

**BOARD OF SUPERVISORS**

**GILA COUNTY, ARIZONA**

Date: September 18, 2006

**JOSÉ M. SANCHEZ**

Chairman

**STEVEN L. BESICH**

Clerk of the Board

**TOMMIE C. MARTIN**

Vice-Chairman

By: Marian Sheppard  
Chief Deputy Clerk

**SHIRLEY L. DAWSON**

Member

Gila County Courthouse  
Globe, Arizona

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PRESENT: José M. Sanchez, Chairman; Tommie Martin, Vice-Chairman (via telephone conference call); Shirley L. Dawson, Member; Steven L. Besich, County Manager/Clerk; Marian Sheppard, Chief Deputy Clerk; and, Bryan Chambers, 2<sup>nd</sup> Chief Deputy County Attorney.

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date. Steve Besich led the Pledge of Allegiance and Father Jay Luczak of Our Lady of the Blessed Sacrament Church delivered the Invocation.

Chairman Sanchez addressed agenda item number 2, the adoption of Proclamation No. 06-04 declaring September 25, 2006, as Family Day – A Day to Eat Dinner with Your Children™. Marian Sheppard, Chief Deputy Clerk, advised Chairman Sanchez that Cecilia Gonzales, CASA (Court Appointed Special Advocate) – Foster Care Program Manager, was not present at the meeting and she requested that the Chairman address this agenda item later on in the meeting. Chairman Sanchez agreed to Ms. Sheppard’s request.

Dixie Mundy, Elections Department Director, requested the Board’s canvass of the September 12, 2006, Primary Election returns and to declare the election results official. She distributed a packet of information containing the election results to the Board. Chairman Sanchez thanked Ms. Mundy and her staff for the excellent job of overseeing all facets of the election process,

which required the Elections Department staff to work most nights and weekends for weeks before, during and after the Primary Election. Ms. Mundy also thanked the many County employees who volunteered their time to work on election day. The packet of information contained an Election Summary Report, Write-in Tally Summary, Precinct by Precinct Reports, and an Arizona by County Summary Report. Out of 29,047 registered voters in Gila County, a total of 8,884 ballots were cast, or 30.58% voter turnout. Gila County had the fourth highest voter turnout in the State. The voter turnout for the entire State was 22.8%. Ms. Mundy advised that 131 people voted Countywide on the new Diebold touch screen voting machines. Ms. Mundy and Supervisor Dawson entered into a brief conversation on voting a provisional ballot. Ms. Mundy also provided additional information on write-in candidates and precinct committeemen, which she advised are elected strictly by their party. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved the results of the canvass and declared the Primary Election returns official. Chairman Sanchez called on Linda Haught Ortega, County Recorder, to address the Board. Ms. Ortega briefly reported on the number of voters that voted early ballots, which included ballots that were mailed and walk-ins. A total of 2,900 early ballots were returned to the Recorder out of the 3,191 early ballots that were issued. Chairman Sanchez thanked Ms. Ortega for the report. **(Copies of the Election Summary Report, Write-In Tally Summary, and Summary by Arizona County are permanently on file in the Board of Supervisors' Office.)**

Steve Stratton, Public Works Division Director, requested the approval of a Purchase Agreement with Empire Machinery for the purchase of one new Caterpillar 420D 4EC-IT backhoe loader in the amount of \$107,550.60 to be used by the Fairgrounds Department. He advised that Gila County has entered into an Intergovernmental Agreement Cooperative Purchasing Group between school districts and governmental jurisdictions in the State of Arizona, whereby, the parties may participate in any resulting contracts. Gila County

will “piggyback” Coconino County’s Cooperative Contract number 2005-25 purchase agreement with Empire Machinery, which will save time and money as Gila County will not have to advertise a call for bids on this purchase. Mr. Stratton advised that Empire Machinery, a Caterpillar dealer, has loaned the backhoe to the County as a demo until the Board approves the Purchase Agreement. He advised that the County had rented a backhoe for a week from RSC Rentals, so the loan of the new backhoe by Empire Machinery has saved the County some money. With the purchase of the new backhoe, Mr. Stratton advised that the County will no longer use the backhoe and forklift currently located at the Fairgrounds because the old backhoe was traded in toward the purchase. The old forklift will no longer be used as it is unsafe and the new backhoe has a forklift attachment. He also advised that other tools which the Consolidated Roads Department has for the County’s loader will also fit this piece of equipment. Mr. Stratton advised that there is approximately \$33,000 in government incentives and discounts applied toward this purchase price. Chairman Sanchez reiterated that the equipment used up to this point was unsafe and he advised that the new backhoe will be purchased with general fund money. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved the Purchase Agreement.

