

**BOARD OF SUPERVISORS MINUTES  
GILA COUNTY, ARIZONA**

Date: June 2, 2009

**SHIRLEY L. DAWSON**  
Chairman

**STEVEN L. BESICH**  
Clerk of the Board

**TOMMIE C. MARTIN**  
Vice-Chairman

By: Marilyn Brewer  
Deputy Clerk

**MICHAEL A. PASTOR**  
Member

Gila County Courthouse  
Globe, Arizona

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PRESENT: Shirley L. Dawson, Chairman; Tommie C. Martin, Vice-Chairman (via video conferencing); Michael A. Pastor, Member; Jacque Griffin, Assistant County Manager/Librarian; Marilyn Brewer, Deputy Clerk; and Bryan Chambers, Chief Deputy County Attorney.

**Item 1 – Call to Order – Pledge of Allegiance – Invocation**

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date. Supervisor Pastor led the Pledge of Allegiance and Reverend Marc Cadwell of the Calvary Shadows Assembly of God Church delivered the invocation.

Chairman Dawson noted that Vice-Chairman Martin and John Nelson, Deputy County Manager, were joining the meeting from Payson via video conferencing. She advised that Steve Besich, County Manager/Clerk, was ill and was excused from the meeting.

**Item 2 - Information/Discussion/Action to approve Planning and Zoning Case No. S-07-02, which amends the Plat for Canyon River Ranches Subdivision.**

Robert Gould, Community Development Division Director, stated that this request is to amend the original plat for the Canyon River Ranches subdivision. Currently the Doll Baby Ranch Road that traverses from east to west through that subdivision is a private easement under the responsibility of the developer and the home owner's association. When the County first approved the final plat, originally there was to be a loop road that went around that subdivision and then tied back into the Crackerjack Road on the east side of the development; however, that plan was denied by the U.S. Forest Service because the U.S. Forest Service doesn't want to create any environmental issues by fitting the road around that area. It is being requested that a public right-of-way be created that goes through the subdivision. All remaining roads within

the subdivision will remain as private easements and be the responsibility of the home owner's association with the exception of Doll Baby Ranch Road, which will become the County's responsibility. Vice-Chairman Martin inquired if the U.S. Forest Service is requesting that the Doll Baby Ranch Road be a public road as well as a County road so there is access to the wilderness. Mr. Gould replied that when this subdivision was first begun, it was determined that the subdivision would not be constructed in a manner that would cut off access to the public trails in that area. However, if this public easement does not exist, then it will cut off access to the trails; hence the request. Vice-Chairman Martin then inquired of Steve Stratton, Public Works Division Director, how the Public Works Division views making this road a public road and also a County road. Mr. Stratton stated that would be fine as long as the road is built to County standards. Chairman Dawson stated, "When this development was first begun, the loop road was for fire and emergency vehicle access. What we don't want to do is end up creating another Tonto Basin and it will be most important that the developer understand this is their responsibility and not Gila County's responsibility. So building the road to County standards will be necessary and then Gila County will maintain it. There is also a crossing there and I want them to understand that we (the County) are not going to build a bridge there and I know that's another thing that will come up later on, so I want them to understand clearly. We don't build bridges." Chairman Dawson inquired whether any of the parties involved were present at the meeting. Mr. Gould advised that they were not present. Chairman Dawson stated, "This is an opportunity from the beginning to make sure that it's on the record that it's the responsibility of the developer to do this and do it properly." Mr. Gould advised "That's the exact message we have been giving them all along. We felt sure that was your position." Supervisor Pastor inquired if the developers will be required to follow County road ordinances as far as designing that road to County standards. Mr. Stratton replied, "That is correct. Steve Sanders, Public Works Division Deputy Director, and Jerry Farr, Construction Project Manager, will be doing the inspections." Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board unanimously approved Planning and Zoning Case No. S-07-02, which amends the Plat for Canyon River Ranches Subdivision.

