

**BOARD OF SUPERVISORS**  
**GILA COUNTY, ARIZONA**

Date: January 10, 2006

**JOSÉ M. SANCHEZ**  
Chairman

**STEVEN L. BESICH**  
Clerk of the Board

**TOMMIE C. MARTIN**  
Vice-Chairman

By: Marilyn Brewer  
Deputy Clerk

**SHIRLEY L. DAWSON**  
Member

Gila County Courthouse  
Globe, Arizona

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PRESENT: Jose M. Sanchez, Chairman; Tommie C. Martin, Vice-Chairman; Shirley L. Dawson, Member; Jacque Griffin, Assistant County Manager/County Librarian; Marian Sheppard, Chief Deputy Clerk; and, June Ava Florescue, Deputy County Attorney.

The Gila County Board of Supervisors met in Regular Session at 10:00 a.m. this date. Ruben Casillas led the Pledge of Allegiance, and the Reverend Lyle Johnston of St. Paul's United Methodist Church delivered the Invocation.

Tiffany Wager, Public Fiduciary, and the Board presented the Employee Service Awards. Five-year service awards were presented to the following employees: Jared Arney, John Baca, Maria Brusoe, William Carlson, Jessica Cruz, Bianca DalMolin, Denise Dickinson, Jacque Durbin, Ruben Gonzales III, Julia Grinder, Anesita Gugino, Jay Heisler, Cheri Heppler, Lisa Hicks, Robert Jackson, Kathleen Joerns, Joe Laguna, Jr., Fred Lavin, Mary Leon, Ruth Lopez, David Luhm, Ernest Meeske, Barbara Nancarrow, Denise Ordorica, Kenneth Payne, Richard Quigley, Alonzo Ramirez, Maria Rasmussen, Karen Reves, Cynthia Shafe, Judy Smrdel, Kaycee Stratton, Dawn Thorp, Barbara Valencia, Roland Valencia, Jr., Jerry Valenzuela, Rachel Wright, and Michael Ybarra. Ten-year service awards were presented to the following employees: Arnold Ambos, Karen Baltz, Alfred Cline, Trudy Cory, Rodney Cronk, Yolanda

Cruz, Jackie Duckett, Jim Edmiston, Debbie Fickel, Nancy Frandsen, Sherry Grice, Katherine Johnson, Steve Leneberg, Terry Neff, Andy Nosie, Jr., David Rogers, Anna Sanchez, Elizabeth Smith, Karen Yanez, and Amelia Yvette Cons. Fifteen-year service awards were presented to the following employees: Janice Asberry, Travis Baxley, Denice Bondurant, Michael Johnson, Julie Scott, George Scott, Melvin Warbington, Patti Wortman, and Emma Yeoman. Twenty-year service awards were presented to the following employees: Steve Besich, Max Coombs, Jr., Joseph Eylicio, Karen Eylicio, David Fletcher, Ramon Garcia, Bertina Pratt, Donna Puhara, Arthur Salcido, Walter Wiley, William Wright. A twenty-five year service award was presented to Martha Gonzales. A thirty-year service award was presented to Ruben Casillas. A thirty-five year service award was presented to Priscilla Knuckey-Ralls and accepted by Debi Savage on her behalf. Each Board member expressed their appreciation for the work and dedication of all the employees. Chairman Sanchez also thanked Ms. Wager for the fine job in putting the awards program together.

In reference to agenda item number 2, Marian Sheppard, Chief Deputy Clerk, stated that on December 13, 2005, the Board adopted Policy #BOS-4-2005, Disclosure of Conflicts of Interest, and Section 3 of the Policy states that each elected official and department head shall develop and implement a departmental procedure requiring employees to give notice of potential conflicts of interest. She stated another portion of Section 3 also states that the Chief Deputy Clerk of the Board will issue a reminder during the first meeting of the Board each January to each elected official and division director to remind them to communicate this policy to their employees. No Board action was required.

June Ava Florescue, Deputy County Attorney, speaking on behalf of Bryan Chambers, requested authorization for the Arizona Attorney General to represent Gila County in Southwest Gas v. Arizona Department of Revenue, et al. Arizona Tax Court No. TX2005-050417 (a new case) and any other Arizona Tax Court appeal involving properties centrally assessed by the Arizona

Department of Revenue. She stated that the purpose for authorizing the Attorney General's Office to represent Gila County in regard to properties that are essentially assessed by the Arizona Department of Revenue is because the Arizona Department of Revenue is represented itself by a division of the Attorney General's Office. Ms. Florescue stated that the division has people who do nothing except tax law and are experts in the area so it makes sense to avail Gila County of their expertise in representing the County on these issues. Chairman Sanchez stated that the Board received a letter from Mr. Chambers explaining the reason he wanted the Board to consider this item. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously authorized the Arizona Attorney General to represent Gila County in the court case entitled Arizona Tax Court No. TX2005-050417 and any other Arizona Tax Court appeal involving properties centrally assessed by the Arizona Department of Revenue.

