	--
101-07-221	\$5,025.96	--	--
101-07-261	\$737.32	--	--
101-07-295	\$6,178.56	--	--

101-09-129	\$3,356.59	--	--
205-21-201	\$355.44	--	--

Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously approved the sale of tax parcel number 101-07-037 to Beverly Peed in the amount of \$4,226.21.

Item 9 - CONSENT AGENDA ACTION ITEMS:

- A. Approval of a Document Conversion Services Contract between Gila County and Lin-Cum, Inc. for the purpose of archiving minutes and documents for the Board of Supervisors for the period September 15, 2009, through September 14, 2010.**
- B. Approval of a two-year Professional Services Contract between Gila County and John Perlman, Attorney at Law, whereby continued services will be provided by Mr. Perlman to the Public Fiduciary's Office. Contract to become effective from date Board Chairman signs the Contract for a period of 2 years and may be renewed for 2 additional one-year periods.**
- C. Approval to reappoint Supervisor Michael Pastor as Gila County's representative on the County Supervisors Association's Legislative Policy Committee for 2010.**
- D. Approval of Amendment No. 2 to an Intergovernmental Agreement (Contract No. HG861265) between the Arizona Department of Health Services and the Division of Health and Community Services to extend the contract through December 31, 2010, and add sections in the Special Terms and Conditions, all of which are to provide continued Teen Pregnancy Prevention Program services.**
- E. Approval of Amendment No. 5 to Contract No. HP561263-009 between the Arizona Department of Health Services and the Division of Health and Community Services to add and replace sections in the Special Terms and Conditions and a price adjustment, all of which are to provide continued Health Start Program services.**
- F. Approval of Amendment No. 2 to an Intergovernmental Agreement (Contract No. HG854246) between the Arizona Department of Health Services and the Division of Health and Community Services to extend the contract through December 31, 2010, and add a section in the Special Terms and Conditions, all of which are to provide continued Reproductive Health & Family Planning services.**

- G. Approval of the reappointments of John Perlman, Paul Julien and Arthur E. Lloyd as Justices of the Peace Pro Tempore for Payson Regional Justice Court; reappointment of Gary V. Scales as Justice of the Peace Pro Tempore for Globe Regional Justice Court; and the reappointments of Rebecca Baeza, John Huffman, Ronnie O. McDaniel, James E. Weeks, Peter J. DeNinno and J. Dee Flake as Justices of the Peace Pro Tempore for Payson and Globe Regional Justice Courts. The term for the reappointments shall be for one year (January 1, 2010, through December 21, 2010.) Note: The corrected date should read as follows: (January 1, 2010, through December 31, 2010).**
- H. Authorization of the Chairman's signature on a Kansas State Bank of Manhattan 36-month Lease with Option to Purchase at \$97.52/mo. (\$1,170.24 annual); Exhibit A-Description of Equipment for a Bizhub 282 Copier; Exhibit B-Payment Schedule; Formal Proposal with Baystone Financial Group; and Hughes-Calihan Konica Minolta, Inc. Order Agreement-Lease & Standard CPC Maintenance Contract that will be used by the Payson Justice Court.**
- I. Authorization of the Chairman's signature on a Kansas State Bank of Manhattan 36-month Lease with Option to Purchase at \$255.75/mo. (\$3,069.00 annual); Exhibit A-Description of Equipment for a Bizhub C360 Copier; Exhibit B-Payment Schedule; Formal Proposal with Baystone Financial Group; and Hughes-Calihan Konica Minolta, Inc. Order Agreement-Lease & Standard CPC Maintenance Contract that will be used by Emergency Services Division-Globe.**
- J. Approval of an Amendment to Contract No. AG-2010-004 for FY 2010 Victims' Rights Program Award Agreement between the Gila County Attorney's Office and the Arizona Attorney General to adjust the award amount from \$32,300 to \$32,400 for the period July 1, 2009, through June 30, 2010, to support the cost of implementing victims' rights laws.**
- K. Approval of the October 20, 2009, October 27, 2009, and November 3, 2009, BOS meeting minutes.**
- L. Approval of the October 2009 monthly departmental activity reports submitted by the Clerk of the Superior Court, Recorder, Payson Regional Constable and Payson Regional Justice of the Peace.**
- M. Approval of the personnel reports/actions for the weeks of November 24, 2009, and December 1, 2009.**

November 24, 2009:

Departure from County Service:

1. Ceci Maumea – BOS/Constituent Services III– Supervisor Staff Specialist – 11/12/09 – General Fund – DOH 07/07/09 - Resigned

Hire to County Service:

