

**ARIZONA AGRICULTURAL BUSINESS PROPERTY STATEMENT  
TAX YEAR 2003 INSTRUCTIONS**

**GENERAL INFORMATION**

All owners of personal property must file an Agricultural Business Property Statement if a form, notice, or demand has been sent by the Assessor. It must be filed annually by April 1. The term "Business Property" identifies property used for commercial, industrial, and agricultural purposes. It includes personal property improvements on possessory rights (I.P.R.'s), and certain leasehold improvements. Under Arizona laws, all such property is subject to property taxes, except for certain goods and materials considered to be inventory and ultimately held for resale, and certain specified animals. Business property is valued at its full cash value as of the current year. Any difference in acquisition cost as found on the books and records from that reported will be considered escaped property. Escaped property may include under-reported or unreported property. Escaped property is subject to taxation, interest, and applicable penalties for a period of three years from the date the notice of escaped property was mailed by the Assessor.

If duplicate forms are received, contact the County Assessor. A separate return must be filed for each location. If the form is not addressed to you as the current business owner, return it to the Assessor's Office and request a corrected form.

- **EXEMPTION AMOUNT:** Pursuant to Arizona Revised Statute § 42-11127, for tax year 2003 the exemption for Commercial and Agricultural Business Personal Property is \$55,465.
- **APPEAL PROCEDURES:** Any person who believes the valuation or classification of agricultural business property to be erroneous or excessive may file an appeal with the Assessor. The Personal Property Petition for Review of Valuation (DOR Form 82530) is available at each County Assessor's office.
- **PERSONAL PROPERTY MANUAL:** An on-line copy of the Personal Property Manual is available on the Department of Revenue website at [www.revenue.state.az.us](http://www.revenue.state.az.us).

**FORM INSTRUCTIONS**

**SECTION 1:** Do not make changes in the mailing address area. Use this section for changes to your name or address or if this is a NEW AGRICULTURAL BUSINESS REPORTING FOR THE FIRST TIME. If you are a new business or new location, it is necessary to report your business property as of the time your business began operations. It is also necessary to report your business property as of December 31, which becomes the basis for the next year's valuation.

**SECTION 2:** DO NOT MAKE CHANGES IN THIS SECTION. Make changes in Section 4 ONLY.

**NOTE:** Enter your farm/ranch name and taxpayer/account number at the top of the reverse side.

**SECTION 3:** DO NOT FILL IN - FOR ASSESSOR'S USE ONLY.

**SECTION 4: ADDITIONS AND DELETIONS: SCHEDULE A THROUGH N.**

- **FOR ADDITIONS:** Enter the acquisition cost to the current owner for each classification of equipment acquired during the prior year which you owned, possessed, or controlled on December 31, 2002. Enter "A" in the A/D (Additions/Deletions) block for Schedules F and H. Attach a list of assets through December 31 of the prior year with the property description, acquisition cost and date acquired for: 1) a new business; 2) newly acquired assets; 3) equipment acquired during the prior year that was used when purchased (include the former owner's cost of acquisition, if known); 4) business property you have acquired in earlier years which was not reported. This list must clearly identify the items on the list as property acquired in earlier years and not reported on prior statements. By reporting such omissions, no penalty will be imposed.
- **FOR DELETIONS:** Enter your acquisition cost in the appropriate schedule and the year of acquisition for all property previously reported but disposed of through December 31. Enter "D" in the A/D block for Schedules F and H.
- **ACCELERATED DEPRECIATION:** To determine the property's eligibility, it is necessary that you identify it as:  
**Qualified:** Agricultural business property initially assessed in Arizona in 1995 OR LATER qualifies for accelerated depreciation. This does not include property that escaped taxation which should have been initially assessed prior to 1995.