

**BOARD OF SUPERVISORS MINUTES
GILA COUNTY, ARIZONA**

Date: November 27, 2007

JOSÉ M. SANCHEZ
Chairman

STEVEN L. BESICH
Clerk of the Board

TOMMIE C. MARTIN
Vice-Chairman

By: Marilyn Brewer
Deputy Clerk

SHIRLEY L. DAWSON
Member

Gila County Courthouse
Globe, Arizona

PRESENT: Jose M. Sanchez, Chairman; Tommie C. Martin, Vice-Chairman; Shirley L. Dawson, Member; Steve Besich, County Manager/Clerk; and, Bryan Chambers, Chief Deputy County Attorney.

Item 1 – Call to Order – Pledge of Allegiance – Invocation

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date. Supervisor Dawson led the Pledge of Allegiance and Reverend Lyle Johnston of St. Paul’s United Methodist Church delivered the Invocation.

Item 2 - Information/Discussion/Action to approve the 2007-2008 Energy Assistance Program Intake Agency Agreement between the Gila County Division of Health and Community Services and Arizona Community Action Association, Energy Assistance Program, in the amount of \$2,551.91, which allows the Gila County Community Action Program to provide utility assistance services to low-income households in Gila County through June 30, 2008.

DeeJaye Poarch, CAP (Community Action Program) Manager, presented this agenda item. She explained that this is a new agreement that will provide additional funds in addition to those already being received for the Energy Assistance Program. These additional funds came about because of an Arizona Public Service lawsuit against El Paso Natural Gas in which a settlement in the amount of \$250,000 was reached. Those funds were then placed into a fuel fund, which is being managed by a board, and the interest received from the settlement amount is being allocated out to the various CAP agencies, hence the small amounts. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously approved the 2007-2008 Energy Assistance Program Intake Agency Agreement with Arizona Community Action Association, Energy Assistance Program.

Item 3 - Information/Discussion/Action to approve Professional Service Contract No. 6500.341.510/11-2007 between Gila County and C. L. Williams Consulting, Inc. for engineering services for the Gila County Public Works Yard Complex in Globe in the amount of \$20,926.00.

Steve Stratton, Public Works Division Director, presented this agenda item. He stated that the shop currently located on the Courthouse property will eventually be moved to a potential 10-acre site in Wheatfields where the shop facilities, road yard, sign shop, facilities management currently located at the old armory building in Claypool and the materials testing lab can be housed in the same location. This will allow some of these shops to be moved from their current location at the landfill to allow for expansion of the landfill in the future. The property has not been purchased; however, a lot of legwork is necessary in order to complete the layout, drainage and road locations and researching the information needed for square footage and the various department requirements, all of which need to be completed in advance for any potential site and a master plan is needed that could be expanded in the future. He recommended that this Contract with C.L. Williams Consulting, Inc. be approved. Upon inquiry from Chairman Sanchez, Mr. Stratton also advised that two options, an area on South Street and the proposed area in Wheatfields, are being reviewed for the vehicle storage area currently provided at the Armory. He also stated that a smaller fueling station would be retained in its present location. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved the Professional Service Contract No. 6500.341.510/11-2007 with C. L. Williams Consulting Company, Inc. Mr. Stratton also wanted to add that this Contract will be paid for with Highway User Revenue Funds.

Item 4 - Information/Discussion/Action to approve Professional Consulting Services Contract No. 6500.341.514/9-24-2007 between Gila County and WestLand Resources, Inc., whereby Clean Water Act Section 404 Permitting assistance will be provided for the Ice House Canyon Bridge Project in the amount of \$11,500 with the contract running from date approved through the end of said project.