Ms. Florescue requested the amendment of Resolution No. 05-11-01 in order to correct the legal description. This Resolution was for the Incorporation of the Town of Diamond Star (Star Valley). She stated that this amendment is needed to correct a clerical error of the legal description. Ms. Florescue stated, *"It is not a substantive correction, only a clerical correction, and the Board has the authority to make that correction."* Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously amended Resolution No. 05-11-01 to correct the legal description. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

Steve Stratton, Public Works Division Director, requested that the Board consider adopting Resolution No. 06-01-01 designating Boston Road as a County Primitive Road and accepting said road into the Gila County Primitive Road Maintenance System. He stated that this is a road in Supervisorial District 2, which serves 11 residences. The road is 1,300 feet in length and meets the criteria for a primitive road. Supervisor Dawson inquired if this road is located within the City of Globe. Mr. Stratton replied that it is not located

within the City Globe, but “butts up” to the city. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously adopted Resolution No. 06-01-01. **(A copy of the Resolution is permanently on file in the Board of Supervisors’ Office.)**

Mr. Stratton requested authorization to advertise Call for Bids No. 0120105-01 for the purchase of 1 or more new 2006 full size, four door, 4 X 4 vehicle(s) for Fleet Management. He stated that the bid request is for the Sheriff’s Office and that the reason it states 1 or more vehicles is because there is limited funding to expend on vehicles, so it is unknown at this time how many vehicles can be purchased. Mr. Stratton stated that his department would work with the Sheriff’s Office on this item and the next item “*to get the most for our money.*” Supervisor Dawson inquired if these vehicles are replacements for vehicles in the fleet. Mr. Stratton replied in the affirmative and that the vehicles these two items will be replacing are in excess of 150,000 miles. Chairman Sanchez inquired if better pricing could be obtained if a company was bidding on, for example, 4 vehicles instead of 1 vehicle. Mr. Stratton replied that the companies bidding will know there will be additional vehicles purchased, but at this time the total quantity is unknown. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously authorized the advertisement of Call for Bids No. 0120105-01.

Mr. Stratton requested authorization to advertise Call for Bids No. 0120805-01 for the purchase of one or more new 2006 full size, four door, 6-passenger police package sedan(s) for Fleet Management. He clarified that one vehicle will be purchased with a grant from the Sheriff’s Office for DUI Enforcement and will not go through Fleet Management. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously authorized the advertisement of Call for Bids No. 0120105-01.

Mr. Stratton requested the approval of the Request for Statements of Qualifications and authorization to advertise Proposal No. 122905-1, inviting qualified design/build firms/teams to place Statements of Qualifications for the

Payson Elevator Design/Building Project funded by Community Development Block Grant (CDBG) funds. He stated that a proposal was brought before the Board late last year for a consultant, Gila Management, to handle this item for the County. In order to apply for CDBG funds through a secondary application, a project design is required; however, the County does not want to construct this project unless the CDBG funding is actually received. He stated that this is the only method by which the County can accomplish these two things and not commit to the construction unless funding is received. Mr. Stratton stated, *“This particular way of handling the design/build has never been done with CDBG funds, so Gila County is setting a new standard in this particular area.”* Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously approved the Request for Statements of Qualifications and authorized the advertisement of Proposal No. 122905-1.

Malissa Buzan, Housing Services Program Manager, requested the approval of Contract No. 308-06 between the Gila County Housing Services Department and the Arizona Department of Housing in the amount of \$330,000 for owner-occupied housing rehabilitation. She stated that this was a competitive bid that the County was awarded in December upon completion of a home grant. Jacque Griffin, Assistant County Manager/County Librarian, stated that Mr. Besich, County Manager/Clerk, asked her to remark that this is the largest grant ever received by Gila County. Ms. Buzan stated that the amount of this Contract is triple last year’s amount. Chairman Sanchez inquired if this program is Countywide. Ms. Buzan replied in the affirmative and stated that the goal for the Housing Department is to revitalize neighborhoods using local contractors and businesses. Vice-Chairman Martin requested that ‘before and after’ photos of various projects be placed on the website. She then inquired about the qualification process. Ms. Buzan stated that the funding is based on a ‘first come, first serve’ basis. The applicant must also qualify by income, must own and occupy the home, and must also

be willing and able to do home maintenance and energy efficiency. Ms. Buzan stated that for a number of years she has requested that the State Housing Department combine the small Weatherization Program with the Energy/Home Repair Program, along with housing rehabilitation to get a better home product. She believes this would cause people to be more apt to maintain the work the County has done on their homes. Ms. Buzan stated that the housing rehabilitation grants are forgivable loans for the qualifying homeowners. Depending on the amount of the funds the owner is willing to put into the home, the loans are forgiven at 10% per annum, which takes from 5 to 10 years to have the loan completely forgiven. Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved Contract No. 308-06.