Mr. Stratton requested the award of Call for Bids No. 080206-1 for qualified contractors to supply Perma-Zyme road soil stabilizer to the Consolidated Roads Department and authorization for the Chairman to sign the contract award document entitled Offer Page, which is contained in the bid packet. There was only one company that submitted a bid, which was Idaho Enzymes, Inc. The bid quote was \$196 per gallon, \$980 for 5 gallons or \$5,880 for 30 gallons of which the price includes all applicable taxes, freight and required fees. Mr. Stratton recommended that Idaho Enzymes, Inc. be awarded the contract in the amount of \$8,506.40 for 40 gallons. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously

awarded Call for Bids No. 080206-1 to Idaho Enzymes, Inc. in the amount of \$8,506.40 and authorized the Chairman's signature on the Offer Page.

Mr. Stratton requested the award of Call for Bids No. 042006-1 for the purchase of one new landfill compactor to be used by the Solid Waste Department and authorization for the Chairman to sign the contract award document entitled Offer Page, which is contained in the bid packet. He advised that bids were submitted by Terex Utilities and Empire Machinery. Empire Machinery submitted the lowest bid and Mr. Stratton recommended that company be awarded the contract. Mr. Stratton advised that Empire Machinery offered \$45,000 for the trade-in of the old compactor; however, he believes that retaining the old compactor as a back-up piece of equipment would be the best decision. He further advised that last year the County expended \$35,000 to repair the old compactor. Empire Machinery's bid also included the option of purchasing caron wheels and tips. Mr. Stratton recommended awarding the contract to Empire Machinery in the amount of \$369,568.96 without trading in the old compactor and without purchasing the caron wheels and tips. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously awarded Call for Bids No. 042006-1 to Empire Machinery in the amount of \$369,568.96 and authorized the Chairman's signature on the Offer Page. Mr. Stratton advised that it will be March 2007 before the County can take possession of the new landfill compactor.

Steve Sanders, Public Works Division Deputy Director, requested approval to begin the process to dispose of an unnecessary roadway shown as Keye Drive adjacent to the easterly sideline of Tract F of East Verde Park and a portion of Paul Drive south of Tract F of East Verde Park, Official Map No. 144, Gila County Records. He advised that a portion of Keye Drive had been vacated in the past, which can be traversed by a four-wheel drive vehicle. A portion of Paul Drive serves two lots, of which there is one owner of both lots. It will take approximately 60 days to complete the roadway disposal process. A notice of

public sale must be advertised in the official County newspaper and Mr. Sanders advised that owners of land abutting the subject roadways will be given preferential treatment as allowed per A.R.S. §28-7204. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously authorized Mr. Sanders to begin the process to dispose of the roadways as listed above.

Marian Sheppard requested that the Board review a sealed bid for the purchase of tax parcel number 208-02-055. She presented the Board with pictures and a map of the subject property. She advised that in recent months the Board sold the property to Eric Scheindlinger; however, Mr. Scheindlinger did not remit payment for said purchase within the required 48-hour time period so the sale was null and void. She further advised that Mr. Scheindlinger has resubmitted the paperwork at this time to purchase the property. Ms. Sheppard opened the sealed bid envelope and stated that Eric Scheindlinger submitted a bid in the amount of \$912.85 for the purchase of tax parcel number 208-02-055. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously accepted Eric Scheindlinger's bid in the amount of \$912.85 for the purchase of tax parcel number 208-02-055.