**Item 3 - Information/Discussion regarding a funding request submitted by Gila Community College as a result of direct impacts to the College due to the State of Arizona's budget shortfall.**

Chairman Dawson welcomed Dr. Stephen Cullen, Senior Dean of Gila Community College, and college staff members to the meeting. She gave a brief overview of yesterday's meeting of elected officials with Governor Brewer, who discussed Arizona's \$4 billion budget deficit, which is growing daily, so more cuts are coming from the State. Unfortunately, those cuts will include the College and result in additional cost shifts to the counties. She then called on Dean Cullen to address the Board with his request. Dean Cullen stated that over the past 4 years, the Gila County Provisional Community College District

(GCPCCD) duplicate head count has increased 30.5% and currently 4,171 students on average per year are being served. The duplicated head count served over the past 4 years is 11,768 and the FTSE (Full Time Student Equivalency) has increased 42.2%. He believes that everyone is in agreement that the GCPCCD has “surfaced as an economic engine in Gila County.” It is important for everyone to understand that the GCPCCD is limited to 3 revenue streams—tuition, State aid and tax levy revenue. The GCPCCD only has control of 1 of those revenue streams—the tax levy revenue. He reminded the Board that when this GCPCCD was created, it was to stop the economic leakage of out-of-county tuition to other community college districts in the amount of \$1 million per year. Based on the current FTSE of 1,125, that would now amount to \$1.4 million and a conservative estimate would be \$600,000. Dean Cullen stated that one of the concerns expressed to him by a member of the Gila County Board of Supervisors has been “What have you done to prepare for this?” He stated that it has been very difficult because a year ago it was unknown where the GCPCCD stood with the State with the lower State aid levels and now with the State budget crisis, “We are all dangling on a string.” The GCPCCD under its “provisional status” does not have federal funding, which typically a fully organized college district receives. Dean Cullen advised that he is present today to “hopefully trigger a thought that if the time comes and the GCPCCD is indeed in need of assistance, that we can show the rest of the State of Arizona that a community college and county government can partner to meet the needs of the adult learners in their respective service areas.” He stated that yesterday an elected official told him that the College should start cutting programs. In his opinion and opinions expressed to him by many students that attend the college is that cannot be an option because of the time and effort and the progress that has been made. He provided a brief summary of the enrollments in upcoming classes. Dean Cullen concluded by stating, “In this tough economic time, folks look for a safe harbor and the safe harbor is indeed the local community college. I am not here with my hand out today and I know you don’t believe that. At some juncture I would like the consideration of this Board to look at yet standing with us in concert to meeting the needs of those adult learners.” Vice-Chairman Martin stated, “Everyone is on a string and are all on the receiving end of some pathetic management at the State level and we’re the football being kicked around—all of us.” She stated that when it comes to a request of this nature, she asks if helping this college is good for our residents and she can’t see any other answer but ‘yes’. She stated that when the time comes, she doesn’t know how much the County could help the GCPCCD, but she can’t imagine not helping. Dean Cullen stated that the GCPCCD would not be able to outline its successes and be where it is today without the continued assistance of Gila County. Supervisor Pastor inquired about any cost-cutting measures the GCPCCD has taken and any future plans. Dean Cullen advised that the GCPCCD has laid off 12-part-time staff, which has added a burden to the full time staff in records and registration for support services. The hours at the 2 wellness centers have been cut to save on the cost of operations and he has reduced the hours of 2 full-time employees, one in Payson and one in Globe, which