Steve Sanders, Public Works Division Deputy Director, presented this agenda item. He stated that this Contract pertains to the ongoing Ice House Canyon Bridge Project, which the Arizona Department of Transportation has approved to go out to bid in September 2008. The County must apply for a 404 Permit because this area of disturbance is larger than what is allowed under the nationwide 404 Program. This Contract with WestLand Resources, Inc., will ensure that Gila County meets its permitting requirements. WestLand Resources, Inc. is working with the designer of the bridge and providing other services. This is one of the additional requirements the County must comply with in order to receive federal dollars. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously approved

Professional Consulting Services Contract No. 6500.341.514/9-24-2007 with WestLand Resources, Inc.

Item 5 - Public Hearing - Information/Discussion/Action to adopt Resolution No. 07-11-04 designating a portion of S. Starview Road as a Country Dirt Road and accepting said road into the Gila County Country Dirt Road Maintenance System and to authorize the Chairman's signature on the Country Dirt Road Easement.

Mr. Sanders presented this agenda item. He stated that this portion of S. Starview Road is inside the Lemons Subdivision in the Claypool area. When this Subdivision was created, a portion of the road was left as an easement and not dedicated to the public, which made it the responsibility of the property owners residing along said road. There was also a piece of property inside of the Subdivision that was not part of the Subdivision. This access runs along 3-4 lots, so it provides access to approximately 5 parcels of land. The County maintains Starview Drive in all areas of the Subdivision except this portion and it does meet the requirements of the County's Country Dirt Road Policy. At this time, Chairman Sanchez opened the public hearing portion of the meeting and called for comments from the public. Bessy Dooley, a resident of Claypool, stated that she is very much in favor of this issue and that she is glad to see this is being completed. No other comments were received. Chairman Sanchez closed the public hearing and entertained a motion. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously adopted Resolution No. 07-11-04 and authorized the Chairman's signature on the Country Dirt Road Easement. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Item 6 - Information/Discussion/Action to approve a Memorandum of Understanding (MOU) between Gila County and Christopher-Kohl's Fire Bells Auxiliary (CKFBA), whereby Gila County will provide up to \$50,000 in matching funds to CKFBA to assist in funding the Fuel Reduction Program in the United States Forest Service (USFS) approved fire-fuel breaks located within the Wildland Urban Interface (WUI) area that surrounds East Verde Park and with the understanding that reports will be provided to the Board to establish expenditures and/or encumbrances relating to this said maintenance of USFS approved firebreak within the WUI occurring on or before June 30, 2008.

Vice-Chairman Martin presented this agenda item and gave a brief overview on this project, which will provide for a fire break in the southwest and south sides of the Christopher Creek and Hunter Creek areas. The Christopher-Kohl's Fire Bells Auxiliary has raised \$83,000 and has requested that the County match \$50,000 of those funds as was done in the past with other communities such as Star Valley, Payson, Pine-Strawberry, and East Verde Park. She explained that the portion of the MOU which states "the area that

surrounds East Verde Park” was incorrect and should have stated “the area that surrounds Christopher Creek-Hunter Creek.” After discussion by the Board, it was recommended by Bryan Chambers, Chief Deputy County Attorney, that because this item was listed both on the agenda and in the MOU with the incorrect area it should be tabled at this time to allow for the necessary changes to be made and brought back to next week’s meeting. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously tabled this agenda item.

Item 7 - CONSENT AGENDA ACTION ITEMS:

Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board moved Consent Agenda item number 7G to the regular agenda for discussion.

G. Approval of the revised Financial Reports only for the following BOS meeting minutes: August 14, 2007; September 18, 2007; September 25, 2007; and, October 9, 2007.

Supervisor Dawson inquired of Richard Gaona, Finance Division Director, if he could provide more information on this item. Mr. Gaona stated that since the County began using the New World System Financial Accounting Software Program, the weekly reports on Accounts Payable that are provided to the Board were found to have been missing some transactions or have included double transactions that have now been corrected. Supervisor Dawson requested that she be provided with copies of those corrections. Upon by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved Consent Agenda item 7G.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously approved the remaining Consent Agenda Action items as follows:

