

**BOARD OF SUPERVISORS**  
**GILA COUNTY, ARIZONA**

Date: January 17, 2006

**JOSÉ M. SANCHEZ**  
Chairman

**STEVEN L. BESICH**  
Clerk of the Board

**TOMMIE C. MARTIN**  
Vice-Chairman

By: Marilyn Brewer  
Deputy Clerk

**SHIRLEY L. DAWSON**  
Member

Gila County Courthouse  
Globe, Arizona

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PRESENT: Jose M. Sanchez, Chairman; Tommie C. Martin, Vice-Chairman; Shirley L. Dawson, Member (participated via telephone conference call); Steven L. Besich, County Manager/Clerk; Marian Sheppard, Chief Deputy Clerk; and, Bryan Chambers, 2<sup>nd</sup> Chief Deputy County Attorney.

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date. Liza Carrillo led the Pledge of Allegiance, and Father Jay Luczak of Our Lady of the Blessed Sacrament Church delivered the Invocation.

Steve Besich, County Manager/Clerk, requested the adoption of Resolution No. 06-01-04 proclaiming the week of January 16-20, 2006, as "Homes for Arizonans Week" and acknowledging efforts to develop housing opportunities for all Arizonans. He stated that this is appropriate given the fact that the State awarded \$730,000 to Gila County for housing rehabilitation last week. The County program, which began in 1986, has been instrumental in rehabilitating hundreds of homes in the area; therefore, he recommended adoption of this Resolution. Chairman Sanchez called upon Jacque Griffin, Assistant County Manager/County Librarian, to read the Resolution aloud. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously adopted Resolution No. 06-01-04. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Joe Mendoza, Community Development Division Director, presented the Board with the necessary steps to implement the Gila County Hearing Officer Rules of Procedure. He stated the following information: On January 6, 2006, Ordinance 05-01, adopting Gila County's Hearing Officer Rules of Procedure, became effective. The current procedure for handling zoning complaints will remain basically the same up to the point of referring for prosecution. At that point, a formal complaint will be signed with the Civil Hearing Officer instead of the complaint being referred to the Justice Court for criminal prosecution. (Criminal prosecution remains an option but not once the civil process is initiated.) The Ordinance calls for 3 positions which are necessary to the new process. They are the Hearing Officer, the Clerk of the Hearing Officer and the Inspector/Code Compliance Officer. The Clerk and the Compliance Officer will work under the umbrella of Community Development. The Hearing Officer will work on a contract basis with no obligation to the County or the Division other than conducting hearings. It is anticipated that 2 Hearing Officers will be hired on a contract basis, one for the Globe area and one for the Payson area at a cost of approximately \$100.00 to \$200.00 per day depending on the number of hearings. Initially, hearings will be needed at least once a month in each location for a total annual cost of \$2,400.00 to \$4,800.00. Community leaders instrumental in the creation of this Ordinance will be included in the solicitation and interview process for the Hearing Officers. The Clerk will be responsible for the office work associated with complaints including but not limited to collecting all of the information and compiling the reports necessary for the Hearing Officer to make a decision. The Clerk will also function as the program coordinator and be responsible for the operation of this department, at a salary range between \$26,184.00 and \$36,965.00. The Compliance Officer will be responsible for the Countywide field work associated with complaints including but not limited to confirming violations, writing reports and testifying in court, at a salary range between \$24,028.00 and \$33,920.00. Office space and a vehicle will be needed, but operations can begin without them. Phones,

computers, office supplies and equipment will be needed to begin operations at an estimated cost of \$9,500.00. The total annual cost to fund this operation (excluding County employee benefits) is estimated to be a maximum of \$85,185.00. The cost to fund this operation (excluding County employee benefits) until the end of the 2005-2006 fiscal year (June 30, 2006) is estimated to be a maximum of \$41,100.00. The addition of a vehicle and office space would increase the amount of these estimates. Mr. Mendoza stated that he would like to present a formal request for a budget adjustment to fund this program at next week's Board of Supervisors' meeting. Chairman Sanchez inquired if funds were included in the budget for this program. Mr. Besich stated that no monies were funded in the current budget for this program, but an adjustment will be made to the contingency fund. Chairman Sanchez also inquired how the funds collected by the Hearing Office will be earmarked. Mr. Besich replied that the funds collected will go into the General Fund, but the costs for the program will be tracked versus the amount of revenue, and after a year he will report to the Board what the real net cost is as there will be some historical data. Chairman Sanchez stated that to implement this type of program, the public needs to be aware that it will be at a cost to the taxpayer out of the General Fund, but he feels the Board would be remiss if the County doesn't implement the program. He thanked Mr. Mendoza for the presentation.

