

**BOARD OF SUPERVISORS MINUTES
GILA COUNTY, ARIZONA**

Date: March 18, 2008

JOSÉ M. SANCHEZ

Chairman

STEVEN L. BESICH

Clerk of the Board

TOMMIE C. MARTIN

Vice-Chairman

By: Marilyn Brewer
Deputy Clerk

SHIRLEY L. DAWSON

Member

Gila County Courthouse
Globe, Arizona

PRESENT: Jose M. Sanchez, Chairman; Tommie C. Martin, Vice-Chairman; Shirley L. Dawson, Member; Steve Besich, County Manager/Clerk; Marilyn Brewer, Deputy Clerk; and, Bryan Chambers, Chief Deputy County Attorney. Note: Mr. Chambers was not present for the afternoon work session.

Item 1 – Call to Order – Pledge of Allegiance – Invocation

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date. Vice-Chairman Martin led the Pledge of Allegiance and Reverend Bill Marshall of the Miami Church of Christ delivered the Invocation.

Item 2 - Presentation of the quarterly Officer Recognition Award to Sergeant Christine Duarte of the Gila County Sheriff's Office.

Daisy Flores, County Attorney, advised that an Officer Recognition Award is presented to a law enforcement officer on a quarterly basis to recognize those officers who have demonstrated a commitment to go above and beyond the scope of their job responsibilities. Ms. Flores stated that in asking why Sergeant Duarte got into law enforcement, "it's truly related to her family as her father, Abbie Castaneda, put in over 30 years of law enforcement in the area, her brother is a police officer and her husband is a detention officer." Christine was nominated out of the Child Support office in recognition of all the hard work she does working through the jail. Sergeant Duarte began her law enforcement career with the Sheriff's Office as a detention officer in 2003, was promoted to lead officer in 2004, promoted to corporal a short time later and in November 2005, she was promoted to her current position as sergeant. She also assists the Child Support office. Ms. Flores stated that it was her privilege to recognize Sergeant Duarte's achievements today and presented her with an award. Jim Eskew, Detention Commander and Sergeant Duarte's supervisor, stated that she has done an outstanding job. He also noted as a surprise to Sergeant Duarte that she is going to be awarded the Detention Supervisor of the Quarter in a couple of weeks. Sergeant Duarte thanked Ms. Flores for the

award and made a few brief comments. Each Board member expressed their appreciation to Ms. Duarte for her efforts.

Item 10 - At any time during this meeting pursuant to A.R.S. §38-31.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

At this time, Chairman Sanchez moved to agenda item number 10 in order to present a brief summary on the Arizona Department of Veterans Services and Veterans representatives who will be visiting the Globe-Miami area on April 19th.

Chairman Sanchez then moved back to agenda item number 3.

Item 3 - Introduction of Mary Kim Titla, Democratic candidate for Arizona Congressional District 1. (Steve Besich)

Steve Besich, County Manager/Clerk, introduced Mary Kim Titla, who is a Democratic candidate for Arizona Congressional District 1. Ms. Titla acknowledged her mother, Charlotte Titla, who was also present at the meeting. She then gave a brief background of her history, education and qualifications for this position. Ms. Titla, who was born and raised in the San Carlos/Bylas area of Gila County, concluded her presentation by stating that she believes it is time to elect someone from Gila County to Congress as well as the first Native American woman. Her mother also gave a few brief comments. Each Board member thanked Ms. Titla for attending the meeting.

Item 4 - Presentation of the results of the University of Arizona Drachman Institute Conceptual Plan for the Highway 60/70 Project, which presents a detailed overview of the Globe-Miami area.

Kim Stone, Chairman of the Curb Appeal Committee, Highway 60/70 Project, passed out a copy of the University of Arizona Drachman Institute Conceptual Plan (Plan) for the Highway 60/70 Project to the Board, which was prepared by the University of Arizona Drachman Institute, College of Architecture and Landscape Architecture, and received early this year. He thanked the Board for providing the seed money that got this project going and also thanked Chris Martin, Southern Gila County Economic Development Corporation Director. He then gave a PowerPoint presentation on the Plan, which is composed of 3 sections as follows: 1) Introduction; 2) Inventory and Assessment; and, 3) Design Program. In the Introduction, he explained that in the summer of 2007, the Curb Appeal Committee, a coalition of Globe-Miami-San Carlos area residents and business owners, approached the Drachman Institute with a request for technical assistance. The project at hand was an improvement of 17 miles of U.S. Highway 60 and U.S. Highway 70 from Miami to the Apache Gold Casino on the San Carlos Reservation. The corridor was suffering from blight,

neglect, heavy traffic volumes, way-finding problems, a lack of visual coherence, and a dearth of pedestrian and bicycle amenities. Aerial maps were shown of the area that this Plan covers along with an overview of the communities involved. Next, Mr. Stone presented the segments under the section on Inventory and Assessment, which included the history of the areas, regional attractions, cultural resources, danger zones, green space, aesthetic concerns, assessment summary, design goals, roadway character and roadway character goals. The following design goals were identified for the project: reflect the land and people of the area; embrace and enhance the 'small town' aspects of the corridor; promote a connection between visitors and local people, places and events; provide visual unity and appeal; ease way-finding; provide pedestrian amenities and allow for alternative transportation; be ecologically sensitive and protect natural resources; help develop design guidelines and a vision for future development; and, promote an enjoyable, scenic, and safe driving experience. The third section, Design Program, included a general design plan consisting of 5 goals for the area, which include a series of gateways, a street tree program, median planting, a community park and a long-term plan for enhancing the small town character and viability of alternative transportation in the region. There are a series of five gateways planned for the area, which are design features visible from the road, which give an impression of a place, welcome and guide visitors, and provide visual interest. Gateway 1 would be located in west Miami at Bullion Plaza. Gateway 2 would be the head frame in east Miami, which would be lighted to reflect the importance of mining to the community. Gateway 3 would be the Claypool/Central Heights Art Space in which the medians would be planted with native vegetation and contain local art work. Gateway 4 at the intersections of Highway 60 and 77 would call attention to the Besh-Ba-Gowah Archeological Park. Gateway 5 at the overpass east of Globe approaching the San Carlos Indian Reservation from the west would reflect Native American motif and approaching from the east side would celebrate the importance of the railroad. A pedestrian/bicycle path is being considered along with a community park to be located at Highway 60 and Radanovich Drive. Each Board member offered Mr. Stone a few suggestions and then thanked him for all the hard work and time he has put into this project.