Ms. Buzan requested the approval of Contract No. 309-06 between the Gila County Housing Services Department and the Arizona Department of Housing in the amount of \$396,000 to provide owner-occupied emergency home repairs. She stated that this program only allows for assistance with one component on a home on an emergency basis. Upon motion by Vice-Chairman Martin, seconded by Supervisor Dawson, the Board unanimously approved Contract No. 309-06. On behalf of the Board, Chairman Sanchez thanked Ms. Buzan for her efforts on these programs.

Ms. Sheppard requested the approval of Gila County Order No. LL-05-07, an application submitted by Irvin L. Wilson on behalf of Malapai Cattle Company for a #10 new liquor license with an interim permit for the Cherry Creek Store in Young. (Note for the record: There was an error on the Gila County Order number. The above number should be LL-05-08 instead of LL-05-07, which was issued for a previous liquor license application). Ms. Sheppard stated that the County has an internal review process by other departments, and this applicant has met all of Gila County's permitting requirements; therefore, she recommended approval by the County to the State Department of Liquor Licenses and Control, which has final approval. Upon

motion by Vice-Chairman Martin, seconded by Chairman Sanchez, the Board approved Gila County Order No. LL-05-08 by a 2-0 vote. Supervisor Dawson abstained from voting.

Upon motion by Supervisor Dawson, seconded by Vice-Chairman Martin, the Board unanimously approved Consent Agenda Items A-M, as follows:

- A. Adopted Resolution No. 06-01-02 for the naming of 4 roads. Two roads in Payson will be called Lunker Lane and Drop Shot Lane; one road in Young will be called Hubbard Lane; and, one road in Pine will be called Dogwood Lane. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**
- B. Approved an Election Services Intergovernmental Agreement between the Gila County Elections Department and the Miami Unified School District #40 whereby election services will be provided for the District's March 14, 2006, Vote by Mail Budget Override Election.
- C. Approved an Election Services Intergovernmental Agreement between the Gila County Elections Department and the San Carlos Unified School District #20 whereby election services will be provided for the District's March 14, 2006, Vote by Mail Budget Override Election.
- D. Approved an amendment to Rule 23.6(C)(1) of the Gila County Merit System Rules and Policies to add the serious health condition of an immediate family member as a circumstance under which an employee is eligible to receive leave donations.
- E. Approved an amendment to Rule 23.7(C)(1) and (2) of the Gila County Merit System Rules and Policies to comply with the Fair Labor Standards Act by deleting compensatory time from the requirement to exhaust leave time prior to granting unpaid leave for Family Medical Leave.
- F. Approved an amendment to Rule 18.1(D) of the Gila County Merit System Rules and Policies to clarify that the decision to accept a withdrawal of a resignation rests solely with the appointing authority.

G. Adopted Resolution No. 06-01-03 authorizing the revisions of the Housing Services Program Guidelines for all Housing Services programs, with the exception of the Section 8 Housing Choice Voucher Program. **(A copy of the Resolution is permanently on file in the Board of Supervisors' Office.)**

H. Approved a request by the Globe High School Class of 2007 to rent the Fairgrounds Exhibit Hall for the Senior Prom to be held May 6, 2006.

I. Approved a request by Sharon Listiak to rent the Fairgrounds Exhibit Hall for a wedding reception to be held March 11, 2006.

J. Approved the November 2, 2005, November 29, 2005, December 13, 2005, and December 20, 2005, BOS meeting minutes.

K. Approved the November 2005 monthly departmental activity reports submitted by the Clerk of the Superior Court, the Payson Regional Justice of the Peace, Globe Regional Constable and Gila County Recorder.