- A. Approval to appoint Luv Lee Estevane, Barbara Stemm and Alice Hueppelsheuser as precinct committeemen to the Gila County Democratic Party.**
- B. Approval to appoint Bradley Werrell, Joseph Ring II and Lewis Mark Levenson as precinct committeemen to the Gila County Republican Committee.**
- C. Approval of Amendment No. 1 to State Housing Funding Agreement No. 125-07 between the Gila County Owner-Occupied Housing Rehabilitation Program, Community Development Block Grant Regional Account, and the Arizona Department of Housing, to extend the Agreement from October 30, 2008, through March 31, 2009.**

D. Approval of Amendment No. 1 to an Intergovernmental Agreement between Gila County and Mohave County for the Re-Employment and Pre-Layoff Center (REPAC) to extend the term of the Agreement to June 30, 2008.

E. Approval of Amendment No. 9 to Contract No. HG354349 between the Gila County Division of Health and Community Services, Tobacco Free Environments Program, and the Arizona Department of Health Services, Tobacco Education Prevention Program, to provide additional funding in the amount of \$4,300.

F. Authorization for the Chairman to sign eleven 36-month Municipal Lease Agreements with Bank of America and eleven 36-month Maintenance Agreements at a cost of \$0.011 per copy with Digital Imaging Systems for one Panasonic copy machine for each of the following departments:

- Probation Department, Globe—DP-8060 Copier-\$324.55/mo
- Probation Department, Globe—DP-C354 Copier-\$389.14/mo
- Probation Department, Payson—DP8060 Copier-\$320.88/mo
- Sheriff's Office, Globe—DP-C354 Copier-\$390.12/mo
- Sheriff's Office, Globe—DP-8035 Copier-\$222.07/mo
- Sheriff's Office, Payson—DP-C354 Copier-\$397.88/mo
- Sheriff's Office, Payson—DP-8035 Coper-\$205.87/mo
- County Attorney's Office, Child Support Department, Globe—DP-8045 Copier-\$275.11/mo
- Community Services, Globe—DP-8045 Copier-\$242.37/mo
- Health Department, Payson—DP-8045 Copier-\$289.75/mo
- Personnel Department, Globe—DP-2330 Copier-\$139.61/mo

G. Moved to the regular agenda for discussion. See above.

H. Approval of the October 16, 2007, and October 23, 2007, BOS meeting minutes.

I. Approval of personnel reports/actions for the week of November 27, 2007.

Departure from County Service:

1. Clerk – Emergency Management – 11-01-07 – General Fund – Katrina Cervantes - 07-11-05 – Temporary position
2. Clerk – Finance – 10-12-07 – General Fund – Nikki Wampole – 06-19-07 – Temporary position

Hire to County Service:

3. Legal Secretary – County Attorney – 11-26-07 – Attorney’s Justice Enhancement Fund – Kristin Klee-Martinez – Replacing Lana Dever

Departmental Transfers:

4. From Laborer III – Constituent Services/District II – To Laborer III – Public Works/Facilities Management – 11-26-07 – From General Fund to Facilities Management Fund – John Sanchez

5. From Building and Grounds Maintenance Specialist - Constituent Services/District II – To Buildings and Grounds Maintenance Specialist – Public Works/Facilities Management – 11-26-07 – From General Fund – To Facilities Management Fund – George Hernandez

End Probationary Period:

6. Mapping Technician – Assessor – 12-10-07 – General Fund – Terrice Jones

J. Approval of finance reports which lists disbursements that will be issued during the week of November 27, 2007. (separate handout)

\$649,158.55 was disbursed for County expenses by check numbers 203468 through 203470; 203766; 203918 through 203919; and, 203951 through 204124. **(An itemized list of disbursements is permanently on file in the Board of Supervisors’ Office.)**

Item 8 - At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.

Each Board member and Mr. Besich presented information on current events.

There being no further business to come before the Board of Supervisors, Chairman Sanchez adjourned the meeting at 10:43 a.m.

APPROVED:

Jose M. Sanchez, Chairman

ATTEST:

Steven L. Besich, County Manager/Clerk