Item 5 – Presentation of the Community Development Division’s Code Enforcement proposed Clean and Lien/Collection Agency Program.

Margie Chapman, Building Safety Assistant Senior, gave a PowerPoint presentation to update the Board on the Code Enforcement Program (CEP). She also introduced Bill Hannah, Code Enforcement Officer. The CEP has opened and closed approximately 600 complaints in the past year and a half and at the present time there are 90 active complaints. The CEP has only brought in \$1,900 income because compliance is the main focus of the CEP. She showed various photographs of trash-littered areas. She related some of the problems the staff is confronted with in people not complying and then explained the Abatement Process although it isn't enough for those few that

won't comply. The current goals of the CEP are compliance, education, positive contacts, efficiency and never punitive, however fines are involved, but often waived to get the properties cleaned. The costs of the CEP included the following: repeated trips to properties that sometimes include 30-40 trips to the same property; excess postage at a cost of \$6.00 per certified letter with \$100 in postage spent on one case alone; wasted man hours because of all the repeated trips and depending on the location a lot of miles can be involved if the property is in northern Gila County; hearings and/or court costs, which initially hearings were held monthly, but have since been cut to quarterly at costs that range from \$400-\$500 per hearing; and, paper and ink costs due to all of the necessary photographs required. The next section Ms. Chapman addressed was latitude, which included staff discretion, "the big picture," assistance, separating the "can'ts from the wont's" and credibility. She stated that there are some individuals who will not cooperate under any circumstance and questioned the credibility of the County to those who do comply if something isn't done beyond this CEP. She explained how the CEP currently operates, which includes an initial courtesy inspection. If there is no response, a 30-day courtesy letter is mailed; however, some people will not pick up the certified letter so another letter is sent or served or a notice is posted on the site. Upon continued non-compliance, a Notice of Violation/Summons (Abatement) letter is sent giving a 30-day deadline or a hearing date is scheduled and at this point 6 months has expired. If the person shows up at the hearing, the judge can grant another 30 to 180 day extension and/or waive the fine. After the hearing, the County has no other recourse-- the person either pays the fine or gets a recorded judgment and then the Board receives more phone calls because the property remains uncleaned. Ms. Chapman explained that Gila County is the only county that does not have anything further in place for collections and she feels there should be one more step for those who absolutely refuse to pay. Her recommendation was to hire a collection agency at no cost to the County. She has contacted a collection agency in Phoenix that would charge the person 25% of the fine and would be willing to work with these people by offering a payment plan. Meanwhile, if the property is cleaned up, a letter is sent by the County to the collection agency whereby the collection fee can be reduced. She stated that very often the property owner is an elderly lady with no means of complying. There are several possible resources that can be used, which include neighbors, community service workers, vouchers and staff to assist these elderly people. Ms. Chapman stated that through the CEP, the County goes the extra mile to achieve compliance, but there are currently 10 cases, some of which have been on the records since 2005 for non-compliance. Ms. Chapman, in concluding her presentation, stated that the CEP needs something, "some teeth" for those individuals that will not comply and she requested direction from the Board. After a brief discussion by the Board, Mr. Besich stated that unless there was an objection by the Board, he recommended that the Board go the next step and bring this item back to the Board for action at a future meeting. It was the consensus of the Board that this item be brought back for action. Each Board member thanked Ms. Chapman for her presentation.

At 11:40 a.m., Chairman Sanchez called for a brief recess.

At 11:51 a.m., Chairman Sanchez reconvened the meeting.

Item 6 – Information/Discussion/Action to adopt Resolution No.08-03-02 supporting the City of Coolidge Resolution opposing the closure of the Arizona Training Program at Coolidge (ATPC) and strongly urging State legislators to explore other options.

Chairman Sanchez presented this agenda item and as an update he stated that it was learned today that legislation has been introduced to block the closure of the ATPC. He explained that the ATPC is the only institution that provides services for physically handicapped children for the entire State and the Arizona Legislature is proposing to close same. The City of Coolidge has requested that other entities join their efforts by adopting a resolution opposing the closure. He stated that the State's idea is to place these children in private programs, which would double or triple the cost and "it's a bad piece of legislation." The other Board members expressed their agreement that it is an important Program especially for rural Arizona and because there isn't a good alternative solution, support should be continued to keep the ATPC open. Upon a request by Chairman Sanchez, Jacque Griffin, Assistant County Manager/County Librarian, read aloud the Resolution title. Linda O'Dell, County School Superintendent, "echoed the statements of the Board." Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously adopted Resolution No. 08-03-02. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Item 7 – Information/Discussion/Action to authorize the advertisement of Request for Bids No. 030108-1 for the purchase of a portable asphalt recycling/reclaiming/trenching machine for the Gila County Public Works Consolidated Roads Department.

Steve Stratton, Public Works Division Director, stated that this request is for the purchase of a milling machine. Because of the continued overlay of district roads, it has changed the drainage, the cracks reflect through the old asphalt into the new and in many cases there was no sub-base underneath, which has also been a problem. He stated that there are 2 alternatives to fixing a road, as follows: either the County has to mill up or tear out the road and then dispose of it, or if this machine is purchased then the County can recycle the millings and place them on dirt roads or mix a certain percentage in with the AB and put it back onto the roads into sub-grade. This particular machine would attach to the County's loader and could do a path 4 feet wide by 60 feet long by 6 inches deep in 6 minutes. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously authorized the advertisement of Request for Bids No. 030108-1.