2. Travis Buckner – Public Works/Automotive Equipment Maintenance – Vehicle and Equipment Mechanic – 11/23/09 – Public Works Fund – Replacing Terry Wolgast

End Probationary Period:

3. Denise Hansen - Health and Community Services – Administrative Clerk – 12/16/09 – WIC Fund
4. Merle Ray – Public Works/Automotive Equipment Maintenance – Lube Specialist – 11/23/09 – Public Works Fund

SHERIFF'S PERSONNEL ACTION ITEMS

Position Review:

5. Mary Leon - Sheriff's Office - Detention Officer – 11/02/09 – General Fund – Reinstatement
6. Mary Leon - Sheriff's Office - Detention Officer – 11/02/09 - General Fund – Placed on Administrative Leave

December 1, 2009:

Departure from County Service:

1. Mary Leon - Sheriff's Office - Detention Officer – 11/23/09 – General Fund – DOH 04/12/00 –Terminated for Cause
2. Deborah Stewart - Health and Community Services – Administrative Clerk – 11/20/09 – WIA Fund – DOH 07/13/09 – Resigned

Position Review:

3. Victoria Bryant – County Attorney – Administrative Clerk – 10/26/09 – From General Fund – To IV-D Incentive/SSRE Fund
4. David Fletcher - Health and Community Services – Director – 11/09/09 – Changes in Distributions Within WIA Fund Codes
5. Michele Epperson – Finance – Payroll Specialist – 11/09/09 – Changes in Distributions Within WIA Fund Codes
6. Dana True - Health and Community Services- Accounting Clerk Senior - 11/09/09 – Changes in Distributions Within WIA Fund Codes
7. Martin Clay - Health and Community Services – Business Service Representative/One-Stop Manager - 11/09/09 – Changes in Distributions Within WIA Fund Codes
8. Donna Smith - Health and Community Services – Career and Employment Specialist Senior - 11/09/09 – Changes in Distributions Within WIA Fund Codes
9. Celina Salinas - Health and Community Services – Career and Employment Specialist - 11/09/09 – Changes in Distributions Within WIA Fund Codes
10. Dave Franquero - Health and Community Services – Career and Employment Specialist - 11/09/09 – Changes in Distributions Within WIA Fund Codes

11. Patricia Corona - Health and Community Services – Administrative Clerk Senior - 11/09/09 – Changes in Distributions Within WIA Fund Codes
12. Judy Gonzales - Health and Community Services – Administrative Clerk Senior - 11/09/09 – Changes in Distributions Within WIA Fund Codes
13. Denise Dickison - Health and Community Services – Administrative Assistant - 11/09/09 – Changes in Distributions Within WIA Fund Codes
14. Barbara Valencia - Health and Community Services – WIA Program Manager - 11/09/09 – Changes in Distributions Within WIA Fund Codes
15. Kimberley Gissendanner - Health and Community Services – Career and Employment Specialist - 11/09/09 – Changes in Distributions Within WIA Fund Codes
16. Breena York – Health and Community Services – Fiscal Services Manager - 11/09/09 – Changes in Distributions Within WIA Fund Codes
17. Pamela Wagner - Health and Community Services – Deputy Director – 11/09/09 – Changes in Distributions Within WIA Fund Codes
18. Judy Smith – Health and Community Services – Manager Community Services - 11/09/09 – Changes in Distributions Within WIA Fund Codes
19. Lisa Lane - Health and Community Services – Career and Employment Specialist - 11/09/09 – Changes in Distributions Within WIA Fund Codes
20. Christina Throop - Health and Community Services – Deputy REPAC Program Manager - 11/09/09 – Changes in Distributions Within WIA Fund Codes
21. Diana Russell - Health and Community Services – REPAC Program Manager - 11/09/09 – Changes in Distributions Within WIA Fund Codes
22. JenDean Sartain - Health and Community Services – Deputy Director – 11/09/09 – Changes in Distributions Within WIA Fund Codes

N. Approval of finance reports/demands/transfers for the weeks of November 24, 2009, and December 1, 2009. (separate handout)

November 24, 2009:

\$1,399,534.82 was disbursed for County expenses by check numbers 222406 through 222585.

December 1, 2009:

\$1,732,173.69 was disbursed for County expenses by check numbers 222586 through 222812. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board unanimously approved consent agenda items 9A-9N.

Item 10 - CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address issue(s) within the Board's jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date.

There were no requests to speak from the public.

Item 11 - At any time during this meeting pursuant to A.R.S. §38-31.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and Mr. Besich presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Dawson adjourned the meeting at 10:28 a.m.

APPROVED:

Shirley L. Dawson, Chairman

ATTEST:

Steven L. Besich, County Manager/Clerk