At this time Chairman Sanchez readdressed agenda item number 2 for the adoption of Proclamation No. 06-04. Ms. Sheppard advised that Cecilia Gonzales was not present at the meeting to address this agenda item and she asked Mr. Besich if he would address the item. Chairman Sanchez asked Mr. Besich to read aloud the Proclamation to declare September 25, 2006, as Family Day – A Day to Eat Dinner with Your Children™. After Mr. Besich read aloud the Proclamation, Ms. Sheppard advised that a State representative contacted her via e-mail several months ago to urge the Board to adopt a proclamation to support this effort. At that time she forwarded the e-mail to Ms. Gonzales, who annually prepares a proclamation and presents it to the Board. Ms. Sheppard also advised that there are efforts nationwide to bring

attention to the importance of Family Day. Each Board member agreed that Family Day is an important event that should be widely publicized within Gila County. The Board requested that Ms. Sheppard contact Ms. Gonzales to publish the Proclamation in the Arizona Silver Belt newspaper and Payson Roundup newspaper to promote eating dinner as a family. Ms. Sheppard assured the Board that this Proclamation would also be published on the County's website. **(A copy of the Proclamation is permanently on file in the Board of Supervisors' Office.)**

Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously agreed to move Consent Agenda item 9A to the regular agenda for discussion before taking any action. Agenda item 9A addresses Board approval of 13 Certificates of Clearance (Certificate numbers 930-942) in the total amount of \$2,799.86 submitted by the Gila County Treasurer to suspend the taxes on unsecured property as these properties are either uncollectible or the County does not want the liability for the seizure of said properties. Supervisor Dawson advised that she had no objection to approving the 13 Certificates of Clearance; however, her concern was that all of the subject properties are trailers or mobile homes, which most times become abandoned properties. The Board, Mr. Besich and Debora Savage, Chief Deputy Treasurer, entered into a discussion to determine if there is a process which allows the County to remove and dispose the properties at the County landfill so the properties won't be left vacant. Everyone agreed that many of these properties, when left unattended, become drug houses or a place of refuge for the homeless, which become run down over time and are an eyesore to the community. Supervisor Dawson cited an example of a local mobile home park owner that has worked out an agreement with the County landfill to dispose of a mobile home at no cost to the owner of the mobile home park. She advised that the County landfill does not charge a tipping fee when accepting a mobile home into the landfill because the County is able to sell the mobile home as scrap metal, making it a win-win situation for both parties. Ms.

Savage advised that someone would need to contact the Arizona Department of Motor Vehicles as she believes a dismantling permit is required to dispose of a mobile home. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved Certificate of Clearance Nos. 930-942 and directed Mr. Besich to work with Ms. Savage to determine if there is a method to legally dispose of these types of properties.

Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously approved Consent Agenda items 9B-9G, as follows:

- A. **Removed from the Consent Agenda and approved as a regular agenda item (above).**
- B. Approval of Amendment No. 7 to Intergovernmental Agreement No. HG354349 between the Arizona Department of Health Services/Tobacco Education Prevention Program and the Gila County Division of Health and Community Services/Tobacco Free Environments Program changing the requirements section of the Agreement.
- C. Approval of Service Contract No. 0206-07 between IGM Education Resources, Inc. and the Gila County Division of Health and Community Services/Tobacco Free Environments Program to assess the current Program structure and provide recommendations for improvements. The cost shall not exceed \$9,600 billed at \$400 per day for the period June 1, 2006, through June 30, 2007.
- D. Approval of the July 11, 2006, August 15, 2006, and September 8, 2006, BOS meeting minutes.
- E. Approval of the August 2006 monthly departmental activity reports submitted by the Clerk of the Superior Court, Globe and Payson Regional Constables, and the Globe Regional Justice of the Peace.
- F. Approval of personnel reports/actions for the weeks of September 12, 2006, and September 19, 2006, as follows:

**September 12, 2006** –

Departure from County Service:

1. Administrative Clerk Senior – Probation – 09-08-06 – Court Improvement/CASA funds – Charlotte Farr – Hire 03-30-04 – Resigned for personal reasons
2. Deputy Attorney – County Attorney – 09-08-06 – General Fund - Jillian Bachman – Hire 03-06-06 – Resigned – reason unknown
3. Deputy Attorney – County Attorney – 09-05-06 – General Fund - James DeVaney – Hire 08-15-05 – Resigned for personal reasons
4. Early Voting Clerk – Recorder – 08-31-06 – General Fund - Dani Jo Anesin – temporary position
5. Youth Programs Developer – Board of Supervisors – 08-29-06 – General Fund - Felix Cienfuegos – temporary position
6. Clerk/Receptionist – Health – 08-25-06 – Health Services Fund - Brittney Mata – temporary position