Item 8 – Motion to convene as the Gila County Library District Board of Directors. Information/Discussion/Action to approve a letter of support from the Gila County Library District Board for the Gila County Adult Education Program, administered through the Gila County School Superintendent’s Office, to submit a grant application to the Arizona Department of Education to collaborate with Gila County libraries for the purpose of expanding adult education services.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board convened as the Gila County Library District Board.

Jacque Griffin, Gila County District Librarian, advised that the Board’s informational packet contained a letter from Leslie Owen, Director of Gila County Adult Education, as well as a draft letter of support for a collaborative grant application. Occasionally states and county departments work together to expand services and avoid duplications. This particular grant application is a joint grant opportunity offered by the Arizona State Department of Education (ADEA) and the Arizona State Archives and Public Records to expand additional services for adult education programs. This particular grant will assist adults in gaining the skills necessary to pass the GED test, particularly in the more rural areas. In Gila County, the School Superintendent’s Office is the County provider for adult education services. This grant requires that the adult education program recognized in the County must partner together with a public library to expand services. The grant amount will not exceed \$40,125. Because the 8 affiliate libraries of the County are independent entities and previously applied for and received money that the County had no knowledge of, and because the individual libraries also receive State Library and Archives funding, one of the requirements for this grant is that the County Library District has to at least be aware of, connected, involved and coordinate so there is a clear pass through and a collaborative effort happening. Ms. Owens has requested that all 8 affiliate libraries and the Gila County Library District write a letter of support for this grant application. Linda O’Dell, County School Superintendent, speaking from Payson via video conferencing, explained how 1-1/2 years ago her Office became involved as the adult education services provider for the County. She was approached to take over the Program by Cara Bryant, Director of the Gila Literacy Program, because Gila Literacy was struggling to maintain the State certified adult education program due to new rules, regulations and a lot of paperwork. It was an all-volunteer organization with the exception of the paid director’s position. Dr. O’Dell advised that subsequently her Office applied for and was awarded a \$60,000 grant and it was her plan to expand the Program in Payson. There are currently 20 students attending classes 2 days/week at San Carlos; 12 students at the old East Globe School 2 nights/week; and, 12 students in Payson 2 nights/week. Dr. O’Dell stated that one of her goals in taking on the adult education grant is to not only utilize the funds for education programs, but to also use them for literacy programs throughout the County. Because of the availability of internet service in the libraries for online access and given the opportunity of

adult education staff on an itinerant basis, the County could branch out and provide more services to the rural areas. She advised that the State has just recently sent out the new grant application for the 2009 adult education grant funds and her Office has been encouraged to include in its grant application, services that would be funded for the English language learner and also for distance learning, which her Office will provide through the libraries. She requested that the Board support this effort to expand and enhance adult education services to the more rural areas of Gila County in its libraries. Supervisor Dawson stated that as she sat in on discussions of the community college issues at the State Legislature, the focus of community colleges should be providing adult education. She stated, "I believe that adult education should be worked on collaboratively with the Gila County Community College." Supervisor Dawson stated that she had contacted Steve Cullen, Senior Dean of Gila Community College, and he reiterated the fact that the adult education at San Carlos was going well and San Carlos is using the college campus there for this Program. She stated, "I don't understand why the Gila County School Superintendent's Office through the Gila County Adult Education is doing this when we have the growing viability of the Community College and why we wouldn't apply for the 2009 state grant for this to be administered through the Community College and its agency through its educational program and certainly offer it to all areas? We are trying to build up the programs in Hayden and Winkelman and offering it in Young is important." In response, Dr. O'Dell stated that when she was approached by Cara Bryant of the Gila Literacy Program, she was advised that Margo Bracamonte, former Senior Dean of the Gila Community College, had made the determination that the Gila Community College did not want to apply for the adult education grant through the State. She agrees that that the Community College is an adult education provider and she only took it on because of the need at the time and the short time line so the County didn't lose those funds totally; however, she would be happy to work with Senior Dean Cullen to make the most of all the resources. Supervisor Dawson stated that she would like to give Dr. O'Dell the opportunity in the coming week to explore this with both Senior Dean Cullen and Dean Butterworth in Payson to determine if this can be done through the College. Supervisor Dawson also quoted the section in the grant that states "explain how the partnership will be sustained after the grant award is exhausted" and with the grant expiring June 30, 2009, she questioned the source for additional funding. Dr. O'Dell stated that the grants coming from the ADOE are typically 2-year grants; however, in the 2008 grant cycle the manner of funding was challenged. To rectify that there was an agreement to not issue the contract for a 2-year period, but rather to go back out to bid after the end of this fiscal year and then start the 2-year cycle again in 2009. Dr. O'Dell stated that she has plenty of work in her Office and "the best ways we can come together to make the best use of opportunities, I am in total agreement and would look forward to those opportunities." Vice-Chairman Martin questioned if by going through the libraries an audience is reached that could not be reached by the Community College. Ms. Griffin stated that the basic Adult Education Program as funded by ADOE is one thing; however, this request is an enhancement

