

**BOARD OF SUPERVISORS MINUTES  
GILA COUNTY, ARIZONA**

Date: September 4, 2007

**JOSÉ M. SANCHEZ**  
Chairman

**STEVEN L. BESICH**  
Clerk of the Board

**TOMMIE C. MARTIN**  
Vice-Chairman

By: Marian Sheppard  
Chief Deputy Clerk

**SHIRLEY L. DAWSON**  
Member

Gila County Courthouse  
Globe, Arizona

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PRESENT: Jose M. Sanchez, Chairman; Tommie C. Martin (participated via a telephone conference call), Vice-Chairman; Shirley L. Dawson, Member; Steve Besich, County Manager/Clerk; Marian Sheppard, Chief Deputy Clerk; and, Bryan Chambers, Chief Deputy County Attorney.

**Item 1 – Call to Order – Pledge of Allegiance – Invocation**

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date. Bryan Chambers led the Pledge of Allegiance and the Reverend Dan Morton of the First Christian Church delivered the Invocation.

**Item 2 - Motion to convene as the Gila County Library District Board of Directors. Information/Discussion/Action to authorize the County Librarian to submit a State Fiscal Year 2008 Grants-In-Aid Application to the Arizona State Library, Archives and Public Records, and upon receipt of said Application the State will issue a grant award in the amount of \$23,000 to the Library District which will be used for the period July 1, 2007, through June 30, 2008.**

Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board convened as the Gila County Library District Board of Directors. Jacque Griffin, Assistant County Manager/Gila County District Librarian, presented this item. This grant does not include a competitive bid process; therefore, once the Application is submitted, a check will be issued to Gila County in the amount of \$23,000. The funds will be disbursed amongst the 8 rural libraries in Gila County and will be used for the summer reading program, other special programs, and for supplies that will benefit all of the libraries within the Library District. Supervisor Dawson initiated a brief discussion on other available grants that are offered by the Arizona State Library, Archives and Public Records; mainly a grant being offered for centennial projects. Ms. Griffin advised that she would obtain more information on that project and provide that information to the Board at a later date. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously authorized Ms. Griffin to submit this Application. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board reconvened as the Board of Supervisors.

**Item 3 - Information/Discussion/Action to consider a request submitted by the Gila County Rodeo Committee to waive RV park rental fees and stall rental fees at the Fairgrounds for the Gila County rodeo queens and their families, judges and stock contractors for all events that are held throughout the year to promote and/or conduct rodeo events and for the Gila County Fair.**

Steve Besich, County Manager/Clerk, addressed this item and he also requested that Ms. Griffin and Fred Casillas, Fairgrounds Building and Maintenance Worker, speak to this issue. Mr. Casillas apprised the Board regarding the physical setup of the Fairgrounds and he stated that there are 3 main County-related events held at the Fairgrounds on an annual basis; the fair, rodeo and horse races. During the past year, the County built and opened a recreational vehicle (RV) park at the Fairgrounds, which is available to anyone at a cost of \$15 per day. In the past, the County provided electricity for recreational vehicles for certain people who are involved in any of the 3 events; however, at times there were issues with people overloading the electrical circuits and trying to operate the breaker box without permission. Mr. Casillas advised that one of the primary reasons the RV Park was built is to avoid any future issues from a health and risk management perspective. A discussion ensued between Mr. Besich, Mr. Casillas, Ms. Griffin and the Board regarding the various accommodations that have been provided in the past by the County during the 3 events. Vicky Wheeland, Gila County Rodeo Committee Secretary, spoke on behalf of Charlie Brewer, President of the Rodeo Committee, who was unable to attend today's meeting. She expressed a concern for the rodeo queens in particular, who expend approximately \$10K - \$12K during the year traveling throughout Arizona while representing Gila County at other rodeos and events. Another concern that was raised was the location of the RV park in relation to the livestock and whether that would be safe for the children who participate in the County Fair. Vice-Chairman Martin advised that many times children check on their animals at night and she was concerned that the children would be walking through the carnival area. Ms. Griffin replied that the children would not be walking through the carnival area and Mr. Casillas added that Sheriff's deputies patrol the Fairgrounds during the County Fair. A concern was raised by the Board that should this request be approved, it would be an additional responsibility for Mr. Casillas to check the names of those individuals for whom fees would be waived for the 3 events. Of a bigger concern is that it would open the door to many similar requests for other events that are held at the Fairgrounds and not everyone would be treated in the same manner. In concluding the discussion, Chairman Sanchez read aloud the request letter that was submitted by Mr. Brewer. He advised that the Board may be able to help the rodeo queens and possibly others involved in these events in some other way than waiving fees. Chairman Sanchez asked for a motion at this time. Supervisor Dawson made a motion to deny this request, which was seconded by Vice-Chairman Martin. Prior to a unanimous vote being given, Mr. Besich recommended that the Board table this agenda item because Chairman Sanchez had stated that possibly some other type of assistance could be given. In doing so, it would allow the Board to provide direction to staff regarding other ways in which to assist these people as Chairman Sanchez had stated. Chairman Sanchez replied that it was appropriate for the Board to take action on this agenda item at this time due to the wording of this agenda item. He then asked for all Board members to vote "aye", which was done, so this request was denied by a unanimous vote of the Board.

