

**BOARD OF SUPERVISORS MINUTES
GILA COUNTY, ARIZONA**

Date: July 1, 2008

JOSÉ M. SANCHEZ
Chairman

STEVEN L. BESICH
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Marian Sheppard
Chief Deputy Clerk

SHIRLEY L. DAWSON
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Jose M. Sanchez, Chairman; Tommie C. Martin, Vice-Chairman (telephone conference call); Shirley L. Dawson, Member; Steve Besich, County Manager/Clerk; Marian Sheppard, Chief Deputy Clerk; and, Bryan Chambers, Chief Deputy County Attorney.

Item 1 – Call to Order – Pledge of Allegiance – Invocation

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date. Steve Stratton led the Pledge of Allegiance and Reverend Barbie Morton of the First Christian Church delivered the Invocation.

Item 2 - Public Hearing - Information/Discussion/Action to adopt Resolution No. 08-07-01 authorizing the Gila County Housing Authority to submit its revised Administrative Plan and its version two (2) Annual Plan for fiscal year 2008 to the U.S. Department of Housing and Urban Development.

Malissa Buzan, Housing Services Manager, stated that the Administrative Plan being submitted for approval was not revised, but it is the “clarified, administrative and annual plan” which is in effect for five (5) years and applies to the County’s Section 8 Housing Choice Voucher Program. Supervisor Dawson questioned the requirements for the Resident Advisory Committee and Ms. Buzan replied that it has been difficult to recruit clients to serve on the Committee. Clients are first asked to serve on the Committee and if there aren’t enough people that volunteer to serve on the Committee, members are appointed. Ms. Buzan advised that there are approximately 200 people on a waiting list who have requested housing services under this Program. Chairman Sanchez opened the public hearing and there being no comments offered; he closed the public hearing. Supervisor Dawson and Ms. Buzan continued to discuss the various components of the Program. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board

unanimously adopted Resolution No. 08-07-01. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Item 3 – Information/Discussion/Action to approve and increase the fee from \$2.00 to \$5.00 for every writ issued on behalf of a justice of the peace under A.R.S. § 11-445(A)(17). This fee is established to create a fund that is managed by the Constables Ethics, Standards and Training Board, a State regulatory board.

Jesse Bolinger, Globe Regional Constable, advised that he serves as the Chairman of the Constables Ethics, Standards and Training Board, which is a State regulatory board comprised of 9 members. Approximately one and one-half years ago Gila County was the first county in the State to adopt writ fees, which is a statutory requirement. At that time the Board of Supervisors agreed to adopt a fee of \$2.00 for every writ being served. Mr. Bolinger advised that during a recent Constables Ethics, Standards and Training Board meeting, a motion was made to limit the amount of money in which a county could receive based on the amount that county charges for its writ fee. As an example, Gila County only charges \$2.00 per writ; therefore, the maximum allowable reimbursement from the Constables Ethics, Standards and Training Board would be 20% of the amount submitted for the cost of training and/or equipment. No actual decision was made by the Board at that time; however, Mr. Bolinger is concerned that the issue will resurface in the near future. As a result of recent statutory changes, constables and their deputies must undergo further training. Mr. Bolinger requested this increase in fees to \$5.00 per writ so that Gila County may receive 100% reimbursement from the State if the State doesn't divert these funds for other purposes. A discussion ensued between the Board of Supervisors and Mr. Bolinger and all agreed that the added cost should be borne by those individuals that use writ services, such as property owners having writs served on their tenants. Supervisor Dawson advised that she was recusing herself from voting on this agenda item as she is a property owner and she believes that this is a conflict of interest and she also believes she represents other landlords. Vice-Chairman Martin stated that she did not like the idea of increasing fees, but she would rather the individuals who require writ services absorb the additional cost of training than the County incurring that cost. Upon motion by Vice-Chairman Martin, seconded by Chairman Sanchez, the Board increased the fee from \$2.00 to \$5.00 for every writ issued on behalf of a justice of the peace under A.R.S. § 11-445(A)(17).