John Nelson, Deputy County Manager, requested the approval of a Standard Software License and Services Agreement between Gila County and the New World Systems Corporation for the purchase of a new financial accounting system. He stated that the County's current accounting system was implemented in 1984 and usually the life cycle of a program is 20 years. The old system is a true accounting system, but not a financial management system. He recommended that the County purchase this New World System as a wise investment to provide financial management for Gila County for the next 20 years. Two other Counties, Navajo and Santa Cruz, have also purchased

this program. Mr. Nelson then explained all of the components and costs in the Agreement, as follows:

1) Financial Management Base Suite, Management Software and Procurement Management Suite	\$161,000
2) Payroll and Human Resources Suite	87,000
3) Reference Site Discount	( 12,400)
4) 20% Contract Signing Discount if executed by 1/20/06	<u>( 49,600)</u>
Sub-Total (Page 10 of Contract)	\$186,000
5) Project Management Services Fee (Page 12 of Contract)	25,000
6) Quality Assurance Service Fee (Page 12 of Contract)	7,000
7) Training – 600 hours at \$130/hour (Page 13 of Contract)	<u>78,000</u>
Sub-Total	\$296,000
8) Maintenance for the first year (Page 17 of Contract)	39,680
(Maintenance for second year-\$42,160; for third year-\$44,640; for fourth year-\$47,120; and, for fifth year-\$49,600)	
9) Data File Conversion Assistance (Page 20 of Contract)	\$ 28,000
10) Cost for Modifications (Page 23 of Contract)	<u>25,000</u>
TOTAL COST	<u>\$388,680</u>

Mr. Nelson concluded his presentation by stating that he believes it is imperative that Gila County get the best financial management system it can for the next 20 years, because the old system just does not provide the information needed. Chairman Sanchez inquired if this system will require additional staffing. Mr. Nelson replied that the program will be implemented with current staffing although it will change the workload quite a bit. The County currently has a system where the department managers fill out paperwork that is submitted to the Finance Department for inputting into the computer. The new system will be more of a distributive system where the department managers will be interacting directly with the financial management system and entering their own information with the Finance

Department becoming the review point. So some of the workload will change, but Mr. Nelson does not expect an increase in staffing. Chairman Sanchez inquired where the funding for this program will come from since it was not a budgeted item in the current budget. Mr. Nelson replied that it will come from the Contingency Fund as there is \$1 million in the Contingency Fund set aside for these types of issues. Supervisor Dawson inquired if it would be possible to train current employees who could then train other employees to cut down on the costs of training. Mr. Nelson replied that since two other counties have already purchased the program, in comparing the contracts, Navajo County's contract included 700 hours of training, Santa Cruz County had 650 hours of training and Gila County's contract is for only 600 hours of training, which he hopes will not be entirely needed. He stated, "*We have some very talented people in our departments who will be trained as 'super users' who will then train the others in their departments, in order to not to have to rely totally on New World Systems for their expensive training.*" Supervisor Dawson also stated that the Board did not receive a report on the reaction of the other departments, such as the Treasurer's Office, for the acceptance of this program. Mr. Nelson stated that all departments were involved in the presentation of the system and no complaints were received, although any new system does not come without pain, but the end result will be well worth it. Richard Gaona, Finance Department Manager, stated that after the presentation of this new system, Kara Langley, the system administrator and coordinator, asked everyone via e-mail about the program, and everyone was positive and felt it was time for a change and updating the system. He stated comments were received from each of the elected officials and the courts and all had positive input on this program. Vice-Chairman Martin inquired if Gila County would be partnering with the other counties. Mr. Nelson stated that this is a national system, but this County needs that partnering. With this type of program future modifications will come from user groups. The decisions about the changes made in future programs will be done by voting. Mr. Nelson stated that he

would like to start a County support group with other counties in order to have a voice in where the New World Systems will go in the future. Chairman Sanchez inquired about the timeline if approved by the Board. Mr. Nelson stated that the time line is to have this new system implemented the first part of March with training to be conducted from March to July. Both systems will run parallel from July 1st through August, September or October. As soon as there is assurance that all of the bugs are out of the system and that payroll has been run on the new system for at least two months, then the old system will be dropped and the County will be run solely on the new system.