hopefully is not for a prolonged period. Supervisor Pastor inquired if there are other cost-saving measures being reviewed at this time. Dean Cullen stated that he does have a 3-level plan for reductions; however, because he has not had the opportunity to speak with his Board about his plan, he was not at liberty to share that information at this time. He would be willing to share those measures after he has presented them to his governing board. Chairman Dawson stated that she suggested 3 years ago that the senior citizens being provided with free classes are capable of making a donation for any class and she was again suggesting that the administration review the free tuition policy and at least ask for donations from those senior citizen students who she believes are very capable of paying. Dean Cullen stated that is part of his plan to present to his Board at a work session. He stated that at the time of Supervisor Dawson's suggestion, notices requesting donations were placed at all registration points and some senior citizens have made donations. Chairman Dawson suggested that before Dean Cullen returns that he provide the Board of Supervisors with information as to how he has sought donations for these free programs from senior citizens. She also suggested that Dr. Cullen, in preparing the budget, first secure the faculty positions and not leave the faculty wondering if they are eligible for return. Chairman Dawson stated that she would place this item on next week's agenda as an action item and recommended that Dean Cullen be in a position to be able to secure the teacher's positions. Dean Cullen stated that all faculty members have already been offered and accepted contracts for the coming year because it is his philosophy that if highly-qualified instructors are let go, the College would be hard pressed to replace them down the road. Now the focus is on the support staff and maintenance. Supervisor Pastor stated that it is his understanding that because the College is a "provisional" college, it does not receive full funding for its FTSE. Dean Cullen replied that was correct. Gila Community College, as a provisional community college district, only receives approximately half funding per FTSE as compared to fully organized college districts. He gave comparisons in funding received by GCPCCD and Arizona Western College, a fully organized college district that is closest in State aid to GCPCCD, which shows that GCPCCD loses \$2 million per year in State aid. The GCPCCD has also lost \$250,000 in State funding by cuts over the last year. Chairman Dawson also suggested to Dean Cullen that GCPCCD hire a good lobbyist who is dedicated to seeing that GCPCCD is "grandfathered" or removed from the provisional clause to become an equal community college district. She stated that the Board of Supervisors is not going to lead that charge as it is a GCPCCD matter and should be addressed at the State Legislature. Vice-Chairman Martin suggested that Dean Cullen put together a very simple spreadsheet that is very graphic which lists 5 talking points of information about the need to become a fully funded community college district that this Board could distribute. Dean Cullen stated that he would put together the information requested for distribution by elected officials. Chairman Dawson thanked Dean Cullen for his and his staff's efforts at the College. No action was taken by the Board.

**Item 4 - Information/Discussion/Action to authorize the Sheriff's Office to submit an application for a 2009/2010 Arizona Automobile Theft Authority Public Awareness Grant to purchase a vehicle ID number etching machine.**

Claudia DalMolin, Bureau Commander, stated that this grant, if awarded, will be used to purchase a VIN (vehicle identification number) etching machine that will be a service provided free to the community. The machine will etch the VIN on the window of a vehicle so it cannot be altered. There is no County funding match required. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously authorized the Sheriff's Office to submit an application for a 2009/2010 Arizona Automobile Theft Authority Public Awareness Grant to purchase a vehicle ID number etching machine.

**Item 5 - Information/Discussion/Action to authorize the Sheriff's Office to submit a grant application for a BJA FY 09 Recovery Act Edward Byrne Memorial Justice Assistance Grant Program Local Solicitation No. 2009-G7462-AZ-SB in the amount of \$73,000 for law enforcement (Deputy Sheriff) entry level salary and employee related expenses for the Law Enforcement Youth Mentoring Program.**

Ms. DalMolin stated that no County funding match is required for this grant. If the County is awarded grant funds, the funds will provide the salary to hire a new deputy sheriff to manage a youth mentoring program being implemented in the Boys and Girls Club for methamphetamines (meth) education. Upon inquiry by Supervisor Pastor, Ms. DalMolin advised that the grant funding is for a period of 2 years at which time the deputy sheriff and the program will be terminated. Chairman Dawson inquired if the curriculum was strictly about meth or whether prescription drugs and alcohol could be included. Ms. DalMolin advised that it could include those as well. Chairman Dawson stated that she hopes some type of funding will be available to keep the program going after the 2 years. Vice-Chairman Martin inquired if there is a measuring unit to see if the program is doing any good. Chairman Dawson stated that the Arizona Meth Project and the National Meth Project conduct surveys, but she wonders if the figures are authentic since it is based on teenagers filling out the forms and if they are being honest in their answers. Ms. DalMolin stated that some surveys are done during the program; however, she is not a firm believer in statistics, but is hoping that the program is making a difference. Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board unanimously authorized the Sheriff's Office to submit a grant application for a BJA FY09 Recovery Act Edward Byrne Memorial Justice Assistance Grant Program Local Solicitation No. 2009-G7462-AZ-SB in the amount of \$73,000 for law enforcement (Deputy Sheriff) entry level salary and employee related expenses for the Law Enforcement Youth Mentoring Program.