grant that includes library funding along with ADOE funding to attempt to get the Program to the small communities where there are no community colleges. Vice-Chairman Martin stated that she doesn't object to reaching the underserved populations, but she would like to see if there is some way to measure if anyone was reached in this effort, who was reached and the effectiveness of that reach. Ms. Griffin stated that the application itself provides for inclusion of those kinds of measures. Vice-Chairman Martin stated that she would like to have something put in place whereby the Board will receive a report a year from now to determine whether these grant funds were used effectively. Vice-Chairman Martin also stated that she was unaware that the Gila County Adult Education Agency existed. She requested the reason that Dr. O'Dell was approaching the Board on this issue rather than Leslie Owen. Dr. O'Dell replied that Ms. Owen was on vacation this week and to her knowledge the County School Superintendent's Office has been providing a range of special services and resources to schools, districts and various populations for probably 30 years. She stated that for many years the County School Superintendent's Office had a school that provided services for special education students in the area. In 2002 the State Legislature authorized county school superintendents' offices to establish themselves as education service agencies and it was specifically put into legislation that the County's School Superintendent's Office be legally identified as a local education agency provider in order to apply for grants from the ADOE and other funding sources. The County School Superintendent's Office has a federal identification number that has been in place for many years. The Program used to be called Special Services, but is now called the Education Service Agency and additionally out of that arm of the County School Superintendent's Office, the juvenile detention and jail education programs are operated. This structure was in place when Dr. O'Dell came into office and is a similar structure that is found in every county school superintendent's office in the State. The Education Service Agency handles those services that are above and beyond the services of the County School Superintendent's Office that are legally required by statute. When looking at budgeting and staffing from the County's side for the School Superintendent's Office, those services and employees are managing the legal requirements of the State, which include the fiscal operations, monitoring teachers' certifications, overseeing the home schooling program, handling elections and several other small activities, with the primary function in legislation having to do with fiscal management. Vice-Chairman Martin stated that she needs to have a better understanding of the Agency, but she didn't want that to interfere with this agenda item. Supervisor Dawson stated that she would be interested in knowing how many employees there are in the Gila County Education Service Agency that are not Gila County employees. She also reiterated that the Program should be run through the Gila Community College. Ms. Griffin stated that this grant application commits no Library District funding, but simply acknowledges and approves the use of the Library District's connectivity, which is already being provided. Mr. Besich requested verification that if the project is funded, the contract will be signed by the School Superintendent and not the Board and that the fiscal

responsibility for the operation and/or close of the grant will be the sole responsibility of the School Superintendent. Dr. O'Dell advised that she would be handling all aspects of the grant. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board approved a letter of support for the Gila County Adult Education Program to submit a grant application to the Arizona Department of Education by a 2-1 vote. Supervisor Dawson voted "nay."

Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board reconvened as the Gila County Board of Supervisors.

Item 9 - CONSENT AGENDA ACTION ITEMS:

- A. Approval of the renewal of a Maintenance Agreement between Gila County 53-55 and Thomas Reprographics, Inc. (formerly Tucson Blueprint) for an OCE 7055 Map Copier for the Public Works Engineering Department in the amount of \$750 per year and \$.08 per linear foot for usage in excess of the semi-annual usage factor of 1,500 linear feet for the period March 1, 2008, through February 28, 2009.**
- B. Approval to authorize the Chairman's signature on various closing documents that pertain to the purchase of vacant land, parcel no. 207-01-005F, for the amount of \$1,874.40 (fees included) as part of the Roberts Drive Realignment and Improvement Project.**
- C. Approval of the Gila/Pinal Workforce Investment Area Two-Year Workforce Investment Plan for the Program Years 2008 and 2009 as required under the Workforce Investment Act of 1998.**
- D. Approval of a request submitted by the Gila Monster Go-Cart Racing Club to waive fees for the use of the Fairgrounds Go-Cart Race Track for the period April 13, 2008, through September 13, 2008.**
- E. Approval of a Special Event Liquor License Application submitted by the Pvt. Joe Hardt Detachment Marine Corps League 818 to provide liquor at a fundraiser in Tonto Basin to be held on Saturday, April 12, 2008.**
- F. Approval of the February 2008 monthly departmental activity report submitted by the Globe Regional Justice of the Peace and the January and February 2008 monthly departmental activity reports submitted by the Payson Regional Constable.**
- G. Approval of personnel reports/actions for the week of March 18, 2008.**
Departure from County Service:
 - 1. Administrative Clerk Specialist – Probation – 03-14-08 – General Fund – Teresa Martin Del Campo – DOH 05-29-01 – Accepted another position

Departmental Transfers:

2. From Administrative Clerk Senior – Probation – To Probation Aide – Probation – 03-03-08 – From Adult Probation Services Fees Fund To General Fund – Cecilia Bernal

End Probationary Period:

3. Court Clerk – Clerk of Superior Court – 03-17-08 – General Fund – Karen George
4. Administrative Assistant – Public Works/Facilities Management – 03-17-08 – Facilities Management Fund- Lisa Fernandez
5. Administrative Clerk Specialist – Probation – 03-17-08 – General Fund 50% - Court Improvement Fund 25% - CASA Program Fund 25% - Leigh Kenton
6. Juvenile Detention Officer – Probation – 03-17-08 – General Fund – Mellie Marin

Position Review:

7. Temporary to Regular Status – From Probation Aide To Administrative Clerk Senior – Probation – 03-03-08 – From Juvenile Probation Service Fees Fund To Adult Probation Service Fees Fund – Monique Hernandez

SHERIFF’S PERSONNEL ACTION ITEMS

End Probationary Period:

8. Detention Officer – Sheriff’s Office/Globe – 03-03-08 – General Fund – Yvonne Alvarez

H. Approval of the finance reports which lists disbursements that will be issued during the week of March 18, 2008. (separate handout)

\$754,108.04 was disbursed for County expenses by check numbers 206833 through 206995. **(An itemized list of disbursements is permanently on file in the Board of Supervisors’ Office.)**

Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved Consent Agenda action item numbers 9A-9H.

Item 10 - At any time during this meeting pursuant to A.R.S. §38-31.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and Mr. Besich presented information on current events.

At 12:47 p.m., Chairman Sanchez recessed the Regular Meeting and stated that the Work Session would begin at 1:30 p.m.

Item 11 - Work Session on Strategic Planning

At 1:40 p.m., Chairman Sanchez reconvened the meeting for a Work Session on Strategic Planning.