Item 4 – CONSENT AGENDA ACTION ITEMS:

A. Approval to attach Exhibits C-H to Amendment No. 9 of an Intergovernmental Agreement (Contract No. E6306015) between the Gila County Health and Community Services Division and the Arizona Department of Economic Security and to authorize the Chairman's signature on Exhibits E, F and H. This Amendment was approved by the Board of Supervisors on April 15, 2008.

- B. Approval to appoint Barbara Grace Brewer as a Republican precinct committeeman to the Payson #3 precinct.**
- C. Approval of an Agreement between Arizona Community Action Association and Gila County Housing Services in an amount not to exceed \$20,715 for the period May 1, 2008, through April 30, 2009, to continue to provide Weatherization Program services to low income eligible clients in Gila County. Said amount is based on the availability of SRP funds.**
- D. Approval of the June 17, 2008, and June 24, 2008, BOS meeting minutes.**
- E. Approval of the May 2008 monthly departmental activity report submitted by the Payson Regional Justice of the Peace.**
- F. Approval of personnel reports/actions for the week of July 1, 2008.**

Departure from County Service:

- 1. Road Maintenance/Equipment Operator – Public Works/Consolidated Roads – 06-25-08 – Public Works Fund – Nancy Frandsen – DOH 11-06-95 – Resigned
- 2. Housing Rehab Specialist – Health and Community Services – 07-04-08 – Housing Department Fund – Karl Mark Sanchez – DOH 10-16-06 – Lack of funding
- 3. Career and Employment Specialist – Health and Community Services – 06-24-08 – 50% WIA Fund – 50% JTPA Title III Program Fund – Leo Thomas – DOH 12-12-07 – Resigned
- 4. Laborer – Board of Supervisors – 06-27-08 – Constituent Services II Fund – Angel Gonzales – DOH 02-12-07 – Temporary position
- 5. Laborer – Board of Supervisors – 06-27-08 – Constituent Services II Fund – Carl Russell – DOH 01-14-08 – Temporary position

Departmental Transfers:

- 6. From Accounting Clerk Specialist – To Treasurer Services Specialist – Treasurer – 06-23-08 – General Fund – Peggy Cox

End Probationary Period:

- 7. Solid Waste Operations Worker – Public Works/Solid Waste Russell Gulch – 06-23-08 – Solid Waste Fund – Kenneth Payne Jr.
- 8. Treasurers Services Assistant – Treasurer – 06-23-08 – General Fund – Rebekah Dawn Perez
- 9. Treasurers Services Assistant – Treasurer – 06-23-08 – General Fund – Tiffiney Sanchez

Request Permission to Post:

- 10. Career and Employment Specialist – Health and Community Services – Position vacated by Leo Thomas
- 11. Personnel Assistant – Personnel – Position vacated by Rebecka Jaimah

12. Road Maintenance/Equipment Operator – Public Works/Consolidated Roads – Position vacated by Nancy Frandsen
13. Administrative Clerk – Health and Community Services – Position vacated by Karin Gilbert
14. Business Service Representative/One-Stop Manager – Health and Community Services – Grant funded position

SHERIFF’S PERSONNEL ACTION ITEMS

Departure from County Service:

15. 911 Dispatcher – Sheriff’s Office/Payson – 06/23/08 – General Fund – Heidi D’Arcangelo – DOH 04-14-08 – Resigned

End Probationary Period:

16. Detention Officer Sergeant – Sheriff’s Office/Globe – 06-23-08 – General Fund – Justin Solberg
17. Administrative Clerk PT– Sheriff’s Office/Globe – 06-23-08 – General Fund – Lisa Dzera

G. Approval of the finance reports which lists disbursements that will be issued during the week of July 1, 2008. (separate handout)

\$2,038,723.15 was disbursed for County expenses by check numbers 209518 through 209711. **(An itemized list of disbursements is permanently on file in the Board of Supervisors’ Office.)**

Upon motion by Supervisor Dawson, seconded Vice-Chairman Martin, the Board unanimously approved Consent Agenda action items 4A-4G.

Item 5 - At any time during this meeting pursuant to A.R.S. §38-31.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and Mr. Besich presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Sanchez adjourned the meeting at 11:08 a.m.

APPROVED:

Jose M. Sanchez, Chairman

ATTEST:

Steven L. Besich, County Manager/Clerk