**Item 4 - Information/Discussion/Action to approve 2 separate agreements related to the recording system for the Recorder's Office, as follows: A) Sales Agreement with Tyler Technologies, Inc. for the purchase of system software upgrades in the amount of \$228,932;**

**and, B) Master Tax-Exempt Lease-Purchase Agreement with Key Government Finance, Inc. for a 3-year term in the total amount of \$247,246.55.**

Linda Haught Ortega, Recorder, and Sadie Dalton, Chief Deputy Recorder, addressed this agenda item. Since 2002, the Recorder's Office has leased the recording system from Tyler Technologies, Inc.; however, now that the lease is about to expire, a decision was made to lease-purchase the system in order to upgrade the current system's software. The Recorder's Office collects a \$4 storage and retrieval fee and all money collected is deposited into a special account of which the account balance is \$84K. That money will be used to make the first payment on this system, which is due this November 2007 and future payments will also be taken from this account. The Board requested clarification on whether this request was to expend \$228,932 and \$247,246.55. Ms. Ortega and Ms. Dalton explained that the total amount to be expended for the system is \$247,246.55, which includes sales tax and interest. The amount of \$228,932 is the actual cost of the system prior to adding the sales tax and interest for a total financed amount of \$247,246.55. They also advised that the Master Tax-Exempt Lease-Purchase Agreement includes an option to buy out the contract before 3 years without a penalty. Vice-Chairman Martin requested that the wording on future agenda items of this nature include a statement that the lease-purchase agreement will "finance the purchase" of the amount listed on the sales agreement. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously authorized the Chairman's signature on both Agreements for a total expenditure of \$247,246.55.

**Item 5 - Information/Discussion/Action for the public sale of an unnecessary public roadway shown as a portion of Calle De Loma adjacent to Assessor's parcel nos. 206-03-162B and 206-03-163A, Official Map no. 25, Gila County Records.**

Steve Sanders, Public Works Division Deputy Director, addressed this agenda item and the following two agenda items, which are all related. On June 26, 2007, the Board authorized Mr. Sanders to begin the process to dispose of unnecessary roadways located on S. Calle De Loma that belong to Gila County and are known as Assessor's tax parcel numbers 206-03-161, 206-03-162A, 206-03-162B and 206-03-163A, as listed under agenda items 5 through 7. These parcels affect 3 abutting land owners and the subject parcels are actually located in their yards. There is a statutory process to dispose of unnecessary roadways whereby abutting land owners have preference rights to purchase the subject properties. Mr. Sanders advised that a survey of the property was completed and the notice of this public sale for all of these properties was advertised in the official newspaper of the County. He stated that Carolyn White, an abutting land owner, submitted an offer in the amount of \$50 for the purchase of parcel numbers 206-03-162B and 206-03-163A. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously accepted Ms. White's offer of \$50 for the purchase of both properties.

**Item 6 - Information/Discussion/Action for the public sale of an unnecessary public roadway shown as a portion of Calle De Loma adjacent to Assessor's parcel no. 206-03-162A, Official Map no. 25, Gila County Records.**

Mr. Sanders advised that Linda A. Policky, Cole, an abutting land owner, submitted an offer of \$50 for the purchase of parcel number 206-03-162A. Upon motion by Supervisor Dawson,

seconded by Vice-Chairman Martin, the Board unanimously accepted Ms. Cole's offer of \$50 for the purchase of the subject property.

**Item 7 - Information/Discussion/Action for the public sale of an unnecessary public roadway shown as a portion of Calle De Loma adjacent to Assessor's parcel no. 206-03-161, Official Map no. 25, Gila County Records.**

Mr. Sanders advised that Robert and Johnnie Dalton, abutting land owners, submitted an offer of \$75 for the purchase of parcel number 206-03-161. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously accepted Mr. and Mrs. Dalton's offer of \$75 for the purchase of the subject property.