**Item 6 - Information/Discussion/Action to authorize the Sheriff's Office to electronically submit a Drug, Gang and Violent Crime Control -**

**Recovery Act Grant Application to the Arizona Criminal Justice Commission to continue providing funds for the Gila County Drug, Gang and Violent Crime Task Force operations.**

Ms. DalMolin stated that this is a reoccurring grant every year that has supported the Gila County Task Force since its inception in 1988. Every year the County has had to match the funds in an approximate amount of \$85,000. Because Ms. DalMolin has proxied for Sheriff Armer at the Arizona Criminal Justice Commission, she knows that the County will not be receiving the amount requested, but will only be receiving \$344,000 and there will be no required County matching funds this year or the following year. Chairman Dawson stated that not having to match the funds will certainly be helpful. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously authorized the Sheriff's Office to electronically submit a Drug, Gang and Violent Crime Control – Recovery Act Grant Application to the Arizona Criminal Justice Commission to continue providing funds for the Gila County Drug, Gang and Violent Crime Task Force operations.

**Item 7 - Information/Discussion/Action to approve an Intergovernmental Agreement (IGA) between Gila County and Coconino County whereby Gila County will maintain Coconino County's 2.8 mile portion of the Young Highway in exchange for Gila County claiming that portion of highway on the ADOT Certified Mileage Report.**

Steve Sanders, Public Works Division Deputy Director, stated that Bryan Chambers of the County Attorney's Office has been working with the Coconino County Attorney's Office to put in place an IGA that allows Gila County to maintain approximately 3 miles of the Young Road that is located in Coconino County. The Apache Sitgreaves Forest Service has agreed to the IGA. Upon approval of this IGA, it will be forwarded to Coconino County for Board of Supervisors' approval, which should not be a problem since their County Attorney and Public Works Division Director have also been involved. Once the IGA is signed, Gila County will move forward with some upgrades on the Young Road. Money is available through the Arizona Department of Transportation (ADOT) that can be used for this project. Tetra Tech, a consultant for Gila County, is currently in contact with the Federal Highway Lands Division in Denver, Colorado, to obtain cross sections, right-of-way maps and profiles of the road to see what the County can do and get the most for the funds available. Chairman Dawson thanked the County Attorney's Office for getting this IGA completed. Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board unanimously approved an IGA with Coconino County whereby Gila County will maintain Coconino County's 2.8 mile portion of the Young Highway in exchange for Gila County claiming that portion of highway on the ADOT Certified Mileage Report.

**Item 8 - Information/Discussion/Action to authorize the Chairman's signature on an Intergovernmental Agreement between Gila County and**

**the City of Globe to provide funding to the Arizona Eastern Copper Spike Train Excursion as related to Local Transportation Assistance Fund II (LTAF) in the amount of \$20,000, which will come from LTAF funds.**