Item 11A - Mapping – Matt Bolinger

Mr. Besich stated that several issues would be discussed in the work session beginning with an update on mapping. He stated that approximately 6 weeks ago Vice-Chairman Martin met with the fire chiefs in northern Gila County and they outlined some of their concerns and the desire to have more advanced equipment and a better mapping system. Mr. Besich put together a committee from all County departments involved with any type of mapping and rural addressing to coordinate and establish what the County's resources are on hand, how far along they have progressed, and where the County can go to get into a higher grade of accuracy as far as maps and their related uses. Matthew Bolinger, Director of Emergency Management Operations and Health Preparedness, was made the Chairman of the main committee and in turn he held smaller subcommittee meetings. Mr. Besich stated that this was a huge task and he commended all the participants. He then called on Mr. Bolinger, who passed out a January 2008 Mapping Committee Report to the Board. Mr. Bolinger explained that the Rural Addressing Department assigns addresses to parcels for the 9-1-1 Project, which is 85% complete and should be completed by the end of 2008. The Assessor's Office converts hand-drawn maps into AutoCAD software, which is currently 65% complete, and also creates parcel maps. The Public Works Department produces aerial maps, layers in rural addresses and is responsible for surveying. Although the Recorder's Office and the Elections Department are not a part of the data process, they are big users of the mapping. Once the entire process is completed every County department and the public will be able to use these maps. A listing was also included showing the completion of rural addressing by communities. The software used in the mapping process is both ArcView and AutoCAD. A discussion ensued about whose responsibility it is to draw up the voting precinct maps, and Dixie Mundy, Elections Director, advised that according to Arizona Revised Statutes (ARS), it is the responsibility of the Board to establish voting precincts as well as to ensure that the precinct legal descriptions are also created to establish those boundaries. In 1988 the ARS was changed to require precinct legal descriptions to follow physical features as opposed to surveys and to Ms. Mundy's knowledge that is when the County last took on the entire process of rewriting the legal descriptions for those voting precincts. She believes these 20-year-old legal descriptions need to be reviewed for accuracy, overlapping boundaries, gaps in boundaries and consolidation changes. Currently the County has 39 voting precincts. Supervisor Dawson inquired whether all the current maps are from 1988. Ms. Mundy replied that some are, but others have been updated because of changes. Vice-Chairman Martin inquired if a review should also be done to see if all 39 precincts are still necessary. Ms. Mundy advised that the precincts should be reexamined to see if some should be divided, consolidated or eliminated altogether; however, with the upcoming 2010 census, she believes there is a stay on making any changes until after the

census is completed because then the County will have to reexamine the Board of Supervisors' populations and this would be the opportune time to also make precinct boundary changes. Ms. Mundy also explained how at times the Recorder's Office has to go out and try to establish a voter's precinct based on location when there isn't a physical address, which is sometimes difficult in the rural areas. Upon inquiry by Supervisor Dawson as to guidelines for changing precincts, Ms. Mundy replied that the County is required to submit any precinct changes that affect voters to the Justice Department and must be pre-approved before being implemented. If it causes any hardship to the voter, it is likely the Justice Department would not approve the change. Supervisor Dawson inquired if all candidates are provided with maps used by the Elections Department and if those maps are the same as the Recorder's Office maps. Ms. Mundy advised that the same maps used by both Offices are provided to the candidates. In regard to cities and towns annexing areas, Mr. Besich inquired about whose responsibility it is to make sure that the information, legal description changes, maps, etc. get to the proper place for local elections, the Public Works Department and the Recorder's Office. Ms. Mundy advised that it would be the responsibility of the jurisdiction (city or town) annexing an area to ensure that any other entities including the County are informed of the changes to enable the County to make its necessary changes, particularly the Recorder's Office, which by statute is the only entity that can make precinct and code changes for voter registration. The County wouldn't have this information if the entity adopting the change didn't advise the County of same. Mr. Besich stated, "It is getting close to election time and I just wanted the Board to hear that information because it's typically the County or the Recorder that is blamed, for example, the last City of Globe election (with the 273 late ballots in Ward 6), but legally the cities and towns are responsible for the accuracy of their ward/city/town boundaries and it's their responsibility to make sure that their citizens and the Recorder's Office are notified." Supervisor Dawson stated that it was important for Sadie Dalton, in her new duties as Recorder, to know this information as the "heat does come." Ms. Dalton explained that her Office made sure that the 273 voters in Globe Ward 6 did get to vote in the last election after the State had failed to connect Globe Ward 6 to a special code when converting the Recorder's Office data to a new system. Chairman Sanchez inquired whether the Recorder's Office is now clear on the precinct lines and Ms. Dalton replied that some area mapping is well done, but there are still areas within Globe that require her staff to go out to determine house numbers. She advised that with the new State system just implemented as a requirement by statute for all counties, now voters cannot be placed in a precinct without entering full street segments, which includes number ranges, directions, full street names and suffixes. She did agree that the maps the Recorder's Office currently has could be much better. Supervisor Dawson requested that Ms. Dalton present to the Board what her Office still needs in the way of maps; Ms. Dalton agreed to do same. Mr. Bolinger then continued with his report by explaining the layering process of mapping. At this time the entire County is photographed at a 1-meter resolution and some of the unincorporated and higher populated areas are photographed at a 6-