Hire to County Service:

7. Assessor’s Aide – Assessor – 09-05-06 – General Fund - Shawn Wilson – replaces Patricia Sanders
8. Welder – Auto/Equipment Maintenance – 09-11-06 – Auto/Equipment Maintenance Fund – Bruce Tanner – replaces Frank Baca

Temporary Hire to County Service:

9. Equipment Operator – Consolidated Roads – 09-04-06 – Consolidated Roads Fund – Tom Mann

Departmental Transfer:

10. Accounting Clerk II to Public Fiduciary Services Specialist I – Public Fiduciary – 09-04-06 – General Fund – Lara McGee – New budgeted position
11. Legal Clerk – Clerk of Superior Court to Public Fiduciary Assistant – Public Fiduciary – 09-04-06 – General Fund – Samantha Philpot – replaces Lara McGee

Request Permission to Post:

12. County Surveyor – Engineering – Position vacated by Evert Bunger

**SHERIFF'S PERSONNEL ACTION ITEMS**

Hire to County Service:

- 13. Deputy Sheriff Cadet – Payson S.O. – 09-05-06 – General Fund - James A. Eskew – replaces Tim Scott (underfilling position)

**September 19, 2006 –**

Departure from County Service:

- 1. Laborer – Constituent Services II – 09-05-06 – General Fund - Carl Russell – Temporary position
- 2. Early Voting Clerk – Recorder – 09-05-06 – General Fund - Christine Randall – Temporary position

Hire to County Service:

- 3. Building Safety Assistant I – Community Development – 09-18-06 – General Fund - Mary Lee – Replaces Linda McGill

Temporary Hire to County Service:

- 4. Early Voting Clerk – Recorder – 09-07-06 – General Fund - Ronald Paludan
- 5. Early Voting Clerk – Recorder – 09-07-06 – General Fund - Judy Collins

End Probationary Period:

- 6. Attorney – County Attorney – 09-18-06 – General Fund - Michael Dynes

**SHERIFF'S PERSONNEL ACTION ITEMS**

Departure from County Service:

- 7. Computer Maintenance Technician – Globe S.O. – 08-21-06 – General Fund - Val Zufelt – Hire 08-04-03 – Retirement

Hire to County Service:

- 8. 911 Dispatcher – Globe S.O. – 10-02-06 – General Fund - Stephanie Guerrero – replaces Constance Dude

Position Review:

- 9. Revert pay – Deputy Sheriff – Globe S.O. – 09-04-06 – General Fund - Jerry Valenzuela – Refused pay increase

- G. Approval of finance reports/demands/transfers for the weeks of September

12, 2006, and September 19, 2006, as follows:

**September 12, 2006** –

\$626,687.85 was disbursed for County expenses by voucher numbers X152910 through X152949, X152952, and X392226 through X392454.

The hand-issued warrants listing is as follows: voucher numbers X392221 and X392223 in the amount of \$9,525.00, and voucher number X392224 in the amount of \$6,560.06.

**September 19, 2006** –

\$377,185.91 was disbursed for County expenses by voucher numbers X152954 through X153005, X392459 through X392600, and X392602 through X392656. The hand-issued warrants listing is as follows: voucher number X392225 in the amount of \$3,062.50, voucher number X392455 in the amount of \$2,000.00, voucher number X392456 in the amount of \$1,500.00, and voucher number X392457 in the amount of \$1,192.48.

**(An itemized list of vouchers is permanently on file in the Board of Supervisors' Office.)**

At this time each Board member and the County Administrator presented a brief summary of current events as allowed by A.R.S. §38-431.02(K). No action was taken on any items that were presented.

There being no further business to come before the Board of Supervisors,  
Chairman Sanchez adjourned the meeting at 11:39 a.m.

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José M. Sanchez, Chairman

ATTEST:

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Steven L. Besich, County Manager/Clerk