Chairman Dawson noted that Globe Mayor Fernando Shipley, the Globe City Attorney and Kip Culver, Director of the Globe Main Street Program, were present at the meeting. Mr. Stratton stated that for quite some time the County has been working with the City of Globe on the Main Street Program to assist in providing funding for the Arizona Eastern Copper Spike Train. An agreement has been reached via an Intergovernmental Agreement (IGA) with the City of Globe whereby the County can use some of its LTAF II funds (lottery money) in the amount of \$20,000 to help keep the Spike Train in operation. He noted that on page 2 of the IGA, Section 8, it states that any resident of Gila County showing proof of residence in Gila County will receive a 50% discount for riding the train. Proof of residence can include a utility bill, a driver's license, a voter ID card or anything similar showing a Gila County address. Mr. Stratton stated that Mr. Culver had advised him that records are kept for auditing purposes of all local and out-of-town people who ride the train. Chairman Dawson praised Mr. Culver's efforts in bringing this Spike Train Excursion to the community, which runs from the Globe/Miami area to San Carlos. She also thanked Mr. Culver and the City of Globe for their efforts in restoring the train depot. She noted that San Carlos has spent a lot of money advertising the Spike Train Excursion. Mr. Culver advised that the Spike Train Excursion season is from November through May. Mr. Stratton stated that he contacted Bill Lister, who is the transportation person for the Central Arizona Association of Governments to check on the legality of the LTAF funds being used for this purpose. Mr. Lister read the guidelines and also checked with 2 people at ADOT who administer this program, and assured Mr. Stratton that this is a legal use of LTAF II funds as a transit option. That confirmation e-mail will be retained by Mr. Stratton for the County's records. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously authorized the Chairman's signature on an Intergovernmental Agreement with the City of Globe to provide funding to the Arizona Eastern Copper Spike Train Excursion as related to Local Transportation Assistance Fund II (LTAF) in the amount of \$20,000, which will come from LTAF funds.

**Item 9 - Information/Discussion/Action to award Request for Sealed Bids No. 042309-1 for the purchase of a new full size 4-door SUV 4X4 special service vehicle(s) for the Gila County Fleet Management Department.**

Mr. Stratton stated that the original advertisement for sealed bids as approved by the Board was a request for one or more SUVs. He stated that the recommendation to the Board is not necessarily the low bid and he would like to explain the reason. The first bid awarded has to do with the Sheriff's contract for police services for the Town of Star Valley that begins on July 1, 2009. One vehicle has already been purchased and at least 1 more and possibly 2 will be needed immediately. In order for the County to get the

vehicle outfitted with lights, sirens, decals, etc., by July 1<sup>st</sup>, the only vehicle available immediately was at Brown and Brown Chevrolet of Mesa at a price of \$31,514, which is not the low bid. He has spoken to the County Attorney and that is the recommendation. Additionally the Sheriff's Office has a grant from Homeland Security for a special service vehicle that has special equipment on it; however, that does not need to be done immediately. He recommended that the bid for the second vehicle be awarded to Steve Coury Ford of Payson due to the fact that it is for a 2010 Ford Expedition and will be a year newer at a cost of \$800 more than the 2009 edition, which will be a year old when it is received in 6 weeks. Upon inquiry by Supervisor Pastor, Mr. Stratton explained that the request for bids will be awarded for 2 vehicles for 2 different purposes. Mr. Stratton stated that it was not his desire to spend funds out of the County; however, this recommendation is due to the need at this time. As a general rule, Mr. Stratton's department attempts to buy everything it can in Gila County. The specifications for the third vehicle will have to be changed because those types of vehicles are no longer available. Vice-Chairman Martin thanked the Public Works Division for going out of its way to try to buy locally. Upon motion by Vice-Chairman Martin, seconded by Supervisor Pastor, the Board unanimously awarded Request for Sealed Bids No. 042309-1 for the purchase of 2 new full size 4-door SUV 4X4 special service vehicles. Mr. Stratton requested that the motion include that a bid for one vehicle be awarded to Brown and Brown Chevrolet in the amount of \$31,514.00 and that the second vehicle be awarded to Steve Coury Ford in the amount of \$30,963.25. Vice-Chairman Martin amended her initial motion to include Mr. Stratton's request, which was seconded by Supervisor Pastor and unanimously approved by the Board.

**Item 10 - Information/Discussion/Action to authorize the advertisement of Request for Sealed Bids No. 050709-1 for chips, AB, and asphalt for the Public Works Consolidated Roads Department.**

Mr. Stratton stated that due to the fact that the local supplier in southern Gila County has removed their hot plant, he has opted not to extend the one-year extension in the contract. The County has the option not to extend the contract and will instead rebid the entire contract for both northern and southern Gila County. The request for bids is based on a guess of how much material will be needed during the course of the next year. Supervisor Pastor inquired about the different types of materials used for the roads, which Mr. Stratton explained. Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously authorized the advertisement of Request for Sealed Bids No. 050709-1 for chips, AB and asphalt for the Public Works Consolidated Roads Department.