inch resolution, which is much more detailed. Vice-Chairman Martin inquired if this information will be useful and useable for the Sheriff's Office. Mr. Bolinger replied that it absolutely will be useable by the Sheriff's Office, but in order to do survey grade mapping, it is a process that takes a lot of time. Vice-Chairman Martin's other question was directed at the degree of survey-grade accuracy to the point that once the mapping is done, will the County ever have to survey any parcels again? Mr. Bolinger stated that there will always be on-going surveying because of parcel splits, etc., but the base will already be established. He then addressed the mapping road blocks, which include 1) balancing accuracy goals with time restraints; 2) complete focus is not given to both the mapping project and the addressing project because there are multiple functions in the Public Works and Rural Addressing Departments; 3) voting-districting lines; and, 4) when producing a map, research can often take longer than the actual field work. Part II of the report was "Where the County should be going with the mapping." The goal for the completion of the project is to have survey grade accuracy in all of Gila County's maps. To meet survey grade standards, the Arizona State Board of Technical Registration document "Arizona Boundary Survey Minimum Standards" must be followed. Survey grade is necessary for legal purposes on parcel layers. An aerial photo was shown that was not survey grade to reflect the legal problems encountered by the County. He emphasized that the County should be re-photographed every 5-7 years. He briefly reviewed the different users of the maps, but stated that the users and uses are endless. Vice-Chairman Martin stated that she would like the Sheriff's Office added to the committee to ensure nothing is overlooked that it would be advantageous to the Sheriff's Office. Mr. Bolinger agreed to add someone from the Sheriff's Office to the committee. He stated that the committee agreed that one department, Public Works, should have jurisdiction over the composite maps, which would include the layers added in from the Assessor's Office, the data from Rural Addressing and the Public Works maps. It is anticipated that the Public Works Department will handle all requests for maps and will also be the clearing house for all produced layers by County departments. In an update from the Recorder's Office, Ms. Dalton explained that all recorded documents dating from 1881 through 1998 are being converted from the original document to microfiche and digital format on CDs by an outside agency, US Imaging, with an estimated completion time of 2-3 months at a cost of \$96,727.00. Then the Recorder's Office will have to hire one additional employee to enter an index for each document of these 100 years of recorded documents into the Recorder's system, which will take that employee from 8:00 a.m. to 5:00 p.m., Monday through Friday, approximately 5 years to index them at an additional cost of \$25,000 per year. The documents after 1998 are currently on line in digital format. If the additional employee is not hired, then the records will remain in the vault and not be accessible to the public on the website. Mr. Besich inquired if Ms. Dalton could use the Recorder surcharge fees for these costs. Ms. Dalton stated that she could not as those fees are restricted to paying for the system itself. Mr. Bolinger explained that getting all images into digital format will speed up the whole mapping process especially with the Assessor's Office and those charged

with doing the surveys because it will eliminate the need to do research by hand. A flow chart was shown depicting an overview of the process involved in adding layers into a highly accurate parcel base. Part III of the report was "What will it take to get to where the County wants to go?" The Rural Addressing Department will be completed with all addressing by the end of 2008 and transition into a maintenance mode; however, they will also go back and clean up old issues, address any new homes built or parcels split and enter parcels that have no structures. The completion will also be dependent upon Miami and Globe getting its mapping completed. The Assessor's Office could be completed within 5 years with the AutoCAD maps if 2-3 more full-time employees are hired. However, the Assessor's Office is dependent upon the Public Works Department for survey grade data to create parcel maps. The Public Works Department could be completed within 5 years if 3 additional teams were hired. Each team would consist of one lead engineer tech at \$75,000/year and a surveyor at \$70,000-\$90,000/year as a county employee with benefits or \$130,000/year for a contracted person with no benefits other than access to County equipment. A project manager at a cost of \$100,000 would be required to supervise and ensure that no overlapping occurs and some administrative support might also be needed. For each surveyor, approximately \$100,000 worth of equipment would need to be purchased on a one-time basis. The equipment should last 10 years. In summary, for the first year, the cost for all three teams, equipment and manager would be approximately \$1,015,000. Each subsequent year would be \$915,000. The total cost for the five years would be \$3,875,000. Providing space for these teams would also cost the County additional money. At this time, the Public Works Department is negotiating a 2-3 year contract with Al Cain, a former Gila County employee, who worked as a surveyor and will be available within a short time. Mr. Cain will accept an offer of \$60.00/hour, which would be a yearly cost of \$125,000 and he would use County equipment. Mr. Stratton clarified that the fee charged by Mr. Cain will be an all inclusive rate, which would include per diem, travel, etc. The Public Works Department could fund one-third of the cost and the other two-thirds would come from the County's general fund. Mr. Cain's position would constitute one of the 3 needed surveyors. Mr. Bolinger stated that other time/cost estimations were discussed for completing the project within 2 years, which is not a viable goal; 5 years (costs as noted above); 8 years with 2 teams, 1 project manager and equipment at a cost of \$4.28 million total for the 8 years; 10 years with 1 team and equipment at \$2.15 million total for the 10 years. If no additional teams are hired, the mapping process will probably be completed within 12 years. Upon inquiry by Vice-Chairman Martin as to how long the County has already been working on this project, Mr. Ken Doss, Engineering Tech Lead, replied that it's been 10 years. Vice-Chairman Martin inquired if this \$3.875 million includes getting the entire process completed. Mr. Bolinger stated that this price would only cover the costs for the survey teams for the Public Works Department and would not include the costs for the other departments. The survey teams would go out and do the field work and the lead engineering techs would process the data into a survey grade accurate parcel maps. Vice-

Chairman Martin inquired at what point this information will become useful to the Recorder's Office for other reasons and what would be required just to get the private parcels completed as a lot of the property is not privately owned and then allow time to get the remainder of the County completed. Mr. Bolinger replied that a majority of the time spent on this project is focused on the private parcels, but it would still take 5 years to get the private portions completed even if the County hired these teams. The County's current maps are useful and are being worked on by County employees continually, but the process is just not as fast as some people would like. However, the County is going to continue to maintain the accuracy as it was started because that's the most important issue in this project. Even if a number of employees were to be hired to accelerate the process, the project must be closely monitored in order to obtain survey grade. In referring to the costs, Mr. Besich stated that it would cost approximately \$300,000 per year for 5 years for all departments to complete the entire project. Mr. Stratton stated that the Public Works Department could justify paying about one-third of the cost to hire Mr. Cain as well as the equipment that needs to be purchased with HURF funds and perhaps in reviewing his funds, it could fund one-third of a complete team. Mr. Bolinger stated that this whole issue came up as the result of some end users not being happy with the County mapping. He is planning to meet with some of the end users, law enforcement agencies and fire departments and advise them that if they would like the County to produce specific maps, the agencies can go through the Public Works Department and for a fee the County could produce them and recover some of the County's costs. Vice-Chairman Martin inquired if any grant money would be available to help with the cost of this project. Mr. Bolinger stated that some funds are being received for the enhanced 9-1-1 project and for rural addressing, but he was unaware of any other available funding. Mr. Bolinger completed his presentation by stating that the committee will continue to meet quarterly to ensure that all departments are headed in the same direction. One of the items to be discussed at a future meeting will include approaching the utility companies and all other end users about contributing funds to the project since they are pushing for its completion in a hurry. These end users will be shown what the County currently has and can do and what its goal is for completion. Vice-Chairman Martin stated that the fire departments in northern Gila County would like to be able to punch in an address and have information as to location, if it is firewise, etc. prior to arriving at the scene. Mr. Bolinger stated that some fire districts in the north have access to that type of information; however, those specific fire districts paid a vendor to come in and create that data base. The County doesn't have those resources and there are a lot of end users that want "something for nothing." Mr. Besich stated that the County has learned what works and doesn't work in going through this process and when this project is completed it will help smooth out some of the process; however, there's never going to be a perfect set of maps because things continually change. Ms. Dalton stated that the 2010 census is going to create a lot of changes in the precinct mapping and the structure of the Board so she sees a real need to get this project completed for the 2012 election and she