Supervisor Dawson inquired if any kind of refund has been worked out on the previously purchased Solomon system. Mr. Nelson replied that work continues with Microsoft on that program. He believes the resolution is that there may be a portion of a refund in cash, but probably the majority will be future credits against the site licenses and license fees. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously approved the Standard Software License and Services Agreement between Gila County and the New World Systems Corporation for the purchase of a new financial accounting system. Mr. Besich stated that he wanted to commend Mr. Nelson; Dennis Miller, Financial Consultant; Mr. Gaona, Finance Director; and the Finance staff for getting “down to details” during negotiations with New World Systems Corporation, which resulted in additional benefits to the County.

Steve Sanders, Public Works Division Deputy Director, requested the adoption of Resolution No. 06-01-05 accepting Saddleback Trail and Monument Trail into the Gila County Maintained Roadway System. He stated that these roads are located in Knolls Subdivision in the Star Valley area. The roads are paved and were built to County standards when the subdivision was built. The combined estimated length of these two roads is 2,000 feet. The dedication of the plat was to the public; however, the maintenance is vested with the property owners until the streets are accepted for maintenance by Gila County. Mr. Sanders stated that if the Board adopts the Resolution, it won't

burden the County to maintain these paved roads. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously adopted Resolution No. 06-01-05. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Steve Stratton, Public Works Division Director, requested authorization to extend a Consultant Agreement between Gila County and Ingo Radicke for an additional 12 months with two 12-month renewal options. He stated the Mr. Radicke has been a consultant for the past year and provided some valuable service to the County. The entire Board expressed their appreciation to Mr. Radicke for his work. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously approved the authorization to extend the Consultant Agreement with Ingo Radicke for an additional 12 months with two 12-month renewal options.

Mr. Stratton requested authorization to advertise Call for Bids No. 122205-1, Gila County Fairgrounds and Retaining Wall Demolition and Reconstruction Project. He stated that last January and February of 2005, the County had a lot of rain very quickly, and during those rains the Fairgrounds retaining wall, which was built a year prior, was severely damaged. Different engineering firms were brought in to evaluate the wall. A meeting was held with the Federal Emergency Management Agency (FEMA) which agreed the damage was caused by the rains. The wall needs to come down and be reconstructed. Another mitigating factor to avoid this wall taking on future water as it did causing the current damage, would be to shotcrete the slope where the decorative rock currently exists. Seventy-five percent of the cost will be paid for by FEMA and twenty-five percent by the County. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved Call for Bids No. 122205-1.

Linda O'Dell, School Superintendent, requested the approval of FY 2005-2006 state and federal entitlement grant funds in the amount of \$42,773.63 and carryover from FY 2004-2005 in the amount of \$4,315.17 for the Gila

County Juvenile Detention Education Program; and, approval of an Intergovernmental Agreement (IGA) among the Arizona Supreme Court, Gila County Superintendent of Schools, and the Gila County Superior Court. She presented background information on this grant and stated that the County School Superintendent and the Presiding Judge of the Gila County Superior Court are responsible for agreeing on the method of delivery of educational services to juvenile detention students. The role of the courts is to go after federal entitlement monies and manage those grants for the County, such as making sure the funds are properly spent and that reports are forwarded to the Department of Education. This IGA is for services that have been cooperatively agreed upon by the Arizona Courts, the Gila County Superior Court and the School Superintendent. She then went over the IGA for the Board which spells out the responsibilities of each party. Ms. O'Dell stated that this year the County's equalization funds are just over \$105,000 and will be used to pay for a teacher's salary, equipment and maintenance of same, software programs, etc. New monies coming in this year total \$42,773.63 and the carryover of title funds from last year amount to \$4,315.17. These funds will be used for a full-time instructional assistant, training and professional development for staff, substitute pay, chemical abuse funds for drug, alcohol and tobacco prevention programs, computer programs, and a special education teacher to remain compliant with special education laws. Training will also be given to detention and probation staff in regard to life and prevention skills. Supervisor Dawson stated that in various workshops she has attended there are some successful rehabilitated drug users and wondered if those people could be used in Ms. O'Dell's program. She stated that Ms. O'Dell might consider students who were graduates of the Court's Scared Straight Program and perhaps have them talk to the juveniles in the Gila County Juvenile Detention Center. Ms. O'Dell said similar discussions with Dr. Carter and Mr. Eylicio of the Probation Department have been held and she thanked Ms. Dawson for her comments. Chairman Sanchez stated that in his experience the Detention Center, at some

point, becomes a very necessary place for some juveniles and it is important that the County offer these educational services in that setting. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously approved FY 2005-2006 state and federal entitlement grant funds in the amount of \$42,773.63 and carryover from FY 2004-2005 in the amount of \$4,315.17 for the Gila County Juvenile Detention Education Program and approved the IGA.