**Item 11 - CONSENT AGENDA ACTION ITEMS:**

**A. Authorization of the Chairman's signature on a Kansas State Bank of Manhattan 36-month Lease with Option to Purchase at \$145.24/mo.**

**(\$1,742.88 annual); Exhibit A-Description of Equipment for a Bizhub 361 Copier; Exhibit B-Payment Schedule; Invoice; and, Hughes-Calihan Konica Minolta, Inc. Order Form/Maintenance Agreement that will be used by the Facilities Department in Globe.**

**B. Authorization of the Chairman's signature on a Kansas State Bank of Manhattan 36-month Lease with Option to Purchase at \$231.41/mo. (\$2,776.92 annual); Exhibit A-Description of Equipment for a Bizhub 601 Copier; Exhibit B-Payment Schedule; Invoice; and, Hughes-Calihan Konica Minolta, Inc. Order Form/Maintenance Agreement that will be used by the Probation Department in Payson.**

**C. Authorization of the Chairman's signature on Amendment No. 12 to an Intergovernmental Agreement (Contract No. E6306015) between the Gila County Division of Health and Community Services and the Arizona Department of Economic Security due to a revision of the itemized service budget lines for the period July 1, 2008, through June 30, 2009, for case management and community services.**

**D. Approval of personnel reports/actions for the week of June 2, 2009.**

Departures from County Service:

1. Dixie Mundy – Elections – Elections Director – 07-30-09 – General Fund – DOH 10-22-81 – Retirement
2. Christina Kaska – Recorder – Voter Outreach – 05-20-09 – General Fund – DOH 04-20-09 – Failure to complete probationary period

Temporary Hires to County Service:

3. Samuel Leverance – Public Works/Engineering – Surveyor Assistant – 06-01-09 - Public Works Fund

End Probationary Period:

4. Sandra Yoder – Payson Justice Court – Justice Court Clerk Associate - 05-17-09 - General Fund

Position Review:

5. Cole Weaver – Recorder – Clerk – 05-25-09 – General Fund – From 30 hours per week to 38 hours per week

**SHERIFF'S PERSONNEL ACTION ITEMS**

Hire to County Service:

6. Bob Johnson – Sheriff's Office/Payson – Deputy Sheriff – 06-01-09 – General Fund – Replacing Richard Taylor

**E. Approval of finance reports/demands/transfers for the week of June 2, 2009. (separate handout)**

\$1,461,841.75 was disbursed for County expenses by check numbers 218161 through 218306. **(An itemized list of disbursements is permanently on file in the Board of Supervisors' Office.)**

Supervisor Pastor inquired about Consent agenda item numbers A and B and if there is a problem now with banks getting out of the business of financing copy machines. Richard Gaona, Finance Director, explained that the County is moving to a different brand of copy machine and this was the bank recommended for financing by Hughes-Calihan, the copy machine vendor. Supervisor Pastor inquired about a bidding process and it was decided that he and Mr. Gaona will have future discussions regarding same.

Upon motion by Supervisor Pastor, seconded by Vice-Chairman Martin, the Board unanimously approved Consent Agenda items 11A-11E.

**Item 12 - CALL TO THE PUBLIC: Call to the Public is held for public benefit to allow individuals to address issue(s) within the Board's jurisdiction. Board members may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to Arizona Revised Statute §38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to criticism, or scheduling the matter for further discussion and decision at a future date.**

There were no requests to speak from the public.

**Item 13 - At any time during this meeting pursuant to A.R.S. §38-31.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.**

Each Board member and Jacque Griffin, Assistant County Manager/County Librarian, on behalf of Steve Besich, County Manager/Clerk, presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Dawson adjourned the meeting at 11:16 a.m.

**APPROVED:**

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Shirley L. Dawson, Chairman

**ATTEST:**

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Steven L. Besich, County Manager/Clerk