appreciates that this committee is addressing the issues together. Tom Melcher, Chief Deputy Sheriff, stated that the Sheriff's Office is certainly interested in having accurate maps because that information is needed to do the Office's accurate statistics as it depends on rural addressing for sending out cars on calls and plotting the placement of officers at accurate locations. He also stated that the Sheriff's Office could not buy a mapping system even if it had the funds because the vendor would need all the information that the County is currently gathering and entering. As soon as the mapping is completed, the Sheriff's Office will search for grant funds to add the mapping module to its AutoCAD system.

At 3:04 p.m., Chairman Sanchez called for a brief recess.

At 3:19 p.m., Chairman Sanchez reconvened the meeting and moved to address agenda item number 11C and he advised that the Board would address agenda item number 11B if there was time.

Item 11C - Economic development – Steve Besich

1. Payson Event Center

Mr. Besich stated that a funding request for the Payson Event Center had been received by the County from the Mayor of the Town of Payson; however, the new Mayor elect has requested that the County not take any action on that request at this time.

2. Miami Memorial Library

Mr. Besich stated that he met with Chairman Sanchez and other staff to review the roof of the building that houses the Miami Memorial Library and it is in very bad shape and there is severe water leakage. Because of the huge collection of Gila County Library District books as well as memorabilia in the section that is sponsored by the Miami Hall of Fame Committee, to prevent mold from ruining these items, he recommended that the County provide an economic stabilization grant to the Town of Miami to re-roof the building, which is owned by the Miami School District and leased by the Town. He received a quote of \$32,000 from a local licensed and bonded contractor to re-roof the building with 30-pound felt underneath 30-year shingles and the replacement of any broken boards at the contractor's cost. The County could provide dumpsters for the removal of the old roof and possibly utilize prison help for cleanup to cut costs. The Miami Hall of Fame Committee has verbally agreed to provide \$12,000 of the \$32,000 cost. The only other alternative would be to begin the process of closing the Library and removing all salvageable items. The Board discussed the possibility of eventually combining the Globe and Miami libraries into one nicer facility. Mr. Besich stated that he would bring this item back to the Board for action.

Vice-Chairman Martin stated that she would also like to discuss other economic development issues to which the Board agreed. She stated that in regard to the Southern Gila County Economic Development Corporation (SGCEDC), the Board approved funding in the amount of \$125,000 for three years. Supervisor Dawson advised that SGCEDC has received two of the three payments. Vice-Chairman Martin stated that the Payson Regional Economic Development Corporation (PREDC) is now directed by Ken Voltz and is currently receiving \$50,000 from the County, which is matched by \$50,000 from the Town of Payson. Under Mr. Voltz's direction, he wants to reach beyond just Payson and include all of northern Gila County and would like to also work in conjunction with southern Gila County. He also has an appreciation for the development of Tonto Basin and Young and how the two economic development groups can collectively make that happen and not have economic development groups all over Gila County needing funding. She also stated that there is now a focus on forest products and how to develop economic revenue coming out of the forest and restoring the environment. Mr. Voltz will also be working with Larry Stephenson of ECO (Eastern Arizona Counties Organization) to look at pellet plants, power plants and other ways of utilizing the forest resource. In the future Vice-Chairman Martin would like the Board to discuss how the County can provide more support to northern economic development. She inquired how the SGCEDC has progressed over the past two years and if it could now stand alone and what has been done to get to that point. She stated, "The County cannot fund it forever, nor do I want to fund Payson (Regional) Economic Development (Corporation) forever and yet I believe they both need some type of base funding they can depend on for a period of time." She requested that some measures be put in place to measure if economic development is going forward or stalled out "instead of just being the bank to keep somebody hired at both ends and making phone calls." Chairman Sanchez stated that with the mines reopening in southern Gila County he believes "this is an excellent time for economic development." He stated that the housing industry up north is stalling out and that the opportunity for other resources, like cattle and the forest resources, should be a point of emphasis. Chairman Sanchez and Supervisor Dawson both agreed that this is an excellent opportunity for the two economic development organizations to come together and agreed that there should be some measures in place to show what economic development has been achieved. Chairman Sanchez recommended that the Board meet with the newly elected town/city councils in Gila County to extend a helping hand and create some partnerships for working together.

Item 11B - Gila County water issues – Steve Besich

Chairman Sanchez moved back to agenda item number 11B, but it was the consensus of the Board that this item not be discussed today due to a lack of time.