L. Approved the personnel reports/actions for the weeks of December 26, 2005, January 2, 2006, and January 9, 2005, as follows:

Departure from County Service:

1. Probation Secretary I – Probation – 12-14-05 – State Aid Enhancement Fund - Stephanie Ortega – Hire 10-14-96 – Resigned for personal reasons
2. Probation Secretary I – Probation – 12-28-05 – Juvenile Standard/Diversion Intake Funds – Judith Bourland – Hire 12-08-03 – Resigned – reason unknown
3. Animal Control Officer II – Rabies Control – 12-20-05 – Rabies Control Fund - Kenneth Urban – Hire 11-28-05 – Failure to complete probationary period

Hire to County Service:

4. Account Clerk II – School Superintendent – 01-09-06 – General Fund  
Carolee Hooke – replaces Dorothy Langford

End Probationary Period:

5. Clerk – Receptionist – Health Services – 12-28-05 – Health Services Fund  
- Mathilde Seibr
6. Legal Clerk – Clerk of Superior Court – 2-26-05 – General Fund -  
Stephanie Toot
7. Transportation Analyst – Engineering – 01-09-06 – Engineering Fund -  
Sherry Grice

Position Review:

8. Salary Correction – Probation Secretary I – Probation – 07-11-05 –  
J.I.P.S. Fund - Sandra Bowling – To correct salary to include cost of  
living adjustment
9. Salary Correction – Probation Secretary I – Probation – 07-11-05 –  
General/State Aid Enhancement Funds – Lana Dever – To correct salary  
to include cost of living adjustment
10. Salary Adjustment – Personal Property Clerk – Assessor – 12-12-05 –  
General Fund – Susan Aliprandini – completion of level one appraisal  
training
11. Salary Adjustment – Property Appraiser I – Assessor – 12-12-05 –  
General Fund - Larry Speer – completion of level one appraisal training
12. Change fund codes – MCH Program Coordinator – Health Services – 12-  
26-05 – Health Services Fund – Paula Medina
13. Salary Correction – Probation Secretary I – Probation – 07-11-05 –  
J.I.P.S. Fund - Sandra Bowling – To correct salary to include cost of  
living adjustment
14. Salary Correction – Probation Secretary I – Probation – 07-11-05 –  
General/State Aid Enhancement Funds – Lana Dever – To correct  
salary to include cost of living adjustment
15. Salary Adjustment – Personal Property Clerk – Assessor – 12-12-05 –  
General Fund – Susan Aliprandini – completion of level one appraisal  
training
16. Salary Adjustment – Property Appraiser I – Assessor – 12-12-05 –

- General Fund - Larry Speer – completion of level one appraisal training
17. Change fund codes – MCH Program Coordinator – Health Services – 12-26-05 – Health Services Fund – Paula Medina

Request Permission to Post:

18. Rabies Control Officer II – Rabies Control – Position vacated by Kenneth Urban

**SHERIFF'S PERSONNEL ACTION ITEMS**

Departure from County Service:

19. Detention Officer – Globe S.O. – 12-22-05 – General Fund - Darrel Davalos – Hire 04-18-05 – resigned for personal reasons
20. Detention Officer – Globe S.O. – 01-04-06 – General Fund - Gabriel Valenzuela – Hire 11-15-04 – resigned for personal reasons

Hire to County Service:

21. Deputy Sheriff Cadet – Payson S.O. – 01-23-06 – General Fund  
Daniel Adams

- M. Approved the finance reports/demands/transfers for the weeks of December 26, 2005, January 2, 2006, and January 9, 2006, (separate handout) as follows:

**DECEMBER 26, 2005**

\$544,846.29 was disbursed for County expenses by voucher numbers X148697 through X148735, X148737 through X148821, X376655 through X376773, and X376776 through X376866. The hand-issued warrant listing is as follows: voucher numbers X148696 in the amount of \$300.00; X376652 in the amount of \$299,111.75; X376653 in the amount of \$200.00; X376654 in the amount of \$12,048.90; X148823 in the amount of \$365.06; and, X376867 and X376868 in the amount of \$1,833.74.

**JANUARY 2, 2006**

\$232,090.51 was disbursed for County expenses by voucher numbers X148825 through X148892 and X376870 through X377045. The hand-issued warrant listing is as follows: voucher number X148824 in the

amount of \$5,999.55.

**JANUARY 9, 2006**

\$184,215.21 was disbursed for County expenses by voucher numbers X148893 through X148952 and X377050 through X377196. There were no hand-issued warrants. **(An itemized list of vouchers is permanently on file in the Board of Supervisors.)**

At this time each Board member and the Chief Administrator were presented the opportunity to give a brief summary of current events as allowed by A.R.S. §38-431.02(K).

There being no further business to come before the Board, Chairman Sanchez adjourned the meeting at 11:15 a.m.

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Jose M. Sanchez, Chairman

ATTEST:

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Steven L. Besich, County Manager/Clerk