In addressing Consent Agenda Items A-I, Supervisor Dawson made the motion to approve items A-G, as she would not be voting on items H and I because of a conflict of interest. The motion was seconded by Vice-Chairman Martin and unanimously approved by the Board. Upon motion by Vice-Chairman Martin, seconded by Chairman Sanchez, the Board approved Consent Agenda items H and I by a 2-0 vote. Supervisor Dawson abstained from voting. The Consent Agenda Items are as follows:

- A. Approved three Special Event Liquor License Applications submitted by the Gila County Championship Rodeo Committee to serve liquor at the following events: Gila County Sheriff's Posse Sweetheart Dinner and Dance to be held on February 4, 2006; 2006 Gila County Championship Rodeo to be held on April 28-29, 2006; and, Gila County Rodeo Dance to be held on April 28, 2006.
- B. Approved Cooperative Law Enforcement Agreement No. 06-LE-11031200-002 between the Sheriff's Office and the U.S.D.A. Forest Service, Tonto National Forest, effective from the date of the last signature on the Agreement through December 31, 2010, and approval of an Amendment to the Cooperative Law Enforcement Agreement between the same entities, which is the FY 2006 Financial and Operating Plan to the Cooperative Agreement, effective from the date of the last signature on the Amendment through September 30, 2006.
- C. Adopted Resolution No. 06-01-06 supporting an application to the Water Infrastructure Finance Authority of Arizona for a Technical Assistance

Project Grant in the amount of \$35,000.00 in order to conduct a study to determine the cost of constructing the Northern Gila County Blue Ridge Drinking Water Project, and authorizing the submission of said Grant Application. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

- D. Approved an Intergovernmental Agreement (Contract No. HG661112) between the Arizona Department of Health Services and the Gila County Health Department in the amount of \$75,000.00 for the period November 1, 2005, through December 31, 2010, in order to continue to provide the Teen Pregnancy Prevention Services Program.
- E. Approved the appointment of Ms. Letha Cline to the Gila County Cooperative Extension Advisory Board for a six-year term which will run from January 1, 2006, to December 31, 2012.
- F. Approved the December 2005 monthly departmental activity reports submitted by the Globe and Payson Regional Justices of the Peace.
- G. Approved the personnel reports/actions for the week of January 16, 2006, as follows:

Departure from County Service:

- 1. Court Reporter – Superior Court – 01-20-06 – General Fund  
Barbara Shepherd – Hire 01-06-97 – Retirement
- 2. Program Manager – Health Services Fund – 01-14-06 – Health Services Fund - Sabra Van Orsdol – Hire 12-09-96 – Resigned for personal reasons
- 3. GEST Job Coach – Community Services – 01-03-06 – Community Services Fund - Robert Caldera – Hire 08-01-05 – Resigned – reason unknown

Temporary Hire to County Service:

- 4. Surveyor – Engineering – 01-23-06 – Engineering Fund - Alton Cain
- 5. Clerk II – Recorder – 01-10-06 – General Fund - Patricia Dodd

Position Review:

6. Anniversary Date Increase – 12-26-05 – Robert Vindiola, Patrice Buzan
7. Anniversary Date Increase – 01-09-06 – Judy Gonzales
8. Anniversary Date Increase – 01-23-06 – Byron Cotney, William Kern, Vicki DeAnda, Diana Barrett, Larry Speer, Misty Williams, Patricia Campos, Dana True, Richard Kruger, Jason Pechuli, Candelaria Rocha, Jay Boyer

Request Permission to Post:

9. Teen Pregnancy Prevention Specialist – Health Services – New position
10. Job Coach – Community Services – GEST – Position vacated by Robert Caldera
11. Administrative Assistant – Superintendent of Schools – New part-time position