Item 11D - Forest health-fire – Steve Stratton

Mr. Stratton gave a brief update to the Board on the County's preparations for the upcoming fire season. Five new water bladders have been ordered and received at a cost of \$4,000 each. One will be kept in storage in Globe and three will go to the Payson/Star Valley areas to replace old ones and one will be kept in Payson storage. The roads are being bladed and the sites prepared for the placement of these new bladders. The dip tanks can be used one more year and then will have to be sandblasted and the welds maintained and coated for use for another 5-7 years. Three new 10,000 gallon tanks are being ordered at a cost of \$15,000 each for the Strawberry area, Round Valley and at the Globe Community Center for use in the event of a fire in the Pinal Mountains. Vice-Chairman Martin stated that an old dump site has been identified as a type 1 helicopter site and could also be used as an alternative site for Star Valley to use as a medical emergency helicopter landing site. The only problem is that helicopters using dirt sites tend to create medical problems. Mr. Stratton advised that he has learned from Air Evac, the County's current tenant at the Fairgrounds, that pavement is fine for a temporary site, but for a permanent location, the helipad should be concrete. At the Star Valley site, he recommended that the helipad be done properly with concrete and that conduit be run for the red medical lights. He advised that if the County is going to amend its closure plan with the Arizona Department of Environmental Quality (ADEQ) then a set of specifications must be submitted. Discussion also included using the Star Valley site as an RV Park for the type 1 crews as there is a requirement that the site be manned 24 hours/day. Mr. Stratton stated that he felt that would be an acceptable use and would also like to include that in the amendment to ADEQ. Vice-Chairman Martin stated that in regard to forest health, while visiting Washington D.C. she learned that there are several pilot programs being discussed that might be of benefit to the County. One is a Forest Service proposal called Community Cloying and Maintenance of Wildland and Urban Interface, but funding has not yet been secured. This pilot program would be handled by a memorandum of understanding, which would grant a county permission to clear or contract the clearing or maintenance of at least the wildland and interface areas. Wildland and interface is described as a mile and half in any direction from any structure whether its an infrastructure or a house, which would include the entire north end of the County from Pine-Strawberry to Kohls Christopher woody down to Payson. With all that woody, it could be a way to turn that product into some type of profit under the County's purview. Another bill called the Landscape Forest Health has been introduced in both the Senate and House of Representatives. It is for areas of 50,000 acres or more having innovative management brought to bear in a collaborative effort with the local counties driving the conversation. Forty thousand dollars (\$40,000) per year would be invested in the project with one being recommended for New Mexico and Arizona each year. The third program is bringing the chipboard plant to Winslow, Arizona, and in that process everything was completed; however, at the last minute the U. S. Forest Service (USFS) decided that it was unsure there was enough product available for the plant. The USFS then contracted

with Northern Arizona University to do a study to see if there was enough project and after 1-1/2 years, it was determined that there was four times the product than what was needed by the chipboard plant, which suddenly made the chipboard plan an acceptable sized industry. Currently if the project goes in as a stewardship, there is a codicil which states that the USFS has to put up \$40 million in funds to bond the value of the product. This is a hangover from timber sales and needs to be removed in order to allow stewardship contracts. She also updated the Board on the Apache-Sitgreaves National Forest stewardship project, which may be closed down because the USFS has had to pour millions into the project to pay for workmen's compensation because the small businesses granted the project could not afford it.

Item 11E - Miscellaneous cleanup issues – Steve Besich

Mr. Besich stated that he submitted two proposed policies, one on education and one on promotions and he would be bringing those back on the agenda for official consideration unless requested otherwise by the Board. Another item previously discussed was moving the Finance Department to another area. There is a preliminary concept, which would entail adding 2500 square feet onto the Guerrero building with another similar type building so both would match. The cost would be approximately \$300,000. This item will be brought back to the Board shortly and even if it can't be done right away, plans need to be underway. Vice-Chairman Martin stated that in regard to the policy on education, the policy calls for the tuition reimbursement to be based on grades. She felt reimbursement should be based on either passing the class and being reimbursed or not passing the class and receiving no reimbursement rather than on the grade received, because she knows there are instructors who simply do not give an "A" grade under any circumstances. Vice-Chairman Martin also stated that in regard to the upper limit, some classes are more expensive than others and if the County is going to pay for masters degrees and higher, then she felt the County should budget for those more expensive classes 2-3 years before a person could even apply to keep from running into a budget problem. Mr. Besich advised that he could bring that policy back with some options for the Board to select. Supervisor Dawson stated that she feels that the employee being reimbursed needs to be obligated to the County in some manner for these educational costs whereby the employee would be required to sign some type of contract, even if the County Attorney states that the County can't obligate them to pay if they leave County employment early. Another item Supervisor Dawson wanted to discuss was that April 22nd is Earth Day and the ribbon-cutting ceremony for the Plastic Recycling Program at the Russell Gulch Landfill is scheduled for that afternoon. Activities for County Government week were also discussed, which would include a free luncheon for employees. Vice-Chairman Martin stated that because of a staff shortage, the Payson County complex would not be holding any County Government activities this year. Mr. Besich stated that he would schedule the County Government Week activities on the next agenda for public information and to finalize the details. Supervisor Dawson also requested that on future

work session agendas, items be included for discussion of the County School Superintendent's Office with a presentation from the School Superintendent as well as a discussion on jail facilities to which Tom Melcher replied that the Sheriff's Office would be prepared to discuss those needs.

The Board again held a brief discussion on the possibility of hosting a meeting with the newly elected town/city councils in the near future and it was the consensus of the Board that this should happen.

In concluding the Work Session, Chairman Sanchez stated that the remaining items (listed below) would be discussed at a future work session, which was tentatively set for March 25th. No action was taken by the Board on any Work Session items 11A-11F.

Item 11F - Future Issues:

- 1. Automation of Clerk of Board of Supervisors' Office - Marian Sheppard**
- 2. New World Accounting System - Richard Gaona**
- 3. Public Works major projects update - Steve Stratton**

There being no further business to come before the Board of Supervisors, Chairman Sanchez adjourned the meeting at 4:19 p.m.

APPROVED:

Jose M. Sanchez, Chairman

ATTEST:

Steven L. Besich, County Manager/Clerk