**Item 8 – CONSENT AGENDA ACTION ITEMS:**

- A. Approval of 2 separate Service Agreements between the Gila County Health Department and Healthcare Medical Waste Services for the bi-monthly pickup and disposal of bio-medical waste, as follows: Globe - \$63 for first container and \$35 for each additional container – eff. 9/3/07, and Payson - \$83 for first container and \$38 for each additional container – eff. 9/5/07. Both locations will also be charged 75¢ for each autoclave liner and a \$1.00 fuel surcharge.**
- B. Approval for the Chairman to sign Amendment No. 2 to an Intergovernmental Agreement (Contract No. HP561263-009) between the Arizona Department of Health Services and the Gila County Division of Health and Community Services to continue to provide services under the Health Start Program from July 1, 2007, through June 30, 2008.**
- C. Approval of an Intergovernmental Agreement (Contract No. DE081027-001) between the Arizona Department of Economic Security and the Gila County Division of Health and Community Services to continue to provide employment services utilizing WIA Title V funds in the amount of \$23,170 for the period August 27, 2007, through March 31, 2009.**
- D. Approval of Amendment No. 1 to a State Housing Fund Agreement (Contract No. 309-06) between the Arizona Department of Housing and Gila County (Housing Services Dept.) to extend the term of the Agreement from August 31, 2007, to December 31, 2007, to continue to provide Owner Occupied Housing Emergency Repair Program services.**
- E. Approval of Amendment No. 1 to a State Housing Fund Agreement (Contract No. 308-06) between the Arizona Department of Housing and Gila County (Housing Services Dept.) to extend the term of the Agreement from August 31, 2007, to December 31, 2007, to continue to provide Owner Occupied Housing Rehabilitation Program services.**
- F. Approval of the personnel reports/actions for the week of September 3, 2007, as follows:**
  - Hires to County Service:
    - 1. Recorder's Clerk - Recorder's Office – 09-10-07 – General Fund – Erica Renee Raymond – Replaces Lindsay Dalton

Temporary Hires to County Service:

2. Laborer – Constituent Services II – 09-04-07 – General Fund – Ruben Avalos
3. Laborer – Constituent Services II – 09-04-07 – General Fund – Angel Gonzales

Department Transfers:

4. From Justice Court Clerk Associate/Globe Justice Court - To Legal Secretary/ County Attorney – 08-27-07 – General Fund – Melanie Fikus

End of Probationary Period:

5. Bailiff – Superior Court General – 09-03-07 – General Fund – James Cox
6. Legal Secretary – County Attorney – 09-03-07 – Attorney’s Justice Enhancement – Brenda Van Haren

Position Review:

7. Temporary employee to regular status – Rural Addressing Analyst – Rural Addressing - 09-03-07 – General Fund – Jeremiah Johnson
8. Promotion – From Epidemiologist – Bio–Terrorism To Director of Emergency Operations/and Health Preparedness – Health Department/Emergency Management – 08/27/07 – From 93% Bio-Terrorism Program, 7% General Fund To 70% Bio-Terrorism Program, 30% General Fund – Matthew Bolinger

Request Permission to Post:

9. County Engineer Advisor – Public Works – Underfill position pending departure of John Beene
10. Volunteer Coordinator – Health and Community Services – Grant funded position required by the State of AZ
11. Communicable Disease Specialist – Health and Community Services – Grant funded position required by the State of AZ

**SHERIFF’S PERSONNEL ACTION ITEMS**

Hires to County Service:

12. Detention Officer Sergeant – Sheriff’s Office/Globe – 09-03-07 – General Fund - Sabrina Hlebichuk – Replacing Paul Kendall.

End of Probationary Period:

13. Administrative Clerk – Sheriff’s Office/Globe – 09-03-07 – General Fund – Joann Fane

**G. Approval of the finance reports which lists disbursements that will be issued during the week of September 3, 2007, as follows:**

\$701,726.46 was disbursed for County expenses by check numbers 1498 through 1678. **(An itemized list of disbursements is permanently on file in the Board of Supervisors’ Office.)**

Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved Consent Agenda items 8A through 8G.

**Item 9 – At any time during this meeting pursuant to A.R.S. §38-431.02(K), members of the Board of Supervisors and the Chief Administrator may present a brief summary of current events. No action may be taken on issues presented.**

Each Board member and Mr. Besich presented information on current events

There being no further business to come before the Board of Supervisors, Chairman Sanchez adjourned the meeting at 11:24 a.m.

APPROVED:

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Jose M. Sanchez, Chairman

ATTEST:

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Steven L. Besich, County Manager/Clerk