**SHERIFF’S PERSONNEL ACTION ITEMS**

Position Review:

12. Promotion – Deputy Sheriff Sgt. to Lt. – Payson S.O. – 01-09-06 – General Fund - Timothy Scott – replaces Adam Shepherd
13. Sheriff’s Office Pay Plan – 12-26-05

**General Fund:**

- Administrative Assistant – Toni McEuen
- Records Clerk II – Tammy Glen, Katherine Johnson
- Clerk II – Barbara Nancarrow
- Payroll/Accounting Specialist – Annette Mueller
- Clerk/Secretary – Joann Fane, Luetta DuBois
- Inventory Specialist – Shawna Peterson
- LT. Technician – Dave Luhm
- Computer Maintenance Technician – Val Zufelt
- Dispatcher II – Stephanie Marquez, Annette Padilla, Andria Loyd, Elizabeth Lacey, Susan Hornung
- Relief Dispatcher – Kristine Feezor
- Dispatcher/Comm. Supervisor – Lisa Hicks
- Dispatcher – 911 – Dawn Thorp, Chadwick Peters, Belinda Licano, Sue Henderson, Yolanda Cruz, Amelia Cons, Deborah Hunsaker
- Detention Officer/Lead – Julia Grinder, Michelle Daly, Jared Arney
- Detention Officer (Sgt.) – Linda Hedges, Sandra Estrada
- Detention Officer (Cpl.) – Robert Schuler, Karen Pollack

Detention Officer – John DeSanti, Shawn Campbell, Jared Osborn, Joe Laguna Jr., Mark Kirch, Lynn Durst, Ivor Buller, Derryl Meeks, Jonathan Deste, Teddy Weaver, Raymond Johnson, Jack Mathews, Mary Leon, Keith Johnson, Dan Evans, Justin Solberg, Paul Cruz, Jennifer Stout, Joe Leon, Sonia Kovar, David Tena, Helen Brown, Freddie Ramos, Hazel Young, Gabriel Valenzuela

DO/Cert. Medical Assistant – Carrie Tavares, Noreen Valdez

Deputy Sheriff (Lt.) – Chad Langley

Deputy Sheriff (Sgt.) – Timothy Scott, Richard Taylor, Doreen Spychala, Craig Smith, Michael Johnson, Dan Voelker, Terry Hudgens, Keith Thompson, George Scott

Deputy Sheriff (Sgt.) SRO – Michael Fane,

Deputy Sheriff SRO – Gilbert Olivarez

Deputy Sheriff (Det.) – Brian Havey, George Ratliff, Johnny Holmes

Deputy Sheriff – Jay Valenzuela, Ron Carillo, Terry Blevins, Virgilio Dodd, Robert Bonney, Darrell Stubbs, Robert Jackson, Terry Neff, David Hornung, Leonard Kerszykowski, Jamie Garrett, Jeffrey Slider, John France, Rodney Cronk, Karen Baltz, Jerry Valenzuela

**Commissary Fund:**

Detention Officer – Linda Carnahan

**Detention Health Services Fund:**

Detention Officer – George Fishel

Physician Assistant – Richard Hobson

Certified Medical Assistant – Terri Childers

**Boating Law Enforcement Safety Fund:**

Deputy Sheriff (Sgt.) – Art Salcido

Deputy Sheriff – Johnna Kemper, Robert Craig Jones

**Grant Fund:**

Deputy Sheriff (Sgt.) – Danny Alexander

Deputy Sheriff Supervisor – Dennis Buller

Deputy Sheriff – Charlie Links, Travis Baxley, Bianca DalMolin, William Newman

- H. Approved a payment for services to Fly-Away Travel in the amount of \$629.80.
- I. Approved the finance reports/demands/transfers for the week of January 16, 2005, (separate handout), as follows: \$3,895,839.18 was disbursed for County expenses by voucher numbers X148953 through X149052, X149054 through X149104, X377198 through X379327, X379329 through

X379425, and X379427 through X379470. There were no hand-issued warrants.

At this time each Board member and the Chief Administrator were presented the opportunity to give a brief summary of current events as allowed by A.R.S. §38-431.02(K).

There being no further business to come before the Board, Chairman Sanchez adjourned the meeting at 11:13 a.m.

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Jose M. Sanchez, Chairman

ATTEST:

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Steven L. Besich, County Manager/Clerk