

**BOARD OF SUPERVISORS MINUTES
GILA COUNTY, ARIZONA**

Date: March 11, 2008

JOSÉ M. SANCHEZ

Chairman

STEVEN L. BESICH

Clerk of the Board

TOMMIE C. MARTIN

Vice-Chairman

By: Marilyn Brewer

Deputy Clerk

SHIRLEY L. DAWSON

Member

Gila County Courthouse

Globe, Arizona

PRESENT: Jose M. Sanchez, Chairman; Shirley L. Dawson, Member; Steve Besich, County Manager/Clerk; Marilyn Brewer, Deputy Clerk; and, Bryan Chambers, Chief Deputy County Attorney.

Item 1 – Call to Order – Pledge of Allegiance – Invocation

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date. Supervisor Dawson led the Pledge of Allegiance and Captain Gary Smith of the Salvation Army delivered the Invocation.

Chairman Sanchez noted for the record that Vice-Chairman Martin was excused from today's meeting as she had some pressing business out of state.

Item 2 - Information/Discussion/Action to request the Board of Supervisors to seek assistance from Governor Napolitano by asking her to make a formal request to the U.S. Army Corps of Engineers for the Corps to immediately provide flood control measures in Pinto Creek.

Steve Besich, County Manager/Clerk, stated that last week the Board basically committed to this same type of action, but it was specified that the request was only for Tonto Creek. After the meeting, the Chairman requested that the Board expand the request to the Governor to include flood control measures on Pinto Creek as well. A letter is being prepared in the next day or two for the Chairman's signature with respect to the programs that were listed by the residents of Tonto Basin and copies will be given to the other Board members. Supervisor Dawson stated that while in Washington DC, she discussed with Senator Kyle the fact that much of the problem with flooding in Tonto Basin is directly in the lap of the U.S. Army Corps of Engineers and he totally agreed, "but even though they are well aware that they have some responsibility on this, what that means will be another matter." Chairman Sanchez stated that he spoke with Arizona Senator Jake Flake and made him aware of the situation. He also had a meeting yesterday with the residents of both Tonto

Basin and Roosevelt and he will continue to try and get some action from the Corps of Engineers to put in place some flood control measures in both of those channels. Upon motion by Supervisor Dawson, seconded by Chairman Sanchez, the Board approved the motion to seek assistance from Governor Napolitano by asking her to make a formal request to the U.S. Army Corps of Engineers for the Corps to immediately provide flood control measures in Pinto Creek.

Item 3 - Motion to convene as the Gila County Library District Board of Directors. Information/Discussion/Action to approve a Services Request Agreement between the Gila County Library District and Progent Information Technology Consultants to provide information technology consulting services on an as needed basis in an amount not to exceed \$10,000 for the period January 29, 2008, through December 30, 2008.

Upon motion by Supervisor Dawson, seconded by Chairman Sanchez, the Board convened as the Gila County Library District Board.

Jacque Griffin, Gila County District Librarian, stated that on occasion the Library District has the need for additional technical assistance. Progent Information Technology Consultants (Progent) has the technical expertise and has recently been assisting with the e-mail server that the Library District maintains for its 8 affiliate libraries. Progent's fee is \$175/hour unless there is a signed Services Request Agreement and then the charge is \$150/hour. This Agreement does not commit the Library District to anything and it is not an annual amount of \$10,000, rather it's an agreement to provide services on an "as needed" basis. This will just allow the Library District to utilize the services of Progent whereby Progent will assist the Library District remotely and be paid at the reduced rate. Upon motion by Supervisor Dawson, seconded by Chairman Sanchez, the Board approved a Services Request Agreement with Progent Information Technology Consultants in an amount not to exceed \$10,000 for the period January 29, 2008, through December 20, 2008.

Upon motion by Supervisor Dawson, seconded by Chairman Sanchez, the Board reconvened as the Gila County Board of Supervisors.

Item 4 - Information/Discussion/Action to authorize the advertisement of Request for Sealed Bids No. 021108-1 for rubberized chip seal oil for the Gila County Public Works Consolidated Roads Department.

Steve Stratton, Public Works Division Director, stated that this is a request for another type of chip seal oil that the County will be utilizing. Upon motion by Supervisor Dawson, seconded by Chairman Sanchez, the Board authorized the advertisement of Request for Sealed Bids No. 021108-1 for rubberized chip seal oil.

Item 5 – Information/Discussion/Action to award Request for Sealed Bids No. 091407-1 for the West 1st Avenue and North Arbor Avenue Intersection Reconstruction Project.

Mr. Stratton stated that this project has been in the process for quite some time. Several bids were received and the apparent low bid from Sullivan Paving appeared to be \$90,005.00; however, upon review by staff, some multiplication errors were discovered so the true bid is \$89,240.30. Mr. Sullivan has agreed to the corrections so Mr. Stratton recommended that the bid be awarded to Sullivan Paving. Upon motion by Supervisor Dawson, seconded by Chairman Sanchez, the Board awarded Request for Sealed Bids No. 091407-1 to Sullivan Paving in the amount of \$89,240.30 for the West 1st Avenue and North Arbor Avenue Intersection Reconstruction Project.

Item 6 – Information/Discussion/Action to approve an Intergovernmental Agreement and Memorandum of Understanding between Gila County (Housing Services Department) and the Town of Star Valley to administer the Town’s 2007 CDBG Regional Grant funds for emergency housing rehabilitation for low-income homeowners within the Town of Star Valley in the amount of \$110,685.00, whereby Gila County will be paid \$13,316.25 for administration fees and \$19,000 for rehabilitation services for the period March 11, 2008, through December 31, 2009.

