

**BOARD OF SUPERVISORS MINUTES
GILA COUNTY, ARIZONA**

Date: August 4, 2009

SHIRLEY L. DAWSON
Chairman

STEVEN L. BESICH
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Marian Sheppard
Chief Deputy Clerk

MICHAEL A. PASTOR
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Shirley L. Dawson, Chairman; Tommie C. Martin, Vice-Chairman (via video conferencing); Michael A. Pastor, Supervisor; Jacque Griffin, Assistant County Manager/Clerk; Marian Sheppard, Chief Deputy Clerk; and Bryan Chambers, Chief Deputy County Attorney.

Item 1 – Call to Order – Pledge of Allegiance – Invocation

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date in the Board of Supervisors hearing room. Supervisor Pastor led the Pledge of Allegiance and Reverend Bart Campbell of the Globe Church of Christ delivered the invocation.

Item 2 - Information/Discussion/Action to adopt Resolution No. 09-08-01 authorizing the submission of a grant application to the Arizona Department of Transportation (ADOT), which is being jointly sought and co-sponsored by the City of Globe, in the amount of \$521,166 with a match of \$29,706 (to be equally split between the City of Globe and Gila County) for Transportation Enhancement Program Round 17 for sidewalks, curbs and gutters along Main Street from U. S. Highway 60 to the intersection of Golden Hill Road.

Steve Stratton, Public Works Division Director, advised that Gila County is applying for this grant; however, the 5.7% funding match requirement of \$29,706 is being split with the City of Globe because half of this project is within City limits. Grant funds, if awarded, will be used to install sidewalks, curbs and gutters. Mr. Stratton provided a PowerPoint presentation which illustrated the path of the proposed sidewalk. The sidewalk will be 5 feet wide and will be 3,067 feet in length with a 2-foot curb and gutter. If the bids for this project come in lower than the estimated project cost, it would allow for additional sidewalk, curbs and gutters to be poured beyond the 3,067 feet. This funding will provide for the first phase of the project to install 3,067 feet of

sidewalk, curbs and gutters and the second phase will be to add another 4,753 feet of sidewalk, curbs and gutters along the proposed route. Mr. Stratton stated that a contract must be let for this project; however, Gila County will administer the project rather than to have ADOT administer it so as to expedite completion of the project. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously adopted Resolution No. 09-08-01, which authorizes the submission of a Grant Application to ADOT for Transportation Enhancement Program Round 17 funds in the amount of \$521,166. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Item 3 - Information/Discussion/Action to approve an Agreement for Laboratory Services between Gila County Health Department and the Center for Disease Detection (CDD) for STD testing and laboratory services to be provided by the County Health Department for the period July 1, 2009 through June 30, 2011.

Lorraine Dalrymple, Health Services Program Manager, advised that this two-year Agreement is with CDD, a laboratory located in San Antonio, Texas, to conduct STD (sexually transmitted diseases) testing and for various other laboratory services on behalf of Gila County. The State of Arizona previously paid for these laboratory services; however, due to the State's budget shortfall this cost has since been shifted to the County. Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board unanimously approved the Agreement for Laboratory Services with CDD.

Item 4 – Information/Discussion/Action to approve the Revocable Non-Exclusive License for Abandonment of Wells regarding Chaparral Pines Investors, LLC.

Bryan Chambers, Chief Deputy County Attorney, advised that signing this agreement will allow Gila County personnel to enter upon the property to conduct activities to close the wells. This property is located in Star Valley and it was previously owned by Gila County and used as the road maintenance yard. Mr. Chambers added that this is just one more step in the process to hopefully resolve all issues related to this property. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously approved the Revocable Non-Exclusive License for Abandonment of Wells regarding Chaparral Pines Investors, LLC.

Item 5 – Information/Discussion pertaining to additions or changes to BOS Policy No. BOS-2-2005 – Policy for Procurement of Professional Services.

Jacque Griffin, Assistant County Manager/Librarian, and Mr. Stratton reviewed this policy with the Board as has been done during recent Board

meetings. It was agreed by all that language should be added to this policy that all professional service agreements require a project end date and/or dollar limit amount. Chairman Dawson suggested that the Board be provided a one-page executive summary for all professional service agreements instead of having to read the entire agreement. The summary page would contain a specific scope of work, time frame for project completion or a specific end date, a time frame for a renewal of the contract, etc. Supervisor Pastor advised that the County needs to review all contracts prior to an election, say the 3rd of 4th year of a Board member's term of office. In addition to requiring that all professional service agreements contain a time limit or dollar limit, Vice-Chairman Martin suggested that the entire process for reviewing contracts, leases, grant applications be reviewed by the Board in the near future. She agreed with Chairman Dawson's suggestion that an executive summary page needs to accompany every professional service agreement; however, she believes that the summary page should also accompany all memorandum of understanding agreements, leases, grant applications, grant award agreements, etc. At the conclusion of the discussion, it was agreed that staff would revise the professional services policy and those draft revisions would be presented to the Board at a future work session. No action was taken by the Board.

Item 6 – CONSENT AGENDA ACTION ITEMS:

- A. Approval to adopt Resolution No. 09-08-02 naming a road in the Tonto Basin area to be called South Dream View Drive. No objections have been received. (A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**
- B. Approval of Amendment No. 1 to Contract No. DE091206001 between Gila County and the Arizona Department of Economic Security in order to add increased funding in the amount of \$938,790 from the REPAC Consortium members for the American Recovery Reinvestment Act to the Dislocated Worker Program.**
- C. Authorization of the Chairman's signature on Amendment No. 1 to Contract No. 020708-1 between Gila County and Wright Asphalt Products Company to extend the contract for MC-800TR chip seal oil from the period August 22, 2009, through August 22, 2010.**
- D. Approval of the June 2009 monthly departmental activity report submitted by the Clerk of the Superior Court.**
- E. Approval of the personnel reports/actions for the week of August 4, 2009.**

Departures from County Service:

1. Ricky Reed – Probation – Deputy Probation Officer 1 – 07-26-09 – Diversion Intake Fund – DOH 08-18-08 - Resigned

End Probationary Period:

2. Earl LaForge – Public Works/Automotive Equipments Maintenance – Automotive Mechanic – 08-03-09 – Public Works Fund

Position Review:

3. Christopher Siegel – Constituent Services II – Temporary Laborer – 07-27-09 – General Fund – Extension of employment by three and one/half weeks
4. Kimberly Bittner – Probation – Deputy Probation Officer 2 – 07-26-09 – From Globe Safe Schools Fund – To Diversion Intake Fund

F. Approval of finance reports/demands/transfers for the week of August 4, 2009.

\$245,121.46 was disbursed for County expenses by check numbers 219687 through 219818. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously approved consent agenda items 6A-6F.

Item 7 - CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address issue(s) within the Board's jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date.

There were no requests to speak from the public.

Item 8 - At any time during this meeting pursuant to A.R.S. §38-31.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and Jacque Griffin, on behalf of Steve Besich, County Manager/Clerk, who is ill, presented information on current events.

There being no further business to come before the Board of Supervisors,
Chairman Dawson adjourned the meeting at 11:22 a.m.

APPROVED:

Shirley L. Dawson, Chairman

ATTEST:

Steven L. Besich, County Manager/Clerk