Malissa Buzan, Housing Services Program Manager, stated that the Town of Star Valley approached the County with a request to administer its CDBG (Community Development Block Grant) funds as the Town currently does not have adequate staff. Upon motion by Supervisor Dawson, seconded by Chairman Sanchez, the Board approved the Intergovernmental Agreement and Memorandum of Understanding with the Town of Star Valley in the amount of \$110,685.00, whereby Gila County will be paid \$13,316.25 for administration fees and \$19,000 for rehabilitation services for the period March 11, 2008, through December 31, 2009.

Item 7 - CONSENT AGENDA ACTION ITEMS:

- A. Approval of Amendment No. 3 to an Intergovernmental Agreement (Contract No. HP652141-001) between the Gila County Division of Health and Community Services and the Arizona Department of Health Services to extend the term of the Agreement to April 17, 2009, for continued HIV case management services under the Ryan White Care Act II Program-Northern Region.**
- B. Authorization of the Chairman’s signature on the Returned Goods Authorization Ongoing Assurance between the Gila County Health Department and Cardinal Health as required by the Prescription Drug Marketing Act for the return of any vaccine to Cardinal Health.**

- C. Approval of the renewal of two Professional Services Agreements between the Gila County Division of Health and Community Services and John Hartman, R.N. and Kathryn Smith, R.N. for the provision of nursing services under the Gila County Neonatal Intensive Care Program to be paid on a per diem basis in an amount not to exceed \$7,326 for the period January 1, 2008, through December 31, 2008.**
- D. Authorization of the Chairman's signature on the closeout report for the Community Development Block Grant Contract No. 179-06 between Gila County and the Arizona Department of Housing as all terms and conditions of the Contract have been completed.**
- E. Authorization for the County Attorney's Office to submit a FY 2009 Grant Application to the Arizona Criminal Justice Commission for the Crime Victim Assistance Grant Program in the amount of \$23,933 and requires a cash match fund, which will be included in the County Attorney's FY 2008-09 budget request to be taken from General Funds.**
- F. Approval of the February 2008 monthly departmental activity report submitted by the Globe Regional Constable.**

G. Approval of personnel reports/actions for the week of March 11, 2008.

Departure from County Service:

1. Court Clerk – Clerk of Superior Court – 03-03-08 – Clerk Superior Court Cost of Prosecution – Barbara Mathers – DOH 03-05-07 – Relocation
2. Transcriptionist – County Attorney – 03-01-08 – Cost of Prosecution Reimbursement Fund – Beth McCreary – DOH 05-15-06 – Unknown

Hire to County Service:

3. Administrative Clerk – Child Support – 03-03-08 – General Fund – Ashley Parker – Replacing Julie Kidd

Temporary Hire to County Service:

4. Clerk –Clerk of Superior Court – 03-10-08 – Clerk Superior Court Cost of Prosecution - Rachel Garcia

End Probationary Period:

5. Rural Addressing Analyst – Emergency Management – 03-03-08 – General Fund – Jeremiah Johnson
6. Administrative Clerk – Administrative Services – 03-25-08 – General Fund – Kim Rust
7. Public Fiduciary Services Specialist – Public Fiduciary – General Fund – Karen Miller

SHERIFF'S PERSONNEL ACTION ITEMS

Departure from County Service:

8. Deputy Sheriff Sergeant Part Time – Sheriff's Office/Globe – 03-03-08 – General Fund – Dennis Buller – DOH 07-03-02 – Unknown
9. Administrative Clerk Part Time – Sheriff's Office/Globe – 02-29-08 – General Fund – Toni McEuen – DOH 10-28-02 - Resignation

Hire to County Service:

10. Detention Officer – Sheriff’s Office/Globe – 03-03-08 – General Fund – Jane Holst – Replacing Charlie Links
11. Deputy Sheriff Recruit – Sheriff’s Office/Payson – 03-17-08 – General Fund – Paul Ortiz – Replacing Christopher Bender

End Probationary Period:

12. Detention Officer Sergeant – Sheriff’s Office/Globe – 03-31-08 – General Fund – Jennifer Stout

Position Review:

13. Special Detail Position to Full Time Position – Deputy Sheriff/Task Force – Sheriff’s Office/Globe – 03-03-08 – Narcotics Task Force Fund – Jerry Valenzuela
14. Fund Code Change – Detention Officer – Sheriff’s Office/Globe – 03-03-08 – From Narcotics Task Force Fund To Forrest Service Agreement Fund – Violetta Johnson

H. Approval of the finance reports which lists disbursements that will be issued during the week of March 11, 2008. (separate handout)

\$1,929,481.92 was disbursed for County expenses by check numbers 206655 through 206832. **(An itemized list of disbursements is permanently on file in the Board of Supervisors’ Office.)**

Upon motion by Supervisor Dawson, seconded by Chairman Sanchez, the Board approved Consent Agenda Action Item numbers 7A-7H.

Item 9 - At any time during this meeting pursuant to A.R.S. §38-31.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and Mr. Besich presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Sanchez adjourned the meeting at 10:41 a.m.

APPROVED:

Jose M. Sanchez, Chairman

ATTEST:

Steven L. Besich, County Manager/Clerk